

FULLERTON COLLEGE FACULTY SENATE
approved minutes
21 March 2013

present, according to sign-in sheet

At-Large	Dale Craig, Liz Kiszely, Pete Snyder
Business/CIS	Marcus Wilson, Nancy Woolridge
Counseling	Laura Almodóvar-Solé, Bryan Ouchi
Fine Arts	Carl Stanaway
Humanities	Joe Carrithers, Jeanne Costello
Library	Jane Ishibashi
Math/Comp. Sci.	Cheryl Duhme
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Josh Troesh
Physical Ed.	Pam Lewin
Social Sciences	Robert Byde, Julie Felender
Student Services	vacant
Tech./Engineering	Jose Miranda, Peg Donahoe
Associated Students	Daniel Moldovan
Senate President	Rolando Sanabria
President-Elect	Sam Foster
Curriculum Council	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Brandon Floerke
Guests	VP Instruction Terry Giugni VP Administrative Services, Claudette Dain

I CALL TO ORDER

The meeting was called to order at 3:05P by Sanabria.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Wilson/Almodóvar-Solé) to approve minutes with clarifications.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

None

V EXECUTIVE COMMITTEE REPORTS

President's report

President Sanabria read the following statement to the Board of Trustees as he was directed by the Senate:

Good Evening,

At our Feb. 21st Faculty Senate meeting, I was directed by a unanimous motion to read this statement to you, the Board of Trustees. I was asked to read this statement to you at the last Board meeting; however, I decided not to do so because it was not appropriate considering the guests that were present in the audience.

As you know, the President of the Board and the Chancellor attended our first Senate meeting of this academic year. At this meeting, a number of Senators expressed their interest in better understanding why Cypress College receives over \$300.00 more per full-time student than FC. Both the Board President and the Chancellor publicly indicated that a discussion and explanation would take place in the different and appropriate district-wide budget committees.

At our Feb. 21st meeting, our representatives from these budget committees provided an update on the progress being made in these committees. After this discussion, it is the sense of Senate that our understanding of this disparity is the same today as it was at our first senate meeting of this year. Therefore, the Fullerton College Senate would like to respectfully ask you, the Board of Trustees, to provide a written response that outlines your understanding of the disproportion in the amount that the district allocates per full-time student to each campus. In advance, we thank you for your response.

Sanabria also announced that the Chancellor and President of the Board of Trustees will attend the next Senate meeting. Therefore, we will get a larger room and invite all faculty members to attend and bring their questions to the District leadership. Sanabria asked that faculty members send questions to him in advance so that he can compile them and get them to the Chancellor in advance.

The task force that is looking into offering FC classes at local high schools is meeting for the first time on Tuesday, March 26. Senator Hyde reminded the Senate that the committee has been charged to "report back to the Faculty Senate its findings on

the feasibility and appropriateness of offering FC courses at local high schools and the potential courses that might be offered.” In other words, the taskforce should not make any decisions until after they have reported to Senate.

Treasurer’s Report

Nolan-Rielge thanks those who brought snacks.

VIII CURRICULUM COMMITTEE REPORT

Curriculum is beginning to return to “normal” after a very busy fall semester. Combs encouraged faculty members to stay on top of curriculum that has been in the system for a while.

Program level SLO’s will be publicly published as soon as they are officially approved by the Curriculum Committee.

VI ELECTIONS

Technology Committee:

Math	Nancy Ikeda
Social Sciences	Karen Markley
Senate Secretary	Josh Ashenmiller
Treasurer	Mary Nolan-Riegle
Curriculum Chair	Jennifer Combs

VII OLD BUSINESS

A. Program Review

M/S/P (Wilson Chadwick) The Program Review Committee will move to a three year cycle instead of the current two year cycle.

The Senate also discussed how Program Review is utilized to make decisions on campus. Sanabria wants to call for a meeting of interested parties to formalize how Program Review is used to drive planning.

B. Updates

The District Council on Budget and Facilities endorsed the plan to set FC FTES targets at 5% over the cap, per the recommendation of the FC Faculty Senate.

VPI Terry Giugni reported that he met with the Deans' Council and he supports the formation of an Enrollment Management Committee, as long as it is understood that the committee cannot have the goal of doing the job of the VPI and the Deans. They have the right of assignment after all. The Senate affirmed our support for an EMC that creates better transparency and rationale for how allocations are made. The VPI also believes that the committee would be a place for faculty to make recommendations about enrollment and course offerings as well. The Senate agreed to form the committee and make it the first task of the committee to clarify its mission and purpose and bring that back to the Senate.

VIII NEW BUSINESS

A. Student Equity Committee Recommendations

There was a lengthy discussion of Recommendation #4 (Appendix A) regarding a comprehensive staff development plan. There was widespread agreement that some of the details of the plan were not appropriate to send forward in a formal recommendation.

M/S/F (Snyder/Kiszely) Although the Senate does not endorse Recommendation #4 of the Student Equity committee, the Senate does see a need for comprehensive staff development program in which faculty with expertise in the various disciplines are the ones who make decisions on how to best address the needs of diverse students.

M/S/P (Carrithers/Costello) Although the Senate does not endorse recommendation #4 of the Student Equity Committee, the Senate recommends to PAC that Fullerton College should develop a comprehensive staff development plan that includes measures to address the needs of a diverse student population, and that the campus provide institutional support including adequate ongoing funding.

The Senate also discussed Recommendation #7 (Appendix B) regarding the Institutional Research Department.

M/S/P (Costello/Nolan-Riegle) Although the Senate does not endorse recommendation #7 of the Student Equity Committee, the Senate supports that the Office of Institutional Research should have sufficient staff and support to meet the institutional research needs of the college.

Recommendation #6 regarding safe campus environment for all students with special focus on GBLT students, veterans, and AB540 students was tabled.

B. Facilities Master Plan

Marcus Wilson presented a report on the progress of the Facilities Master Plan Workgroup. They have looked at the District Master Plan, which was not supported by the Faculty Senate. The committee is deciding which building and renovation projects to support and how to prioritize them. Wilson was seeking faculty input on the following, and it was the sense of the senate that this was an appropriate framework:

Currently priorities:

- More parking approximately where the tennis courts currently are
- New instructional building between 1200 and 1400
- Renovate 300 and 500
- Renovate 600
- Building a welcome center on the main campus in the C lot
- Building a performing arts complex on the south side of Chapman Avenue

The Senate does not support the following projects described in the master plan:

- Moving the horticulture department
- Moving the child development lab school

IX LIAISON REPORTS
Associated Students

No report.

United Faculty

Dale Craig encouraged faculty to complete the union survey.

Adjunct faculty

No report.

The meeting adjourned at 5:00.

Respectfully submitted,
Brandon Floerke
Secretary

Appendix A

Recommendation #4: Comprehensive Staff Development Program

Rationale: We are falling short at all levels of the campus in respectfully addressing the needs of our students. It's time to create an integrated plan across the campus, with a special focus on training faculty, staff, management and administration to support our diverse student population. One of the best indicators of student success is the person in front of the classroom or the first administrator or classified person a prospective student meets at a counter or office. This plan needs to have a strategy for buy-in and participation at ALL levels.

Background:

Introduction of the 2008 Student Equity Plan, it was noted: "We also recognize that we need a greater focus on faculty and staff development. While not all of our students avail themselves of special programs or support services, every one of them is sitting in classrooms. Thus, we need to address solutions that are classroom-based if we hope to reach all of those in our target population."

The 2010-2011 End-of-the-Year Report (5-9-11), the Committee identified the following:

- One of the best indicators of student success is the person in front of the classroom (or the first classified person a prospective students meets at a counter).
- Even with differentiated instruction by faculty, many students are still not being successful. This is a dilemma that needs to be addressed immediately.
- Need to focus on staff development and effective teaching practices for diverse learners.

Discussion of Staff Development on 2-9-12 following up on the 12-8-11 Meeting & Earlier Discussions:

- Possibly create a general information handbook for faculty and staff
- Provide an interesting, creative way to convey information
- We need to provide a way both faculty and classified have knowledge regarding how to support students.
- Look at the existing New Faculty Orientation
- Look at Adjunct Faculty Orientation
- Fall of 2009: Check with Dr. Hodge regarding the Fall Convocation and the FC Strategic Conversations in the Fall (possibly provide a focus and how to apply the Equity Plan across campus)
- What is the Student Equity Plan? How does it apply to them?
- What does it mean?
- What is our responsibility to have all students feel welcome at FC?
- Do we expect them to be successful?
- Faculty need to realize that taking time to get the know their students at the beginning of the

semester will be pay dividends not only in student success but also in the quality of instruction.

- Need to shift the attitudes of instruction. Connect with the students. This will make instruction more stimulating and fun for all.
- 1st six weeks is when we lose the majority of our students - whether they drop out physically or mentally.

Recommendations: The Faculty Senate supports the following recommendation for a Campus-wide Staff Development Plan.

1. To support the Student Success Committee to create a much needed comprehensive staff development framework including a plan for involving all personnel on the campus from administration, managers, faculty and staff to fully participate.

- a. Focus: creating a comprehensive framework for Staff and Faculty Development that would serve as the lead, communication hub, and umbrella for an all campus-wide effort.

- b. A comprehensive framework would include how to get participation from the faculty, staff, management and administration to not only attend but also to implement ideas generated from the training.

- c. This training needs to go beyond strategies in basic skills and technology training for faculty and staff. The comprehensive plan needs to specifically address the affective domain as the foundation and starting place for a successful program. This requires an understanding of who our students are and how to provide the needed mentoring to help them see themselves as competent and successful learners.

2. There needs to be institutional support for the Staff Development Committee which includes the necessary funding to provide the needed training to support our students.

Appendix B

Recommendation #7: Institutional Research Department

Background: The third paragraph in the Introduction to the 2008 Fullerton College Student Equity Plan states: “Related to these issues, we believe that our first step toward increasing equity at Fullerton College depends on enhancing our efforts to collect data about our students so that we can create a better picture of the whole student and understand the multiple reasons why they fail or drop their classes, especially those reasons beyond the academic. This will allow us to be more aware of what we are not doing to meet the needs of our students, particularly students of color who historically have had lower success rates. A broader based understanding of their situations will help us more clearly recognize the gaps in the programs and services we are providing, or the gaps between student needs and available support.”

Recommendation: The Faculty Senate support and move forward the following recommendations:

1. Creation of the Institutional Research Department that will be able to address the vast array of data that needs to be collected, analyzed and disseminated on multiple levels: administration, campus committees, various offices/programs, and special programs and/or projects.
2. The Institutional Research Department would have enough staff that each staff member could focus on one or more of the above areas and would have specific skills to work closely with the areas assigned.
3. The staff in the Institutional Research Department would also be able to support programs and faculty in writing grants