

**Fullerton College Faculty Senate
approved minutes
17 March 2016**

present, according to sign-in sheet

At-large	Gigi Blanche, Diana Kyle, Bryan Ouchi
Business/CIS	
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Carl Stanaway
Humanities	Danielle Fouquette
Library	Monique Delatte Starkey
Math/Comp. Sci.	R.J. Dolbin
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	Meg O'Rourke
Physical Ed.	
Social Sci.	Bob Byde, Tom Chiaromonte, Karen Markley
Student Services	
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	Chris Lim
Senate President	Pete Snyder
Past President	Sam Foster
Curriculum Comm.	Jennifer Combs
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director of the Office of Institutional Research and Planning Doug Benoit, Dean of Business/CIS Lisa McPheron, Director of Campus Communication José Ramón Núñez, Vice President of Instruction

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Foster/Combs) to approve the 3-Mar 16 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Blanche/Markley) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Monique Delatte-Starkey spoke on behalf of some faculty members in the Library Division. If the Board of Trustees and the District have known about the difficulties with the Faculty Obligation Number (FON) for quite some time, then why didn't they address it at the state level in years past? Is the District seeking a scapegoat because of the bad results of the salary comparability study?

FC Student Health Services Director Dr. Vanessa Miller informed Senators of the National College Health Survey. This takes place every three years. FC will be conducting the surveys after Spring Break. The SHS staff is asking interested faculty members for 45-60 minutes of class time to distribute and collect the surveys. We need to survey at least 1,000 students. To volunteer, please get in touch with SHS, 714.992.7093

Danielle Fouquette announced a new date for the Time for Action (formerly Hour of Action), Thu 14-Apr 11:00A-12:30P, Rooms 224-228. The topic is campus shootings. This time-slot is right after the Active Shooter Drill.

Kim Orlijan announced that the posters are ready for Study Abroad Fall 2017 in Rome, Italy. She and Marcus Wilson are running that program. Please take a poster, put it up in your divisions and help recruit students.

Frank Perez reported on his inspection of the Food Bank. It is doing a wonderful job, but it is operating under constraints. He would like to see it expand. Please encourage your colleagues and students to contribute nonperishables. Frank has set up a donation box in Room 310. Pete Snyder also reminded us that the proceeds the FC Night Angels tickets will go to the food bank.

Mike Baker is serving on the Teacher of the Year Committee. He reflected on the reading the letters of recommendation that students submitted on behalf of nominees, which he found to be a strong cure for cynicism.

V EXECUTIVE COMMITTEE REPORTS

President's report, Pete Snyder

College President Candidates: All three spoke at the forum was this morning. Right now they are interviewing with the Chancellor's Staff. Tomorrow morning the Board interview them, then the Board will make a decision in the afternoon.

Budget update: Our District received \$3M in one-time funds from the State. The next year's growth factor will be 2.8%.

Next Senate meeting: Thu, 7-Apr 16. There will be no meeting on 31-Mar 16. The 21-Apr 16 meeting will be canceled because most of the Senate executives will be in Sacramento for the statewide academic senate plenary session.

Senate Administrator of the Year Award: Please send your nominations to the Senate executives.

Faculty volunteers needed: District Instructional Technology Steering Team. Dale Craig (Bus./CIS) has already volunteered, but we need more volunteers.

Student Achievement Standards work group. Doug Eisner (Hum.) has volunteered.

Also coming up will be a call for the Manager Evaluation Committee for Bookstore Director Nick Karvia.

Pete appreciates that many faculty members are already serving on hiring committees and Senate committees. Nonetheless, please help us find volunteers for the above committees. (By the way, this is a good way for young faculty members—of which there are now several—to gain experience doing College service.

Dropdown Box for Dropping Students: This is now functioning, thanks to Carlos Ayon and the OIRP. After an instructor gets an email that a student has dropped, he or she will still be able to find the student's address on Mygateway so he or she can get in touch with the student (and maybe talk them out of it). This is still a problem for online classes. Once they drop an online class, their presence on Blackboard (including grades information) also disappears.

BUG process: Pete handed out a Planning and Budget Steering Committee sheet that explains how to volunteer for a Building User Group (BUG), which advises the architects who are designing new buildings. As a result of Measure J funding, there will soon be many BUGs scurrying around campus. There was much discussion of this, re: lessons learned from previous BUGs.

Treasurer's Report

Kim thanked Mike Baker, Dale Craig and Danielle Fouquette for providing food and drink.

VI ASSOCIATED STUDENTS REPORT, Chris Lim

Chris distributed copies of recently-passed AS resolutions: 1) in favor of faculty salary increases, and 2) in favor of Winter Session.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

The General Education Advisory Committee is working on three proposals from the Counseling faculty. These include a more comprehensive pass-along policy, providing three transferable units of credit or veterans that would meet Area E on the CSU GE pattern, and restructuring FC's AA/AS GE pattern in Area D. They plan to make for recommendations to the Curriculum Committee, which may then bring recommendations to the Faculty Senate this semester. Also, the Curriculum Committee

has approved SLOs for FC's General Education requirement. These are called GELOs, pronounced Jell-Os.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

Please continue to enter course-level SLO data into eLumen now, this semester. We have currently assessed only at about 24% of our SLOs. Once your department has done this, please use the checklist Jan distributed to assist your department in "closing the loop." It's available on the SLO website.

http://slo.fullcoll.edu/docs/SLOA_100815_SuppDoc_SLOApprovedchecklist.pdf

When you are loop-closing, please make and keep a record for accreditation. On eLumen, Jan has already mapped (!) the GE Learning Outcomes to the course-level outcomes.

Jan showed the changes to the PRC's proposed yearly update form, which Senators received earlier via email. The main purpose of the form is to explain why the department or program is making a new request now, and why it cannot wait until the next regularly-scheduled program review. These will first appear in fall 2016 and will be due some time in November. Senators asked for the clarification on the directions on the form.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

The IREC created an email survey to examine the processes of the Student Equity Plan. There were 139 respondents. The Student Equity Committee is also making a report to IREC. At the end of the semester, the IREC will report on this to the full Senate.

X ACCREDITATION UPDATE, Danielle Fouquette
See item XII below.

XI ELECTIONS, Sam Foster

New Senators for 2016-17

Business/CIS: one needed

Counseling: **Lorena Marquez**

Fine Arts: one needed

Humanities: four needed

Library: **Monique Delatte Starkey** (through fall 2016)

Math/CS: **Abraham Romero Hernandez**

Natural Sciences: two needed

Part-time: **Meg O'Rourke**, one needed

P.E.: seats filled

Social Sciences: **Jeff Vanderpool**

Technology/Engineering: two needed

New Senate Executives for 2016-17

Treasurer: **Karen Markley (Soc. Sci.)**

Senate Secretary: **Heather Halverson (Couns.)**

District Educational Technology Steering Team (first meeting 31-Mar 16, thereafter 4th Thu, 3:00P, District room 100B): **Dale Craig (Bus./CIS)**, two more faculty members needed.

Student Achievement Standards work group: **Doug Eisner (Hum.)**

General Educational Advisory Committee: **Heather Halverson (Couns.)**, who will fill in for Flor Aguilera Huerta, on maternity leave. (*Mazel tov!*)

Curriculum Committee, Library rep.: **Dave Brown**, still needed Nat. Sci., P.E., Fine Arts.

XII OLD BUSINESS

Proposal for developing Student Achievement Standards and Action Plan (accreditation standard I.B)

The Accreditation Steering Committee recommended that President's Advisory Council set Student Achievement Standards. PAC created a work group, which will consist of 3 faculty, 3 managers (2 of them deans), 3 classified professionals, 3 students, and will be chaired by Carlos Ayon. This will not be a standing, shared governance committee, but it will be modeled on shared governance, i.e., it will have representatives from each major campus group. There was much discussion about how the work group will go about setting these standards.

Vice President of Administrative Services, Richard Storti: Construction Plans for Measure J

Richard presented updated plans, along with Michael Stevens from the DLR Group, the architectural firm.

New plans address some of the issues that have come up over the past year: 1) the parking structure's impact on views and the Berkeley/Chapman intersection, 2) replacement of the soccer field, 3) moving Maintenance & Operations from north of Berkeley to south of Berkeley. Senators asked many questions about other plan details.

M/S/U (Foster/Chadwick) to endorse the current construction plan and recommend it to the Board of Trustees.

Police Academy certification update

VPI José Ramón Núñez reported on behalf of Pres. Greg Schulz that the latest update from California Peace Officer Standards and Training (POST) is that POST will be

requiring several recent FC grads to complete “gap courses,” close to 200 hours total. Senators asked many questions. It seemed that POST was revoking its certification from several former students on an *ex post facto* basis. (No pun intended.)

Update on Institutional SLOs (accreditation standard II.A.11)

Tabled until 7-April 16 meeting.

XIII NEW BUSINESS

Hiring committee composition

Three hiring committees in the Social Sciences Division (Psych., Phil., Child Dev.) had to make a change in their membership. In each case, the dean had to drop off due to the high number of applications to read. This action triggers Section 5.1.2 of Board Policy 3004, Tenure-Track Faculty Hiring Policy, which states that exceptions to the specified committee composition must be determined by mutual agreement between the Senate and the College president, which is what we are doing here.

M/S/P (Markley/Foster) to confirm the full-time hiring process for the three designated Social Sciences positions (Psych., Phil., Child Dev.) with mutual agreement of the College President as per Board Policy 3004.

Abstentions: Blanche, Byde, Chadwick, Kyle, Markley

VPI José Ramón Núñez stated that Pres. Schulz requested that the dean be present for the second-level interviews with candidates. Senators from the Soc. Sci. Divisions said they had only been informed that the dean was dropping off those committees, not that the dean would be present at the second level interviews with the college president. Social Sciences faculty objected to this latest news. Including the division dean in the second-level interview would elevate the dean to a veto-level authority over the other members of the hiring committee.

Senators then spent several minute reading Board Policy 3004. Their reading confirmed that Board policy states that following the second-level interviews, the President will meet with the committee “to reach a consensus agreement on a candidate.” (Section 12.7)

Nevertheless, it remains unclear if a division dean can, under board policy, be present for the second-level interview. Section 12.6 states that “Each of the finalist candidates shall be interviewed jointly by the President/designee and at least one other campus-level administrator selected by the President.” Customarily, the other campus-level administrator is a VP, not a dean. Is a division dean a campus-level administrator?

Senate executives will take up this issue with the President’s staff.

XIV LIAISON REPORTS

United Faculty

UF is in the middle of salary negotiations.

Adjunct Faculty United, Frank Perez

Frank has been talking to administrators and managers about teaching assignments being changed arbitrarily, particularly in lab courses.

The meeting adjourned at 5:25P.

Respectfully submitted,
Josh Ashenmiller, secretary