

**FULLERTON COLLEGE FACULTY SENATE**  
**approved minutes**  
**20 February 2014**

**present, according to sign-in sheet**

At-Large	Gigi Blanche, Bill Cowieson, Dale Craig, Julie Felender, Laura Melella, Pete Snyder
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Bryan Ouchi
Fine Arts	Jaime Perez, Carl Stanaway
Humanities	Joe Carrithers, Jeanne Costello, Angela Henderson, Kim Orlijan
Library	Jane Ishibashi
Math/Comp. Sci.	Nancy Ikeda, Linda Shideler
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Rachel Coleman
Physical Ed.	Pam Lewin
Social Sciences	Robert Byde, Jeff Vanderpool
Student Services	vacant
Tech./Engineering	Peg Donahoe
Associated Students	Alex Trigueros
Senate President	Sam Foster
Past-president	Rolando Sanabria
Curriculum Council	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Josh Ashenmiller
Guests	Dan Willoughby, Humanities Division Dean

I CALL TO ORDER

The meeting was called to order at 3:05P by Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Wilson/Nolan-Riegle) to approve the 6-Feb 14 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Nolan-Riegle/Orlijan) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Angela Henderson announced that the Reading Department is holding a Centennial Book Drive. Please bring in new or slightly used books to be donated to the Boys and Girls Clubs and to community centers. Donation bins will be around campus March 2<sup>nd</sup> through 9<sup>th</sup>, at the Fullerton Library, and at the Fullerton Art Walk.

Dale Craig announced that Instructional Technology Committee will soon email a survey to all faculty members and students. The email will contain a link to Educause, which is gathering data on the technology needs of faculty members and students. The ITC encourages everyone to participate. He suggested that faculty members make completing the survey an assignment for your classes.

Alex Trigueros announced the Associated Students Blood Drive will run from 24-Feb through 10-Mar.

V EXECUTIVE COMMITTEE REPORTS

**President's report**, Sam Foster

**Guest reporter #1:** FC Pres. Rajen Vurdien gave the Senate an update on the College's Master Plan. He brought a map of the campus that showed plans for new construction over the next 15-20 years. Horticulture and the Lab School will not have to move. All of this is still just a plan. How much of it actually gets built depends on funding. The Board will vote in July on putting a bond measure on the November ballot.

Highlights

1-New Maintenance & Operations center north of Berkeley Av.

2-Rennovated Horticulture and Lab School.

3-New parking structure in the SE corner, with tennis courts on roof. Soccer field moved north, to an area south of Lab School (now a parking lot).

4-Rennovated 600, 500, 1000, 300, 100 Buildings.

5-Current Campus Theater converted into a welcome center.

6-New classroom building to replace 1100 Building.

7-South of Chapman Av.: A new performing arts complex and renovated Wilshire Theater.

**Guest reporter #2:** Humanities Division Dean Dan Willoughby reported that during the Fall 2013 semester Fullerton College offered a Speech 100 (Public Speaking) class at Buena Park High School. The class met 6:55-9:45A, Mon/Wed. Students enrolled as special-admit FC students through Mygateway. There were prerequisites. Because the instructor wanted to make sure they could read at a college-level, the students had to test into English 100 and Reading 142. The students also took Library 100, a research skills course, over the

summer. The speech instructor, a long-time FC adjunct, reported that the students were high achieving and well prepared. The completion rate was 100%.

In Spring 2014, we are offering Speech 100 as an after-school class, and Reading 142 during the day. Dan reported that the BPHS administrators were very cooperative. They agreed to the instructors' conditions for scheduling, testing prerequisites and software needs. Faculty members in the Speech Department approved the course curriculum, and they received feedback from the instructor about how the class went.

**Career and Technical Education (CTE) programs:** Instead of going directly to the College, CTE funds will now go first to the District. The District is creating a work-group to make sure these funds are distributed equitably. Faculty members can volunteer to be a part of the work-group. Senators expressed a wish that the funds will be apportioned according to the populations of enrolled students, rather than split evenly between FC and Cypress College.

**Vice President of Administrative Services Hiring Committee:** Kim Orlijan volunteered to replace a faculty member who had to withdraw suddenly. The Senate confirmed her by acclamation.

**Centennial Commencement:** To encourage a big turnout, there are going to be medallions for faculty members who attend commencement in May. No word yet on who will be the featured speaker.

**FC Integrated Planning Manual:** Jan Chadwick discovered a possible flaw in the manual. Should the SLOA Committee be reporting directly to the Faculty Senate? That's what the IPM says. The original understanding was that the SLOA Committee would be a sub-committee of the Curriculum Committee. This issue was not resolved, and will appear as a future agenda item.

### **Treasurer's Report**

Mary Nolan-Reigle thanked Laura Mellela, Kim Orlijan, Ming Scott, and Alex Trigueros for food and beverage.

#### VI CURRICULUM COMMITTEE REPORT, Jennifer Combs

The CC voted unanimously to recommend that the College purchase the eLumen SLOA management software.

For course and program proposals for the 2015-16 catalog, the CC has extended the CurriCUNET pre-launch deadline to March 3<sup>rd</sup>.

#### VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

Jan reminded Senators to remind all faculty members that instructional programs will be writing self-studies this fall. To make this easier, please start getting your SLO ducks in a row, start collecting relevant data, and, especially, start preparing to report on how you used any funding you received after the last program review in 2012-13. There are also helpful materials on the Program Review website, including several exemplary self-studies.

#### VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle No report.

## IX ELECTIONS

Student Equity Committee, 2013-15: **none**, three faculty members still needed.

Level II Teacher of the Year Selection Committee, Spring 2014 (3 needed): **Joe Carrithers (Hum.), Stephen Plett (Math/CS), Sunshine Vidal (Couns.)**. The alternate will be **Sheilah Stokes-Dobyns (Hum.)**.

Campus Diversity Committee, 2014-15: **none**, three faculty members still needed.

Staff Development Committee, 2014-16: **Colleen Kvaska (Nat. Sci.)**, one faculty member still needed.

Innovation Fund Task Force, Spring 2014: **Julie Felender (Soc. Sci.)**

Faculty Senate President, 2014-18: **Pete Snyder (P.E.)**

Faculty Senate Treasurer, 2014-15: **Kim Orlijan (Hum.)**

Faculty Senate Secretary, 2014-15: **Josh Ashenmiller (Soc. Sci.)**

## X OLD BUSINESS

### **Faculty Senate Self-Reflection Questions for IREC**

(Continued from 6-Feb 14 meeting, but no time this time. Tabled until 6-Mar 14 meeting.)

Are the contributions of all members equally valued and respected?

Do we make an effort to hear from everyone?

Do we stay on task or do we digress too often?

How do members suggest improvements?

Are we open to suggestions for change and improvements?

Do you see areas for improvement? Such as?

### **Campus Safety update**

Campus Safety Director Steve Selby had a discussion with Senators about the College's policies on students who threaten faculty or staff members. Many faculty members told stories of frustration with administrative indifference. Steve Selby felt that administrators have been growing more responsive to Campus Safety's concerns on this matter. There was consensus in the room that the College should adopt several policies. 1) The College should be able to remove students who make threats, even if they do so "off campus" via email or Facebook or the equivalent. 2) The College should inform instructors if there is a student in their class who made threats in the past. 3) Campus Safety officers should have the authority to remove threatening students from campus.

Steve Selby also reminded faculty members to submit incident report forms when they encounter a hostile student. This helps Campus Safety document who has a record of threatening behavior.

Dale Craig added that United Faculty is forming a committee to write a Board Policy that will allow administrators to assess and respond to campus threats.

XI NEW BUSINESS

**No-Shows on class rosters**

Tabled until 6-Mar 14 meeting.

**Discussion items from 23-Jan Joint Senates/UF Meetings**

Tabled until 6-Mar 14 meeting.

**Student Success Committee update**

Lynnette Pratt and Dan Willoughby informed the Senate about the SSC's work in 2012-13, which included a self-evaluation, a supplemental instruction pilot program, an improvement to student placement through measures other than testing, a new Jump Start to College pre-orientation program, an advertising campaign to inform students of new enrollment priorities and financial aid changes, and new professional development programs.

The SSC's 2013-14 work has included continuing self-evaluation, offering a new Habits of Mind series of events (including one Fall 2014 Convocation), and developing discipline-specific academic success courses and orientations.

XII LIAISON REPORTS

**Associated Students**

The Interclub Council is collecting items for the Chris Lamm Memorial Food Drive through May 2<sup>nd</sup>. Today was the deadline for nominating students to be Men and Women of Distinction. AS is raising funds for the MWOD award ceremony.

**United Faculty**

To finish off what he mentioned earlier about the committee looking into Board Policies on campus safety, Dale Craig said that he will bring their recommendations to the Senate and to the Cypress College Faculty Senate.

**Adjunct faculty**

No report.

The meeting adjourned at 5:07P.

Respectfully submitted,  
Josh Ashenmiller  
secretary