

FULLERTON COLLEGE FACULTY SENATE
approved minutes
17-May 2012

present, according to sign-in sheet

At-Large	Mike Baker, Dale Craig, Liz Kiszely, Jay Seidel
Business/CIS	Nancy Woolridge
Counseling	Bryan Ouchi
Fine Arts	
Humanities	Joe Carrithers, Jeanne Costello, Brandon Floerke
Library	Dave Brown
Math/Comp. Sci.	Dana Clahane, Cheryl Duhme
Natural Sci.	Colleen Kvaska, Mary Nolan-Riegle, Karen Robinson
Part-time	Roger Perez
Physical Ed.	Tim Byrnes, Pam Lewin
Social Sciences	
Student Services	vacant
Tech./Engineering	Jose Miranda
Associated Students	
Senate President	Marcus Wilson
Past-president	Ken Collins
Curriculum Council	Jennifer Combs
Treasurer	Sam Foster
Secretary	Josh Ashenmiller
Guests	Dr. Terry Giugni, VPI Rolando Sanabria, incoming Senate Pres. Liliana Barabas

I CALL TO ORDER

The meeting was called to order at 3:05P by Dr. Wilson.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Clahane/Felender) to approve the 3-May 12 minutes with clarifications.

III APPROVAL OF THE AGENDA

M/S/U (Combs/Nolan-Riegle) to approve the agenda for this meeting, with the report on accreditation to take place upon the arrival of Pres. Rajen Vurdien.

IV PUBLIC COMMENTS

Incoming Senate Treasurer Nolan-Riegle presented a cake to outgoing Past Pres. Wilson and Past Past Pres. Collins. The Senators thanked them for their service and their willingness to help the Senate resolve its succession crisis at the start of the semester. As the cake said, they were life savers.

V EXECUTIVE COMMITTEE REPORTS

President's report

The Student Success Committee made five recommendations to the President's Advisory Council.

1-Provide students with supplemental advising, including electronic education plans and faculty training.

2-Work with local K-12 schools to develop early assessments of students' skills so that students can start remediation work before they arrive on campus.

The Senate executives on PAC endorsed these two recommendations and urged PAC to focus on them. They did not endorse the other three recommendations.

3-Increase student participation in the priority registration process.

4-Increase staff development.

5-Provide more information about financial aid to students.

The Senate executives and the president's staff have reached an agreement that the new technology committee (which combines ITC, TIC, and DEAC) will also serve as an advisory body to the Public Information Officer in regard to the College website.

Treasurer's Report

Treasurer Sam Foster presented the Administrator of the Year plaque to Dean of Technology & Engineering Scott McKenzie.

VIII OLD BUSINESS (out of order)

Accreditation visiting team preliminary report

Last month, the accrediting commission (ACCJC) sent a visiting team to make a follow-up report on the five recommendations made by last year's full visiting team. Pres. Vurdien summarized for the Senate the preliminary findings of the follow-up visit. These findings are confidential until the ACCJC finalizes them, which should happen at the end of June or early July. The good news is that the recent visiting team found evidence that the College has met accreditation standards for three of the five recommendations: 1) diversity, 2) program review, and 3) total cost of ownership accounting.

The bad news is that there are still two recommendations where the College is operating only at a "developmental" level. To meet the standards the College needs to be at a level of "proficiency" and "continuous quality improvement". The first area is not too

surprising, Student Learning Outcomes. The follow-up visiting team found that only 30% of SLOs were assessed and used to make changes in instruction. In other words, we have only closed the loop 30%. We need to close the other 70% by March 2013.

What did surprise Pres. Vurdien was the preliminary report's assertion that the College's integrated budget and planning process was not up to standards. The report said it was not fully implemented, needs clearer benchmarks and timelines, and lacks cohesiveness and coordination. Also, there is not enough self-evaluation in the process, which means there should be more loop-closing.

There was much discussion in the Senate about this. Did the team provide clear steps for how to address these two recommendations? No, it is up to each College to develop its own procedures. Senators marveled at the fact that the District passed all three of its recommendations with flying colors, which suggests that hiring a consultant and writing manuals is a good way to fix accreditation problems.

Pres. Vurdien feels that the College must make a concerted effort to document what it does in a way that shows exactly how the planning and budgeting process works, even to someone outside the College. Senators also added that the Board of Trustees shares this goal with Dr. Vurdien. Doing planning and budgeting right is not only good for accreditation purposes, but it also helps the District explain its budget in a time of repeated cuts from the State.

VI CURRICULUM COMMITTEE REPORT
No report.

VII ELECTIONS
Campus SLOA Coordinator, 2012-14: Ken Collins

Honors Program Advisory Committee

Counseling: Linda Kelly-Mandich

Natural Sciences: Joe Wu

At-large: Annie Lu

At-Large: Liz Kiszely

New Senators for 2012-14

Math: Linda Shideler

Natural Sciences: Liliana Barabas

VIII OLD BUSINESS (cont'd.)
Workload Reduction Model

VPI Terry Giugni passed around a partial draft of the model he has been working on. When finished, it will track hours of instruction per division from 2008-09 to the present. The idea is to use hours of instruction as a factor in deciding how many classes to offer, how many adjuncts to hire, etc., rather than decision-makers looking only at changes to the extended day budget. The Senate is encouraged by this new initiative and looks forward to using it soon.

Budget update

Last month the College identified \$2.6M in potential budget savings, which Pres. Wilson detailed at the 3-May Senate meeting. Since then, PAC has also endorsed these savings, emphasizing that there will be no cuts in the cash allocation to any divisions.

The District Council on Budget and Facilities has formed a work group to study inequities in budget allocations to different District units. Or as the saying goes at FC, why is Cypress getting \$300 more per student? The Senate viewed this new District work group as a positive step toward answering that question.

Tomorrow (Fri, 18-May 12) is the next District Consultative Council meeting, at which Senate executives might learn more about how the state budget woes will affect us. The most recent news is that the State's projected \$9B deficit is now likely to grow to around \$16B.

XI NEW BUSINESS

Peaceful transfer of power

With ceremonial dignity, Pres. Wilson gracefully tossed the president's gavel to incoming Pres. Rolando Sanabria, who the presided over the rest of the meeting.

Pres. Sanabria gave his own budget report, which was a pledge to get to the bottom of the Cypress-Fullerton \$300/FTES disparity and to work to remedy it.

Email voting on committees

Senators are concerned that official Senate committees follow proper procedures when voting on business before them. There have been perceived irregularities involving votes from committee members that come in over email or after the meeting is over. If done improperly, email voting can be antithetical to the open dialogue that should occur in committee meetings. The Senate passed the following resolution with one abstention.

M/S/P (Kiszely/Wilson) that Senate committees should only vote by email as a last resort. When it is necessary, all committee members should be informed fully about the issue being voted on and given the results of the vote.

District Council on Budget and Facilities

Pres. Sanabria looks forward to attending these meetings, along with President-elect Foster, as part of his duties as Senate president. He recalled fondly attending these meetings when he was Senate president eight years ago when the council was called something else. Because so much has changed since then he has asked Marcus Wilson to continue to serve as the Senate's voting member of the Council next year. This is an exception to the Senate's bylaws, but Senators felt it was a reasonable exception because Pres. Sanabria is stepping in to serve without the benefit of first serving a year as president-elect.

M/S/U (Collins/Costello) that former Pres. Marcus Wilson continue to serve as the Senate's voting representative on the District Council on Budget and Facilities. Pres. Sanabria and Pres.-Elect Foster will also attend the Council meetings.

X LIAISON REPORTS
Associated Students
No report.

United Faculty

This Monday, 21-May 12 is the deadline to submit ballots on the new Contract language about SLOs. Expect an email with results next week.

The union expects the District to open negotiations on class-size next year. The Senate and Curriculum Committee should work to clarify its process for deciding class sizes.

Adjunct faculty

Adjunct Senator Roger Perez is joining the ranks of the full-time faculty next year, so the Adjunct faculty association will elect a replacement for him.

The meeting adjourned at 4:35P.

Respectfully submitted,
Josh Ashenmiller
Secretary