

**FULLERTON COLLEGE FACULTY SENATE**  
**approved minutes**  
**19 September 2013**

**present, according to sign-in sheet**

At-Large	Bill Cowieson, Dale Craig, Julie Felender, Laura Melella, Pete Snyder
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Bryan Ouchi
Fine Arts	Jaime Perez, Carl Stanaway
Humanities	Joe Carrithers, Jeanne Costello, Angela Henderson, Tamara Trujillo
Library	Jane Ishibashi
Math/Comp. Sci.	Nancy Ikeda, Linda Shideler
Natural Sci.	Mike Baker, Ben Crowell, Jan Chadwick
Part-time	vacant
Physical Ed.	Tim Byrnes
Social Sciences	Bob Byde, Leonor Cadena
Student Services	vacant
Tech./Engineering	Jose Miranda
Associated Students	John Ahn
Senate President	Sam Foster
Past-president	Rolando Sanabria
Curriculum Council	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Josh Ashenmiller
Guests	Dr. Terry Giugni, FC VPI Toni DuBois, FC VPSS

I CALL TO ORDER

The meeting was called to order at 3:02P by Dr. Foster.

## II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Wilson/Nolan-Riegle) to approve the 5-Sep 13 minutes with corrections.

## III APPROVAL OF THE AGENDA

M/S/U (Snyder/Combs) to approve the agenda for this meeting.

## IV PUBLIC COMMENTS

Jane Ishibashi informed the Senate of the Library's new website documenting the history of Fullerton College, and asked senators to promote it to students. This will be an ongoing archive of the College's history. Faculty members can contribute photos, but should get any pictured students to sign an image release form. Jane is especially interested in photos of events and activities happening throughout the campus, not just on the Quad. View the site at: <http://libraryfchistory.fullcoll.edu/>.

Ben Crowell mentioned a hallway conversation he had with a group of students who were concerned about the lack of a campus system for recycling trash.

Bob Jensen reminded the Senate about the Centennial Day celebration next Wed., 25-Sep 13 11:00A-1:00P, 5:00P-7:00P on the Quad. Activities and participants will re-create life in 1913, which will include the cast of "Ragtime," actors portraying C.C. Chapman, Henry Ford, and Wild Bill Hickock, one dozen Model-T Fords, and possible subversive actions by outside agitators, unionists, and suffragettes. More details at: <http://www.fullertoncollegecentennial.com/1913/index.html>.

Rolando Sanabria updated the Senate on plans for the first Jump Start to College, an on-campus event for local 9<sup>th</sup> graders, on Fri, 11-Oct 13, 10:00A to 1:00P. So far, there are 18 workshops and tours scheduled. Rolando would like to get 5 more that promote the College in general, or promote study in a specific department, hour-long, 10:00 to 1:00. Please email Rolando with questions: [rsanabria@fullcoll.edu](mailto:rsanabria@fullcoll.edu).

## V EXECUTIVE COMMITTEE REPORTS

### **President's report**

Very soon the Faculty Allocation Committee will convene, the first step in the hiring process. We don't know yet how many full-time faculty members we will be able to hire. The number comes from the district. It will also depend on how many faculty members announce their retirement this year. If a faculty member announces before 15-Mar 14, then the District will be able to hire a new full-timer for the fall semester.

The Board of Trustees has published its proposed budget, which runs to 130 pages. During the State budget crisis of the last few years, the District asked campuses to hold a \$5M reserve in case of a shortfall. The shortfall never reached \$5M, so Fullerton College currently has around \$2.3M in carry-over funds. The Planning Budgeting and Steering Committee (PBSC) will be looking at priorities for these funds. Because they are one-time funds, they cannot be used for hiring full-time faculty members.

Dr. Foster was pleased by the large faculty turnout at the town hall meeting with the Chancellor on Tuesday. Several faculty members asked pointed questions about the need for the new vice chancellor position. There was a motion, followed by discussion. It was

the sense of the Senate that the motion would be an accurate representation of the faculty's views. Many faculty members spoke in opposition at the town hall meeting, and no FC faculty members spoke in favor of it.

M/S/U (Wilson/Costello) to oppose the creation of a new Vice Chancellor of Instruction and Technology because it: 1) is inconsistent with the planning documents recently filed for accreditation, 2) is inconsistent with the Master Plan, 3) was only announced by the Board over the summer, when most full-time faculty were off campus.

Dr. Foster informed the Senate the Board is considering a new bond issue. He has attended a meeting with the Board's consultants, during which he raised that concerns that many faculty members expressed at the result of the last bond. 1) Previous bonds seemed mismanaged. 2) The new buildings from previous bonds did not serve instructional needs as well as planned. 3) With the overall economy growing slowly, is this a good time to ask voters for more debt?

#### **Treasurer's Report**

Nolan-Riegle thanked Ming Scott, Laura Melella, Dale Craig, and Marcus Wilson for food and beverage. There are still a few blanks on the schedule, which circulated.

#### **VI CURRICULUM COMMITTEE REPORT, Jennifer Combs**

Deadlines for next year are fast approaching. Please remind faculty to check their approval queues.

#### **VII PROGRAM REVIEW REPORT, Jan Chadwick**

In an effort to improve the quality of program review self-studies, the PR Committee has posted 15 exemplary self-studies on its website. She encourages faculty members to read them as they prepare to write instructional program self-studies in 2014-15.

<http://programreview.fullcoll.edu/>

The PR Committee is working closely with the PBSC to make sure that the PBSC makes budget decisions based on well-justified resource requests contained in PR self-studies.

Dale Craig added that at its recent meeting, the Cypress College Faculty Senate was impressed that our college was linking program review to budgeting.

Sam Foster added that he has seen program review requests having a real impact on the College's decision-making, for example hiring decisions and allocations of supplemental instruction.

#### **VIII ELECTIONS**

M/S/U (Carrithers/Nolan-Riegle) to suspend by-laws to allow Senate to vote on an unopposed candidate to serve as at-large Senator, rather than await the results of a campus-wide vote at this late date.

## **Second Call**

Study Abroad Committee for 2-year terms (2013-15): **Elizabeth Gaitatjis (Hum.), Scott Malloy (Math).**

Study Abroad Committee for 1-year term (2013-14): **Roger See (P.E.).**

Campus Diversity Committee for 2-year terms (2013-15): **no candidates**, one faculty member still needed.

Program Review Committee, 3-year terms (2013-16): **Mark Knoernschild (Hum.),** faculty members still needed from Bus./CIS, Couns., Lib., Math/CS, Soc. Sci., Tech./Eng.

Honors Advisory Committee, 2-year terms (2013-15): **Nancy Woolridge (Bus./CIS),** faculty members still needed from Lib., P.E., Soc. Sci.

Staff Development Committee, 2-year terms (2013-15): **Bridget Kominek (Hum.),** three faculty members still needed.

Student Success Committee, 2-year terms (2013-15): **no candidates**, faculty members still needed from Fine Arts, Math/CS, Soc. Sci.

At-Large Representative to the Faculty Senate, 1-year term (2013-14): **Diana Kyle (Soc. Sci.)**

## **First Call**

Hiring Committee for the Vice-Chancellor of Human Resources: **Jennifer Combs (Couns.).**

President's Advisory Council, 2-year term (2013-15): **Bob Byde, (Soc. Sci.).**

Enrollment Management Committee, 2-year term (2013-15): **Jacob Sapiro (Nat. Sci.),** two faculty members still needed.

District Equal Employment Opportunity Advisory Committee, 2-year term (2013-15): **no candidates**, one faculty member still needed.

Comprehensive Manager Evaluation Committee for Dean Albert Albutin (A & R), one-year term (2013-14): **Stewart Kimura (Couns.).**

Comprehensive Manager Evaluation Committee for Dean Lisa Campbell (Counseling), one-year term (2013-14): **Heather Halverson (Couns.).**

## **VIII OLD BUSINESS**

### **Staff Development**

This is a PAC committee, but the Senate elects the faculty member who serves as Chair. At Convocation, the District Chancellor and College President expressed a commitment to improving staff development, and there is a \$75K budget for this academic year. Not only does the committee lack a chair, but there are also four faculty vacancies. How did this problem come about? 1) The chair receives 3.0 units of release time, which does not seem to be attracting much interest. 2) There is some confusion about the purpose and mission of the Staff Development program.

The Senate leaders worked out an arrangement with Pres. Vurdien to allow an interim chair to lead the committee as it re-writes the program's statement of purpose and structure. The interim chair would serve for the Fall 2013 semester and receive 3.0 units of release time. Then the Senate would elect a new Chair to begin serving during the Spring 2014 semester.

Senators quickly spotted the flaws in this plan. It is too late to change the fall schedule for most instructors, and pretty soon it will be too late to change the spring schedule. Senate leaders will consult with Pres. Vurdien on this again next week.

### **FC classes in at Buena Park High School (BPHS)**

Dr. Giugni informed the Senate about recent developments. (Two years ago, BPHS arranged with the District to create a “Middle College,” in which HS students could take FC or Cypress courses for college credit on campus at BPHS. The FC faculty objected to Middle College, and the District halted it.)

During summer session 2013, the College offered a Library research class. BPHS students took a bus to the FC campus and took the class with an FC instructor. During the current fall 2013 semester, a veteran adjunct FC instructor is teaching Speech 100 on the BPHS campus. The class meets on the same schedule as if it were on the FC campus—twice a week. On the off-days, the students get supplemental instruction and conduct research for their speech projects. BPHS would like to have this class again in the spring, but at 3:00P so that it does not disrupt their normal campus schedule. There is also a possibility of a class that would help BPHS students with English college placement tests.

In the meantime, CSUF has begun teaching college-credit Calculus classes at BPHS. Dr. Giugni sensed that the high school has found it much easier to work with Cal State than with Fullerton College.

The Senators discussed several aspects of offering classes at BPHS.

1) It is a little easier for CSUF to begin classes at BPHS. Cal State doesn't have same Title V requirements that we do. Senators wondered how CSUF was ensuring quality control.

2) Why don't BPHS students just take AP Calculus? It's riskier. You might not pass the AP test. Taking a CSUF course gets you a grade on a college transcript and higher registration priority once the student gets to college.

3) Do these courses take seats away from college students, many of whom can't get in to the FC courses they want? No, the classes are paid for by BPHS. They do not come out of the FC's State allocation.

4) BPHS has a low percentage of college-bound students. For the Speech class, for example, each student had to meet the required advisory, which is a higher standard than FC students must meet. Classes such as this will encourage more BPHS students to take college classes because they will make the transition smoother.

5) What's broken about the old model? There is value in leaving the HS campus and going to a college campus to sit next to real live college students. Also, if they don't pass the AP test, they shouldn't pass the class. On the other hand, both of these traditional ways of doing it impose costs on the HS students.

6) BPHS has assured Dr. Giugni that the courses will not be made easier for HS students. It will be valuable to see the pass rates for the current FC and CSUF classes.

7) AP classes are expensive (test fees). Taking classes at a college campus is also expensive (transport, books).

8) Some Senators felt that maybe we seemed hostile and non-cooperative to the high school. Others felt this was a mischaracterization.

### **Librarian work load**

To review: As an unintended consequence of the new 16-week calendar, Librarians must currently work in the Library 38.75 hours/week, which means they do not have time opportunity to participate in shared governance. For example, Jane Ishibashi is attending this Faculty Senate meeting, but she had to clock out before the meeting started.

There was a motion and discussion. It is likely that the District will consider this to be a District-wide HR policy, unchangeable at the college level. It is also true that the College Pres. must respond to a Senate request in writing if the request is turned down.

M/S/U (Sanabria/Chadwick) that the college administration allow librarians to serve on Curriculum Committee, Faculty Senate, Program Review Committee, hiring committees, and tenure review committees as part of their assigned work hours.

## **XI NEW BUSINESS**

### **The New Dean of the Library**

As part of the search for a new dean, Dr. Giugni proposed changing the existing job title to Dean of Library and Learning Support. The new dean would be in charge of the Library, the Basic Skills Program, Study Abroad, TAP, supplemental instruction (SI), the Honors Program, and Student Learning Outcomes (SLOs). Dr. Giugni has submitted his draft proposal to the District HR office. HR should be finished with it in November so that a job ad can go public, and the new dean can start work on 1-July 14. There will be four faculty members on the hiring committee, three chosen by the Senate, one by United Faculty (UF).

The Senate discussed the proposal. Would this change the nature of the SLO process, which is supposed to be faculty-driven, not driven by managers? Dr. Giugni said the new position would not change the current process, just organize it, and it would not change the role of the current SLO coordinator (who is a faculty member). The new position would also simplify the funding oversight for programs currently spread out among multiple managers, such as TAP and SI. The Office of Special Programs would still exist.

## **XII LIAISON REPORTS**

### **Associated Students**

Senate elections were this week. AS now has a quorum of Senators. Students have proposed many projects, including sustainability and improving football team nutrition.

### **United Faculty**

The District is still printing the Contract that was approved last year. It will be delivered soon. There will also be a survey of faculty to see which items the faculty members want UF to negotiate. Salary, benefits, and calendar are always open to negotiation. The faculty can choose two more contract items for negotiation this year.

### **Adjunct faculty**

No report.

The meeting adjourned at 5:01P.

Respectfully submitted,  
Josh Ashenmiller, Secretary