

**Fullerton College Faculty Senate
approved minutes
5 February 2015**

present, according to sign-in sheet

At-large	Angela Henderson, Flor Huerta, Diana Kyle
Business/CIS	Ming Scott
Counseling	Robert Gamboa, Bryan Ouchi
Fine Arts	Jaime Perez, Carl Stanaway
Humanities	Jeanne Costello, Danielle Fouquette, Kelly Kim, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Bill Cowieson, Gregory Nguyen
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Kendrick Kim, Meg O'Rourke
Physical Ed.	
Social Sci.	Bob Byde, Karen Markley
Student Services	
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	Hassaan Mustafa
Senate President	Sam Foster
President-Elect	Pete Snyder
Curriculum Comm.	Jennifer Combs
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director of Institutional Research and Planning Richard Storti, VP of Administrative Services Rajen Vurdien, FC President

I CALL TO ORDER

The meeting was called to order at 3:07P by Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Snyder/Combs) to approve the 4-Dec 14 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Kyle/Cowieson) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

FC Pres. Rajen Vurdien greeted the Senators and made a series of announcements

1-Measure J officially passed, but a group of Brea citizens is challenging the vote count. Until the lawsuit is resolved the District cannot sell bonds (at a planned at a rate of \$100M/year). The upcoming Tue, 10-Feb Board of Trustees meeting will give an overview of the Measure J construction projects. The College is hiring an architect to advise the College and oversee construction.

2-The College exceeded its FTES target by about 1,700. Administrators are working on how to find additional funds without cutting into the apportionment of Cypress or the School of Continuing Ed. A way out of this dilemma is to convince the State Chancellor's Office to re-designate FC as a "large college." The College has grown very rapidly recently (more students, more classes), but the College probably done growing for now. Faculty members should be assured that the College will not reduce course offerings from their current level.

3-The College and District are working on creating a new permanent position: Athletics Director.

Kim Orlijan announced that the One College, One Book committee is planning events for next year, and it will be sending out a on-line survey. Please encourage your colleagues and students to respond to the survey.

VP of Administrative Services Richard Storti thanked the work of the committee that helped the College find an architect. The committee has forwarded two firms to the President, who will make the final decision soon. He also reported that a few new storage buildings near the pool were constructed without the proper permits from the Division of State Architects (DSA). While the offending structure are demolished, they will be replaced by temporary storage units (in the faculty parking lot north of the pool.)

Diana Kyle reminded Senators that the 20th KinderCamminata will take place on Fri, 17-Apr 15, 9:00A-12:00P. There will be over 2,100 students from 4 school districts. There will be workshops on biliteracy, and college prep session for parents and teachers. She is interested in finding faculty members from Foreign Languages and Business who can offer career stations. Now that the event is reaching 20, please as your current students if they attended KinderCamminata. Diana would love to talk to them and involve them in the event.

In response to a comment made during the 4-Dec 14 meeting, Monique Delatte Starkey explained that the night custodial staff is *not* being cut, as Pearl Olmos noted in

the public comment period of the 6-Nov 15 meeting, and as described in the public comment period by Larry Lara at the 4-Dec 14 meeting.

V EXECUTIVE COMMITTEE REPORT

President's report, Sam Foster

Teacher of the Year: Today is the deadline to submit nomination forms.

FC Planning Symposium, 17-Jan 15: Participants worked on trying to explain the campus decision-making process. There was also consensus that the College should archive agendas, minutes and documents in a searchable format and in a central location. It would be useful for all of us, and it would help us maintain accreditation. Director of Institutional Research, Carlos Ayon has begun working on this. Does the Senate give its committees direction about publicizing and storing minutes? The answer seemed to be that committee chairs understand that they need to keep a record of the committees' work. But they might not know where to send it or post it. This is turning into a big topic and will be on the agenda for the next Senate meeting.

Board of Trustees: Trustee Mike Matsuda stepped down in order to become Anaheim Schools Superintendent. The Trustees will vote on a replacement at the 10-Mar 15 Board meeting. The Board affirmed Fred Williams as Interim Chancellor while the search continues for a new chancellor.

District Consultation Council (DCC): Interim Chancellor Fred Williams has run several budget forums ("fora?"). Deborah Ludford presented new guidelines for websites and cloud computing. DCC held off on changes to hardware policies. The District is trying to standardize residency requirements to make out-of-state tuition commensurate with the tuition of out-of-state students at Cal States and UCs.

NOCCD Innovation Fund: District Director of Equity and Diversity Ken Robinson urged faculty to apply. There are several information sessions to help faculty and staff members with their applications.

Treasurer's Report

Kim Orlijan circulated a new sign-up list for food and beverages.

VI CURRICULUM COMMITTEE REPORT, Jennifer Combs

Update to AP 4020, Program and Curriculum Development: The District Curriculum Coordinating Council (DCCC) is working on new language for this administrative policy. FC's CC is committed to retaining campus autonomy over curriculum.

The SLOA Committee has recommended simplifying the language for SLOs by eliminating all the boilerplate, Senate-prescribed introductory language. In other words, each SLO will begin with the measurable verb (compose, research, analyze, weld, etc.). This change will be an agenda item for the 19-Feb 15 meeting.

The Curriculum Committee is reviewing guidelines for distance education.

VII PROGRAM REVIEW COMMITTEE REPORT, Jan Chadwick

The PRC is currently reading Academic Program self-studies.

VIII INSTITUTIONAL RESEARCH AND EFFECTIVENESS REPORT, Diana Kyle

Diana reminded the Senate to give its feedback on Spring 2014 Program Review. IREC is currently writing reports on Program Review, SLOAs, and the planning and decision making process. IREC is conducting focus groups for these reports. There was some confusion about whether these reports went to the President's Advisory Committee (PAC). The need for feedback will be on the agenda for the next Senate meeting.

IREC is trying to find money for Institutional Review Board training. It is also running a Joint workshop with Staff Development to help faculty understand how to fill out IRB forms

IX ELECTIONS, Pete Snyder

Study Abroad Committee (one-semester replacement for Marcus Wilson): **not filled.**

Hiring Committee, Dean of Technology and Engineering: **The Division faculty members are currently choosing committee members.**

NOCCD Innovation Fund Committee: **Kim Orlijan (Hum.)**

X OLD BUSINESS

Report from the Plenary Session of the State Academic Senate

This item is stale. Sam proposed that at our next meeting, we will discuss proposals for the next State Academic Senate meeting. **It will be on the agenda for 19-Feb 15.**

XI NEW BUSINESS

Resolution recognizing the Chancellor

Chancellor Ned Doffoney is retiring. It was the sense of the Senate to present him with a congratulatory resolution. Senate executives will work on it and have it ready for the Tue, 10-Feb 15 BOT meeting.

Faculty presence at BOT meetings

The Senate encourages faculty members to regularly attend Trustees meetings and speak to the Board during the public comments sections. In particular, faculty could inform the Board of recent examples of student success and faculty innovations. People who speak should write their comments and hand them to the secretary to include in the minutes. Board meetings start at 5:30P on the 2nd and 4th Tuesday of each month. Senators sketched out a tentative schedule.

10-Feb Pete Snyder will present the undefeated women's water polo team, and Jeanne Costello will report that FC won the Belwether (sp?) Award.

24-Feb Flor Huerta will talk about Counseling.

- 10-Mar No faculty presentations. The Board will be electing a replacement Trustee for Mike Matsuda.
- 24-Mar Supplemental instruction presentation.
- 12-May Diana Kyle will acknowledge students who are participating in an academic conference.
- 26-May Jan Chadwick will give a presentation on Program Review.

Confirmation of Accreditation committee co-chairs

Standard I (Mission, Academic Quality, Institutional Effectiveness & Integrity):

Doug Eisner

Standard IIA (Instructional Programs): Mike Mangan

Standard IIB (Library) and IIC (Student Support Services): Joe Carrithers

Standard III (Human, Physical, Technological and Financial Resources): Sean Chamberlin

Standard IV (Leadership and Governance): Josh Ashenmiller

M/S/U (Combs/Fouquette) to affirm these faculty members as accreditation co-chairs.

There was a suggestion that the co-chairs make reach out to Ericka Adakai (FC Classified Senate Pres.) to include classified staff members in the self-study process.

Senators also wanted to know about the annual ACCJC report, which is due 31-Mar 15. It requires a great deal of program review and SLO data, so the writing of the report should start right away. Danielle Fouquette said she would check with Vice President of Instruction, José-Ramón Núñez.

Minimum qualifications for job applicants

There has been a change in the job announcement for District positions. The District HR office moved the following from the list of Desirable Qualifications to the list of Minimum Qualifications:

“Demonstrated sensitivity to an understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff.”

Sam Foster spoke with the new Vice Chancellor of Human Resources, Irma Ramos, who said that public colleges are increasingly using this language as a requirement for all hires. She argued that District hiring procedures are out of date, and said this change is a compliance issue that would not affect normal hiring procedures. She told Sam she wants to create a task force for updating job descriptions—a task force that includes faculty members from all four campuses.

Senators discussed whether this change was a violation of the policy that HR should consult with faculty before making such a change to Minimum Qualifications, or if it meant that HR would be pre-screening applications for “demonstrated sensitivity” long before faculty members ever see them. It was the sense of the Senate to participate in the Vice Chancellor’s proposed task force.

XII LIAISON REPORTS

Associated Students

Hassaan Mustafa introduced himself as the AS representative for Spring 2015. AS has passed a resolution recognizing Chancellor, organized club rush, continued to staff the food bank, and will participate in KinderCamminata.

United Faculty

UF elections are coming up. Forms are available on the UF website. UF sent an email describing the negotiating team's proposal of a 9% salary increase, based on a comparability study with several other colleges.

Possible trouble ahead. The UF contract says that faculty cannot be evaluated on the results of SLOs. UF officers have been hearing from other Colleges that accrediting commissions (such as ACCJC) will soon be pushing to make SLO results part of faculty evaluation, and making this a requirement for maintaining accreditation. The State Academic Senate has been working with the State Chancellor's Office to assure that SLOs never be used in this way.

Adjunct Faculty United

No report.

The meeting adjourned at 5:13P.

Respectfully submitted,
Josh Ashenmiller
secretary