

**Fullerton College Faculty Senate
approved minutes
19 November 2015**

present, according to sign-in sheet

At-large	Flor Aguilera-Huerta, Gigi Blanche, Julie Felender, Diana Kyle, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Carl Stanaway
Humanities	Mary Bogan, Danielle Fouquette, Amy Garcia, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	R.J. Dolbin, Scott Malloy
Natural Sci.	Mike Baker, Jan Chadwick, Julie Wells
Part-time	Kendrick Kim
Physical Ed.	Tim Byrnes
Social Sci.	Bob Byde, Tom Chiaromonte
Student Services	
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	Chris Lim
Senate President	Pete Snyder
Past President	Sam Foster
Curriculum Comm.	Jennifer Combs
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director, Office of Institutional Research and Planning Doug Benoit, Business/CIS Dean Alejandra Malagon

José-Ramón Núñez, Vice President of Instruction
Deb Perkins, Director of Student Equity
Richard Storti, Vice President of Administrative Services

I CALL TO ORDER

The meeting was called to order at 3:02P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Perez/Bogan) to approve the 29-Oct 15 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Bogan) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Danielle Fouquette invited all students, faculty and staff to the reception for visiting writer Jimmy Santiago-Baca, immediately following the Senate meeting. He will be reading from his work at 6:30P in the Wilshire Auditorium.

Mary Bogan announced that also at 6:30P tonight there is an Umoja film, “American Denial” on the history of racism, room 410.

Tomorrow, 20-Nov 15, the Ethnic Studies Dept., Student Equity program, and Staff Development are hosting the Social Justice Summit.

Frank Perez wished everyone a happy Thanksgiving.

Marcus Wilson invited Senators to the Christmas Party at his house, a prime viewing spot for the Newport Harbor Christmas Boat Parade. Thu, 17-Dec. Details to follow via e-mail.

V EXECUTIVE COMMITTEE REPORTS

President’s report, Pete Snyder

Drop down menu for dropping students: OIRP Director Carlos Ayon showed the senators what the on-line form will look like for this spring’s pilot program. When dropping a course, students will choose from the following:

- I don’t have enough time for this class.
- Financial concern—Financial Aid
- Financial concern—personal
- Work conflict
- Family/social conflict
- Transportation
- Medical issues
- Concerned about low grade
- Underprepared for class work
- I don’t need this class for my educational goals
- None of the above

For the pilot program, dropping students will get this question as an email link. If it seems to work well, it will become a feature of the Mygateway drop form.

POST certification: The College will not be appealing Police Officer Standards and Training (POST) decision to drop the FC Police Academy's accreditation. Reimbursements are going out to all students enrolled in fall 2015 and they are getting help enrolling in programs elsewhere. The College is working on regaining certification and on validating the classes completed by spring 2015 graduates. Senators asked many questions about how to help the students stuck in the middle, how to restore the program's status, and how the situation got to be so dire. VPI José-Ramón Núñez helped senators understand the sequence of events. The POST decision was rather sudden. Communicating with POST has been difficult.

Board of Trustees meeting, 10-Nov 15: Pete read Bob Hyde's salary resolution, and it was entered in to the minutes.

Academic Senate of CA Community Colleges Plenary meeting, 5-Nov to 7-Nov: Pete and Sam reported that there were many discussions about the State Chancellor's Accreditation Task Force report. The report described what the colleges needed from an accrediting agency and concluded that ACCJC was not meeting the need. It recommended finding or creating a new accrediting body. This will be a several-year process. Meanwhile, FC is still on schedule for an accreditation visit in fall 2017.

Many breakout sessions focused on the fact that the California community college faculty is not nearly as diverse as its student body. The good news is that colleges are hiring hundreds of new faculty members this year. Research suggests that most diverse candidates get screened out at the paper screening level. How much diversity training do we actually do, especially training that helps screeners identify unconscious biases? For example: the "California bias." I.e., we want to hire someone from the California system because they can help students navigate the California system. But California has no HBCUs (Historically Black Colleges and Universities), which produce a large number of advanced degrees each year. This could be an example of unconscious bias during paper screening.

District HR is offering a training session on Monday. The Senate is planning a training session for January.

Honorary degrees: Senate executives are working with administrators on adding additional criteria to board policy.

Measure J timeline: VPAS Richard Storti said that the campus architect, the DLR Group is processing the feedback from the open forums and making changes to the facilities plan, which is due to be finalized by the Board in February. There was a lot of support for the plan that was presented at the open forums, so the final version will not deviate too much from it. Richard will bring the final plan to the Senate before the Board votes on it.

FC Strategic Plan: It was the sense of the Senate to approve the Plan.

Treasurer's Report

Senate executives thanked Mike Mangan, Jose Miranda, Meg O'Rourke, and Marcus Wilson for providing food and beverage.

VI ASSOCIATED STUDENTS REPORT, Chris Lim

AS leaders attended the recent meeting of the Student Senate of California Community Colleges General Assembly (SSCCGA). There was resolution about Campus Safety providing student escorts.

AS passed a resolution by request of the FC Dream Team: that the Financial Aid Office offer workshops for AB 540 students.

AS is planning Wellness Week is during Finals Week. There will be free Scantrons and a wall for broadcasting positive vibes.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

Jennifer attended a state curriculum meeting that stressed that on-line classes are getting special scrutiny for providing regular and effective interaction between faculty and students. She emphasized the importance of the work of the Distance Education Advisory Committee (DEAC) in articulating best practices and developing an updated DE plan.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

Non-instructional program review self-studies are currently being turned in. The PRC found 11 volunteers to help read the 64 self-studies. So, there were bill a total of 27 readers, 10 of them faculty members. Self-study action plans will be added to eLumen so that we can track them.

The PRC is considering creating an (optional, yearly, brief) update form for programs that find themselves with hiring, instructional supplies, staff development needs that cannot wait for the three-year cycle. Senators discussed how this could help the College meet accreditation standards for planning.

The SLOAC has been discussing ISLOs review and reporting. Since ISLOs all derive from course-level SLOs, how does the College “close the loop” by analyzing and discussing ISLO results? The SLOAC suggests that the College create a task force that can meet once or twice this spring with the Office of Institutional Research and Planning (OIRP) to analyze the ISLO results. We don’t have a College-wide assessment plan, yet. How to we assess them? How do we use them to improve instruction? This is process is not documented yet. The SLOAC asks the Senate for guidance.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

IREC is meeting tomorrow to work on the updating *Integrated Planning Manual*. For example, it should state that IREC reports to the Senate, not to the administration.

X ACCREDITATION UPDATE, Danielle Fouquette

The Accreditation Steering Committee requests the Faculty Senate draft a statement to college community that communicates the following:

- Support for the continued work on FC Accreditation 2017 by the Accreditation Steering Committee, Standards Teams, and others involved in the accreditation process.

- Endorsement of the Chancellor’s Task Force on Accreditation’s recommendation that colleges “should continue to work in a cooperative and proactive manner with the ACCJC to ensure the continuity of the accreditation process for all colleges within the system.”
- Encouragement to all members of the campus community to continue supporting and participating in the self-evaluation process.

This week’s presentation was on Standard III, Resources, which is co-chaired by Richard Storti and Marcus Wilson. Standard III covers topics such as HR, staffing, physical resources, technology, and resource allocation.

The Standard III Team has identified some issues. For example, wi-fi access on campus is plagued by slowness and dead zones. For another example, building user groups (BUGs) have often seen their advice ignored when buildings are built or remodeled.

Senators discussed what happens when the steering committee finds problems such as this. Who fixes it? The Steering Committee’s task is to bring the issue to the attention of the appropriate bodies.

XI ELECTIONS, Sam Foster

Vice President of Student Services Hiring Committee: **Josh Ashenmiller (Soc. Sci.), Stewart Kimura (Couns.), Ruth Sipple (Couns.), Susan Vincent (Couns.)**

Dean of Fine Arts Hiring Committee: It was the sense of the Senate to approve by the email, at a later date, the Fine Arts Department’s nominees for this committee.

Results of the email vote, carried out the week of 23-Nov 15: **Kevin Clowes, Deborah Davidson, William Henke, Tony Mazzaferro (all from Fine Arts Div.)**

Director of Grants and Economic Workforce Development Hiring Committee: **A campus-wide call will go out for the position of alternate for Marcus Wilson (Bus./CIS). Senators will vote by email.**

XII OLD BUSINESS

Honorary degrees

Senate executives are working on developing the criteria.

Distance Education Advisory Committee (DEAC)

First organizational meeting: Tue, 24-Nov, Room 324 to elect a chair.

SSSP Plan and Student Equity Plan

Jennifer reported that since the 29-Oct Senate meeting, there has been fruitful collaboration between the Counseling and Business Divisions that resulted in a revision of the Business Division’s proposal in Activity E.1.6 in the Student Equity Plan. What was the Career Success Center is now the Business Employment Preparation Initiative (BEPI) and plans include ongoing collaboration to coordinate services to best serve students.

The Senate approves of both plans now.

Moment of silence → Hour of action

Inspired by October's moment of silence for Umpqua Community College, FC will have an Hour of Action on Wed, 2-Mar 16, 11A-12P, Rooms 224-228. This will consist of 30 minutes of discussion of mass shootings on college campuses, followed by 30 minutes of letter-writing. The goal is to have a reasoned, civil discourse on the issue, and to take tangible action in the form of letters to elected officials. AS is choosing 10 student co-facilitators. Danielle is taking volunteers for faculty co-facilitators.

XIII NEW BUSINESS

New faculty recruitment, emphasis on diversity

See President's Report above.

Proposal for developing Student Achievement Standards and Action Plan

Tabled until 3-Dec.

XIV LIAISON REPORTS

United Faculty

Negotiations update: changes to instructor evaluations. Last spring, District proposed that deans be allowed manage the student evaluations of instructors. UF agreed to allow a pilot project with conditions. The instructor's peer will still hand out the eval forms, collect the eval forms, and write a summary of them. The Dean will then have the option of requesting a meeting with the instructor to discuss the student evals.

Senators discussed the oft-raised objection that adding weight to student evaluations creates an incentive for instructors to try to win a popularity contest rather than teach challenging material.

Adjunct Faculty United, Frank Perez

Frank reviewed the three issues he raised at the beginning of semester: 1) classroom safety, 2) timely evaluations, 3) complaint paperwork addressed in a timely manner. He has seen the Senate embrace these issues and is now watching to see that the College works on improving in these areas.

The meeting adjourned at 5:03P.

Respectfully submitted,
Josh Ashenmiller
secretary