

**Fullerton College Faculty Senate  
approved minutes  
18 February 2016**

**present, according to sign-in sheet**

At-large	Flor Aguilera-Huerta, Diana Kyle, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Monica Lee
Humanities	Amy Garcia, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Bill Cowieson, R.J. Dolbin
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Meg O'Rourke
Physical Ed.	Connie Carroll
Social Sci.	Bob Byde, Tom Chiaromonte
Student Services	
Tech./Engineering	Jose Miranda
Associated Students	Chris Lim
Senate President	Pete Snyder
Past President	Sam Foster
Curriculum Comm.	
Treasurer	
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director, Office of Institutional Research and Planning Doug Benoit, Dean of Business/CIS David Grossman, Dean of Physical Education Savannah Jones, Vice President of Student Services

José-Ramón Núñez, Vice President of Instruction  
Greg Schulz, FC President  
Richard Storti, Vice President of Administrative Services

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

**M/S/U (Chiaromonte/O'Rourke) to approve the 4-Feb 16 minutes.**

III APPROVAL OF THE AGENDA

**M/S/U (Foster/Kyle) to approve the agenda for this meeting, as modified.**

IV PUBLIC COMMENTS

Diana Kyle raised an issue about Financial Aid fraud, which seems to be a growing problem. Is there a committee on campus that addresses this? If so, Diana asked that there be faculty representation on this committee, at least as a resource member, maybe a member of the Distance Education Advisory Committee (DEAC)?

V EXECUTIVE COMMITTEE REPORTS

**President's report, Pete Snyder**

**New Chancellor, Dr. Cheryl Marshall:** Hired by the Board, effective 1-July 16. Currently the president of Crafton Hills College.

**New Trustee:** Winner of the special election, Stephen T. Blount is the newest member of the board, which now has all seven seats filled. (Results: Blount 35.5%, Steve Hwangbo 30.7%, Daniel Billings 18.6%, Alan Salehi, 15.1%)

**Search for the College President:** The search committee is reviewing applications and plans to send a candidate to the Board on 8-Mar.

**Blackboard/Canvas:** DEAC is looking at the pros and cons of migrating from Blackboard to Canvas, and it will make a recommendation to the Senate and to the President's Advisory Council (PAC). Senators discussed the best way to get a sense of which option faculty members would prefer. Many Senators would like to see more examples of what a course on Canvas looks like, so they can make a side-by-side comparison. It was the sense of the Senate that DEAC should meet on 1-Mar, come up with a recommendation, report to the full Senate on 3-Mar so that then Senators can take the recommendation back to their divisions for discussion.

**District Network Refresh:** By 2018, our information technology infrastructure will reach the end of its life expectancy. The Board has approved \$100,000 to make an assessment of what needs to be replaced. The Board is setting aside \$12M in budget transfers to cover the expected costs. Once the assessment is done, we will know how much of the \$12M will actually be spent, and how much can go back into the budget.

**Enrollment Management Committee:** This is being reactivated by the Vice President of Instruction. It is a PAC committee, so PAC will determine its membership.

**District Equal Employment Opportunity Advisory Committee:** (reported by Jan Chadwick) This committee is looking for input from the Faculty Senate on making this process more robust. For example, the committee will be writing a new EOE manual. We need to develop processes for hiring, orienting, and welcoming new employees. The goal is for the new manual and plan to be Board-approved in May. The Senate will be given a draft of the manual in advance.

**Pete Snyder's Book Club:** Pete recommends Thomas R. Bailey, Shanna Smith Jaggars, and Davis Jenkins, *Redesigning America's Community Colleges: A Clearer Path to Student Success* (Cambridge: Harvard UP, 2015). This book seems to be on everyone's nightstand, and it seems to be one of the reasons why class size, guided pathways, and cafeteria metaphors are much-discussed topics these days. Inform yourself.

### **Treasurer's Report**

Filling in for Kim, Pete thanked Flor Aguilar Huerta, Heather Halverson and Robert Gamboa for bringing refreshments.

#### **VI ASSOCIATED STUDENTS REPORT, Chris Lim**

Chris had numerous items to report.

1-AS is busy planning World Fest and KinderCaminata, and urges all faculty members and clubs to participate. We have 2,000 youngsters to entertain!

2-The first AS 5K-fundraiser is set for Sat., 29-Apr 16.

3-Angels FC Night tickets go on sale Mon, 29-Feb. \$25 each (cap included).

4-There is a new Student Activities Director (formerly Student Affairs), Naomi Abesamis. She has said one goal is to cut down on student clubs' paperwork, and to generate more publicity for clubs.

5-AS passed the faculty salary resolution, read by Francisco Aviles at the 9-Feb Board meeting.

(Pete reminded AS to submit its resolutions officially and in writing so that they go on the record.)

6-AS is also writing resolutions in favor of winter session and paid office hours for adjunct instructors, and against larger classes.

#### **VII CURRICULUM COMMITTEE REPORT, Jennifer Combs**

No report.

#### **VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick**

The PRC did not meet last week because of the Chancellor Candidates' Forum. Next week, the PRC will discuss the optional yearly update form. PRC members are currently reading non-instructional program self-studies.

The SLOAC will discuss guidelines for how to do assessment. Jan also gently reminds all faculty members to continue entering SLO data on eLumen to help the College meet accreditation standards.

For your future planning: In Fall 2017, instructional programs will write program review self-studies. This will coincide with the accreditation visiting team conducting its site visit here at FC. This makes it all the more imperative that faculty members enter SLO data for Fall 15, Spring 16, Fall 16, Spring 17, and then close the loop by using the results to make improvements. When a department has meetings about this, please take notes, write minutes, and then send them to Jan or to Carlos at the Office of Institutional Research and Planning.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle  
The next IREC meeting is tomorrow.

X ACCREDITATION UPDATE, Danielle Fouquette

Mike Mangan gave an update. Danielle is in San Diego at the accreditation institute organized by the Academic Senate of California Community Colleges (ASCCC).

1-Accreditation Steering Committee roadshow 2.0: Members of the Steering Committee will visit each division meeting before the end of March to update all faculty and classified professionals.

2-ACCJC has released their decisions about the eleven colleges that were visited in Fall 2016. Ten received the Commission's new, never-before-seen B+ grade: the 18-month re-affirmation. Translation: You are not on warning yet, but you have some work to do in the next 18 months. One college received a warning letter: Southwest College. The lesson of these actions is: In our report, we need to document evidence effectively.

3-ACCJC requires institution-set standards in the following areas: course completion, program completion, student persistence, degree and certificate completion, state licensure examination scores, job placements, and transfer rates. The standards must set minimum levels for each, and describe action plans for what happens if the College is not reaching the minimum in any area. This is currently before PAC, which is developing the process for setting these standards. Many of these metrics are professional and instructional matters, so the process will also involve the Faculty Senate.

Discussion: Could this be linked to our existing outcomes assessment? Could IREC be included in this?

XI ELECTIONS, Sam Foster

Teacher of the Year Committee: **Mike Baker (Nat. Sci.), Tom Chiaromonte (Soc. Sci.), Julie Felender (Soc. Sci.)**

Sam also announced that in March the Senate will elect a new president-elect, treasurer, and secretary. Sam will also recount the number of faculty members in each division to determine how many senators each will elect in March for terms to begin in the fall.

XII OLD BUSINESS

**Steve Selby, Campus Safety**

Steve brought examples of the three ways instructors can lock their classroom door without having to step into the hall: a magnetic strip, a lock block, and a rubber door stop. By the end of March, all classrooms will have one of these, depending on the type of door. If you prefer to carry around a rubber door stop, Steve has hundreds of rubber door stops in the Campus Safety office.

Senators discussed other safety issues, such as doors with windows, students out in the hallway to use the restroom. Steve strongly recommended reading the active shooter procedure to your students, showing the video, especially during the upcoming active shooter drill.

**Honorary Degree Process**

Pete reported that he has been working with Savannah Jones to update Board Policy 4100, Honorary Degrees.

[http://www.nocccd.edu/files/4110bpfinal\\_062404\\_32409.pdf](http://www.nocccd.edu/files/4110bpfinal_062404_32409.pdf)

There was discussion about this. Faculty Senate and Associated Students will have a role in the process of conferring honorary degrees.

**M/S/U (Halverson/Kyle) that Fullerton College award an honorary degree to Peter Gonzalez.**

Abstentions: Coweison, Melella

**Institutional SLO task force**

Tabled until 3-Mar 16.

XIII NEW BUSINESS

**Adam Gottdank, School of Continuing Education Faculty Senate President: proposal on Universal Design**

Adam had three questions for the Senators:

1-Would the FC Faculty Senate support a voluntary professional development project for Universal Design (UD)?

2-Are there at least 25 faculty members who would be interested in participating by incorporating this into their classroom? (There would be a stipend.)

3-Can the Senate help identify these faculty members?

These volunteers will meet with experts in UD who will visit their classes, review their course materials and practices, and make recommendations. The SCE and Cypress faculty senates have endorsed this proposal.

Senators will take this idea back to their divisions and maybe vote on it next meeting, 3-Mar 16. The Staff Development Committee and Disability Support Services need to be consulted.

**Textbook Affordability: AB 798, Online Educational Resources (OER)**

AB 798 is a pending bill in Sacramento. Pete says that the Academic Senate of California Community Colleges has advised us to remain neutral on this. ASCCC is trying to get more information on the bill. It was the sense of the Senate to agree with Pete and the ASCCC.

**United Faculty presentation on lab / lecture pay rates**

Tabled until 3-Mar 16.

**Teacher of the Year Timeline**

See election results above.

XIV LIAISON REPORTS

**United Faculty**

No report.

**Adjunct Faculty United, Frank Perez**

Frank returned to the issue of part-time instructor evaluations. He has been hearing from part-time faculty members about how these are being used.

The meeting adjourned at 5:10P.

Respectfully submitted,  
Josh Ashenmiller  
secretary