

FULLERTON COLLEGE FACULTY SENATE
approved minutes
6 September 2012

present, according to sign-in sheet

At-Large	Dale Craig; Liz Kiszely; Ricardo Salas; Pete Snyder
Business/CIS	Marcus Wilson
Counseling	Laura Almodóvar-Solé; Bryan Ouchi
Fine Arts	
Humanities	Joe Carrithers; Jeanne Costello; Angela Henderson; Cathy Collopy-O'Donnel; Kim Orlijan
Library	Jane Ishibashi
Math/Comp. Sci.	Linda Shideler; Cheryl Duhme
Natural Sci.	Mike Baker; Liliana Barabas; Jan Chadwick
Part-time	
Physical Ed.	Tim Byrnes
Social Sciences	Robert Byde; Julie Felender
Student Services	
Tech./Engineering	Jose Miranda
Associated Students	
Senate President	Rolando Sanabria
President-Elect	Sam Foster
Curriculum Council	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Brandon Floerke
Guests	Molly McClanahan, President of the Board of Trustees Dr. Ned Doffoney, Chancellor of NOCCCD Dr. Rajen Vurdien, Fullerton College President Dr. Terry Giugni, VPI Ken Collins, Natural Sciences

I CALL TO ORDER

The meeting was called to order at 3:04 by Sanabria.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Nolan-Riegler/Combs) to approve minutes with minor revisions.

III APPROVAL OF THE AGENDA

M/S/U (Nolan-Riegler/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

None

V EXECUTIVE COMMITTEE REPORTS

President's report

Sanabria invited VPI Giugni , Trustee McClanahan, and Chancellor Doffoney to report to the senate.

- VPI Giugni was asked to address four questions pertaining to the allocation of the extended day budget last year.
 - Question 1: What happened? Giugni explained that upon being hired, he was asked to reduce the negative balance in our extended day budget (roughly-\$1,000,000 in 2009-10 and -\$415,000 in 2011-12) as well as our unfunded Full Time Equivalent Students (FTES) (roughly 2,750 in 2011-12). In his effort to meet these targets, he “over-shot” and we ended the year under our FTES cap by 281.54 (roughly 93 three-unit sections). Senator Wilson asked why \$350,000 went back to the district when that money could have been spent to offer more classes in the extended day budget. Giugni explained that they did not know that we were under our FTES target until December, and due to the ineffective tools used to measure such things, they believed at the time that they would exceed the extended day budget by \$350,000. He also explained that NOCCCD as a whole was not in danger of missing its FTES targets (the district ended the year roughly 1,200 FTES over cap); therefore, Giugni and President Vurdien in consultation with members of Chancellor’s Staff decided that additional courses were not needed.
 - Question 2: What are we doing now? Giugni identified several things that he was working on to ensure we do not finish the year under our FTES cap in the future. For example, he said that they are developing better tools to track data, and they have identified some human error in the way information was being reported. He also believes that our college should look at the amount of reassign time we offer faculty, which he explained costs about \$500,000. For the 2012-13 extended day budget, he is aiming to allocate enough classes to exceed our funded FTES by 5%. Relative to last year, classes have been added to summer, fall, and spring of this academic year.

*at this time Giugni's report was briefly interrupted for the reports from McClanahan and Doffoney, which for the sake of continuity, I have included after Giugni's report.

- Question 3: How was money allocated for the current year? There were two rounds of extended day backfills caused by the elimination of full-time faculty positions from the budget. This money was backfilled directly to the divisions that originally held the eliminated positions, thus preserving approximate budget proportions relative to past years.
- Question 4: What were the allocations for the last four years disaggregated by division? Giugni provided a chart of Lecture Hour Equivalent (LHE) for the last four years. The cuts division by division are not proportional, and Giugni argued that we do not currently have a clear system for making these decisions and he is working with the Senate Executive Committee to form an Enrollment Management Committee to look into developing a better model than the current "historical" one. Senator Kiszely remarked that the "historical model" of allocating funds by repeating what we have always done had been critiqued as far back as two previous accreditation reports.
- President of the Board of Trustees, Molly McClanahan expressed her affection for Fullerton College as well as her efforts to stay connected to the campus. She also encouraged faculty to watch the 2 September 2012 story on *60 Minutes* about the Kahn Academy.
- Chancellor Doffoney praised the good work that we do at NOCCCD, citing the Master Plan, Accreditation, and our exceptional communication as examples. The Chancellor is hopeful Proposition 30 will pass in November and feels we have an "ascending future." Senator Wilson asked for the Chancellor's opinion about the fact that Cypress receives a larger allocation per student than Fullerton. Doffoney believes we should look into this issue, but did not articulate who in particular should do it, nor did he present a timetable. Senator Carrithers commented that the districts ending balance of over \$50 million seems counter-intuitive, given the decrease in funds coming down from the state, but Doffoney assured him that it is not counter-intuitive after all.

Treasurer's Report

Nolan-Riegle urged senators to sign up to provide snacks.

VIII CURRICULUM COMMITTEE REPORT

1. Fullerton has completed 13 new AA-T/AS-T degrees with a 14th pending approval this month. Students will be able to earn any of the 18 degrees now offered by FC in Dec 2012, or anytime thereafter. Faculty are currently working on AA-Ts in Geography and Journalism, and an AS-T in Computer Science...and we are just waiting for finalized TMC Templates for new transfer degrees in Spanish, Chemistry, Biology, Anthropology, and Philosophy which should be posted in the next few weeks or months so we expect to have these degrees in the 2013-2014 FC catalog.

2. Course Substitutions for AA-T and AS-T degrees will go through the Deans (as with our AA and AS degrees); however these substitutions must now conform to the TMC templates.

3. There are significant new rules in place for "repeatability" that the state will enforce beginning fall 2013. There are very tight timelines involved with courses that are currently repeatable, so affected programs should work with their Curriculum Representative immediately to resolve repeatable courses. There are only three categories of courses that will be allowed to be repeatable as of fall 2013 (with no "Grandfathering"):

a) Courses that must be taken multiple times to meet lower division transfer requirements at a CSU/UC. This must be confirmed and documented using www.assist.org. Example: Music Performance courses are required each semester for Music majors (see Humbolt State in ASSIST). The key for courses in this category will be to provide documentation from www.assist.org as proof...Scott Lee, our Articulation Officer, can assist with this.

b) Intercollegiate Athletics, including related conditioning courses (which must have TOPS code for Intercollegiate Athletics).

c) Intercollegiate Academic or Vocational Competition. Must involve other colleges and be overseen by an external body. Outcomes must be tied to participation in competition (all students compete). Example: Forensics, "Debate Team"

That's it.

We will need to provide a list of courses that remain repeatable to the state, with documentation (for example from ASSIST for #1, by TOPS code for #2, etc.). To comply with state law, all other courses will have repeatability removed effective fall 2013.

4. We have had two audits and are in trouble for being out of compliance with Title V regarding TBA (i.e. "arranged hours"). There are very specific requirements for these and in some cases we are not following the rules. Curriculum is working on it.

5. The Curriculum Committee is working with Governet to get CNET programmed so that we can make courses "inactive" and store the files for easy review and "re-activation," as an alternative to permanent deletion. This year Six-Year Review includes: Fashion, Interior Design, Music, CDES, Speech, and Dance. ALL major

course revisions and new courses to be effective fall 2014 should be pre-launched by 2/11/13, followed and revised in CNET as needed and launched by 4/1/13. All program revisions and new programs for fall 2014 should be pre-launched by 3/1/13 and revised as needed so they can be launched by 5/1/13.

6. The curriculum approval process is under way. Deadlines are roughly the same as last year:

- 25% of courses and programs should be pre-launched in CNET in Sept
- 25% by October
- 25% by November/December
- and 100% by February 11th, 2013 (one week after the term begins).

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VI ELECTIONS

Election Results:

Professional Growth and Development (2012-15)	Bruce Henderson
Professional Growth and Development (2012-14)	Mareike Claassen
Student Success—Fine Arts	(remains vacant)
Student Success—Physical Education	Tim Byrnes
Staff Development	(five positions remains vacant)
Senate Elections Committee	Liz Kiszely and Linda Shideler

M/S/U (Foster/Almodóvar-Solé) to charge President Sanabria to create an agenda item at the District Planning Council to investigate the model for apportioning dollars per FTES to the district units and to determine if the current model is appropriate.

At Foster's request the Senate agreed to allow divisions until the next meeting to fill their vacant Faculty Senate positions before making them at-large position.

VII OLD BUSINESS

None

VIII NEW BUSINESS

A. Program Review- Janice Chadwick

M/S/U (Wilson/Nolan-Riegle) to approve the Program Review templates for Administrative and Operational Services and Student Services.

B. SLOs Update- Ken Collins

Collins explained that we have until December 31 to be proficient in SLO's. The SLO committee has made an attempt to simplify the process for faculty, so that we can align our SLO's at the institutional level, program level and course level. To that end, they have developed the "Student Learning Outcome Assessment Worksheet," and the "Program Student Learning Outcomes Progress Report." Senator Hyde questioned the efficacy of SLO's and argued that the process was nothing more than rubber-stamping a process for the purpose of accreditation. He doubts whether this process could have any positive impact on our programs. In response, Collins reiterated that we must demonstrate proficiency in SLO's or face sanctions from ACCJC even in years when we are not renewing our accreditation. He also stressed that if any program has a system for assessing SLO's that they deem more useful that they should continue to use their own system, but their SLO Representative needs to ensure everything is reported so that we can claim proficiency. After lengthy discussion, Costello called the question.

M/S/A (Wilson/Combs) with one abstention (Hyde) and one vote against (Kiszley) to approve the Student Learning Outcome Assessment Worksheet and the Program Student Learning Outcomes Progress Report forms with the friendly amendment that in the case that a program does not have representation on the SLO committee, the forms should go to the department chair instead of the division dean.

C. Accreditation Follow-Up Report- Terry Giugni

In order to meet timelines on our Accreditation Follow-Up Reports, Giugni is forming work groups immediately that will finish drafts of those reports by the end of the fall semester.

D. District-Wide Faculty SLO Committee- Dale Craig--**Tabled**

E. Strategic Plan Fund- Process and Selection Criteria--**Tabled**

F. Student Education Planning Proposal--**Tabled**

IX LIAISON REPORTS

Time expired before the Senate could hear liaison reports.

Associated Students

No report

United Faculty

No report

Adjunct faculty

No report

The meeting adjourned at 4:59pm.

Respectfully submitted,
Brandon Floerke
Secretary