

**FULLERTON COLLEGE FACULTY SENATE**  
**approved minutes**  
**7 March 2013**

**present, according to sign-in sheet**

At-Large	Dale Craig, Liz Kiszely, Pete Snyder
Business/CIS	Marcus Wilson, Nancy Woolridge
Counseling	Laura Almodóvar-Solé, Bryan Ouchi
Fine Arts	Jamie Perez, Carl Stanaway
Humanities	Joe Carrithers, Jeanne Costello, Angela Henderson
Library	Jill Okamura
Math/Comp. Sci.	Linda Shideler, Cheryl Duhme
Natural Sci.	Mike Baker; Liliana Barabas, Jan Chadwick
Part-time	Josh Troesh
Physical Ed.	Pam Lewin
Social Sciences	Robert Byde, Julie Felender
Student Services	vacant
Tech./Engineering	Jose Miranda, Peg Donahoe
Associated Students	Daniel Moldovan
Senate President	Rolando Sanabria
President-Elect	Sam Foster
Curriculum Council	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Brandon Floerke
Guests	Student, Hye Jung Park Associated Students, Art Motta

**I CALL TO ORDER**

The meeting was called to order at 3:05P by Sanabria.

**II APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**M/S/U (Nolan-Riegle/Kiszely) to approve minutes with minor revisions.**

III APPROVAL OF THE AGENDA  
M/S/U (Felender/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

None

V EXECUTIVE COMMITTEE REPORTS  
**President's report**

President Sanabria did not read the statement at the Board of Trustees meeting regarding funding per FTES between Cypress and FC as he was directed to do at the last Senate meeting. The reason for this was to avoid embarrassing the BOT in front of guest speakers. He will read the statement at the next BOT meeting.

At the District Consultation Council the proposed policy to change the working conditions of adjunct faculty was tabled in part because of the concerns expressed by FC representatives on that committee.

President's Advisory Council approved the procedure whereby official recommendations made by Senate that are not accepted will be responded to in writing within two weeks. They also approved the College Goals and Objectives for 2013-2015. All of the Senate recommendations that were discussed at the last Senate meeting were incorporated.

**Treasurer's Report**

Nolan-Riegle thanked those who brought snacks.

VIII CURRICULUM COMMITTEE REPORT

No Report

VI ELECTIONS

Teacher of the Year Committee  
Workgroup to Explore FC courses at High Schools

Liz Kiszely  
Robert Hyde  
Jay Seidel

Technology Committee 2013-2015  
Business & CIS  
Tech and Engineering  
For Graduation: Marshals

Richard Smead  
Jose Miranda  
Jose Miranda

VII OLD BUSINESS

None

VIII NEW BUSINESS

A. Recommendations from Faculty Senate Committees

Julie Felender and Laura Almodóvar-Solé proposed a standard protocol for Senate committees to follow when making formal recommendations. In part this was an attempt to formalize some of the procedures that are already common. The primary change to current practice in the proposal was to ask committees for “Written consultation with other affected or potentially affected programs/departments. Consultation includes a brief written response from such parties, using, at the least, a pre-approved senate form.” The senators provided a template for said form. The form asked for rationale, background, environmental impact, and other things. It also had a place for people in affected areas to “sign off” on the recommendation. The purpose of the proposal was to prevent formal recommendations going forward without definitive consultation with the programs/service areas that would be affected by the recommendations.

There was a great deal of discussion. Some were hesitant to add the burden of additional paperwork and procedures to committee work. Others felt that the Senate was an appropriate deliberative body for determining the efficacy of recommendations. Still, it was widely agreed that sometimes committee recommendations can be over-reaching. Perhaps some recommendations are too concrete and detailed. It was also suggested that the form that was included in the proposal might be provided to committees as a resource, but not a requirement.

In the end, it was the sense of the Senate that the Senate President should work with committees that are bringing recommendations forward to ensure that they have properly consulted with affected programs/service areas.

B. Campus Safety

Felender also brought forward some concerns of the Social Science Division regarding campus safety. She read a list of some concerns and suggestions. Dale Craig said that he is working on this issue with the union. He has talked with each of the campus presidents, asking for a detailed campus safety plan. He has asked that faculty members email any concerns they have directly to him. Concerns could range from specific classrooms that do not lock from the inside or that do not have working phones, to areas of the campus that are poorly lit, to

workshops that would be helpful to train faculty and staff. The more specific the input, the more useful it will be for the union.

#### C. 2013 Summer School

In order to meet our FTES targets, summer school will be dramatically increased this year compared to the last few years. President Sanabria distributed some data provided by VPI Terry Guigni that attempts to explain why FC is having difficulty meeting our FTES targets. Although faculty are glad to see that there will be more summer classes this year, many people expressed concerns about our planning process.

To address this problem, the VPI is planning the following changes to next year:

- Next year's budget will assume a 90% fill rate for all sections, instead of assuming a 100% fill rate.
- Next year's budget will assume zero non-credit FTES.
- We will front-load the summer and fall semesters.

Dale Craig noted the importance of meeting our growth targets because if we do not generate enough FTES the district will lose out on growth money in the future.

M/S/U (Craig/Donahue) Senate representatives at DCC will insist on a budget at aims at 5% over cap based on a 90% fill rate from now on.

M/S/U (Craig/Miranda) Request the Senate Executive Committee to advocate that the Enrollment Management Committee form and that this committee's purview include not only enrollment management but also assisting in FTES allocation.

#### D. Program Review

The chair of the Program Review Committee brought some concerns to the Senate. There is a problem of the makeup of the committee in that there are twelve members but only four faculty members. This is also contributing to the workload of the committee members.

M/S/U (Kiszely/Felender) Increase the faculty representation on the Program Review Committee to one faculty from each division.

Program Review is supposed to be a part of closing the loop. There is concern from the faculty on the committee that their work is wasted because it has not been considered in important decision making.

E. Student Equity Recommendations 6 and 7—Tabled

IX LIAISON REPORTS  
**Associated Students**

No Report

**United Faculty**

No Report

**Adjunct faculty**

No Report

The meeting adjourned at 5:00.

Respectfully submitted,  
Brandon Floerke  
Secretary