

**Fullerton College Faculty Senate
approved minutes
4 February 2016**

present, according to sign-in sheet

At-large	Flor Aguilera-Huerta, Julie Felender, Diana Kyle, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Monica Lee, Carl Stanaway
Humanities	Danielle Fouquette, Amy Garcia, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Bill Cowieson, R.J. Dolbin
Natural Sci.	Mike Baker, Jan Chadwick, Julie Wells
Part-time	Meg O'Rourke
Physical Ed.	
Social Sci.	Bob Byde, Tom Chiaromonte, Karen Markley
Student Services	
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	Chris Lim
Senate President	Pete Snyder
Past President	Sam Foster
Curriculum Comm.	Jennifer Combs
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director, Office of Institutional Research and Planning Doug Benoit, Business/CIS Dean José-Ramón Núñez, Vice President of Instruction

Greg Schulz, FC President
Richard Storti, Vice President of Administrative Services

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Foster/Orlijan) to approve the 3-Dec 15 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Felender/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Vince White from the Cadena Cultural Center presented the spring schedule of events, including: 1) WorldFest, 2) African-American History Month, 3) Bienvenidos, 4) Community Day. The Cadena Center has also launched a new website that lists and describes all cultural events happening on campus.

On behalf of Adjunct Faculty United, Frank Perez thanked the College for moving quickly to address classroom safety issues, such as door locks.

V EXECUTIVE COMMITTEE REPORTS

President's report, Pete Snyder

Peace Officers Standards and Training (POST) certification: PC Pres. Greg

Schulz updated the senators on regaining POST certification for the FC Police Academy. POST made a campus visit in January. POST is focusing on the most recent academic year's graduating class, 2014-15. This class graduated with POST's prior approval of the program, then POST revoked its certification. Two days ago, he was on a conference call with POST, which indicated a decision in the next few weeks.

Updates from Vice President of Administrative Services Richard Storti: 1) He informed senators about the magnetic door jamb strip that will allow instructors to lock doors from inside the classroom. 2) A campus security firm inspected campus and will report on recommended improvements. 3) There are now 6 electric vehicle charging stations in front of the parking structure (next stage: solar panels). 4) The Facilities Master Plan is being finalized, incorporating feedback from fall community forums. 5) There are 144 more mailboxes in the mailroom. 6) FC is improving storm drains in preparation for El Niño.

State Budget update (still Richard): Most of the growth is in categorical programs, not discretionary general funds. There is also growth in instructional equipment and maintenance funds. COLA was anticipated at 2%, but it is going to be 0.4%. Last year, FC received \$931K in Equity funding, less than the \$1.1M requested. The balance came out of carryover funds. To date, \$1.2M has been spent. SCE has some unspent funds that FC can use to make up for this.

Chancellor Hiring Process: Next Thu, 11-Feb, 12-5P, Room 224, there will be an open forum with the five finalists. Sam Foster reported that they are a diverse pool in

experience, gender and ethnic background, and he urged all faculty members to attend and give feedback.

FC Hiring Process: Diversity in hiring was the focus of last week's presenter at the join-senates meeting, David Morse. His presentation slides are on the Senate website under agendas and minutes. <http://facultysenate.fullcoll.edu/>

Board of Trustees vacancy: Mail-in ballots are due Tuesday.

Dropdown Box for Dropping Students: The Office of Institutional Research and Planning is continuing to track this pilot program. So far, about 8% of dropping students have indicated their reason for dropping. The purpose of the pilot is to refine the options on the menu so that we can ask District Information Services to add this to Webstar, so that it will become an automatic part of the dropping process.

Honorary Degrees: Board Policy specifies that there should be an "established process" for how to confer these. Currently, we don't have one. Pete circulated a proposal. It will be an agenda item at the next meeting, 18-Feb 16. Pres. Schulz informed the senators why he would like to see this process in place soon, so that it will be in effect for commencement in May.

Treasurer's Report

Senate executives catered this meeting. Kim Orlijan circulated a sign-up list for this semester.

VI ASSOCIATED STUDENTS REPORT, Chris Lim

Chris had numerous items to report.

1-AS approved the \$2 increase in the student health fee.

2-AS is sponsoring a 10K race/fun run to help local speech charity, the Speech and Language Development Center of Buena Park. As would like this to be the First Annual FC Fun Run. He encouraged departments and athletic teams to get involved and find sponsors to raise money for the charity.

3-AS is writing a resolution to support faculty salary increases, first moved by Dr. Bob Hyde.

4- AS is launching a publicity campaign about the UC Blue and Gold Opportunity Program, which waives fees for low-income students. Too many FC students don't know they qualify for it.

5-AS is writing a resolution in favor of Winter Session classes, which would help students transfer within two years. Students are taking winter classes at other colleges, other districts. Many STEM students are running into requirements that all their STEM-sequence classes must be from the same institution.

6-AS requests that its report in the 19-Nov 15 minutes be modified to strike the phrase "and the Transfer Center" from the AS report. (The secretary made this change.)

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

Deadlines for Fall 2017 are coming up. The prelaunch deadline for curriculum proposals for fall 2017 is this week, yet there is still a small window to prelaunch in time to meet the launch deadline of 20-Apr 16. Jennifer reminded faculty members that

between prelaunch and launch, they should diligently check CurricUNET to address questions/recommendations, make changes to their proposals, and take action to keep proposals moving.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

The PRC is starting to read this year's non-instructional self-studies. Faculty members should continue to enter SLOA results on eLumen.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

The next IREC meeting is 19-Feb 16 to discuss research on Student Equity and possible changes to the IREC structure.

X ACCREDITATION UPDATE, Danielle Fouquette

This spring the steering committee will be providing updates at division meetings.

XI ELECTIONS, Sam Foster

SLOA Committee Rep: **Nora Spencer (Bus/CIS)**

District Equal Employment Opportunity Advisory Committee, provisional: **Jan Chadwick (Diversity Committee Rep)**

Sam is currently collecting the official faculty counts to determine which divisions will gain extra senators next year. Frank Perez asked if adjunct faculty members could serve on Senate committees. Answer: Yes, but it varies from committee to committee. Sam will make sure that the call to serve goes out to part-time as well as full-time faculty members.

XII OLD BUSINESS

Statement on continuing the accreditation process

M/S/U (Fouquette/Orlijan) to approve the following statement reaffirming the current accreditation process.

The Fullerton College Faculty Senate ...

1. Supports the continued work on FC Accreditation 2017 by the Accreditation Steering Committee, Standards Teams, and others involved in the accreditation process.
2. Endorses the Chancellor's Task Force on Accreditation's recommendation that colleges "should continue to work in a cooperative and proactive manner with the ACCJC to ensure the continuity of the accreditation process for all colleges within the system."

3. Encourages all members of the campus community to continue supporting and participating in the self-evaluation process.

Proposal for developing Student Achievement Standards and Action Plan

This came up at the last PAC meeting in December, but there was no quorum, so this is tabled until the next meeting, 18-Feb 16.

Institutional Student Learning Outcomes task force

Currently, FC has four “core outcomes,” and a total of 14 outcomes. They need to be aligned with program and course SLOs. The task force’s task: how can these be used for institutional effectiveness? How can we encourage people other than faculty members to work on this task force? It was the sense of the Senate that Senate executives would start finding volunteers.

Honorary degree criteria

See president’s report above.

XIII NEW BUSINESS

Rolando Sanabria: FC classes at local high schools

Along with Lisa Campbell, Dean of Counseling and Cassie Wicoff from the Counseling Dept., Rolando updated senators on the College Readiness Program, which helps high school students matriculate in FC while they are still in high school. They enroll in FC classes, take the placement tests, and complete an education plan. In other words, they fulfill many of the Student Success and Support Program (SSSP) requirements. Currently, the students are taking Counseling 50: College Orientation, and soon there will be classes offered in Ethnic Studies 140: Intro. to Chicano/a Studies. Teacher prep and STEM classes are in the future.

Since this started five years ago in Fullerton high schools, it has expanded to Anaheim, Placentia-Yorba Linda, Brea-Olinda, and La Mirada-Norwalk. The funds do not come out of FC’s apportionment funds. The high schools pay for the classes, which includes coordination and administration costs, not just the cost of hiring more college faculty members.

Evaluation so far: The numbers show that these students are more likely to enroll in FC as full-time students than to enroll part-time, and they are more likely to persist after the first year.

Senators praised the outreach program for aiding student success. They asked if students had the necessary reading and writing skills for classes such as Ethnic Studies. (There is a GPA minimum to get in the classes.) Senators also encouraged Counseling to talk to the FC Foundation about possible scholarships.

Terry Gleason and Lisa Montagne: Canvas / OEI

FC has to decide if it wants to join the Online Educational Initiative (OEI), which was started by the State Chancellor’s Office and several Nor Cal districts. OEI uses a new online class platform, called Canvas. Lisa gave a Canvas demo.

The process of migrating FC online classes from Blackboard to Canvas would take 18 months, with an option to migrate back in the last three months if we decide Canvas wasn't working. The migration would be rather labor-intensive. Faculty members would have to re-build each course on the Canvas platform. (Terry estimated about 20-25 hours per course). FC could host both platforms at the same time, but that would mean paying full price for both. If a college wants to be part of the statewide exchange (OEI), it must use Canvas. As an incentive, the State is offering Canvas for free until 2019.

Lisa has used Canvas and Blackboard for many years. She finds Blackboard to be clumsier, more complicated, and not well-suited to mobile devices. She finds Canvas easier to use for instructors and students.

There was much discussion. The cost of Canvas after 2019 will be roughly the same as the cost of Blackboard or Moodle.

Who will make this decision? President's Advisory Council, with advice from the Senate.

Would migration mean faculty members have to re-build each course from scratch? Yes.

Canvas is a cloud-based application. Is this an asset or a liability? District policy doesn't allow student information to be uploaded to a cloud.

If students can use OEI to enroll at any district in the state, then how does that affect FC's allocation based on FTES? Yup, it's an issue. (The State Chancellor's Office is aware of this.)

Will there be enrollment limits? Yes, these classes will not become MOOCs.

XIV LIAISON REPORTS

United Faculty

The first UF meeting is next week. Salary negotiations continue. The District seems interested in negotiating in the areas of Distance Ed and the student element in faculty evaluations. They are not negotiating for increased class sizes, but there are other ways the District might put pressure on the campus curriculum process to achieve this.

Adjunct Faculty United, Frank Perez

Frank thanked Senators and College administrators for their attention to classroom safety and increasing adjunct involvement on campus. He is working on a few more issues: adjunct evaluations and paperwork.

The meeting adjourned at 5:06P.

Respectfully submitted,
Josh Ashenmiller
secretary