

FULLERTON COLLEGE FACULTY SENATE
approved minutes
1-Sep 2011

present, according to sign-in sheet

At-Large	Mike Baker, Dale Craig, Liz Kiszely, Ricardo Salas, Jay Seidel, Pete Snyder
Business/CIS	Paul St. John, Nancy Woolridge
Counseling	Bryan Ouchi
Fine Arts	Jamie Perez, Karl Stanaway
Humanities	Joe Carrithers, Jeanne Costello, Brandon Floerke
Library	Dave Brown
Math/Comp. Sci.	Dana Clahane, Cheryl Duhme
Natural Sci.	Jan Chadwick, Carolyn Heath, Mary Nolan-Riegle
Part-time	Jim Book, Roger Perez
Physical Ed.	
Social Sciences	Gigi Blanche, Bob Byde, Julie Felender
Student Services	
Tech./Engineering	Jose Miranda
Associated Students	Maria Duque
Senate President	Sean Chamberlin
Past-president	Marcus Wilson
Curriculum Council	Jennifer Combs
Treasurer	
Secretary	Josh Ashenmiller
Guests	Paul McKinley

I CALL TO ORDER

The meeting was called to order at 3:00P by Dr. Chamberlin.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Book/Nolan-Riegle) to approve the 5-May 2011 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Book/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

There were no public comments.

V EXECUTIVE COMMITTEE REPORTS

President's report

Chamberlin welcomed senators and introduced some new features of the senate website. He also announced a new series of staff development seminars that will take place on opposite (2nd, 4th) Thursdays from senate meetings (1st, 3rd). Former Senate pres. Ken Collins is organizing these seminars.

Chamberlin introduced the new V-P of Instruction, Terry Giugni, and the new V-P of Administrative Services, Mike Perez. Chamberlin also introduced new senators Blanche, Byde, Costello, Kiszely, and Siedel, as well as new AS Pres. Duque.

FC Pres. Rajen Vurdien also said hello and expressed his support for continued shared governance.

Chamberlin continued with a handout explaining the details of parliamentary procedure, to which the senate will strive to adhere. In addition, he asked for volunteers for a committee that will consider updates to the senate constitution and by-laws, for example to standardize electronic elections.

The last meeting (5-May 11) brought to the attention of Faculty Senate the placement practices of Counseling and Humanities. At issue was a student's right to take courses according to his or her valid placement, even if he or she enrolled in a lower-level course. Out of necessity or choice, students might enroll in a course below what his/her assessment indicates. In August, the state chancellor's office issued an opinion about current practice at FC. The chancellor's office recommended that FC allow a student who enrolls in English classes below his or her recommended placement to enroll in the higher-level course indicated by his or her assessment result, rather than remain in the composition sequence.

A consulting firm will be re-designing the Quad. The firm will attend the next senate meeting (15-Sep 11), and will also take input from students and from Horticulture.

The accreditation agency (ACCJC/WASC) put FC and the NOCCCD on warning over the summer. The District has organized four work groups to remedy this. Faculty should sign up for the work groups.

Treasurer's Report

Sam Foster had a medical absence, so no report and no semester schedule for snack and beverage assignments. Three senators volunteered to cater the 15-Sep meeting: Book (beverages), Nolan-Riegle (healthy snacks), and Felender (unhealthy snacks).

VI CURRICULUM COMMITTEE REPORT

Combs made the following report.

Any course proposals currently in the CurricUNET Approval Process must be approved by the Curriculum Committee by our 10/5 meeting in order to stay on track for the Fall 2012 catalog (DCCC 11/4, BOT 12/13). Faculty must log in to CurricUNET and check on any proposals intended to be effective Fall 2012. Contact Rachel or your Division Rep for assistance.

Any new or revised program proposals for Fall 2012 should have been launched by May 2011...there may still be time to get them through if they are pre-launched before the end of September.

(CC approval by 2/15, DCCC 3/2, BOT 4/10)

We will be “fast-tracking” new transfer degree proposals but those need to be developed as soon as the TMC Templates are available.

FC Faculty are currently working on:

Administration of Justice/Criminal Justice, Art History, Business, Early Childhood Education (ECE), English, Geology, History, Kinesiology, Physics, Political Science, Studio Arts, Theatre

Finalized and proposed TMCs can be found at www.c-id.net

Computer Science, Music, and Teacher Prep are available for review through 10/16

Process for NEW AA-Ts and AS-Ts is first to:

- 1) Complete TMC Template listing required courses and restricted electives and
- 2) Develop catalog description using existing degrees as models (in online catalog addendum...from www.fullcoll.edu “Quicklinks” click “College Catalog”, scroll down to find addendums) ... then forward to me for initial review.

Six-Year Review (for Departments scheduled this year 2011-2012): goal is to pre-launch...

25% in September

+25% in October

+25% in November

+25% (=all) by first week of classes in January 2012

The effective date for these will be Fall 2013.

New Courses and any other Course Revisions FOR 2013:

PRE-LAUNCH BY 2/1/12

LAUNCH BY 4/1/12

New Programs and any other Program Revisions 2013

PRE-LAUNCH BY 3/1/12

LAUNCH BY 5/1/12

VII ELECTIONS

One election took place over email after the 5-May 11 meeting. Kelly Nelson-Wright was elected to the Honors Board.

On paper ballots, the senate elected Michael Mangan to the Staff Development Committee, Clahane to the Honors Advisory Board, and Peg Donahoe to the Basic Skills Committee. No candidates for the Student Equity Committee.

VIII OLD BUSINESS

Program review

Chadwick informed the senate that all academic programs will complete program review this fall semester. There is a new Program Review Committee, which has made a new website, new handbook, and new program review form for all programs to fill out. The due date is 15-Dec 11, but division deans will set earlier dates for their departments and programs to submit drafts.

Senate discussed what “comparable institutions” means. Answer: Consult FC program review website for a list of colleges comparable to FC. Senate discussed who is responsible for filling out the form. Answer: The entire academic department or program, but by administrative necessity there will be a “lead writer.”

Master plan

In April the senate rejected the plan submitted by an architectural firm. Over the summer, the college hired a new consultant who is drafting a new plan. The first three chapters are available. Early reviews focused on gaps in the plan (omitting vocational ed., e.g.), misleading data (not counting across county lines, e.g.), and lack of strategic directions. Chamberlin emphasized that all faculty and staff should read the descriptions of their programs in chapter five, because this document is supposed to drive planning for the next ten years. The Board has extended the deadline for finishing the master plan past the original October deadline.

Budget update

The state is predicting revenue shortfalls that might have a severe impact on Summer 2012 classes, ranging from closing the campus for several weeks to only offering on-line and/or transfer classes.

VPI Terry Giugni explained his efforts to make decisions on budget cuts more transparent. He showed data that all divisions slightly overspent last summer.

Giugni also explained reforms he would like to see in overload funding. Currently retirements, reassign time, study abroad, and load-bank all count as overload, which punishes departments because overload funding is the first thing the District cuts. The more adjuncts a department has to use, the deeper its schedule cuts. A solution is to hire more full-time faculty. The State limits adjunct-use to 25% of units taught. Apparently the District is currently above 25% right now, and it may have to pay a fine in the neighborhood of \$1M.

IX NEW BUSINESS

SLO handbook

M/S/U (Wilson/Combs) to approve the SLO handbook introduced in senate last spring.

Discussion ensued about whether the handbook was carved in stone, or if faculty could amend it in the future.

Senate voted to approve the SLO Handbook as a work-in-progress subject to revision.

Compressed calendar

The Board has approved it, so it will go into effect Fall 2012, which will run 27-Aug 12 to 15-Dec 12. Winter will run 2-Jan 13 to 2-Feb 13. Spring will run 4-Feb 13 to 31-May 13. Summer will run 3-Jun 13 to 3-Aug 13.

The next question was what will the daily class schedule look like? The State mandate is 18 instructional hours per FTES. Keep in mind that an instructional hour is not the same as a clock hour. It's 50 minutes, not 60. The state requires that each college meet a certain average number of hours of instruction to receive apportionment. To

attain that, some units of classes go a little over their 18 hours per unit and some go under.

Jake Sapiro presented the Natural Sciences Division's proposal, which brought up several questions. 1) Should there be a "red-line" near noon each day? This would be a time that no class can overlap, so that a student should be able to attend at least two classes in a day. 2) Should there be a "campus hour"? This would be a once-a-week time during which no full-time faculty would be in the classroom, in order to encourage faculty to participate in campus events (which people would presumably schedule for this time). The senate will revisit this next meeting and has scheduled an open workshop on the new class schedule for Thu, 22-Sep, 3:00-5:00P in the faculty lounge.

Priority registration

Tabled until next meeting.

X LIAISON REPORTS

Associated Students

Pres. Duque thanked faculty for helping petitioners find classes. AS is working on a student survey about Sodexo, which runs the cafeteria. AS is also trying to educate students on how they can petition the state to stop cutting education funds.

United Faculty

Miranda reported that the recent UF meeting was focused on fixing the numerous problems with the La Habra site, where many Tech/Eng classes have relocated during construction.

Craig reported that the successor agreement to the contract is up for negotiation. The District has not said yet which items it will focus on, but UF expects several.

Adjunct faculty

No report.

The meeting adjourned at 5:05P.

Respectfully submitted,

Josh Ashenmiller
Secretary