

**FULLERTON COLLEGE FACULTY SENATE**  
**approved minutes**  
**4 September 2014**

**present, according to sign-in sheet**

At-Large	Gigi Blanche, Dale Craig, Julie Felender, Flor Huerta, Laura Melella
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Robert Gamboa, Bryan Ouchi
Fine Arts	Carl Stanaway
Humanities	Jeanne Costello, Danielle Fouquette, Kelly Kim, Bob Lundergan, Mike Mangan
Library	Monique Delatte
Math/Comp. Sci.	Bill Cowieson, Gregory Nguyen
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Kendrick Kim, Meg O'Rourke (voted in today)
Physical Ed.	
Social Sciences	Leonor Cadena, Tom Chiaromonte, Karen Markley
Student Services	vacant
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	
Senate President	Sam Foster
President-elect	Pete Snyder
Curriculum Comm.	Jennifer Combs
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Interim Director of Institutional Research and Planning Cherry Lee-Bugg, Vice Chancellor of Educational Services and Tech. Lisa McPheron, Director of Campus Communications José Ramón Núñez, VP of Instruction

Richard Storti, VP of Administrative Services  
Rajen Vurdien, FC President

I CALL TO ORDER

The meeting was called to order at 3:09P by Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF PREVIOUS MEETING

M/S/U (Markley/Cadena) to approve the 15-May 14 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Blanche/Chadwick) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

FC Pres. Rajen Vurdien welcomed the Senate to the new academic year and made a few announcements.

1-The State Academic Senate has appointed Sam Foster to the Local Senates Committee. The College will provide funding so Sam can travel to the Committee's meetings.

2-Buena Park High School Early College classes received the Golden Bell Award, which it shared with FC and Cal State Fullerton. Students in Early College courses earn credit, receive orientation to FC, and take placement tests. This gives FC an advantage in recruiting new students.

3-FC has a 95% fill-rate this semester, over 25K students enrolled, and over 8K Full-Time Equivalent Students (FTEs). The District has asked FC to grow enrollment by 5% this year. In California right now, these high numbers are unusual. For example, South OC colleges have seen shrinking enrollment. FC is offering more weekend classes to meet student demand, and our District is hiring new faculty members and staff this year.

Karen Markley announced the Anthropology Dept. open house, next Thu, 11-Sep, 1:30-3:00P in room 1416, and distributed a flyer.

V EXECUTIVE COMMITTEE REPORTS

**President's report, Sam Foster**

**New full-time administrators:** Sam Foster introduced José Ramón Núñez, VP of Instruction; Lisa McPheron, Director of Campus Communications; Cherry Lee-Bugg, Vice Chancellor of Educational Services and Technology; and Richard Storti, VP of Administrative Services.

**New Senators:** Kelly Kim, Tom Chiaromonte, Karen Markley, Mike Mangan, Danielle Fouquette, Marie Perez, Bob Lundergan, Gregory Nguyen, Flor Huerta, Robert Gamboa, and Monique Delatte.

**District Consultative Council (DCC):** The District plans to hire 25 new faculty members for growth, in addition to the 24 that must be hired to reach the Faculty Obligation Number (FON) due to retirements. Usually FC and CC split new hires 60-40. That

works out to around 30 new FC faculty members, which means lots of work for the Faculty Allocation Committee, which is a good problem to have.

Sam sent out over email three new policies DCC tried to approve at the 25-Aug meeting. Sam convinced the DCC to delay the vote until the Senate could review them. They involve mobile computing devices, website guidelines, and classroom technology standards. If any faculty members have questions or concerns, tell Sam. (See New Business item below).

**PBSC:** The State has provided \$2M to CC and FC to purchase instructional equipment and to fund deferred maintenance. FC's Planning and Budgeting Steering Committee (PBSC) recommended that all the FC money go toward instructional equipment; to wit: Library, overhead projectors, computers and wifi, and other equipment identified in program review. This year's FC budget already includes some deferred maintenance funding.

Despite the difference in campus sizes and building ages, the District is splitting the \$2M evenly between FC and CC. Senators wanted to know if this idea came from the Council on Budget and Finance (CBF), or from the Chancellor's Staff? All we know is that the proposal did not come from the CBF. Senators also asked how departments can advocate for instructional equipment funds in this year's program review self-studies. Sam Foster reminded everyone that purchases have to be completed before 15-Apr 15, so that PBSC will need the request forms before the end of December.

**Student Equity Plan:** This is an urgent action item. \$1.8M of State funding hangs on the College completing the Student Equity report by due 29-Sep 14. There will be a short time period for the Senate to review the report. We only have one more meeting between now and the deadline.

**The Brown Act:** There have been changes to the Brown Act, which governs meetings of public bodies, such as the FC Faculty Senate. All votes must be recorded by name. Up until now, the Senate has simply noted in the minutes that the votes passed, did not pass, or were unanimous. Roll-call votes might take up most of our meeting time. Roll-calling every vote (including approving the agenda) would take too much time. Senators discussed various systems for recording votes. We look forward to an era of bold experimentation.

### **Treasurer's Report**

Kim Orlijan circulated a sign-up sheet for volunteer caterers at this semester's meetings.

### VI CURRICULUM COMMITTEE REPORT, Jennifer Combs (author of below)

The CC is reviewing and approving proposals for 2105.

The State is a year behind on program review and approval. State course approval is needed before classes can be scheduled, so we need to stick to our previously more flexible deadlines. That way we can submit curriculum to the state in order to increase the chances of getting state approvals in time to schedule classes for fall and include new curriculum in the catalog before the fall semester begins each year.

Proposals for 2015 were due to be pre-launched on CurricUNET (Cnet) by February 2014, and launched by May 2014.

To stay on-track for the 2015 catalog, all course and program proposals must be approved by the Curriculum Committee in September or October to meet the deadline for the November DCCC meeting so they can be included on the December Board of Trustees agenda. Please spread the word to faculty members to keep an eye on their proposals in Cnet, to review and respond to comments in Cnet thoroughly, and to take action quickly to keep proposals moving in the approval process.

New and revised course and program proposals for the 2016 catalog may be pre-launched now through 1-Feb 15 and will need to be followed so that they move through the "Launch" stage by April/early May 2015.

This includes six-year review!

We are reviewing recent progress and revising the Six-Year Review (6YR) schedule, so I will have an update for you soon about which departments are up for 6YR this year and which departments are behind schedule in their 6YR.

If there is a compelling need for a course or program not yet launched to be created or revised for the 2015 catalog, faculty members may email me and cc Rachel Roschel by this Mon, 8-Sep 14 to request inclusion in a fast-track process. It is labor-intensive to process proposals outside of the regular approval process so fast-track requests will be limited. A detailed justification explaining the critical need for this new or revised proposal must be included. These requests will be evaluated and a "fast-track" list will be created. Proposals included in the 2015 fast-track process MUST be complete in Cnet and pre-launched by Mon, 13-Sep 14. Faculty members will need to keep a close eye on these proposals and take action quickly as needed to make the December Board-approval deadline.

As always, if you have questions or need assistance please contact your division curriculum rep, or email Rachel or me for help.

#### VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

Academic program self-studies are due 21-Nov 14. There are lots of resources on the Program Review website: exemplary self-studies, reader's guide, writer's guide. There is also a calendar for training sessions in the Teaching Effectiveness Center (TEC). For faculty members with questions about writing their self-studies, there are several one-hour workshops as well as several drop-in workshops. Please RSVP on the Mygateway Staff Development calendar

The College has decided to compensate PRC members for 50 hours each this Spring, which is when they will read and evaluate the academic program self-studies. The pay will be at the Professional Expert rate.

Program Review is on a three-year cycle (instructional programs, non-instructional program, planning year), but the members of the PRC currently serve two-year terms. The PRC recommends changing the terms to three years.

#### VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle No report.

## IX ELECTIONS

Faculty Senate Rep, Adjunct (2014-16): **Kendrick Kim (Bus./CIS), Meg O'Rourke (Hum.)**

Curriculum Committee (2014-2016): **Nahrin Hinaro (Couns.)**

SLOA Committee (2014-16): **Steve Klippenstein (Fine Arts)**

Program Review Committee (2014-16): **Debbie McQueen (Math/CS), Alix Plum-Widner (PE), Kelly Robertson (Tech./Eng.), Ruth Sipple (Couns.)**

Institutional Research and Effectiveness Committee (2014-16): **Dana Clahane (Math/CS), one faculty member still needed**

Honors Program Advisory Committee (2104-16): **three faculty members still needed (Lib., PE, Soc. Sci.)**

Student Equity Committee (2014-16): **Carolyn Facer (Math/CS), Jose Miranda (Tech./Eng.), Sylvia Pimentel (Couns., with Laura Almodóvar-Solé as an alternate), one faculty members still needed (any division)**

General Education Advisory Committee (2104-16): **Gigi Blanche (Soc. Sci.), Jan Chadwick (Nat. Sci.), Jennifer Combs (Curr. Comm. Chair), Robert Gamboa (Couns.), Flor Huerta (Couns.)**

Student Success and Support (formerly Matriculation) Committee (2014-16): **DeAnna Smedley (at large-DIVISION? THIS PERSON DOES NOT EXIST ON THE FC WEBSITE), Danielle Fouquette (Hum.)**

Faculty Allocation Committee (2014-16): **Mike Baker (Nat. Sci.), Tim Byrnes (PE), Bill Cowieson (Math/CS), Brandon Floerke (Hum.), Carl Stanaway (Fine Arts)**

Faculty Allocation Committee (2014-15): **Tom Chiaromonte (Soc. Sci.), Jane Ishibashi (Lib.), Marcus Wilson (Bus/CIS), two faculty member still needed (Couns., Tech./Eng.)**

Basic Skills Committee (2014-16): **Arthur Hui (Hum.), Darnell Kemp (Hum.), Bridget Kominek (Hum.)**

Student Success Committee (2014-16): **Queen Peterson (at-large, replacing Fine Arts), Lynette Pratt (Chair, Couns.)**

District Professional Growth & Development Committee (2014-16): **Laura Melella (Bus./CIS), Kim Orlijan (Hum.)**

Study Abroad Committee (2014-16): **Brandon Floerke (Hum.)**

X NEW BUSINESS

**Report from the Senate retreat**

In the interest of time, we skipped this.

**The Bond issue**

The District Board has placed a \$500M+ facilities bond on the November ballot. After a discussion, it was the sense of the Senate to remain neutral on the bond measure.

**Pilot program: bachelor's degrees at community colleges**

Signed into law this year, the program will include 15 districts—one pilot degree program per district. The State is most interested in CTE-type degrees that have a demonstrated market demand and are not currently offered by nearby Cal States and UCs. The Senate discussed several aspects: how this could help our District's CTE programs, how this would affect faculty minimum qualifications and compensation when they teach upper-division courses, how this would affect counseling and registration, how this would affect financial aid, how we can be sure these degrees will help students find jobs. Sam Foster explained that the purpose of the pilot program is to work out these issues over an eight-year period.

M/S/P (Wilson/Miranda) that the NOCCCD Board should pursue the statewide pilot program for four-year degrees.

Abstentions: Danielle Fouquette, Bill Cowieson

**Proposed policy changes at District Consultation Council (DCC)**

Senators discussed the proposed policies' language that there should be no expectation of privacy when a person uses the campus wifi network. Does it matter if your wireless device is connected to the District server? Can you have an expectation of privacy if you do not connect to the campus wifi network, but instead use a cell network? Is the District just trying to warn users that no wifi network is 100% secure? If so, the policy should say that. Danielle Fouquette is going to work on wording the Senate's response to the proposal.

Also, the policy says that "staff personal devices are subject to e-discovery," i.e., please don't do any work on your personal devices, or they could become evidence in if there is litigation. Senators wondered, is the District discouraging checking College email on your personal cell phone or laptop? If that is the new policy, shouldn't the District issue tablets or laptops to every employee—for work use only?

XII LIAISON REPORTS

**Associated Students**

No report.

**United Faculty**

Negotiations are started this year on salary comparability. The District wants to negotiate the academic calendar. Please contact UF with your questions.

**Adjunct faculty**

No report.

The meeting adjourned at 5:15P.

Respectfully submitted,  
Josh Ashenmiller  
secretary