

FULLERTON COLLEGE FACULTY SENATE
approved minutes
20 September 2012

present, according to sign-in sheet

At-Large	Dale Craig, Liz Kiszely, Ricardo Salas, Pete Snyder
Business/CIS	Marcus Wilson, Nancy Woolridge
Counseling	Laura Almodóvar-Solé; Bryan Ouchi
Fine Arts	
Humanities	Joe Carrithers, Jeanne Costello, Angela Henderson
Library	Jane Ishibashi
Math/Comp. Sci.	Linda Shideler, Cheryl Duhme
Natural Sci.	Mike Baker; Liliana Barabas; Ken Collins (alternate for Jan Chadwick)
Part-time	
Physical Ed.	Tim Byrnes, Pam Lewin
Social Sciences	Gigi Blanche; Robert Byde; Julie Felender
Student Services	vacant
Tech./Engineering	Jose Miranda, Peg Donahoe
Associated Students	Daniel Moldovan
Senate President	Rolando Sanabria
President-Elect	Sam Foster
Curriculum Council	Jennifer Combs
Treasurer	
Secretary	Brandon Floerke
Guests	FC President, Rajan Vurdien VP Student Services, Toni Dubois Interim VP Administrative Services , Claudette Dain Dean of A&R, Albert Albutin Director of FC Health Services, Chris Kiger Matriculation Counselor, Stewart Kimura

I CALL TO ORDER

The meeting was called to order at 3:02P by Sanabria.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Wilson/Snyder) to approve minutes with addition of Senator Byde's objection to SLOA's.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Snyder) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

A. Chris Kiger shared information about the FC Food Bank Collaborative. The Food Bank is open Tuesdays and Wednesdays 12:00 – 2:00pm and 4:00 – 6:00 pm in room 1955. They have plenty of customers and student volunteers, but there is a need for more staff supervisors. Donations are always welcome, especially money and high-protein canned-food items, as well as other popular food items that Kiger identified, including Raman, canned pasta, and canned fruit. She emphasized that students generally prefer cans that do not require a can opener. Contact at: fcfoodbank@fullcoll.edu or contact Bob Miranda bmiranda@fullcoll.edu or (714)992-7090.

V EXECUTIVE COMMITTEE REPORTS

President's report

Sanabria introduced Daniel Moldovan, President of Associated Students, and with the Senate's permission announced that he would yield a portion of the time designated for his executive report to the AS President in order to accommodate Molovan's schedule. **The AS President's report will continue to be included at the end of minutes with the other liaison reports.

Sanabria invited President Vurdien and VP Dain to report to the senate.

- Vurdien noted the quiet start to the semester and was pleased to announce that our classes are over 100% full and that we are serving approximately 700 more students this year than we were last year at the same time. He then discussed three issues that FC will need to address in the near future:
 - The college is working on creating **two accreditation reports** for the ACCJC that need to be filed by March 15, 2013. The first report must address the two recommendations (regarding SLO's and planning) that were included in the action letter we received last spring. Three committees have formed to work on these reports, each with faculty representation. The second report that must be filed is a new SLOA report that all colleges must file this academic year, whether undergoing accreditation or not. In this report we must be able to demonstrate "proficiency" in SLOA's.
 - Our current **construction projects** are on schedule, and the 700/900 buildings should be ready for fall 2013. We will need to decide what

we will do with the portable classrooms in parking lot ten, and what we will do with the La Habra facility. Dean Scott McKenzie is leading a task force that is charged with coming up with a viable use for that facility. Vurdien indicated that we need a plan that will find a use for that structure that will generate income for the college.

- The college is going to develop an **enrollment management plan**. A committee structure is being developed with input from the Senate Executive Committee and should be formally proposed at PAC in the very near future. Vurdien emphasized that an enrollment management plan would help students to meet their goals at FC in a timely manner. Senator Wilson inquired if there are plans to fill the vacant Institutional Researcher position. Vurdien indicated that they are looking into this question, but that a decision is not likely to be made until after the November elections.
- VP Dain discussed how the outcome of Proposition 30 in the November elections will impact NOCCCD and FC. If Prop30 fails, the district has already announced that although their budget will receive an automatic (\$10 million) trigger cut, that this will not result in a midyear cut to the college budgets. If the proposition passes, NOCCCD will receive \$1.2 million in “restoration” funds that will be used to add new classes for spring 2013. FC’s share of this is expected to be 168 additional FTES. When asked by Senator Craig if this money legally had to be spent on classes, Dain explained that while the state will not *require* that districts put this money directly into classes, NOCCCD plans to do just that.

Sanabria then commenced with his executive report:

- A. On behalf of the senate, Sanabria welcomed Toni DuBois back to the campus from medical leave.
- B. The enrollment management committee is being negotiated, but there seems to be agreement about the makeup of the committee: three managers, three faculty members, one student, and one classified staffer (as well as various resource members). Senator Craig expressed concern that the recommendations of this committee might be ignored by the executive staff of the college. Sanabria responded that there is no guarantee that the recommendations of this committee will be accepted, but that he believes that because the recommendations of the committee will be public, that this should help to create more accountability.

Treasurer’s Report

On Nolan-Rielge’s behalf, President-Elect Foster thanked those who provided snacks.

VI CURRICULUM COMMITTEE REPORT

As programs respond to new rules about repeatability, The Curriculum Committee anticipates one hundred to two hundred new proposals in October. Combs urged

faculty to remain patient, and also asked that any requests that are not urgent wait until they work through these new courses.

VII ELECTIONS

Election Results:

Diversity (2012-14)	Karen Markley
Faculty Allocation (2012-14)	
Business	Marcus Wilson
Counseling	Sunshine Vidal
Fine Arts	Markus Burger
Humanities	Lina Callahan
Math & C.S.	Elise Donley
Natural Science	vacant
Physical Education	Tim Byrnes
Social Sciences	Ricardo Salas
Tech and Engineering	Carol Ward
Library and ASC	Jane Ishibashi
Basic Skills (2012-14)	
ESL	Sharon Portman
Counseling	Linda Kelley-Mandich
English	Jeanne Costello
Reading	Darnell Kemp
Staff Development	Elli England
Accreditation Recommendation Two	Kathy Standen
	Ken Collins
Accreditation Recommendation Four	Diana Kyle
	Mary Nolan-Riegle
Professional Growth and Development (2012-14)	Nora Spencer
Academic Senate, Adjunct Representative (2012-14)	Joshua Troesh
Study Abroad	Leonor Monreal
	Leonard Cho
Institutional Research (2012-14)	Robert Byde
Matriculation Committee	
Basic Skills (2012-14)	Jeanne Costello
English (2012-14)	Joe Carrithers

VIII OLD BUSINESS

None

IX NEW BUSINESS

A. District Wide Faculty SLO Committee

Senator Craig explained that last spring the UF negotiated language regarding SLO's in order to make sure that NOCCCD faculty are not evaluated based on SLO's. The language ensures that SLO's remain the purview of faculty, not unlike the curriculum process. Craig articulated his concern that the various NOCCCD campuses have disparate processes that may not be equitable. In order to ensure equity, Craig suggested that the academic senates should form a district-wide committee to look at existing processes and make recommendations for the purpose of ensuring equity. Craig emphasized that the goal of the committee would not be to proscribe policies, but to examine existing processes and to make recommendations to faculty.

M/S/U (Wilson/Combs) to form a District Wide SLO Committee and to appoint members at our next meeting.

Craig will inquire at the other academic senates and return to FC with a formal proposal as to the exact makeup of the committee.

B. Strategic Plan Fund—Process and Selection Criteria

Wilson was asked by Sanabria to explain the history of the Strategic Plan Fund. He explained that the fund is a district wide fund of approximately \$500,000. This fund was formed in order to show that planning drives budgeting at the district level, which was one of the accreditation recommendations. Various Senators raised concerns as to how we might ensure that this process was equitable and efficacious. In particular, while decisions about plans that impact the district as a whole should be made at the district level, shouldn't decisions that impact the individual campuses be made at the campus level? Also, what assurance is there that one of the colleges would not end up receiving disproportionate funding?

M/S/A (Wilson/Byrnes) with four abstentions (Snyder, Duhme, Shideler, Donahoe) that this fund should only be allocated at the district level for proposals that must be funded at the district level. The rest of the fund should be allocated to the campuses proportional to FTES, and that no less than 50% of the total fund should go to the colleges for allocation.

C. Student Education Planning Proposal

The district is proposing an electronic educational planning system. Sanabria explained the context of this proposal: the district has lost many counseling

positions over the past five years, and the state is mandating that every student must have an educational plan by fall 2014. The plan involves installing a system where students can set up their own plan electronically through software that interacts with Banner. The district is ready to move forward and has chosen software. Sanabria emphasized that all parties involved support the plan: counselors, A&R, and the district.

Although he supports the plan, Craig voiced concerns about the costs of the ongoing program due to new positions at the district level that will need to be filled to manage the system. He estimates that the ongoing costs might exceed \$200,000. He emphasized that it is a good investment, but he also wants to make sure that there is ongoing commitment to fund the program at the district level and that the actual costs do not dramatically exceed the planned costs. VP DuBois added that the college would also add a classified position to support the system.

Senator Hyde inquired how well the system will actually work for students, in light of some of the other user-unfriendly software that we have in this district. Albutin is confident in the software and explained that many nearby colleges have already adopted the software. In fact, Albutin explained that once a student has completed an electronic ed. plan, the software will be able to show them all the open sections that will help them complete their plan. The Senate was impressed by this possibility.

Senator Almódovar-Solé explained that the counseling department has some practical concerns about what it will take to make this work properly, and she hopes that A&R (and the other involved parties) will take those recommendations very seriously, since although this plan has the potential to be a tremendous help to students, it also has the potential to create a lot of misleading information. Sanabria indicated that he would forward those concerns to A&R.

M/S/U (Wilson/Costello) to support the plan to purchase an Electronic Education Planning System, provided that the startup costs at the campus level are covered by the district and if the actual costs of the system go over 50% of proposed costs then the program will be re-evaluated.

D. Proposed Changes to the Basic Skills Committee

Senator Costello, who is the chair of the Basic Skills Committee, made two proposals:

1. the committee name be changed to the Basic Skills Committee;

2. the positions of At-Large Representative and Career/Tech Representative be removed from the committee's membership list

Costello explained the rationale. Now that FC has a Student Success Committee with representatives from every division, the Basic Skills committee should turn its focus to managing the Basic Skills Initiative and representing basic skills and student service areas required by the BSI.

M/S/U (Wilson/Almódovar-Solé) to support these changes and charge the Senate Executive Committee to advocate for these changes at PAC.

IX LIAISON REPORTS

Associated Students

Moldovan announced that the AS is currently holding elections.

United Faculty

There will be two campus meetings one at FC, one at Cypress. The FC meeting will be on October 10 @ 2:00.

Craig will also be visiting division meetings to discuss Proposition 30. CTA and UF would like faculty to sign a sheet indicating whether they intend to vote for Prop 30 in November. The union will send a text message reminding willing members to vote. Craig was not advocating for the proposition. It was strictly informative.

Adjunct faculty

No report.

The meeting adjourned at 4:50.

Respectfully submitted,

Brandon Floerke
Secretary