

**FULLERTON COLLEGE FACULTY SENATE**  
**approved minutes**  
**21 November 2013**

**present, according to sign-in sheet**

At-Large	Gigi Blanche, Bill Cowieson, Julie Felender, Diana Kyle, Pete Snyder
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Bryan Ouchi
Fine Arts	Jaime Perez, Carl Stanaway
Humanities	Joe Carrithers, Tamara Trujillo
Library	Jane Ishibashi
Math/Comp. Sci.	Nancy Ikeda
Natural Sci.	Mike Baker, Jan Chadwick, Ben Crowell
Part-time	Rachel Coleman
Physical Ed.	Pam Lewin
Social Sciences	Bob Byde, Leonor Cadena, Jeff Vanderpool
Student Services	vacant
Tech./Engineering	Peg Donahoe, Jose Miranda
Associated Students	Joey Victor
Senate President	Sam Foster
Past-president	Rolando Sanabria
Curriculum Council	Jennifer Combs (excused absence)
Treasurer	Mary Nolan-Riegle
Secretary	Josh Ashenmiller
Guests	Dr. Terry Giugni, FC VPI Claudette Dain, FC VPAS Karen Markley, Anthropology Dept.

I      CALL TO ORDER

The meeting was called to order at 3:04P by Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Wilson/Nolan-Reigle) to approve the 7-Nov 13 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Nolan-Riegle/Wilson) to approve the updated agenda for this meeting.

Added to Old Business: Cypress's vice chancellor resolution. Added to New Business: the Diversity Committee Action Plan, and minority reports.

IV PUBLIC COMMENTS

Karen Markley urged faculty members to attend the next Board of Trustees meeting, Tue, 26-Nov 13, 5:30P, to support United Faculty's effort to secure an on-schedule pay raise. Wear black.

Jane Ishibashi asked senators to remind all faculty members to bring their ID cards when they check out items from the Library. Please don't ask to borrow the ID card of a Library staff member.

V EXECUTIVE COMMITTEE REPORTS

**President's report**

**Fullerton Observer, page 9:** There was an article about the fact that Cypress College and Fullerton College have different methods to satisfy the reading requirement for graduation, with FC students having more options.

**Associated Students:** AS is planning to start a weekly newsletter. AS hopes that faculty will read it, and make time in class for students to read it. AS asked Sam Foster for permission to distribute the newsletter through the faculty email list.

**Planning Budgeting Steering Committee:** The committee has completed its work on resource requests from non-instructional program reviews. It will make its recommendation at the 11-Dec PAC meeting.

**President's Advisory Council:** President Vurdien reported that ACCJC (our accreditation agency) gave colleges a strength test based on the data it receives from them. Fullerton College presented its data and scored above the state average on most metrics. The Enrollment Management Committee had its first meeting and elected co-chairs Jake Sapiro (faculty) and Albert Abutin (manager). There will be one summer session this year from June 23-July 31. The start date is firm, but the ending date may be extended.

**College Mission Statement:** Administrators ask faculty members to review the Mission Statement along with Goals and Objectives and offer suggestions. This will be discussed at the first PAC meeting in February.

**Board of Trustees:** The Board approved the new analyst for the Office of Research and Planning, Carlos Ayon.

**Hayward Award:** (Application deadline 23-Dec) Darlene Jensen reports that Kathy Jew was the highest ranking adjunct faculty member. As per Senate direction, we will be recommending her for the Hayward Award. It was the sense of the Senate to invite her to the next Senate meeting (5-Dec) to recognize her as the College's nominee.

**State Academic Senate:** The Plenary Session of the SAS took place 7-9-Nov. Resolutions were passed in several areas including accreditation standards (10 resolutions), matriculation, faculty development, and others. ACCJC made a presentation about possible changes to accreditation standards and asked for faculty input.

**Campus Diversity Action Plan:** This plan will be discussed during the 11-Dec PAC Meeting. Your input for discussion would be appreciated.

### **Treasurer's Report**

The Senate thanked Bryan Ouchi, Bill Cowieson, Diana Kyle, Ben Crowell for food and beverage.

#### VI CURRICULUM COMMITTEE REPORT

No report.

#### VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

No report.

#### VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

The IREC is organizing and coding data from the SLOA survey. It will soon conduct a focus group on the SLOA process. It is ironing out the difficulties it encountered in collecting survey data. IREC considers these difficulties to be an understandable part of the process of implementing a new level of self-evaluation

#### IX OLD BUSINESS

##### **New vice chancellor position**

The Cypress College Faculty Senate recently passed a formal resolution in opposition to the new VC position, similar to the resolution passed by the Fullerton College Faculty Senate in September. The Cypress Senate also decided to refuse to appoint any faculty members to the VC hiring committee. Pres. Sam Foster has received a letter from the chancellor requesting faculty representatives for the hiring committee by 5-Dec, in time for the hiring committee training session.

The FC Faculty Senate discussed whether it should take similar steps. A few years ago, there was another effort to create a new vice chancellor position, but the effort was dropped following a massive show of faculty opposition at a Board meeting and negative press coverage in the *OC Register*. Could such a strategy work again this time? Is it bad timing for such a protest, because UF salary negotiations are just now reaching a critical stage? Should the Senate decide to participate on the hiring committee in order to get the best possible outcome? Could it do so under some sort of official protest or duress? But would that very participation undermine the Senate's own previously stated opposition to the idea of creating a new VC? What do FC administrators think about the new VC position?

The Senate took no action. This item will be on the agenda of the 5-Dec Senate meeting.

#### X ELECTIONS

There were no elections.

## XI NEW BUSINESS

### **Fullerton College Foundation**

Nissa Newton gave a presentation about the Foundation's new membership program. FCF currently awards \$200K/year in scholarships to students, and also provides emergency help for students in need. The foundation has created a new membership category for FC faculty and staff members. She urged all faculty members to join and participate. FC employees who want to join can pay for their membership through a payroll deduction. Membership includes invitation to FCF events, discounted fundraiser tickets, and invitation to the Scholarship Banquet. For big donors, there is a Wall of Recognition in the Library. To ask a question, get in touch with Nissa. 714.525.5651, [nissa@foundationfc.com](mailto:nissa@foundationfc.com), [www.fullertoncollegescholarships.com](http://www.fullertoncollegescholarships.com).

### **Student Success Committee**

The SSC has been on several President's Advisory Council agendas, but the reason for this has not come up in Senate meetings. SSC members are wondering if there is something they need to be concerned about. Sam Foster explained that PAC has been talking about the Student Success Support Program (SSSP, formerly Matriculation). PAC has taken no actions.

This opened up a larger discussion of how the work of various committees and councils is reported to the rest of the campus. Shouldn't all minutes of all meetings be posted somewhere, preferably on-line? Is there a rule or standard practice for posting minutes and agendas? Senate executives will discuss this at their next meeting with the College president.

### **Student software fees**

The Counseling Department and Associated Students reported that they have been receiving complaints from students about a fee for courses that use homework and grading software, such as Pearson's My Lab. The fees are usually around \$90-120, which is enough to cause some students to drop the course.

The Senate discussed the issue. Should students expect to pay such fees as a normal cost of enrolling in a course, similar to textbook costs? Or is this an unreasonable burden? In many courses, homework and grading software is integral to the course. In some Accounting courses, for example, it is required by university articulation agreements. The wording in the class schedule does not make it entirely clear that students will have to pay extra for the software, making it seem to them like a hidden fee. Many Senators felt it was the ethical obligation of instructors to inform students about these fees before the first day of class. It also seems that textbook companies have been slowly increasing the prices of these software packages, then bundling them with required textbooks as a way to steer students away from the used textbook market. The Senate took no action.

### **Diversity Committee Action Plan**

M/S/U (Carrithers/Byde) to endorse the Diversity Committee Action Plan.

There was discussion of the Plan. The Senate noted that Disability Support Services Director Paul McKinley was strongly in favor of the part of the Plan that implements Universal Design for Learning.

### **Minority reports**

Humanities instructor Liz Kiszely asked if faculty members have the right to voice a minority opinion on a report, such as program review self-study? Senators discussed the issue, including what was the definition of a minority report, but took no action to resolve the question.

## **XII LIAISON REPORTS**

### **Associated Students**

The AS is working on several new projects: 1) A Ki Peppo (sp?) fund-raising concert, 2) the State of the Students Address, 3) t-shirts, 4) cleaning up the Student Center, 5) reforming committee reporting procedures.

AS is also considering requiring all students to pay a student affairs fee, about \$8.50 per term, that AS will use to offer discounts to on-campus events and services. Because of joint-registration, the Cypress AS would have to agree to the fee, too.

### **United Faculty**

A negotiations update recently went out to all faculty members. District VC Finance and Facilities Fred Williams responded to some of the numbers therein. His response is available on the UF website, <http://www.ufonline.org/>. Please come to the Board meeting on Tuesday.

### **Adjunct faculty**

No report.

The meeting adjourned at 4:58P.

Respectfully submitted,  
Josh Ashenmiller  
secretary