

**Fullerton College Faculty Senate
approved minutes
3 December 2015**

present, according to sign-in sheet

At-large Flor Aguilera-Huerta, Julie Felender, Diana Kyle, Laura Melella,
Bryan Ouchi

Business/CIS Ming Scott, Marcus Wilson

Counseling Robert Gamboa, Heather Halverson

Fine Arts Monica Lee, Carl Stanaway

Humanities Mary Bogan, Danielle Fouquette, Amy Garcia, Mike Mangan

Library Monique Delatte Starkey

Math/Comp. Sci. R.J. Dolbin, Scott Malloy

Natural Sci. Jan Chadwick, Julie Wells

Part-time Kendrick Kim, Meg O'Rourke

Physical Ed. Tim Byrnes, Connie Carroll

Social Sci. Bob Byde, Tom Chiaromonte, Karen Markley

Student Services

Tech./Engineering Jose Miranda

Associated Students

Senate President

Past President Sam Foster

Curriculum Comm. Jennifer Combs

Treasurer Kim Orlijan

Secretary Josh Ashenmiller

Guests

Carlos Ayon, Director, Office of Institutional Research and
Planning

Doug Benoit, Business/CIS Dean

José-Ramón Núñez, Vice President of Instruction

Greg Schulz, FC President
Richard Storti, Vice President of Administrative Services

I CALL TO ORDER

The meeting was called to order at 3:10P by Past Pres. Sam Foster.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Combs/O'Rourke) to approve the 19-Nov 15 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Combs/Markley) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Marcus Wilson invited everyone to watch the Newport Harbor Christmas Boat Parade at his house on Thu, 17-Dec 15, 6:00-9:00P. Please rsvp to Marcus.

mwilson@fullcoll.edu.

Frank Perez asked the Senate to take a moment of silence for the events in San Bernardino yesterday. He also asked the College to look at modifying classroom doors so that they can be locked from the inside.

Jeanne Costello announced that she would like to put her name on the ballot for the Sabbatical Committee.

Colleen Maldonado reminded Senators about KinderCaminata on Fri, 8-Apr 16. This will be the event's 21st year. There will be 2,000 students, plus hundreds of teachers, parents and chaperones. She urged departments to create career stations. This is a good opportunity to offer service learning credit to students. This is an important annual community outreach event, especially to families who may not have a lot of experience being on a college campus.

Monique Delatte Starkey announced that the Library budget for acquiring books has greatly increased recently. Please come see the new arrivals and encourage your students to check out books at the Library.

V EXECUTIVE COMMITTEE REPORTS

Past-President's report, Sam Foster

POST certification: Dr. Schulz updated Senators on recent events regarding the FC Police Academy. Students who were enrolled in the program this fall have received extra help from counselors, financial aid, and Administration of Justice staff to transfer to another college or to continue the course here. About 19 students have stayed here. The College will also reimburse costs of registration and equipment/uniforms. The graduating class of spring 2015 (44 students) was POST-certified, and some of them have already found law enforcement jobs. At this moment there is a POST visiting team in the 700 Building working with AJ staff to see how AJ's courses can be re-certified. Meanwhile, there is no police academy in the class schedule for Spring 2016.

Senators had several questions. If students take an exam to earn course credits, to which classes would the exam correspond? No final answer on this yet, but first they

will have to finish the class in which they are registered. Like any other students, they can challenge a course before the census date.

Another question. Since the College is now essentially in the position of re-building the police academy from the ground up, is it appropriate to ask this question: Does the College want to offer a police academy? If this matter ever gets to a point of program discontinuance, the process would fall under the purview of the Faculty Senate according to the 10+1 Rule.

FC Institutional Effectiveness Report: Senators received this over email. Sam passed around a paper copy. The Board of Trustees received it for its 24-Nov 15 meeting.

District Consultation Council: Class size came up again. The District seems interested in increasing this. Senators discussed the District's focus on FTES. Why do we focus on this? It seems to be mostly a measure of how much money the District gets from the state, rather than a measure of "faculty productivity." Wouldn't student success, program completion, graduation, and transfer be better measures of how productive we are being? Is the faculty's main role to produce students who graduate or to generate funds for the District?

FC Foundation Scholarships: Applications are now available. Tell your students. <http://www.fullcollfoundation.org/>

MEChA: Senators expressed gratitude for the ~100 students who distributed Thanksgiving food in the MEChA food drive.

Veterans' Center: Senators expressed gratitude for Veterans' Center volunteers and contributors who put together 123 care packages for soldiers on active duty.

Senate Pres. Pete Snyder: The Senators sent him their best wishes as he deals with a family medical emergency.

Treasurer's Report

Senate executives thanked Jan Chadwick, Monica Lee, Laura Melella, and Julie Wells for providing food and beverage.

VI ASSOCIATED STUDENTS REPORT, Chris Lim

There was an emergency meeting today about a recent disciplinary action involving an AS representative. Otherwise, AS is adjourned for the semester.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

February 1st is the pre-launch deadline for Fall 2017. Please spread the word to all faculty members. Faculty members can pre-launch on CurricUNET over Winter Break and Jennifer Combs and Rachel Roschel will be available for anyone who needs help.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

This week faculty members received a reminder email about SLOs. Instructors are strongly encouraged to do end-of-the-semester assessments so that the College will

have lots of data in eLumen. The FC SLO website also has checklists, instructional videos, and a schedule of eLumen help sessions. <http://slo.fullcoll.edu/>

Faculty members can enter SLO data into eLumen as far back as Fall 2014. Senators had an intense discussion about what sorts of data eLumen will accept, and about the meaning of the word “disaggregated.”

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle
IREC proposed amending its description in the *Integrated Planning Manual* as follows:

“An integral piece of the evaluation process at the College is accomplished by the Institutional Research and Effectiveness Committee (IREC) which is a standing committee of the Faculty Senate. The IREC’s charge is to function as 1) an institutional effectiveness evaluation arm of the college; and 2) write evaluation reports on the institutional effectiveness of the decision-making processes evaluated. The IREC uses a variety of research methodology to collect both quantitative and qualitative data. Findings are provided as both summary data and written reports. These reports describe the processes, identify the strengths and gaps in the processes, and report the need for improvement of processes. This information is ratified by the Faculty Senate. The Faculty Senate then decides the process to move the reports through the President’s Advisory Council and the campus community.”

M/S/U (Fouquette/Bogan) to approve the IREC addendum to the *Integrated Planning Manual*.

Then, in the spirit of Dr. Samuel Johnson, or perhaps Ambrose Bierce, Senators had a prolonged discussion of the following definitions.

Standing Committee: A committee charged by the Senate to carry out a specific, ongoing task or series of tasks, *e.g.* the Curriculum Committee.

Subcommittee: A smaller committee that reports to a Standing Committee, *e.g.* the SLOA Committee, a subcommittee of the Program Review Committee.

Senate Subcommittee: A subset of the current Senate, *e.g.* the Senate Executives.

At the first spring semester meeting, the IREC will be proposing a budget and course release-time for IREC members. Also in the spring, IREC will be starting a research project on the Student Equity process.

X ACCREDITATION UPDATE, Danielle Fouquette
Danielle passed around yellow copies of the updated accreditation standards. Josh presented PowerPoint slides about Standard IV: Leadership and Governance.

XI ELECTIONS, Sam Foster

Curriculum Committee Rep., Spring 2016-Spring 2019: **Jay Siedel (Tech. & Eng.)**

Director of Workforce, Grants, and Economic Development Hiring Committee
(Alternate for Marcus Wilson): **Jodi Balma (Soc. Sci.)**

District Work Group to Define and Measure Student Success: **Mike Mangan (Hum.), Stewart Kimura (Couns.)**

Men and Women of Distinction Committee: **Julie Felender (Soc. Sci.), Diana Kyle (Soc. Sci.)**

Professional Growth and Development Committee (i.e., the Sabbatical Committee), Spring 2016-Spring 2018: **Julie Felender (Soc. Sci.)**

XII OLD BUSINESS

Distance Education Advisory Committee (DEAC)

Marcus Wilson updated the Senators about DEAC's progress. There have been two meetings. The members elected Angela Henderson chair and created a Sharepoint page. DEAC will meet on the 1st Tuesday of the month at 2:00P.

DEAC is studying minimum standards and best practices, for example regular and effective interaction between faculty and students.

Senators voiced some concerns about DEAC's tasks. Will standards and practices be based on empirical evidence? Will suggested guidelines suddenly turn into rigid policies? It was the sense of the Senate that DEAC should report on its progress during the Spring 2016.

Diversity in the hiring process

This will be a topic on the agenda for the Joint Senates / UF meeting on Thu, 28-Jan 16 in Room 1413. All faculty members are invited to attend. There will be a more informative invite over email.

Mary Bogan circulated a chart that shows the current demographics of FC faculty member and students. There is a wide gap between the two. For example, faculty members are mostly white (64%) and students are mostly non-white (76%).

Criteria for honorary degrees

Sam circulated some materials that show the issues under consideration by Senate executives.

XIII NEW BUSINESS

Statement on continuing the accreditation process

Tabled until 4-Feb 16 meeting, when Senators will discuss endorsing the following statement:

The Accreditation Steering Committee requests the Faculty Senate draft a statement to college community that communicates the following:

- Support for the continued work on FC Accreditation 2017 by the Accreditation Steering Committee, Standards Teams, and others involved in the accreditation process.
- Endorsement of the Chancellor’s Task Force on Accreditation’s recommendation that colleges “should continue to work in a cooperative and proactive manner with the ACCJC to ensure the continuity of the accreditation process for all colleges within the system.”
- Encouragement to all members of the campus community to continue supporting and participating in the self-evaluation process.

Total Cost of Ownership (TCO)

Richard Storti explained TCO to the Senators. The 2011 Accreditation visiting team recommended that the College consider all costs—maintenance, technology, custodial, not just construction costs—when deciding on a new building. The FC planning and budgeting process now has a TOC protocol.

Proposal for developing Student Achievement Standards and Action Plan

Danielle reported that at the President’s Advisory Committee next week this proposal will be presented by the Accreditation Liaison Officer José-Ramón Núñez.

ISLO task force

Tabled until 4-Feb 16 meeting, where it will appear as old business.

XIV LIAISON REPORTS

United Faculty

The UF Board voted to contribute funds to the FC Lamm-DuBois Food Bank. UF has received complaints of wage theft and is considering filing a grievance. Are fringe dollars on salary schedule? No answer yet.

Adjunct Faculty United, Frank Perez

Frank repeated his three major points from last meeting: 1) classroom safety, 2) timely evaluations, 3) complaint paperwork addressed in a timely manner. He wished Senators Happy Holidays.

The meeting adjourned at 5:10P.

Respectfully submitted,
Josh Ashenmiller
secretary