

**Fullerton College Faculty Senate
approved minutes
4 December 2014**

present, according to sign-in sheet

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| At-large | Angela Henderson, Laura Melella |
| Business/CIS | Ming Scott, Marcus Wilson |
| Counseling | Robert Gamboa, Bryan Ouchi |
| Fine Arts | Carl Stanaway |
| Humanities | Jeanne Costello, Danielle Fouquette, Bob Lundergan, Mike Mangan |
| Library | Monique Delatte Starkey |
| Math/Comp. Sci. | Bill Cowieson |
| Natural Sci. | Jan Chadwick |
| Part-time | Kendrick Kim |
| Physical Ed. | Tim Byrnes, Pam Lewin |
| Social Sci. | Leonor Cadena, Tom Chiaromonte, Karen Markley |
| Student Services | |
| Tech./Engineering | Marie Perez |
| Associated Students | Sally Kim |
| Senate President | Sam Foster |
| President-Elect | Pete Snyder |
| Curriculum Comm. | Jennifer Combs |
| Treasurer | Kim Orlijan |
| Secretary | Josh Ashenmiller |
| Guests | Carlos Ayon, Director of Institutional Research and Planning José-Ramón Núñez, VP of Instruction Richard Storti, VP of Administrative Services Rajen Vurdien, FC President |

I CALL TO ORDER

The meeting was called to order at 3:06P by Pres.-elect Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Costello/Orlijan) to approve the 20-Nov 14 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Lundergan) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Pres. Vurdien thanked the Faculty Senate and the FC Faculty members for their work this semester. We will be busy in the Spring because we are hiring 40 new faculty members, and there could be more. If there are any retirements, those positions will be filled from the recruiting pools that departments create during the hiring process. Fullerton and Cypress Colleges have been splitting new positions 60-40, respectively. There will also be three new deans. Dr. Vurdien announced two of them: Dr. Doug Benoit (Bus/CIS/Economic & Workforce Dev.), Dr. Kathy Bahkrit (Soc. Sci.) The Natural Sciences Dean search continues. The College will hire three new directors in the Spring: Athletics, Grants and Workforce Development, and On-line Instruction. Almost all classified vacancies have been filled. Fullerton College had highest enrollment growth rate in the U.S. from 2011-12 to 2012-13: 23.8%. Dr. Vurdien commended faculty for outreach programs to distant high schools, which was a major factor in the recent growth.

Marcus Wilson reminded Senators about his annual Christmas party, Thu, 18-Dec 14, 6:00-9:00P (during the Newport Boat Parade). Please RSVP to Marcus.

Director of Maintenance Larry Lara responded to the concerns that were expressed by Pearl Olmos, Leonor Cadena, and Monique Delatte Starkey at the 6-Nov Faculty Senate meeting. To address Cadena's concern regarding busses for field trips, Lara stated that a form will be available to assist in planning field trips. Cadena asked that the form be available by next semester.

Lara addressed Delatte Starkey's concerns that: 1) The industrial vacuum has not been replaced or repaired for over a month, and 2) The vacuum was not sent out for maintenance, despite requests by custodians. Lara stated that he was unaware that the \$5K vacuum had been broken for a month. He stated that he was not aware that the vacuum has needed maintenance since this summer.

Delatte Starkey noted that in the past, there was a custodian dedicated to the library, and that the library requires a full-time, day custodian to keep the facility clean, as it is heavily used (by approx. 3.5K students daily, 5-6K on busy days). Lara stated that in the majority of the library, there has been no decrease in cleaning hours. He stated that there was a transitional period for a couple weeks as he backfilled the touch-up cleaning during the day following the retirement of Maureen "Mo" Aranda. He stated that Aranda's hours have been backfilled, and that the only area where there has been a reduction in assigned cleaning hours is the offices on the second floor. He stated that

that work has been divided among 3 custodians temporarily. Once the new part-time custodians are hired, the back office work will go to the night custodial shift. Lara stated that he is saving the institution money for instruction.

Delatte Starkey responded that the decision to force all full-time custodians to move to the night shift has caused the workers with seniority retire rather than return to the graveyard shift, a shift that is associated with increased rates of morbidity and mortality (e.g., a higher risk of breast cancer and diabetes). Delatte Starkey further stated that replacing senior workers with part-time workers is an unethical move that forces out hard-working, loyal, long-time employees such as recent retiree Maureen Aranda, who has cleaned the library foyer (during the day) of blood and bone following accidents. Delatte Starkey explained that student health incidents occur frequently during open library hours.

Delatte Starkey thanked Lara for: 1) Speaking with the faculty senate, and 2) Sending the vacuum cleaner for repair.

V EXECUTIVE COMMITTEE REPORT

President's report, written by Sam Foster

Board of Trustees: Thanks to everyone who showed up to support faculty members at the last meeting and a special thanks to those who spoke. Your comments were dignified, targeted and effective. It clearly had an impact on the Board and I am expecting a response from the Board shortly

Planning Budgeting Steering Committee: The State's funding model has changed so that Career Development and College Prep (CDCP) housed primarily at the School of Continuing Education (SCE) will now be funded at the credit level. This results in a net increase in funding of nearly \$5 million.

The instructional equipment requests were approved and funds have been made available.

The Office of Institutional Research and Planning is in the process of documenting our faculty allocation procedures and adding them to the Integrated Planning Manual.

President's Advisory Council (PAC): Did not meet due to Thanksgiving.

District Consultation Council (DCC): Proposed changes to AP/BP were discussed. Those documents were emailed to the Senate earlier this week.

District Bond Measure: The vote was certified by the Registrar of Voters. The bond measure passed by 15 votes. The deadline to challenge the vote with a recount has passed. To date, no challenges have been reported.

Joint Faculty Senates/United Faculty Meeting: Thu, 22-Jan 15 at the Anaheim campus, the Thursday before Spring semester classes begin. If you have a suggestion for an agenda item, please let me know ASAP. Please note that Trustees regularly attend the joint meeting.

In addition to Sam's report, Senators discussed attending Board meetings on a more regular basis. Maybe we should be there every meeting, to report on new faculty initiatives, ideas, accomplishments. Otherwise, the Board only hears from faculty members when faculty members are disgruntled. For example of an issue we could

bring to the Board's attention, the two public comments above mentioned that enrollment is growing, but custodial hours are not increasing to keep up with the heavier use of College buildings. Perhaps we need to show up more often at Board meetings to make the case for a new classroom building and a larger custodial workforce. (This will be an agenda item for 5-Feb 15.)

Treasurer's Report

Kim Orlijan thanked Tom Chiaromonte, Jan Chadwick, Bill Cowieson and Monique Delatte for catering the meeting.

VI CURRICULUM COMMITTEE REPORT, Jennifer Combs

It has long been the plan to have a Vice Chancellor replace the Chancellor as Chair of the District Curriculum Coordinating Committee (DCCC). Recently, the Board has approved changes to Board Policy 4020 (BP 4020) to reflect this. The new Vice Chancellor of Educational Services and Technology (VCEST) will now be the DCCC Chair. Senators also discussed changes in VCEST's duties, in particular the change from "supporting" instruction to "coordinating" instruction.

VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

No report.

Senators applauded Jan Chadwick's many efforts to help faculty members write Program Review self-studies. Her yeoman efforts included numerous instructional videos available at the PRC website, early-semester orientations, and several workshops throughout the fall semester.

VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS REPORT, Diana Kyle

No report.

IX ELECTIONS, Pete Snyder

Selection Committee, Architectural Firms. This committee will review architectural firms to pre-qualify them for future projects: **Jan Chadwick (Nat. Sci.)**

Hiring Committee, Director of Athletics: **Gina Bevec, Tim Byrnes, Nick Fuscardo, Pam Lewin (all from Phys. Ed.)**

X OLD BUSINESS

Proposed changes to AP/BP 4020: Program and Curriculum Development

BP 4020 has been approved by the Board. AP 4020 is on the agenda of tomorrow's DCCC meeting.

The Pilot BA Decision

Pres. Foster delivered his letter to the Board asking for a written explanation of why the Board violated its procedure in making this decision. Senators discussed how its input was recorded at the latest Board meeting, which said that FC faculty members

were disappointed by the decision.¹ In fact, faculty members who spoke at the meeting all objected to how the Board handled the *process*, not to the Board's decision.

Report from the Plenary Session of the State Academic Senate

We skipped this.

XI NEW BUSINESS

District Consultation Council (DCC) Website Guidelines

DCC Cloud Solution Security Measure Guidelines

Senators had concerns about both and discussed them at the same time. One concern was the guidelines that protect student data and student privacy from third-party vendors, i.e., textbook publishers. More and more, faculty members are using instructional software and web-based materials. The new guidelines seem to discourage faculty members from using these teaching tools. For example, some software offers reading quizzes and gradebook services. The proposed guidelines might forbid this because they involve lists of students' names.

On the whole, these guidelines are much more detailed and have many more rules than the last set of guidelines. Senators wanted more time to review them and get feedback from other faculty members. It was the sense of the Senate to put these proposed guidelines on the agenda for the January Joint-Senates/United Faculty meeting, and also to invite to that meeting District Director of Information Services, Deborah Ludford.

AP/BP 3410: Unlawful Discrimination, and

BP 3430: Prohibition of Harassment

Senators were puzzled about why changes were being proposed to these policies. They did not understand the context for the changes. It seemed like legal boilerplate that has not gone through review by faculty members. The next DCC meeting is scheduled for 22-Dec 14. All faculty members are encouraged to read the documents and give their feedback to Pres. Sam Foster.

XII LIAISON REPORTS

Associated Students

AS officers have been trying to find students willing to serve on the AS Senate. They are requesting faculty members to help to publicize these types of opportunities for students to get involved in AS. AS Senate meeting are Tuesdays, 1:30-3:00P.

United Faculty

Calendar negotiations with the District have begun, with winter intersession a sticking point. One item is set: Veterans' Day Holiday will happen on Wed, 11-Nov 15, which is actually Veterans' Day, rather than a Monday postal holiday. UF is still pushing for a calendar that includes a winter intersession and two full summer sessions.

¹ See <http://www.nocccd.edu/Trustees/documents/NewsfromtheBoard11.25.14.pdf>, 5-Dec 14.

Joint Faculty Senates / UF Meeting will be Thu, 22-Jan 15, the day before Spring Convocation. There are two agenda items so far: 1) the Retiree Medical Benefit Annuity proposal, and 2) an SCE presentation on recent changes in the law about DSS students. Senators requested that the agenda also include the recent proposed District changes to Website Guidelines and Cloud Security.

Adjunct Faculty United

No report.

The meeting adjourned at 4:42P.

Respectfully submitted,
Josh Ashenmiller
secretary