

**Fullerton College Faculty Senate
approved minutes
15 October 2015**

present, according to sign-in sheet

At-large	Flor Aguilera Huerta, Gigi Blanche, Julie Felender, Diana Kyle, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Monica Lee, Carl Stanaway
Humanities	Mary Bogan, Danielle Fouquette, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Scott Malloy
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Kendrick Kim, Meg O'Rourke
Physical Ed.	Tim Byrnes, Connie Carroll
Social Sci.	Bob Byde, Tom Chiaromonte, Karen Markley
Student Services	
Tech./Engineering	Jose Miranda
Associated Students	Chris Lim
Senate President	Pete Snyder
Past President	Sam Foster
Curriculum Comm.	
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director, Office of Institutional Research and Planning Joe Carrithers Sharon DeLeon, Social Sciences Division

Patricia Green Pappas, Social Sciences Division
Alejandra Malagon
José Ramón Núñez, Vice President of Instruction
Greg Schulz, FC President
Richard Storti, Vice President of Administrative Services

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Foster/Orlijan) to approve the 1-Oct 15 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Felender) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

None.

V EXECUTIVE COMMITTEE REPORTS

President's report, Pete Snyder

29-Oct 15: Usually, the senate does not meet thrice in one month, but Pete and Sam have to attend the ASCCC Plenary in Irvine on the first Thursday of November. So the next senate meeting will be on 29-Oct, replacing the 5-Nov meeting. The next meeting after 29-Oct will be 19-Nov.

Board of Trustees: FC had two District Innovation Fund award-winners: Sean Chamberlin (Students for a Greener Planet) and Vanessa Miller to (Health Services Director).

CDES position / Laboratory School Director: The senators acknowledged the agreement worked out between the Child Development & Educational Studies Dept. and the administration, as explained in a letter by Tom Chiaromonte:

On Thursday, October 1st 2015, Dr. Tom Chiaromonte, Social Science Faculty Senate Representative, Child Development & Educational Studies (CDES) Professor, and acting Director of the CDES Laboratory School, addressed the Faculty Senate. The comments made by Dr. Chiaromonte were in regards to a decision made by Dr. Jose Ramon Nunez, Vice President of Instruction concerning a potential new hire within the CDES department.

This new hire was the Faculty Director of the Child Development Laboratory School, a position that was approved in previous years, requested in the latest CDES Program Review, prioritized as number 31 on the current Dean's list and the number one prioritized position according to the Faculty Allocation Committee. Dr. Nunez shared that since he felt this position would not be supported by the faculty contract he was going to request that Dr. Greg Shultz, Interim President, not fund the position.

Dr. Chiaromonte, speaking for the CDES department agreed to remove the Faculty Director position as requested by Dr. Nunez as long as there were guaranteed concessions made. These guaranteed concessions are as follows:

- The new full time/tenure-track CDES faculty hire request be maintained for fall, 2016.

- A new CDES Laboratory School Director (non-faculty) be hired with a start date of fall, 2016. The CDES department will have oversight in the hiring process and will provide leadership and guidance to this individual on an on-going basis.
- Dr. Tom Chiaromonte return to his full time teaching assignment beginning fall 2016.

The CDES department and Laboratory School have provided quality education and service to literally a countless number of college students, children and their families over many decades. And with the promise of these concessions as well as a new Laboratory School facility this quality education and service will be maintained for decades to come.

President’s Advisory Committee (PAC): PAC decided to purchase, for \$129K, several modular classrooms that the College has been leasing for several years.

Planning and Budget Steering Committee (PBSC): PBSC recommend to PAC that the college allocate \$700K in instructional resources requested in recent program review self-studies. PAC approved this recommendation. PBSC also approved \$40K to install electric vehicle (EV) charging stations.¹

POST program suspension: On 5-Oct 15, the Commission on Peace Officer Standards and Training (POST) suspended the FC Police Academy’s certification. Students in the program have been informed and are receiving mitigation help from the District. There is now a 45-day appeal process. Senators asked the FC administration if the appeal fails, will student fees be refunded?

Treasurer’s Report

Senate executives thanked Tim Byrnes, Julie Felender, Scott Malloy, and Mike Mangan for providing food and beverage.

VI ASSOCIATED STUDENTS REPORT, Chris Lim

AS Treasurer Chris Lim introduced himself and reported that AS has been very successful so far, recruiting 70 members and filling its senate seats. AS is preparing for Homecoming on 29-Oct, including a Halloween costume contest.

Chris and AS are also beginning a Transfer Mentorship Program, which the Political Science department has piloted. AS encourages more departments to participate in transfer mentorship.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

No report.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

No report.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

¹ Aw yeah.

The Committee is working on its report on campus planning and decision making. An emerging theme is the high rate of administrative turnover in recent years, which can hinder the continuity of planning efforts.

X ACCREDITATION UPDATE, Danielle Fouquette

This week's presentation was on Standard IIA, Instructional Programs, by Team IIA Co-Chairs Mike Mangan and Dan Willoughby. The overall chair for Standard II is Mark Greenhalgh, but IIA is such a huge area, it gets a separate team from IIB and IIC. Currently, there are 6 faculty, 2 classified staff, 2 AS reps, 1 dean, and 3 resource members.

Major topics of Standard IIA include instructional methods and delivery, curriculum review, program review, SLOA, class scheduling rationale, degree and certificates programs and pathways, and basic skills/student equity

The IIA team had come across some areas of concern, including distance education, closing the SLOA loop, accepting courses from other campuses for GE credit, and overall documentation/evidence of FC processes and procedures in these areas.

Team IIA is still on the hunt for evidence, so if you work in one of these areas, you can expect a friendly request for documents: curriculum review and approval, program review, SLOA, mapping SLOs to ILOs, class scheduling, staff development, basic skills, Student Success Support Program and Student Equity committees, degree and certificate programs and pathways, and advisory committees of business / industry / community professionals

Team IIA meets on 2nd Wed 10-11, 2nd Thu 3-4. All are welcome to attend.

Team IIA has outlined responses to half of the 16 subsections in Standard IIA, and it anticipates having all 16 outlined by December.

Senators discussed and asked questions. Does the lack of summer sessions and intersessions frustrate our ability to move students toward their goals in a reasonable time frame? How do we know *if* students are getting through to their goals? How do we know if students are following the personal education plan they create with a counselor?

One answer: We can measure time-to-completing by focusing on enrollments in key elective courses for certain majors.

Statistician-senators pointed out that the status quo makes it difficult for us to tell if we are meeting student demand for classes. 100% enrollment creates a "ceiling effect." In other words, we do not know if we are yet at the margin of the students' demand curve. We will only know by adding more classes until the enrollment rate drops into the 90-99% range.

Accreditation Co-Chair Danielle Fouquette reminded senators that the Accreditation Steering Committee is charged with bringing issues to the attention of the proper campus entity. The steering committee is not a problem-solving body. Also, distance education also appears in Standard IIB and IIC, under student services. The steering committee is asking, are on-line students getting the same services, equitable access, as on-campus students?

XI ELECTIONS, Sam Foster
Campus Technology Committee, 2015-17: **Perry Webster (P.E.), Naji Dahi (Soc. Sci.). No candidates ran for Nat. Sci. and Tech. & Eng. Those seats will now be open to an at-large election.**

Program Review Committee, Counseling Division Representative, 2015-18: **No candidates. A second call will go out for the next meeting.**

Program Review Chair, 2015-2018: **Jan Chadwick (Nat. Sci.)**

XII OLD BUSINESS

Drop-Down Box for Dropping Students Task Force (DDBDSTF)

The task force has finalized what the drop-down list should look like. After much discussion and revisiting of the original idea, senators voted to proceed with this list on a pilot-basis in Spring 2016, overseen by Carlos Ayon, Office of Institutional Research and Planning.

I don't have enough time for this class.
Financial concern
 Financial Aid
 Personal
Work conflict
Family/social conflict
Transportation
Medical issues
Concerned about low grade
 Underprepared for class work
I don't need this class for my educational goals
Type in box _____
None of the above

M/S/U (Mangan/Orlijan) to approve the dropdown box for dropping students pilot program.

Reac DEAC work group

Mike Mangan summarized the work group's recommendations, the heart of which is to re-create DEAC as a Senate committee. The work group found the 2010 DEAC strategic plan very useful. Senators received the full work group report over email and re-emphasized that DEAC's mission will be to: 1) ensure academic rigor, 2) ensure DE students have access to student support services, and 3) ensure DE classes are part of institutional planning (SLOs, program review, scheduling, articulation/transfer).

M/S/U (Wilson/Kyle) that the Senate send out a call for candidates to serve on DEAC and charge the committee with following the recommendations of the Reac DEAC work group.

XIII NEW BUSINESS

2016-17 new faculty recruitment

Vice Chancellor of Irma Ramos and Danielle Heimbuch from Human Resources addressed the senators about busy upcoming hiring season. This year will be our first time hiring faculty members through the PeopleAdmin software, so please be patient with the software and the HR personnel. Please let HR know when you encounter a bug or a problem so that HR can fix it.

Danielle gave senators a brief introduction to the PeopleAdmin software by showing on the screen how it works. HR is currently writing a faculty recruitment guide that will be ready before faculty members start reading applications in February. Applications and hiring process documents on PeopleAdmin are still confidential information, so please treat them the same way you treated the paper applications, i.e., don't walk away from your laptop with somebody's application just sitting there open to all the world, for goodness sake.

Stewart Kimura: draft Student Success and Support Program (SSSP) Plan

Stewart explained the purpose of the SSSP report, which is a study of students who received matriculation and counseling services. This is tricky data to obtain. Not all students in a given cohort receive these services at the same time or at the same point in their academic careers. Even the ones we do know about leaves the unanswered questions: what is the unmet need for these services? Due report's due date is 30-Oct, and the next senate meeting is 29-Oct, so there is still a chance for last second recommendations before Pete signs it on 30-Oct.

The future of Sherbeck Field

FC President Greg Schulz addressed the senators about plans to add permanent lights and seating (4,500 plus press box) to the football field and track. It's the only instructional learning space on campus that lacks the ability to operate after dark.

Vice President Richard Storti answered the question about funding. He estimated the cost at \$2.5-3M. FC could tap into Bookstore carryover funds, capital funds, and even Measure J funds as a backup. FC will save ~\$100K/year because we will no longer have to rent lighting and seating for events and rent buses/venues for "home" sporting events.

Senators discussed the local NIMBY² faction who opposed the field renovation last time. They also discussed how this might antagonize campus employees and unions who feel underpaid and have data to support that feeling. Senators also wanted to know if this project would slow down the other Measure J projects.

M/S/U (Wilson/Byde) that the College move forward with plans to add permanent seating and lighting to Sherbeck Field.

Follow-up to the 8-Oct moment of silence

² Not In My Back Yard.

Danielle Fouquette commended the College for holding a moment of silence on the Quad one week after the Umpqua College shooting in Oregon. She proposed adding an hour of action, which would include a civil discourse about the issue of safety in public spaces, followed up by letter writing campaign to elected officials.

M/S/U (Fouquette/Orlijan) that Danielle continue to work with campus leaders in planning an Hour of Action.

Support for faculty with disruptive students

Tabled until 29-Oct.

XIV LIAISON REPORTS

United Faculty

Contract negotiations with the District are beginning. UF is reviewing suggestions from faculty members for which items to negotiate. Salary negotiations will happen in the spring. The District priorities seem to be related to distance education.

Adjunct Faculty United, Frank Perez

Frank encouraged the senators to read the campus safety documents they received over email.

The meeting adjourned at 5:15P.

Respectfully submitted,
Josh Ashenmiller
secretary