

FULLERTON COLLEGE FACULTY SENATE
approved minutes
6 February 2014

present, according to sign-in sheet

At-Large	Bill Cowieson, Dale Craig, Julie Felender, Diana Kyle, Laura Melella, Pete Snyder
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Bryan Ouchi
Fine Arts	Jaime Perez, Carl Stanaway
Humanities	Joe Carrithers, Angela Henderson, Kim Orlijan
Library	Jane Ishibashi
Math/Comp. Sci.	Nancy Ikeda, Linda Shideler
Natural Sci.	Mike Baker, Jan Chadwick, Ben Crowell
Part-time	Rachel Coleman, Andre Smith
Physical Ed.	Tim Byrnes
Social Sciences	Bob Byde, Leonor Cadena
Student Services	vacant
Tech./Engineering	Jose Miranda
Associated Students	Alex Trigueros
Senate President	Sam Foster
Past-president	Rolando Sanabria
Curriculum Chair	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Josh Ashenmiller
Guests	Dr. Toni DuBois, FC VPSS Dr. Savannah Johns, FC VPI

I CALL TO ORDER

The meeting was called to order at 3:05P by Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Nolan-Riegle/Combs) to approve the 5-Dec 13 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Nolan-Riegle/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Jaime Perez announced that Men and Women of Distinction nomination forms will be sent to faculty members soon.

Diana Kyle announced that KinderCaminata will be Fri, 2-May. We need more career stations for the 1,400 children who will be attending.

Pete Snyder announced that 13 FC football players, one FC women's soccer player signed letters of intent yesterday. In other words, they will be playing for Division I teams.

Dr. Savannah Jones introduced herself as the new Fullerton College Vice President of Instruction.

V EXECUTIVE COMMITTEE REPORTS

President's report, Sam Foster

Governor's budget: The overall good news is that the proposed budget contains an 11.4% increase for community colleges. This includes a 0.86% COLA, a 3% increase in access funds (especially for colleges with "unmet needs.") There is also new money set aside for the SSSP (Student Success and Support Program), for closing the achievement gap, for delayed maintenance money, and for updating instructional equipment. Despite all these improvements, most of the 11.4% increase will go to paying down obligations from previous years. The governor's goal is to zero-out these "deferrals" by the end of the year.

Board meeting: The Board discussed the lack equity in FONs (Full-time Faculty Obligation Numbers) across the State. Of all California districts, North Orange has the third-highest FON. The Board feels that this makes it hard to raise faculty salaries, because 89% of NOCCCD revenues already go to salaries, which the Board says is a higher percentage than any other District. A legislative mandate in 1998 set the FON for all colleges. The legislature's intent was that 75% of classes be taught by full-time faculty.

FC Mission Statement, College Goals and Objectives: Sam asked Senators to review them over Winter Break and offer suggestions for changes. None received yet.

Vice Chancellor Hiring Committee: The School of Continuing Ed. and Cypress have decided to send a representative to serve on the committee. (See below.)

Treasurer's Report

Mary Nolan-Reigle thanked the Senate executives for food and beverage, circulated the sign-up list for this semester, and reminded everyone to place empty beverage containers in the recycling bag. (*Update:* The schedule returned full.)

VI CURRICULUM COMMITTEE REPORT, Jennifer Combs

This past Monday was the deadline for 2015 curriculum proposals. If you missed the deadline, please contact Jennifer.

VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

PRC is working on revising the self-study templates. Jan also passed out copies of materials from the eLumen presentation that took place after Convocation. (See below.)

VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle
Diana distributed a document that describes IREC's mission and purpose. This document is an update to the original name and purpose of the Committee, which began work in 2010. She pointed out that several members are nearing the end of their terms. The Senate approved it and the IREC will post it in its website. Because IREC's work is vital to maintaining accreditation, IREC is working on a proposal to increase release-time for Committee members.

IX ELECTIONS
Program Review Committee: **Claudia Lowe (Soc. Sci.)**

There was a first call for nominations for 2014-2015 Senate executives. The first call will also go out over email to the entire faculty. Any full-time faculty member may nominate or be nominated.

President-elect: Mary Nolan-Riegle nominated **Pete Snyder (Phys. Ed.)**.

Treasurer: Mary Nolan-Riegle nominated **Kim Orlijan (Hum.)**.

Secretary: Mary Nolan-Riegle nominated **Josh Ashenmiller (Soc. Sci.)**.

Vice Chancellor of Instruction and Technology Search Committee: **Jennifer Combs (Couns.)**. (See below.)

X OLD BUSINESS
Accreditation midterm report
M/S/U (Snyder, Kyle) to approve Fullerton College's accreditation midterm report.

Senators gave special thanks to Jan Chadwick and Toni DuBois, who did much of the report's heavy lifting.

New District vice chancellor position

M/S/U (Nolan-Riegle/Felender) to appoint a Fullerton College faculty member to the vice chancellor hiring committee.

The Senate must appoint a faculty member before 18-Feb, which is two days before the next Senate meeting. It was the sense of the Senate that the FC faculty representative should be a member of the FC Faculty Senate. The Senate elected Jennifer Combs to serve on the hiring committee.

Software for SLOA data

M/S/U (Byde/Nolan-Riegle) to recommend that Fullerton College adopt eLumen software to manage SLOA data, and to direct the Senate executives to work with the

College administration to make sure that faculty members have needed to support to customize and implement the software.

The Senate discussed many aspects of adopting the new software.

Are there other products on the market? TracDat and CurricUNET, for example, have similar products available, but they are not popular brands among NOCCCD faculties.

Many faculty members were concerned about how SLOA data will be entered. For example, even without instructors' names attached to data, if a class has only one section in a given semester, then it would not be difficult to determine who was the instructor. Many Senators said that the eLumen presentation after Convocation assuaged some of their concerns. The software allows departments and programs to aggregate their data and enter it course-wide or department-wide, rather than to identify it student-by-student or section-by-section.

There are various ways to set up this software so that it will be ready for faculty use. The Faculty Senate should make sure that faculty members have support during the initial set-up phase. Members of the SLO Committee should have hands-on participation and oversight in the software's set-up phase.

Other questions came up. Will eLumen software create more demands for more reports from faculty members? The software is based on cloud-storage, so what will happen to our data if eLumen goes out of business, gets taken over by another company, or otherwise disappears?

Faculty Senate self-reflection questions from IREC (paraphrased for brevity)

Is there an orientation for new members? No.

Is there an ongoing training process for current members? No.

Is there a Senate handbook? No. But there are some handouts and flyers the Senate has developed over the years.

Do you feel you are adequately trained? Many Senators admitted that sitting quietly and looking smart and engaged was their default self-training method. Many felt a handbook would have been helpful. Senators said that they have an imperfect understanding of Senate's exact legal and shared governance role. A fall semester retreat would be a good way to address this gap in our training.

Do you understand how you are supposed to represent your constituents? Yes.

Have you discussed roles and responsibilities? Yes, this comes up very often in specific instances, rather than in abstract discussion.

Do you understand how the Senate fits into the College planning process? Yes.

Are you familiar with the FC mission statement, core values, strategic plan? Yes. Many of these were read and approved by the Senate. Do they guide our discussions? Yes.

Are there roles for the Senate currently missing in the College's planning process? Yes. Examples: winter intersession planning, non-student faculty duty days, program discontinuance.

Are there parts of the College's decision-making in which we do not currently have a say? See answers to previous question. Also: decisions that the College makes as a result of program review, furnishing and equipping campus buildings for instruction.

How do you report back to your divisions? Most report at their division meetings.

How do you keep records? On website, hard drive, filing cabinets

Are meetings often and long enough? Heavens, yes.

Are discussions frank, honest and open? Generally, yes. But we did have a discussion of Senate meeting dynamics. Some people are more talkative than others. Some prefer to watch and listen. Many felt that the imbalance in talking is not a result of intimidation. There was also a suggestion for a cappuccino maker.

Is there a designated chair? Yes.

Are you comfortable with how the leadership is chosen? Yes.

Do you get enough information in advance of meetings? Yes.

Do you get enough data to make decisions? Yes.

Are you satisfied with the data you get from the Office of Institutional Research?
Yes.

Do you get timely agendas? Yes. We are required by the Brown Act to post the agenda by 3:00P on Monday. What about Senate committees? Are they covered by the Brown Act? There was no legal consensus on this question.

Do enough people show up regularly to get stuff done? Yes.

Is there an attendance record? Yes.

As a rule, do no-shows get replaced? Yes.

Are there adequate minutes? Yes.

In the interest of finishing by 5:00P, we stopped here. The remaining questions will be on the agenda of the 20-Feb 14 meeting.

Are the contributions of all members equally valued and respected?

Do we make an effort to hear from everyone?

Do we stay on task or do we digress too often?

How do members suggest improvements?

Are we open to suggestions for change and improvements?

Do you see areas for improvement? Such as?

XI NEW BUSINESS

Dr. Vanessa Miller, FC Health Services

Dr. Miller is writing an NIH grant proposal to research minimizing adolescent health risks. She is asking for faculty members to help with implementing the grant once it is approved. She will report back when that happens. There will be many opportunities for collaboration with faculty in STEM, computer science, natural sciences.

The Health Center is also trying to make more students aware of its services. Please email Jonathon Zolnikov (gzolnikov@fullcoll.edu) to set up a brief classroom presentation for your students. Also see the new Health Center website, which is currently being remodeled: <http://healthservices.fullerton.edu>.

The Health Center's newsletter, *Student Health 101*, encourages faculty members to write articles. The deadline is the 10th of each month for the next month's issue.

Next Student Health Advisory Committee meeting is 25-Feb 14, 12:00-1:30P.

Next Community Advisory Committee is 4-Mar 14, 10:00-11:30A.
FC Health Services is also figuring out how to advise students about obtaining health insurance under the Affordable Care Act.

Discussion items from 23-Jan Joint Senates/UF Meetings

Postponed until 20-Feb 14 meeting.

XII LIAISON REPORTS

Associated Students

They are happy to report that AS now has a full Senate. The FC Hornet statue is being refurbished and it will be re-installed on the Quad in the spring. AS is also working with KinderCaminata. AS is looking into using FC Care Bank funds to make course textbooks available. Departments can help by determining which textbooks are used the most and sending a list to the AS.

United Faculty

UF Board Meeting is next Wed, 12-Feb 14. Comparability is the next negotiation item. Recent salary negotiations have concluded. Pay raises should appear on March paychecks.

Adjunct faculty

No report.

The meeting adjourned at 5:15P.

Respectfully submitted,
Josh Ashenmiller
secretary