

**Fullerton College  
Faculty Senate  
Agenda Item Request Form**

**From:**

**Date:**

**Re:** Agenda Item for Senate Meeting of \_\_\_\_\_.

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**NOTE:** *Please forward this form with all backup materials (40 copies) to the Senate President one week prior to the requested date.*

1. AGENDA ITEM NAME
2. AGENDA ITEM ACTION (PLEASE CHECK ONE)

\_\_\_\_\_ ACTION ITEM  
\_\_\_\_\_ INFORMATION ITEM  
\_\_\_\_\_ OTHER

3. ESTIMATED TIME REQUESTED FOR PRESENTATION
4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM
5. RECOMMENDATION (REQUIRED FOR ALL ACTION ITEMS)