

**FULLERTON COLLEGE FACULTY SENATE**  
**approved minutes**  
**20-Oct 2011**

**present, according to sign-in sheet**

At-Large	Mike Baker, Dale Craig, Liz Kiszely, Ricardo Salas, Jay Seidel, Pete Snyder
Business/CIS	Paul St. John, Nancy Woolridge
Counseling	Laura Almodóvar-Solé, Bryan Ouchi
Fine Arts	Carl Stanaway
Humanities	Joe Carrithers, Jeanne Costello, Brandon Floerke
Library	Dave Brown
Math/Comp. Sci.	Dana Clahane, Cheryl Duhme
Natural Sci.	Jan Chadwick, Carolyn Heath, Mary Nolan-Riegle
Part-time	Jim Book, Roger Perez
Physical Ed.	Tim Byrnes, Pam Lewin
Social Sciences	Bob Byde, Julie Felender
Student Services	
Tech./Engineering	Jose Miranda
Associated Students	Joey McIntosh
Senate President	Sean Chamberlin
Past-president	Marcus Wilson
Curriculum Council	Jennifer Combs
Treasurer	Sam Foster
Secretary	Josh Ashenmiller
Guests	none

**I CALL TO ORDER**

The meeting was called to order at 3:05P by Dr. Chamberlin.

**II APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

M/S/U (Almodóvar-Solé/Book) to approve the 6-Oct 11 minutes, with corrections.

**III APPROVAL OF THE AGENDA**

M/S/U (Almodóvar-Solé/Book) to approve the agenda for this meeting.

#### IV PUBLIC COMMENTS

Kent Gordon from the Horticulture program made a comment about the Master Plan, which would move the Horticulture center across Berkeley Av. The original plan was to locate a new Maintenance and Operations center across Berkeley, but there were complaints from neighboring homeowners. Apparently, they did not resist putting Horticulture there. The Horticulture instructors want the Senate to know they strenuously object to the proposed move. They anticipate difficulty acquiring building permits for new greenhouses, they will have to stop numerous construction projects in progress at the existing site, and they will lose the years of landscaping and tree-growth that make the current site an ideal classroom for their students.

#### V EXECUTIVE COMMITTEE REPORTS

##### **President's report**

The recent PBSC meeting looked at carry-over funds that the college will use to fund division action plans and program reviews—about \$200K. It is developing a model to distribute the funds equitably. It is also going to put funding for the Technology Plan and Instructional Equipment into the college's budget as a line item.

The draft of the District's new Program Discontinuance policy is going to the DPC on Monday. It will put the NOCCCD in-line with other districts. Campus governing bodies will have to approve it. Chamberlin expressed his overall approval for the draft, although there is some vague language in it. (What counts as a "statistically significant decline" in enrollment, for example?)

Accreditation Work Groups are getting close to finishing their reports. Senate executives have been working on these work groups, and they have made alliances with their Cypress counterparts. Faculty at both colleges are concerned that the reports seem less like an attempt to regain accreditation, and more like an attempt to centralize governance at the District. There was much discussion of this, and some concern that the visiting team in March will find the reports to be an example of top-down decision-making and therefore a violation of accreditation standards.

##### **Treasurer's report**

Foster thanked all food and beverage volunteers, Chadwick, Miranda, Stanaway, and Almodóver-Solé.

#### VI CURRICULUM COMMITTEE REPORT

From Jennifer Combs: Rachel is back full time again, hooray : )! However, she will need to prioritize work on courses that are Curriculum Committee approved to prepare for DCCC, so other curriculum matters may not be addressed until later in November. Our next priority will be programs for the 2012 catalog, especially new transfer degrees.

Since the Accreditation Team expects SLOs to be in the COR (Course Outline of Record), the Curriculum Committee wants to make it easy for SLOs with SLOAs to be approved and entered into CurricUNET. There are two ways to do that:

1-Through the minor revision process in CurricUNET. This will be the method in the future when SLOs are all in and only be revised as needed (a few at a time) but it will be rather labor-intensive if we have to process 1400 minor revisions in the next couple of

months. Also, be warned if textbooks are out of date then they need to be updated at the same time you are updating SLOs.

2-Sets of SLOs with SLOAs can be presented to the Committee by the Division SLOA coordinator (with email or hard copy approval from Dept Chair, Division Dean, and the Division Curriculum Rep). The format is simply: department, course prefix, number, and title, then each SLO with method of assessment. The process is to email this information with proof of approval to Rachel and Combs so they can add it to a Curriculum Committee agenda and forward it to the committee members for review prior to our meeting. CC just needs confirmation that what is being presented for entry into official CORs are indeed the most-current faculty developed SLOs/SLOAs. Terry Giugni has agreed to find administrative support as needed to get these entered. The college goal is to have all SLOs and SLOAs entered into CurricUNET by March 2012. Please work with your Division SLOA coordinators on this.

The new Curriculum Chair at Cypress, Mark Majarian, forwarded an email to Terry Giugni and Jennifer Combs that explains that the State Chancellor's Office is taking a stand against courses that require more lab or lecture hours per unit than the standard "Carnegie" unit. The Carnegie unit is: one hour lecture and two hours assignment preparation (=3 hours total), or three hours lab (=3 hours total) per unit per week for a full semester (=48-54 hours per Title 5).

Title 5 is clear that we cannot offer credit for fewer hours but is unclear about requiring more than the standard. This is common in Fine Arts, for example in Theater classes where students participate in rehearsals (might see a 6 unit class with 3 hours of lecture and 8 hours lab where Carnegie unit says 6 units = 3 hours lecture and 6 hours lab) but this occurs in other disciplines as well. At this point the State is taking a hard line on any new course proposals but we will need to take a look at our existing courses as well and consider the appropriateness of inconsistency in hours required per unit.

## VII ELECTIONS

There were no elections.

## VIII OLD BUSINESS

### **Priority Registration Task Force**

Yesterday, several members of this task force attended a meeting at the District, where they learned of a coming policy change. Students with priority registration will be able to register for a maximum of 16.0 units without approval from a counselor. The existing limit is 19.0 units. Counselors will have discretion to allow individual students to exceed the maximum. Counseling representatives requested that the college provide an overall maximum (some students ask for 30.0) so that counselors can prevent students from over-enrolling. Senate executives agreed to make this request at the next DPC meeting.

The Priority Registration Task Force will soon have an open meeting on possible changes to current policies. The Senate had much discussion on issues such as subtracting units from students who accumulate Ws, rewarding students for accumulating successful completions, balancing the principle of open-access registration with the need for save seats for first-time students, and moving the last-day-to-drop-without-a-W.

**Senate Constitution/Bylaws Committee**

No report.

**IX NEW BUSINESS**

**Achievement gap goal**

The college currently has a goal to close the achievement gap by 2% annually. Student leaders have urged the college to shoot for 5%. There will be an open meeting on November 10<sup>th</sup> with people from the Anaheim School District, which has had success narrowing the achievement gap. Senators discussed whether expanding existing college programs such as TAP would be helpful in narrowing the gap.

**Comprehensive Master Plan**

The first draft of this was rejected by the Senate in April 2011, both for its substance and process, which have changed slightly in the latest iteration. The Senate is holding an open meeting for faculty next Thursday, 27-Oct, 3:00-5:00P in the Faculty Lounge to discuss problems with the new Plan. Senators listed several problems:

- 1-Relocating Horticulture and Child Development center are bad ideas.
- 2-Current Plan does not state clearly that more classroom space and more parking will be a goal. Since the last Plan ten years ago, there has not been a net gain in either.
- 3-The Plan has striking photos of new buildings, but no plan for the building sequence.
- 4-Is it a conflict of interest for architects to propose an educational plan that proposes several new buildings?
- 5-Does the Plan allow for consultation with faculty and affected groups when the inevitable last-minute changes occur?
- 6-Section 6, page 8 proposes moving all Basic Skills classes to the School of Continuing Education. Nobody involved in Basic Skills was consulted on this.
- 7-The Plan has no evaluation of the previous Plan from ten years ago.
- 8-The Plan seems to violate the Accreditation standards that faculty and staff have meaningful input in college decision-making.

The Senate did not make or vote on a resolution about the Plan. Senators urged all faculty members to read the plan and attend next week's meeting.

**X LIAISON REPORTS**

**Associated Students**

No report.

**United Faculty**

Ballots for open Board seats are due tomorrow.

**Adjunct faculty**

No report.

The meeting adjourned at 5:03P.

Respectfully submitted, Josh Ashenmiller, Secretary