



NOCCCD

2013

Progress Report on the
District-wide Strategic Plan
2012-2014



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Note: This progress report is a not an exhaustive compilation of all activities across the District, but rather a complete report on the activities of the NOCCCD District-Wide Strategic Plan 2012-1014 for the 2012-13 year and a few key highlights of campus initiatives underway to address the District Strategic Directions. A comprehensive report regarding the campus initiatives will be presented by each campus during their respective annual reports.



District Strategic Direction 1

The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

District Objective 1.1: NOCCCD will provide professional development training on factors that impact student success.

District Objective 1.2: NOCCCD will implement online systems for student educational plans and degree audits.

District Objective 1.3: NOCCCD will fiscally support programs and strategies that have demonstrated quantifiable improvement in, and those that show innovative promise for, student completion of degrees, certificates, diplomas, transfer, transfer-readiness requirements, and courses.



District Strategic Direction 1

District-wide Report

District Objective 1.1

NOCCCD will provide professional development training on factors that impact student success.

Action Plan for District Objective 1.1	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>1.1.1. - Develop a coordinated series of training sessions on the factors that impact student success</p> <p>- Schedule the training sessions for 2012-2013</p>	District Staff Development Committee	September through December, 2012	\$5,000	Training sessions were developed and implemented in the areas of Professional Leadership/ Communications, Instructional/ Educational Technology, and Microsoft Office	Training Session/ Workshop feedback evaluations will be reviewed and assessed, in consideration for future training sessions on student success factors.
<p>1.1.2. - Strongly encourage Trustees and administrators to attend trainings</p> <p>- Invite faculty and staff to attend the trainings described above</p>	Chancellor	Contingent on schedule for training	-0-	NOCCCD District-wide training announcements were sent to all Faculty, Staff and Administrators for the MS-Office, Real Colors®, and ADA 508 Compliance workshops	Stronger support needed from managers/ administrators, for classified staff participation. Need to identify ways to encourage and increase faculty participation.
<p>1.1.3. - Deliver and evaluate the training session</p> <p>- Analyze the results of the training and make a recommendation on whether training on the factors that impact student success should be held in 2013-2014</p> <p>- Present the recommendation regarding future training sessions to District Consultation Council</p>	District Staff Development Committee	By April 15, 2013	\$50,000	Several training sessions were delivered and evaluated for effectiveness during the Spring 2013 semester. Training sessions were evaluated by quantitative/ qualitative tools such as focus groups and on-line surveys. Recommendations for future training sessions were presented to Chancellor's Staff in June 2013, and will be presented to District Consultation Council in August, 2013	Best practices dictate that appropriate and dedicated personnel staffing will be imperative for the success of the training program. This is premised upon the scope, magnitude, and expected outcomes of this District-wide training initiative.



District-wide Report (Cont'd)

District Objective 1.1 (Cont'd)

Action Plan for District Objective 1.1	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<i>1.1.4. - Implement the agreed-upon plan of training sessions</i>	<i>District Staff Development Committee</i>	<i>2013-2014</i>	<i>\$100,000</i>	<i>To be determined</i>	<i>To be determined</i>



District Strategic Direction 1

District-wide Report

District Objective 1.2

NOCCCD will implement online systems for student educational plans and degree audits.

Action Plan for District Objective 1.2	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>1.2.1. - Following the recommendations developed in the users' group meeting held in 2011, review options for online student educational plans and degree audits</p> <ul style="list-style-type: none"> - Develop a recommendation regarding online student educational plans and degree audits including estimated costs for new software and/or programming and an implementation timeline - Present proposal to District Consultation Council 	Technology Coordinating Council in consultation with Banner Steering Committee	August 2012	Total cost \$429,294.94	Student Team, Banner Steering Committee and Information Services reviewed options; Technology Coordinating Council approved the recommendation 6/19/2012; District Consultation Council approved the recommendation 9/24/2012; Board approved expenditure 11/27/2012	N/A
<p>1.2.2. - Contingent on funding, make student educational plan and degree audits available online</p> <ul style="list-style-type: none"> - Create an awareness campaign to promote the use of these new features - Train faculty and staff on the use of the new features 	Technology Coordinating Council, the District Public and Governmental Affairs Director, and campus Public Information Officers	June 2013	-0-	Software and hardware acquired December 2012; Implementation Teams assembled 1/19/2013; Demonstration for all District staff held 2/27/2013; Implementation in progress	Projected availability to students Spring 2014; Awareness campaign to start in Fall 2013; Training to start in Fall 2013



District-wide Report (Cont'd)

District Objective 1.2 (Cont'd)

Action Plan for District Objective 1.2	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
1.2.3. - Include an evaluation of the online student educational plan and degree audits in the campus student satisfaction surveys	FC, CC and SCE Institutional Research Directors	March 2013 March 2014	-0-	Not completed	To be included in 2014 campus student satisfaction surveys
1.2.4. - Based on the feedback from the campus student satisfaction surveys, revise the awareness campaign to promote the use of the online student educational plans and degree audits as needed - Repeat the training for faculty and staff on the use of the new features	Technology Coordinating Council, the District Public and Governmental Affairs Director, and campus Public Information Officers	November 2013	-0-	Not completed	To be completed in 2014



District Strategic Direction 1

District-wide Report

District Objective 1.3

NOCCCD will fiscally support programs and strategies that have demonstrated quantifiable improvement in, and those that show innovative promise for, student completion of degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

Action Plan for District Objective 1.3	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
1.3.1. - Review the criteria for allocating the Innovation Fund to ensure that the criteria for awarding funds aligns with this District Objective	Director, Equity and Diversity in consultation with District Consultation Council	October 2012	-0-	An ad-hoc committee comprised of representatives from each college campus/site (FC, CC, SCE), including VP's of Instruction and Student Services, Academic Senate Representatives and other stakeholders, met on October 8, 2012 to review and discuss the criteria for allocating the funds, and to ensure alignment with District Objective 1.3.	No apparent Implications for next year's action plan.
1.3.2. - Modify the criteria for awarding fiscal support from the Innovation Fund if necessary - Conduct workshop on Innovation Fund application process - Distribute District-wide the criteria, proposal process, and timeline for the Innovation Fund	Director, Equity and Diversity in consultation with District Consultation Council	November 2012	-0-	The ad-hoc committee made several recommendations to modify the program. The Innovation Fund Operations Guidelines and Procedures were modified to reflect recommendations of the ad-hoc committee	The Innovation Fund processes and procedures will be reviewed and evaluated at the end of each cycle. Modifications will be made if necessary. Innovation Fund Information Sessions/ Workshops were held throughout the District during November/ December 2012 to discuss criteria, proposal process, and procedures. In addition, Online Webinar Workshops were posted Online via CCC Confer.



District-wide Report (Cont'd)

District Objective 1.3 (Cont'd)

Action Plan for District Objective 1.3	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
1.3.3. - Review submitted proposals and make recommendations	Chancellor's Staff	February 2013	\$45,442	Two proposals were reviewed and approved by Chancellor's Staff	Innovation Fund Task Force will review policy and procedures for any future changes or recommendations.
1.3.4. - Review recommended proposals for funding and consideration by the Board	Chancellor's Staff	March 2013	-0-	Recommendations approved by Board of Trustees at its May 2013 Board meeting.	Recommend continued \$100,000 allocation funding of NOCCCD Innovation Fund.



District Strategic Direction 1

Cypress College Report

Campus Objective - Goal 1

Provide increased access to mathematics & English for all incoming freshmen.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<p>Develop & implement enrollment management strategies to ensure students who exhibit behaviors known to improve student success have opportunity to enroll in mathematics and English basic skills courses in the first semester.</p>	<p>Dr. Steve Donley</p>	<p>Provide a pathway for 50% of our students by fall 2012 and increase to 100% by fall 2014.</p>	<p>Not decided</p>	<p>A DCC workgroup developed a new registration priority alignment with newly adopted state mandates. In fall 2012, Cypress College provided "enhanced registration" for those students who were fully matriculated (i.e. they were assessed in both math and English/ESL, and they attended an orientation). The Academic Senate has formed an ad hoc committee to investigate the possibility of establishing a Pathways to Success Program (formerly called Freshman Block) with implementation possibly as early as fall 2014. The Basic Skills Initiative committee has met regularly to discuss the needs of basic skills students. This discussion has also focused on access to math, English, reading and ESL. Steve Donley, Cherie Dickey, Eldon Young, Richard Fee attended the AUHSD Stakeholder's Workshop wherein Common Core, College and Career Readiness, and other strategies were addressed to improve student preparedness out of high school. This will potentially impact access to math, English, reading and ESL classes. Dr. Bob Simpson attended the Higher Education Conference that explored similar matters. Dr. Steve Donley is in the early stages of working with Trustee Michael Matsuda on a potential DOE capacity grant that will involve collaboration with CSUF.</p>	<p>Evaluation is ongoing and discussed in the "Outcome" section as well. Due to this pilot project, approximately 600 students took advantage of this opportunity to register before zero unit incoming freshmen. Additional math and English sections were added to the schedule for spring, summer and fall 2013 to accommodate access for incoming freshmen.</p>



Cypress College Report (Cont'd)

Campus Objective - Goal 2

Establish a restructured registration process to increase the completion of a Student Educational Plan (SEP).

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Participate in a DCC workgroup to develop a new registration priority aligned with newly adopted state mandates.	Dr. Steve Donley Paul de Dios, District Workgroup and District IT	Fall 2013	Not decided	This is in the final stages of development and will be implemented in fall 2013, as scheduled.	Will be evaluated after its first semester use in fall 2013.

Campus Objective - Goal 3

Establish electronic Student Educational Plans for all matriculated students to use valid and reliable measurement tools to guide/lead students to define their educational goals and plans.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Work with District to develop a District-wide electronic SEP.	Paul de Dios	Plan was to implement by fall 2013; may be delayed to fall 2014.	Not decided	Development delays triggered by the DegreeWorks vendor have contributed to the probable postponement of implementation until fall 2014.	Will be evaluated after its first semester use in fall 2013.



District Strategic Direction 1

Fullerton College Report

Campus Objective

Fullerton College Goal 1: Fullerton College will improve student learning and achievement

Objective 4 : Increase the number of transfers

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
The Curriculum Committee will work with faculty in specific divisions to develop Associate of Arts and Associate of Science Transfer Degrees	Curriculum Committee Chair	Spring 2013	\$7,150	Fullerton College currently has 18 AA-T and AS-T degrees available to students and five more submitted to the State for approval	386 FC students have graduated with AA-T or AS-T degrees allowing them smoother transition to the CSU system
The college will explore expanding the Transfer Achievement Program by adding additional sections of counseling, basic skills, English and reading, and college level math classes.	TAP Planning Committee, Dean of Humanities, Dean of Counseling, and Dean of Math	Spring 2013	\$13,000	Increased availability of TAP which will lead to higher success rates in identified course sections and an ultimate increase in transfers	Additional sections of Math 40, English 60 and Reading 96, with Supplemental Instruction, and Counseling 101 were included in TAP. Funding was used for additional facilitators, their training, and facilitator support of classes without Supplemental Instruction.
The Natural Science Division will implement a science related orientation or summer program that permits STEM majors to have priority registration in STEM classes	Natural Science Faculty, Counselors, Dean, Admissions and Records, and Dean, Counseling	2012-2013	STEM Grant Funds	Increase student success and retention by 2%	The STEM First Year Experience was piloted in August 2012 with an 8-day summer bridge for 38 STEM declared majors. These students were able to enroll in 12 units of general education transfer courses through special course sections sponsored by grant funding.



District Strategic Direction 1: School of Continuing Education Report

Campus Objective

Improve certificate completion rates of CTE students.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Provide targeted basic skills instruction to students enrolled in a CTE certificate program.	Valentina Purtell	Ongoing	\$4,800	To date, 20 students have participated in the program.	TBD

Campus Objective

Improve the success rate of students in the Independent Living Skills program.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Acquire six iPads and related technology to assist in student learning.	Julie Brown	The iPads were received and placed in service in May 2013.	\$4,700	TBD	TBD

Campus Objective

Improve the success rate of students with disabilities.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Acquire a Kurzweil site license to assist students with disabilities in learning activities.	Adam Gottdank	Started using in May 2013.	\$4,400	TBD	TBD

Campus Objective

Support staff development training opportunities with the intended purpose of improving completion rates.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Support training activities that are directly aligned with Strategic Direction #1 – improving completion rates	Greg Schulz	Started using in April 2013.	\$2,000	TBD	TBD

STRATEGIC DIRECTION 2



District Strategic Direction 2

The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups.

District Objective 2.1: NOCCCD will develop, distribute, and evaluate an annual District Institutional Effectiveness Report that disaggregates data by racial/ethnic cohorts to maintain awareness of the achievement gap and inform initiatives across the District.

District Strategic Direction 2

District-wide Report

District Objective 2.1

NOCCCD will develop, distribute, and evaluate an annual district institutional effectiveness report that includes disaggregated data by racial/ethnic cohorts to maintain awareness of the achievement gap and inform initiatives across the District.

Action Plan for District Objective 2.1	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>2.1.1. - Develop a template for an annual NOCCCD Institutional Effectiveness Report based on ACCJC requirements for evidentiary information</p> <ul style="list-style-type: none"> - Include in the NOCCCD Institutional Effectiveness Report template an inventory of current NOCCCD programs and services that specifically address the achievement gap - Set a schedule for the annual production of the NOCCCD Institutional Effectiveness Report - Collaborate with Information Services to develop data reports as needed 	<p>Institutional Effectiveness Coordinating Council and District Director of Information Services</p>	<p>October 2012</p>	<p>-0-</p>	<p>Template approved by Institutional Effectiveness Coordinating Council 9/17/2012; Schedule completed 10/15/2012 whereby development will be completed during spring 2013, distribution to the Board will be done via campus annual reports in 2013-14 and assessment will be done for the report in January 2014; Information Services is preparing the online reports</p>	<p>Deliver Institutional Effectiveness Report via campus annual reports during the 2013-14 year</p>

District-wide Report (Cont'd)

District Objective 2.1 (Cont'd)

Action Plan for District Objective 2.1	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>2.1.2. - Prepare the first NOCCCD Institutional Effectiveness Report and post the report online</p> <p>- Distribute District-wide an executive summary with a link to the full report</p> <p>- Lead a dialogue at each campus to set annual targets for completion of degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses</p>	Institutional Effectiveness Coordinating Council	Schedule for NOCCCD Institutional Effectiveness Reports to be determined	-0-	Schedule completed 10/15/2012 whereby development will be completed during spring 2013, distribution to the Board will be done via campus annual reports in 2013-14 and assessment will be done for the report in January 2014; Information Services is preparing the online reports	Institutional Effectiveness Report delivered via campus Annual Reports in 2013-14 including summary; online report to be released during summer 2013 so campus can prepare report; Institutional Effectiveness Coordinating Council to lead a dialogue to set targets in spring 2014
<p>2.1.3. - Include an evaluation of the NOCCCD Institutional Effectiveness Report in the NOCCCD District-wide Satisfaction Survey</p>	Institutional Effectiveness Coordinating Council and District Director of Information Services	Contingent on the schedule for the preparation and distribution of the NOCCCD Institutional Effectiveness Report	-0-	Not completed	To be done in summer/fall 2014
<p>2.1.4. - Based on feedback from the survey revise the data elements in the NOCCCD Institutional Effectiveness Report as warranted</p>	Institutional Effectiveness Coordinating Council	Contingent on the schedule for the preparation and distribution of the NOCCCD Institutional Effectiveness Report	-0-	Not completed	To be done in summer/fall 2014

District Strategic Direction 2

Cypress College Report

Campus Objective

Identify critical success factors (both internal and external) that contribute to differential rates of success.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<p>Reduce the achievement gap among students by removing barriers to success, specially for at-risk students</p>	<p>Rick Rams and Gil Contreras</p>	<p>Spring 2013</p>	<p>Not decided</p>	<p>All divisions engaged in discussions to answer the questions:</p> <ol style="list-style-type: none"> 1. What activities are currently being conducted at the division/ department/ classroom level that support Direction 2? Please describe and provide specific examples/ evidence where applicable. 2. Based upon your experiences, what recommendations do you have for the campus to improve the equity of outcomes for all Cypress College students? 3. In order to improve the equity of outcomes and improve the documented achievement gaps at Cypress College, what resources would be needed? 	<p>The divisions have sent the summary of their discussions and potential solutions to Dr. Rams and Dr. Contreras. They will consolidate the suggestions from divisions and develop appropriate interventions that will be implemented beginning spring 2014.</p>

District Strategic Direction 2

Fullerton College Report

Campus Objective

Fullerton College Goal 2: Fullerton College will reduce the achievement gap

Objective 3: Increase success rate of Hispanic and African-American students in line with increase in retention rate

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>The Mathematics Division will obtain information on the background and characteristics of students to better understand the needs of specific student populations</i>	<i>Dean, Mathematics, Office of Institutional Research</i>	<i>2011-2013</i>	<i>\$16,500</i>	<i>Better information will allow for better planning and more appropriate interventions. Increased success for Hispanic and African-American students</i>	<i>Working with the Institute for Evidence-Based Change, the FC Math Professional Learning Council brings together high school, FC and CSUF faculty to work on strategies to smooth the transition from HS to FC and beyond. The Math PLC provides a facilitator and research on course progression of students from HS to FC.</i>
<i>The Physical Education and Academic Support Center will expand the Incite Program</i>	<i>Director, Academic Support Center, Tutoring Center Coordinator, and Dean, Counseling Physical Education</i>	<i>2013</i>	<i>-0-</i>	<i>Student pre and post surveys. Maintain accessibility to all intercollegiate athletes. Improvement in student success and retention.</i>	<i>Student post surveys collected and analyzed. Expanded enrollment from 378 in 2010 to 405 in 2012. Increased Coach Liaisons from one in 2011 to two in 2012. 46 student athletes transferred spring 2012 which shows an increase over prior years.</i>
<i>The Social Science Department will provide support for the expansion of the UMOJA program</i>	<i>Office of Special Programs</i>	<i>2013</i>	<i>-0-</i>	<i>Increased success rates of African-American students</i>	<i>The Office of Special Programs provides operational support to the UMOJA program and in 2011-12 the program was institutionalized with an annual line-item budget.</i>



Fullerton College Report (Cont'd)

Objective 3 (Cont'd)

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<p>The Counseling Division will work with FJUHSD to offer sections of Counseling 50 to specially admitted HS students at their HS site</p>	<p>Dean, Counseling</p>	<p>Spring 2013</p>	<p>Paid by FJUHSD</p>	<p>10 Counseling 50 courses were offered at area high schools in spring 2012. 30 Counseling 50 courses were offered at area high schools in spring 2013.</p>	<p>The majority of students entering FC from feeder high schools are Hispanic. By better preparing these students to attend college, the achievement gap will decrease.</p>



District Strategic Direction 2

School of Continuing Education Report

SCE has no campus objectives related to this direction.

STRATEGIC DIRECTION 3



District Strategic Direction 3

The District will annually improve the success rate for students moving into:

- The highest level possible credit basic skills courses in mathematics, English, and English-as-a-Second-Language from noncredit basic skills instruction in the same discipline and
- College level courses in mathematics, English, and English as a Second Language from credit basic skills courses in these disciplines and
- The next higher course in the sequence of credit or noncredit basic skills courses in mathematics, English and English-as-a-Second Language.

There are no District Objectives related to District Strategic Direction 3. The objectives describing the initiatives that will move NOCCCD toward achievement of this District Strategic Objective are included in the campus-level strategic plans.

District Strategic Direction 3

Cypress College Report

Campus Objective:

Strengthen college readiness of incoming freshmen and explore possibility of training full-time faculty to teach contextualized reading and writing across curriculum.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>Provide opportunities to more accurately prepare students prior to taking the math, English, or ESL placement tests</i>	<i>Steve Donley</i>	<i>Process development by spring 2013, implementation fall 2014</i>	<i>Not decided</i>	<i>Several strategies are currently being explored, including collaboration with local schools, outreach activities, and curriculum alignment</i>	<i>Assessment of effectiveness will be done once activities are implemented</i>
<i>Research the need and feasibility of teaching reading and writing skills across the curriculum and implement findings to improve student success</i>	<i>Director of Institutional Research</i>	<i>Fall 2014</i>	<i>Not decided</i>	<i>Based on literature, reading and writing across curriculum does improve student success. An English faculty is developing a website that provides all resources in this area. The project is funded by Title V grant.</i>	<i>Will be implemented and assessed in fall 2014.</i>

District Strategic Direction 3

Fullerton College Report

Campus Objective

Fullerton College Goal 1: Fullerton College will improve student learning and achievement

Objective 3: Increase course retention and success

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>The Humanities Division will create an accelerated developmental writing course that will move students through two semesters of basic skills level English in one semester.</i>	<i>Basic Skills Faculty Coordinator</i>	<i>Planning: fall 2011 Pilot: spring 2012 Curriculum Proposal for fall 2013</i>	<i>-0-</i>	<i>Reduce exit points from the developmental English sequence to move students more rapidly through to college level English, (English 100). Measured by success rates in the pilot course(s) and English 100 as well as persistence to English 100.</i>	<i>The English Department offered four sections of the pilot course in spring 2012. 59% of students in the four sections moved to English 100. The course had an overall success rate of 79% and a retention rate of 88%. The new course proposal for English 99 was launched in fall 2011. The proposal is being revised in response to feedback and the pilot results with plans for approval for the fall 2014 catalog. Continuation of the pilot with four sections per semester will continue until fall 2014.</i>
<i>The Mathematics Division will develop an accelerated basic skills course sequence in math</i>	<i>Dean of Mathematics and Basic Skills Committee</i>	<i>Fall 2013</i>	<i>Basic Skills funds for curriculum designers</i>	<i>A streamlined basic skills sequence of either two or three classes</i>	<i>Math 007F, a three unit course of intensive review of arithmetic, has been developed and will be offered fall 2014. Math 015F, pre-algebra, will have prerequisite removed and Math 020F will have Math 015F as advisory only. Instead of the current four semesters to finish the basic skills math series, students may finish in two semesters.</i>

District Strategic Direction 3

School of Continuing Education Report

Campus Objective

Improve the success rate of remedial level math students by providing an option for credit students to enroll in an accelerated individualized math class that, if successfully completed, will assure them a seat in a higher level math course at Cypress College.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Provide tutoring support to remedial level math students.	Valentina Purtell	Ongoing	\$35,000	To date, 68 students have participated in the program and 39 have completed the accelerated individualized math class to assure a seat in a higher level math course at Cypress College.	The program is considered effective and successful based on the number of students participating and the completion rates.
Upgrade technology by acquiring 40 new computers to assist in student learning.	Valentina Purtell	Computers were acquired and placed in service in September 2012	\$54,000	The computers are assisting students in meeting the overall objective.	Overall, the computers are viewed as being effective.

Campus Objective

Expand learning opportunities and improve the success rate of English-as-a-Second Language students by offering online curriculum and a comprehensive work-skills program, implementing online testing and data collection, and improving online capabilities.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Online curriculum and work-skills module development.	Jorge Gamboa	Complete and pending state approval.	\$15,500	Transition to online testing and data collection was completed in FY 2012-2013.	Comparative data is insufficient to accurately measure effectiveness.
Implement online testing, data collection and manage the ESL Managed Enrollment to help increase student persistence and transition.	Jorge Gamboa	Ongoing	\$40,425	TBD	TBD



District Strategic Direction 4

The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

District Objective 4.1: NOCCCD will implement, evaluate, and revise the District-wide integrated planning model.

District Objective 4.2: NOCCCD will implement, evaluate, and revise decision-making processes to ensure that these processes are collaborative and transparent.

District Strategic Direction 4

District-wide Report

District Objective 4.1

NOCCCD will implement, evaluate, and revise the District-wide integrated planning model.

Action Plan for District Objective 4.1a Annual NOCCCD District-wide Satisfaction Survey	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
4.1a.1. - Develop the content and timeline for an annual NOCCCD District-wide Satisfaction Survey to assess satisfaction with District-wide communication and District Services (Note: This survey will be expanded in 2015 and 2018 to include assessment of District-level planning processes and District-level decision-making processes.)	District Consultation Council in collaboration with District Director of Public and Governmental Affairs and Institutional Effectiveness Coordinating Council	January 2013 January 2014	-0-	Completed; approved by Institutional Effectiveness Coordinating Council on 3/18/2013 and District Services Committee on 3/25/2013	Review and update survey in 2014
4.1a.2. - Distribute the NOCCCD District-wide Satisfaction Survey	District Director of Public and Governmental Affairs	April 2013 April 2014	-0-	Survey sent out 4/3/2013	Send out revised survey in April 2014
4.1a.3. - Analyze results of the NOCCCD District-wide Satisfaction Survey - Report results to District Consultation Council - Distribute results to District Services Committee	District Director of Public and Governmental Affairs	June 2013 June 2014	-0-	Survey collection completed 4/26/2013; results distributed to District Services Committee 4/29/2013 and discussed at meeting 5/9/2013; results will go to District Consultation Council in September 2013	Analyze and distribute results in 2014

Note: Even though the NOCCCD District-wide Satisfaction Survey will not include the assessment of District-level planning processes and District-level decision-making processes until 2015, the development and distribution of this survey is part of the implementation of the District-wide integrated planning model because the results will provide feedback for the District Services Administrative Review.

District Strategic Direction 4 (Cont'd)

District Objective 4.1 (Cont'd)

Action Plan for District Objective 4.1a Annual NOCCCD District-wide Satisfaction Survey	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
4.1b.1. - Develop the template for an annual Progress Report that will document progress on District Strategic Directions and District Objectives	Institutional Effectiveness Coordinating Council and District Director of Public and Governmental Affairs	February 2013	-0-	Institutional Effectiveness Coordinating Council and District Director Public and Governmental Affairs determined Progress Report will use District Wide Strategic Plan format for next year at meeting on 3/18/2013	Repeat process with revised format next year
4.1b.2. - Request two reports: (1) from responsible parties identified in the District-wide Strategic Plan to report progress on the Action Plans and (2) from campuses to report and evaluate the outcomes of activities undertaken to contribute to achievement of the District Strategic Directions	Institutional Effectiveness Coordinating Council	May 2013 May 2014	-0-	Reports requested 5/1/2013; due 5/15/2013	Repeat process with revised format next year
4.1b.3. - Draft the Spring 2013 (2014) Progress Report on District-wide Strategic Plan 2012 – 2014	District Director of Public and Governmental Affairs	June 2013 June 2014	-0-	Completed August 2013	Repeat process next year
4.1b.4. - Present the draft Spring 2013 (2014) Progress Report on District-wide Strategic Plan 2012 – 2014 to District Consultation Council and the Board for review and comment - Incorporate changes as warranted	District Director of Public and Governmental Affairs	August 2013 August 2014	-0-	Will be presented to the Board on August 27, 2013, and at DCC in September 2013.	Repeat process next year



District Strategic Direction 4 (Cont'd)

District Objective 4.1 (Cont'd)

Action Plan for District Objective 4.1a Annual NOCCCD District-wide Satisfaction Survey	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
4.1b.5. - Distribute the Spring 2013 (2014) Progress Report on the District-wide Strategic Plan 2012 - 2014	Chancellor	September 2013 September 2014		To be completed as scheduled	Repeat process next year

District Strategic Direction 4

District-wide Report

District Objective 4.2

NOCCCD will implement, evaluate, and revise decision-making processes to ensure that these processes are collaborative and transparent.

Action Plan for District Objective 4.2a Training for Council Members	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
4.2a.1. - Develop the content for training the members of District Councils on the operating agreements that are to be followed in District Councils including (i) the responsibilities of council members to share information from District Councils meetings with constituents and (ii) the importance of posting agendas and minutes online	District Consultation Council	August 2012	-0-	Training developed and Approved at District Consultation Council 10/22/2012; Training delivered to District Consultation Council 10/22/2012, District Curriculum Committee 11/2/2012, Institutional Effectiveness Coordinating Council 11/19/2012, Council on Budget and Facilities 11/19/2012, Technology Coordinating Council 11/26/2012	Repeat process next year
4.2a.2. - Add to the training template any council-specific operating agreements - Lead training on council operating agreements	Chairs of the District Councils - District Consultation Council - Council on Budget & Facilities - District Curriculum Coordinating Committee - Institutional Effectiveness Coordinating Council - Technology Coordinating Council	September 2012 September 2013	-0-	Completed; Training delivered to District Consultation Council 10/22/2012, District Curriculum Committee 11/2/2012, Institutional Effectiveness Coordinating Council 11/19/2012, Council on Budget and Facilities 11/19/2012, Technology Coordinating Council 11/26/2012	Revise and repeat training each new academic year as new members join the councils

District Strategic Direction 4 (Cont'd)

District Objective 4.2 (Cont'd)

Action Plan for District Objective 4.2b Strengthen Communication	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
4.2b.1. - Develop a system to ensure the decision-making processes regarding potential shifting, duplication, or articulation of all District programs, curriculum or services are collaborative and transparent and that there is dialogue with all District entities that may be impacted	District Consultation Council	August 2012	-0-	Completed; incorporated as part of training; see 4.2a.1	Revise and repeat training each new academic year as new members join the councils
4.2b.2. - Implement the system described above	District Consultation Council	September 2012	-0-	Completed; incorporated as part of training; see 4.2a.1	Completed; incorporated as part of training; see 4.2a.1
4.2b.3. - Include questions about the effectiveness of the revised system for communication in the NOCCCD District-wide Satisfaction Survey (see Action Step 4.1a.1.)	District Director of Public and Governmental Affairs	January 2013 January 2014		Completed; included in Satisfaction Survey; see 4.1a.1	Review and update survey in 2014
4.2b.4. - Report survey results to District Consultation Council (see Action Plan 4.1a.3.)	District Director of Public and Governmental Affairs	June 2013 June 2014	-0-	To be distributed in September 2013; see 4.1a.3	Repeat in 2014
4.2b.5. - Facilitate discussion of the feedback on the effectiveness of the revised system for communication and revisions to the communication strategies as warranted	Chancellor	September 2013 September 2014	-0-	Discussion to be held at District Consultation Council September 2013	Repeat in 2014

District Strategic Direction 4

Cypress College Report

Campus Objective

Develop a framework to evaluate effectiveness of functional plans; develop a specific protocol that identifies individuals, committees, etc. responsible for dissemination of information, and define appropriate methods.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>Evaluate effectiveness of college functional plan</i>	<i>IR to develop format, planning bodies to implement</i>	<i>Fall 2012</i>	<i>-0-</i>	<i>Format developed; Technology Planning Committee used the format</i>	<i>Planning & Budget reviewed the evaluation and will use it for future funding allocation</i>
<i>Create an organization structure and practice that maximizes shared governance and a sense of ownership of the decision-making process</i>	<i>Subcommittee working under the leadership of Direction 4 chair</i>	<i>Protocol development by fall 2013; implementation by fall 2014</i>	<i>Not decided</i>	<i>Proposal for protocol developed; will be presented to Planning & Budget in fall 2013</i>	<i>Will be evaluated in fall 2013</i>
<i>Formalize emergency preparedness processes</i>	<i>Karen Cant</i>	<i>Spring 2014</i>	<i>Not decided</i>	<i>Drills conducted regularly; Threat assessment procedure developed</i>	<i>Evaluation of drills pointed weak areas in communication. Being addressed.</i>

District Strategic Direction 4

Fullerton College Report

Fullerton College supported District Strategic Direction 4 by doing the following:

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>An Integrated Planning Manual will be created to clarify the college planning processes and to make the processes transparent to all constituencies</i>	<i>Vice President, Student Services, ALO</i>	<i>January 2013</i>	<i>-0-</i>	<i>With collaboration of FC faculty, staff, students and administration, the Fullerton College Integrated Planning Manual was produced and endorsed by the President's Advisory Council. The FC Planning Diagram was simplified.</i>	<i>Fullerton College now has a documented planning process which has been accepted by the accrediting agency and has been shared with the college community</i>
<i>The Fullerton College Planning and Budget Steering Committee will develop processes to allocate resources and better align the committee with college planning.</i>	<i>Vice President, Administrative Services</i>	<i>April 2013</i>	<i>-0-</i>	<i>The FC Planning and Budget Steering Committee defined their committee purpose and procedures, as well as developed a rubric to fund items and activities recommended by the Program Review Committee.</i>	<i>The PBSC purpose and procedures were endorsed by the PAC and approved by the college President. Resources were allocated to various projects submitted by the Program Review Committee using the newly designed rubric.</i>



District Strategic Direction 4

School of Continuing Education Report

SCE has no campus objectives related to this direction.



District Strategic Direction 5

The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

District Objective 5.1: NOCCCD will convene educational summits of K-16 leaders in the District to develop and implement strategies to increase partnerships that would enhance student success.

District Objective 5.2: NOCCCD will convene business/industry summits for business and civic leaders to develop and implement strategies to increase partnerships between the campuses and local business and civic organizations.

District Strategic Direction 5

District-wide Report

District Objective 5.1

NOCCCD will convene educational summits of K-16 leaders in the District to develop and implement strategies to increase partnerships that would enhance student success.

Action Plan for District Objective 5.1	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>5.1.1. - Develop a plan to host K-16 summit(s) in 2012-2013 including the participants to be invited, date, location, and agenda items</p> <ul style="list-style-type: none"> - Send a "save the date" announcement to the identified participants - Review the plan with Chancellor's Staff and revise based on feedback - Review the plan with District Consultation Council and revise based on feedback - Invite participants to fall 2012 summit 	District Director of Public and Governmental Affairs in collaboration with the campus CEOs or their designees	<p>Save-the-date announcement: June 2012</p> <p>Complete plan for event: September 2012</p> <p>Invitations: September 2012</p>	-0-	<p>A committee was formed and met for the first time on 6/2/2012 to decide on theme and details of the summit; Save the Dates were sent out 8/6/2012; Reviewed plan with Chancellor's Staff on 9/5/2012; Reviewed plan with DCC on 10/22/2012; Invitations sent out on 10/9/2012.</p>	N/A
<p>5.1.2. - Host K-16 summit(s)</p> <ul style="list-style-type: none"> - Ask participants to evaluate the summits 	Chancellor	No later than December 15, 2012	\$3,000	Summit was held 11/9/2012; comments were solicited after summit.	Workgroups were formed at summit to further explore session ideas and to create opportunities for follow-up between campuses and K-12 participants.

District Strategic Direction 5 (Cont'd)

District Objective 5.1 (Cont'd)

Action Plan for District Objective 5.1	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>5.1.3. - Use the feedback gained at the summit to prepare an evaluation of the summit and a recommendation regarding future educational summits</p> <p>- Develop strategies to evaluate whether the summit resulted in an increase in partnerships</p>	District Director of Public and Governmental Affairs in collaboration with the campus CEOs or their designees	January 2013	-0-	Using summit feedback, an event summary and next steps document was developed, with details pertaining to workgroup implementation; workgroups were tasked with developing and evaluating potential partnerships.	To be determined, see below.
<p>5.1.4. - Review the evaluation of the summit and the recommendation regarding future educational summits with Chancellor's Staff</p> <p>- Review the evaluation of the summit and the recommendation regarding future educational summits with District Consultation Council</p>	District Director of Public and Governmental Affairs	March 2013	-0-	Summit committee was reconvened on 5/24/2013 to discuss workgroup progress and recommendation for future Ed Summit; Committee felt that K-12 partnerships were best left at the campus level and they did not feel another summit would be beneficial; DCC update will occur after fall 2013 management meeting.	The summit committee agreed that each campus would send comprehensive list of existing and evolving K-12 partnerships to District Director of Public and Governmental Affairs by 6/14/2013; when fall 2013 semester is in session, a management meeting will be held in which the list and Ed Summit summary will be examined, and any opportunities for District-level collaborations will then be discussed.
<p>5.1.5. - Implement the agreed-upon plan regarding future educational summits</p> <p>- Evaluate whether the summit(s) increased partnerships</p>	District Director of Public and Governmental Affairs	To be determined	To be determined	To be completed fall 2013	To be completed fall 2013

District Strategic Direction 5

District-wide Report

District Objective 5.2

NOCCCD will convene a business/industry summits for business and civic leaders to develop and implement strategies to increase partnerships between the campuses and local business and civic organizations.

Action Plan for District Objective 5.2	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
<p>5.2.1. - Develop a plan to host a business/industry summit including the participants to be invited, date, location, and agenda items</p> <ul style="list-style-type: none"> - Send a "save the date" announcement to the identified participants - Review the plan with Chancellor's Staff and revise based on feedback - Review the plan with District Consultation Council and revise based on feedback - Invite participants to spring 2013 summit 	District Director of Public and Governmental Affairs in collaboration with CEOs or their designees	<p>Save-the-date announcement: January 2013</p> <p>Complete plan for event: February 2013</p> <p>Invitations: February 2013</p>	-0-	The District Director for Public and Government Affairs met with the District CEO's on 11/9/2012 to go over some initial thoughts and directions; a committee was formed and met for the first time on 11/30/2012 to decide on theme and details of the summit; on 1/30/2013, the committee decided that instead of a large event, it would rather see the Chancellor and approved staff meet with suggested business partners on a one-on-one basis; on 4/8/2013 a communication was sent to the committee asking to decide on final preferred list of businesses.	The plan still needs to be formalized and approved by the Chancellor, then will be reviewed with DCC when they meet again in the fall; we will plan to begin the business meetings in the fall 2013 semester as faculty and staff return to campus.
<p>5.2.2. - Host the business/industry summit</p> <ul style="list-style-type: none"> - Ask participants to evaluate the event 	Chancellor	No later than June 2013	To be determined	N/A	N/A

District Strategic Direction 5 (Cont'd)

District Objective 5.2 (Cont'd)

Action Plan for District Objective 5.2	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Implications for Next Year's Action Plan
5.2.3. - Use the feedback gained at the spring summit to prepare an evaluation of the summit and a recommendation regarding future business/industry summits - Develop strategies to evaluate whether the summit resulted in an increase in partnerships	Collaboration of District Director of Public and Governmental Affairs in collaboration with the campus CEOs or their designees	August 2013	-0-	Still developing	Still developing
5.2.4. - Review the evaluation of the summit and the recommendation regarding future business/industry summits with Chancellor's Staff - Review the evaluation of the summit and the recommendation regarding future business/industry summits with District Consultation Council	Collaboration of District Director of Public and Governmental Affairs in collaboration with the campus CEOs or their designees	September 2013	-0-	Still developing	Still developing
5.2.5. - Implement the agreed-upon plan regarding future business/industry summits and - Evaluate whether the summit(s) increased partnerships	Collaboration of District Director of Public and Governmental Affairs in collaboration with the campus CEOs or their designees	To be determined	-0-	Still developing	Still developing

District Strategic Direction 5

Cypress College Report

Campus Objective(s)

1) Establish more effective collaboration with K-12, 4-year universities and SCE; 2) Strengthen community relationships by fostering mutually beneficial partnerships

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
RE: OBJECTIVE #1					
<i>Host meeting on campus of math & English Dept. Chairs from top feeder high schools and Cypress College English & math Faculty</i>	<i>Eldon Young and Richard Fee, SEM and Language Arts Division Deans</i>	<i>October 31, 2013</i>	<i>\$600</i>	<i>Not Completed</i>	<i>Not Completed</i>
RE: OBJECTIVE #2					
<i>Establish baseline for measuring results of Cypress College Community and business relationships</i>	<i>Raul Alvarez</i>	<i>June 30, 2013</i>	<i>-0-</i>	<i>Not Completed</i>	<i>Not Completed</i>
<i>Identify all campus internship-type programs and assess their potential for expansion and the resources that would be required</i>	<i>Raul Alvarez (with Dave Wassenaar & Jane Jepson)</i>	<i>December 15, 2013</i>	<i>-0-</i>	<i>Not Completed</i>	<i>Not Completed</i>

District Strategic Direction 5

Fullerton College Report

Campus Objective

Fullerton College Goal 3: Fullerton College will strengthen connections with the community

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>The Centennial Steering Committee will use the "Tell Us Your Story" campaign to renew contacts with alumni from all over the world</i>	<i>Dean, Fine Arts and FC Public Information Officer</i>	<i>Spring 2014</i>	<i>\$2,000</i>	<i>Increased alumni contacts. Alumni stories created and posted to Centennial website.</i>	<i>100 stories posted to the Centennial website. 120 hours of alumni staff video recordings. Transcriptions of 20 alumni interviews.</i>
<i>Through participation in the CTE-OC regional advisory committee, the Business and CIS Division will establish relationships with area and feeder high school faculty, leading to enhanced articulation opportunities</i>	<i>Deans, CTE programs and VTEA Director</i>	<i>Spring 2012</i>	<i>VTEA Funds</i>	<i>Resulting contacts will expand opportunities for articulation agreements between area high schools and Fullerton College</i>	<i>The CTE-OC regional advisory committee meetings were attended by faculty representing the majority of FC CTE Programs. Articulation opportunities were enhanced as well as an understanding of the technical practices and operations associated with small businesses in the region. A regional articulation meeting was hosted at FC with area high school technical faculty in attendance. Articulation agreements were renewed and negotiations begun for the establishment of new partnerships.</i>

Fullerton College Report (Cont'd)

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Fullerton College will strengthen relationships with the feeder high schools	FC Public Information Officer and FC Managers	Spring 2013	\$2,700	Each high school principal in FC community will be paired with an FC manager to improve high school relations	The college regularly hosts luncheons with high school principals and FC managers. The fall meeting provides information from the college to the high school and the spring meeting solicits input from the high school community.

District Strategic Direction 5

School of Continuing Education

Campus Objective

Sustain collaborative partnership with the Orange County Transportation Authority which provides funding for the Job Access Return Commute program. The intent of the program is to teach students to ride public transportation independently.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Provide instruction to students as part of collaborative agreement with the OCTA	April Guajardo	Ongoing	\$140,000	Approximately 100 students are trained annually.	To date, the program has experienced a 100% completion rate. Potential annual savings are \$1,600 per student (savings are a result of the students ability to OCTA public transportation rather than higher priced ACCESS system).

Campus Objective

Sustain the Workability III cooperative agreement with the Department of Rehabilitation. The program provides employment services to students with disabilities referred by SCE, FC, CC and the Department of Rehabilitation.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
Provide instruction to students as part of the cooperative agreement with the DOR.	Denise Simpson	Ongoing	\$100,000	To date, 17 students have obtained employment.	We have surpassed our goals and have requested additional funding to expand the program.

School of Continuing Education Report (Cont'd)

Campus Objective

Sustain College to Career cooperative agreement with the Department of Rehabilitation. The program provides students with intellectual disabilities additional educational supports (beyond the scope of DSPTS) to increase their success rate in non-DSPTS classes. Upon successful completion of their educational goals, students will work with a program specialist to obtain competitive employment in the field of their choice.

Action Plan for Campus Objective	Responsible Party	Target Completion Date	Estimated Budget	Outcome	Evaluation of Effectiveness
<i>Provide instruction to students as part of the cooperative agreement with the DOR.</i>	<i>Denise Simpson</i>	<i>Ongoing</i>	<i>\$250,000</i>	<i>To date, two cohorts (20 student per cohort) have started.</i>	<i>Two students have obtained employment. Several others have successfully completed classes working toward certificates. UCLA is measuring progress on this program for research, ability to use OCTA public transportation rather than higher priced ACCESS system.</i>