FULLERTON COLLEGE FACULTY SENATE
approved minutes
6 March 2014

present, according to sign-in sheet

At-Large	Gigi Blanche, Bill Cowieson, Dale Craig, Julie Felender, Diana Kyle, Laura Melella, Pete Snyder
Business/CIS	Ming Scott
Counseling	Bryan Ouchi
Fine Arts	Jaime Perez, Carl Stanaway
Humanities	Joe Carrithers, Angela Henderson, Kim Orlijan
Library	Jane Ishibashi
Math/Comp. Sci.	Nancy Ikeda, Linda Shideler
Natural Sci.	Mike Baker
Part-time	Rachel Coleman
Physical Ed.	Tim Byrnes
Social Sciences	Robert Byde, Jeff Vanderpool
Student Services	vacant
Tech./Engineering	Peg Donahoe, Jose Miranda
Associated Students	Josh Kleinbergs
Senate President	Sam Foster
Past-president	Rolando Sanabria
Curriculum Council	Jennifer Combs
Treasurer	Mary Nolan-Riegle
Secretary	Josh Ashenmiller
Guests	Toni DuBois, Vice President of Student Services Savannah Jones, Vice President of Instruction

I CALL TO ORDER
The meeting was called to order at 3:05P by Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING
M/S/U (Snyder/Nolan-Riegle) to approve the 20-Feb 14 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Blanche/Felender) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Diana Kyle announced that 1,200 kindergarteners will be on campus May 2nd for KinderCaminata. We need more student volunteers. The volunteer form is available on Diana Kyle's website, http://staffwww.fullcoll.edu/dkyle/kindercaminata.html.

V EXECUTIVE COMMITTEE REPORTS

President's report, Sam Foster

Budget update: There is more money than we thought. Last year, the State told the District to expect a 4.87% shortfall in state apportionment. Recently, the State told the District that the shortfall will actually be less than 1%, meaning that the District now has $3.66M in additional funds for 2013-14. In addition, the State also added 137 FTES (Full-Time Equivalent Students) to the District's base, which equals $348,000 per year.

The Planning Budgeting Steering Committee (PBSC) discussed taking advantage of a $1.3M from the State's instructional equipment fund. PBSC is developing a process to get the orders in by April 2014. PBSC is examining the rules for what counts as instructional equipment. For example, can we use the money to improve the campus wi-fi network, which could use some sprucing up.

The State estimates an apportionment shortfall of $6.7M for 2014-15. The District is planning for next year with this figure in mind.

NOCCD Board meeting, 25-Feb 14: The Board approved the Cypress College accreditation midterm report, but did not approve FC's midterm report. The Board requested a re-write that includes more evidence. Sam sent an email to the Board members and the Chancellor explaining that the report went through all the proper shared governance channels, and that the College consulted closely with ACCJC (the accrediting commission) in writing the midterm report, which is the third report FC has written to ACCJC in as many years.

FC administrators, especially Toni DuBois, spent the last week revising the report. She explained to the Senate that the midterm report followed the advice of the ACCJC. The midterm report is supposed to be an update to the full accreditation self-study conducted three years ago, in anticipation of the next self-study three years from now. Because the College was on warning three years ago, it submitted follow-up reports each of the last two years. This explains why the midterm report might seem thin. ACCJC gave the College permission to avoid repetition and focus on changes that occurred in the last year. The College will submit a revised draft of the midterm report to the Board at its 11-Mar 14 meeting. The deadline to submit the report to ACCJC is 15-Mar14. The Senate reviewed the revised midterm report and approved it.

M/S/U (Kyle/Nolan-Riegle) to approve Fullerton College's revised accreditation midterm report.

Dinner with the Chancellor, 18-Mar 14: At the 27-Jan Joint Senates-United Faculty meeting, Chancellor Ned Doffoney invited faculty leaders from all three campuses and UF officials to have dinner with him to discuss issues in an informal setting. Sam Foster accepted the invitation for himself and Past-President Rolando Sanabria. Rolando suggested that Senator Bob Byde attend the dinner in his place. The Senate agreed to this.

EduCause Survey: This survey about campus technology was sent out to all student and faculty over email. It is very important for the ITC's (Instructional Technology Committee) efforts to

improve technology on campus. Please fill it out and encourage—or even require—your students to fill it out.

Introduction of Irma Ramos, the new District Vice Chancellor of Human Resources: Dr. Ramos began the position one month ago, and she informed the Senate of her background (Mt. SAC, Long Beach CC, among others.). Her office is implementing a new on-line system for reviewing job applications.

Treasurer's Report

Mary Nolan-Reigle thanked Carl Stanaway, Joe Carrithers, Jane Ishibahsi, Angela Henderson for food and beverage.

VI CURRICULUM COMMITTEE REPORT, Jennifer Combs

No report.

VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

No report.

VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

The IREC is currently searching for Fullerton community members to serve on the College's Institutional Review Board. The IREC has asked Pam Keller, former Fullerton City Council member, to serve.

The IREC is sifting through the results of the surveys it sent out to all campus committees. IREC is still waiting for responses from the Faculty Senate and the Student Success Committee.

IX ELECTIONS

The following divisions have filled open Senate seats for 2014-15: Business, Counseling, Humanities, and P.E.

The following divisions have two weeks to fill open Senate seats for 2014-15: Library, Math, Nat Sci., Student Services, Technology/Eng. If they do not fill those seats in the next two weeks, the seats will become at-large, i.e. open faculty members from any other division.

The Social Sciences Division has no open seats in 2014-15.

The Senate affirmed the following placements by the Social Sciences Division. **Claudia Lowe** will serve on the Program Review Committee, and **Karen Markley** will serve on the SLOA Committee.

Student Equity Committee, 2013-15: **Jose Miranda (Tech./Eng.)**, two faculty members still needed.

Campus Diversity Committee, 2014-15: **Carl Stanaway (Fine Arts).**

Staff Development Committee, 2014-16: **Jan Ishibashi (Library)**, one faculty member still needed.

District Plan Workgroup, 2014-16: **Pete Snyder (P.E.).**

X OLD BUSINESS

Faculty Senate self-reflection questions from IREC

(Continued from 6-Feb 14 meeting.)

Are the contributions of all members equally valued and respected? Yes.

Do we make an effort to hear from everyone? Does everyone have to speak at every meeting? Does the input from some members carry more weight than others'? Yes, some members do have more to say than do others, but this is usually because they are better prepared and more experienced. We still have a one-person, one-vote standard for taking action. It is very hard for one person to force the Senate to follow his or her will.

Do we stay on task or do we digress too often? The Senate felt that meeting time was well-used.

How do members suggest improvements? Suggestions come informally from the floor, or though suggestions to the president or the executives.

Is the Senate open to suggestions for change and improvements? Some suggestions have withered on the vine. Examples: an annual Senate orientation or training session for new senators, an annual Senate retreat, more interaction with members of the State Academic Senate.

Do you see areas for improvement? Such as?

Many Senators had responses to this question. The Senate needs a better website, one that includes descriptions and memberships of all Senate Committees, and that provides up-to-date agendas and minutes of their meetings.

The Senate discussed better ways to find and recruit faculty members to serve on the Senate and other campus committees. This should be part of orientation for new faculty members on campus. The Senate discussed whether adjunct instructors could serve some committees. It also discussed various carrot and stick options for encouraging more faculty participation. The two most obvious places use carrots and sticks are during hiring and tenure review. Another issue is the overall campus planning process. If committees make recommendations, but run into obstacles, then this discourages new members from joining because they see the committee's work as futile.

XI NEW BUSINESS

No-Shows on class rosters

Tabled until 20-Mar 14 meeting.

Discussion items from 23-Jan Joint Senates/UF Meetings

The Chancellor has scheduled a dinner meeting this month with faculty and union leaders to discuss questions that came up at the January Joint Senates/UF meeting.

The main question was summer and winter sessions. There does not seem to be any process in place for deciding when, or even if, these sessions should be offered. It appears to be a unilateral District decision. In the case of winter session, the decision has always been no, even though winter session was one of the reasons to switch to a 16-week calendar two years ago. Senators have the impression that the District is not interested in offering summer or winter sessions because those terms reduce the FTES available for fall and spring semesters, and because those terms incur costs by keeping campuses open and staffed for several additional weeks. Many faculty members feel that this thinking misses the point. Many courses are part of a sequence. It makes sense to allow students to complete parts of the sequence over winter and summer. They finish their degrees or certificates faster. It is also usually the case that summer session classes have higher completion and success rates than do fall or spring classes. For many courses, winter and summer are an effective use of time and resources.

Speaking for the students, AS representative Josh Kleinbergs pointed out that winter and summer sessions serve a useful purpose for new students. They can "get their foot in the door" by completing classes, which boosts their registration priority for the fall or spring semester. In

addition, other campuses, such as Santa Ana College offer summer and winter classes every year. To the students, Fullerton seems like the outlier.

This discussion led the Senate to a second issue in campus-District relations—centralization. It was the impression of many Senators that the District seems to be overly concerned with creating uniformity on all three campuses, with District officials making all summer and winter scheduling decisions. Senators wondered if it would be better for the District to inform each campus of its annual FTES target, then let the campus administrators, staff and faculty decide among themselves what should be the proper mix of classes and schedules to reach that target.

XII LIAISON REPORTS

Associated Students

Josh Kleinbergs reported for AS Pres. Alex Trigueros. The AS is discussing its annual student survey. It's expensive and time-consuming. AS is trying to decide if it is worth the effort. He asked the senators for their perception. Is it too long? Jane Ishibashi reported that the Library pays careful attention to the survey results. AS is also reviewing campus publicity and free speech policies, which may be overly restrictive.

United Faculty

Elections for officers and the Board are this semester. Nomination forms are coming soon via mail and email. There are reforms this year that create a direct tie between Board members and the divisions.

Adjunct faculty

No report.

The meeting adjourned at 4:55P.

Respectfully submitted,
Josh Ashenmiller
secretary