

**Fullerton College Faculty Senate  
approved minutes  
17 September 2015**

**present, according to sign-in sheet**

At-large	Flor Aguilera Huerta, Diana Kyle, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Monica Lee, Carl Stanaway
Humanities	Mary Bogan, Danielle Fouquette, Amy Garcia, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	R.J. Dolbin, Scott Malloy
Natural Sci.	Mike Baker, Julie Wells
Part-time	Kendrick Kim, Megan O'Rourke
Physical Ed.	Tim Byrnes, Connie Carroll
Social Sci.	Bob Byde, Tom Chiaromonte
Student Services	
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	
Senate President	Pete Snyder
President-Elect	Sam Foster
Curriculum Comm.	
Treasurer	
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director of Institutional Research Jeanne Costello, Chair, Staff Development Committee Doug Eisner, Humanities professor, co-chair of Accreditation Standard I Team Frank Perez, Adjunct Faculty United

José Ramón Núñez, Vice President of Instruction  
Greg Schulz, FC President

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

**M/S/U (Fouquette/Kyle) to approve the 3-Sep 15 minutes.**

III APPROVAL OF THE AGENDA

**M/S/U (Ouchi/Mangan) to approve the agenda for this meeting.**

IV PUBLIC COMMENTS

FC Pres. Greg Schulz shared some data about faculty hiring. The District-wide growth budget is going up 3.6% (FC's growth is around 7%). That means the Faculty Obligation Number (FON) is going up. Also, this year there are additional hiring funds from Sacramento. This results in 52 new positions for the District. Greg guesses that FC would get 39 of these.

Then you add in the retirements, of which there may be a large number. So far this year, we have 8 retirement vacancies at FC. So a good guess right now is 47, and it could get bigger.

Senators had questions for Greg. How will all this hiring affect part-time faculty members? Will FC ever get back to a "normal" budget situation, instead of always being in crisis mode? ("Normal" would be where we replace retirees, then have a debate about allocating the growth positions.) To what extent will the hiring priority list reflect the results of last year's program review self studies, especially for those departments who already have part-time faculty members teaching more than 25% of the department's units?

V EXECUTIVE COMMITTEE REPORTS

**President's report, Pete Snyder**

**The District Budget:** It was presented to the Board meeting last week. FC's ending balance was positive: \$8.6M.

**Board of Trustees:** There is a challenge to the Board's appointment of Daniel Billings. The challenger has 30 days to collect enough signatures for a special election.

**Bond measure construction planning meetings:** Tue, 20-Oct, 1:00-2:30P and Wed, 21-Oct, 6:00-8:00P in room 224.

**Footnote-gate:** It looks like the controversial footnote to the extended day funding model (see 3-Sep 15 minutes) will be removed.

**Treasurer's Report**

Senate executives thanked Tom Chiaromonte, R.J. Dolbin, Danielle Fouquette, and Marie Perez for food and beverage.

VI ASSOCIATED STUDENTS REPORT, Thor Rowe  
AS reps distributed VIP passes to Quadchella.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs  
No report.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick  
Sam Foster reported on behalf of Dr. Chadwick, who reminded faculty to consult the PRC and SLOA websites for updates. There is a schedule of instructional sessions for working with eLumen software, and there are new how-to videos.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle  
Dr. Kyle distributed a document that helps explain the differences between the Institutional Review Board (IRB) and IREC. She suggests that the two bodies be separated. IREC is properly a Senate shared governance committee. The IRB is required of the College under federal law.

**M/S/U (Wilson/Foster) to separate the Institutional Research Board from the Institutional Research and Effectiveness Committee, and to divest the Faculty Senate of responsibility for the IRB.**

See the updated Senate committees list how this action changes the structure and charge of IREC.

<http://facultysenate.fullcoll.edu/facsenpdfs1516/facsen1516committees.pdf>

The Committee will meet tomorrow to discuss a research agenda that will include Institutional Learning Outcomes Assessment.

X ACCREDITATION UPDATE, Danielle Fouquette  
Co-Chairs Doug Eisner and David Grossman spoke about Standard I: Mission, Academic Quality, Institutional Effectiveness, and Integrity. FC has made many changes in this area since 2011. The wording of the standard has changed a lot, too. For one, the standard emphasizes the college mission statement as the driving force behind everything we do. For another, the standard emphasizes continuous, collegial dialogue. Both of these things are difficult to document. For example, how does the Board of Trustees make its decisions? The minutes usually just report what the decision was, rather than how it was arrived at.

**Key point:** Every meeting on campus should document its meetings and actions, even if it is not a shared governance committee. The Accreditation Steering Committee really needs this documentation as evidence for the self-evaluation.

XI ELECTIONS, Sam Foster  
Student Success Committee, 2015-17: **Loretta Calvert (Bus/CIS), Tim Espinoza (Fine Arts), Linda Kelly-Mandich (Couns.), Sharon DeLeon (Soc. Sci.)**

Student Learning Outcome Assessment Committee, 2015-17: **Behnoosh Armani (Couns.), Mike Baker & Bradley Dawson (Nat. Sci.), Susie Grabel & Karen Markley (Soc. Sci.), John Ison (Hum.), Jill Kageyama (Lib.), Melody LaMontia (Tech & Eng), Cindy Zarske (Math/CS)**

Program Review Committee, 2015-18: **Josh Ashenmiller (Soc. Sci.)**

Technology Committee, 2015-17: **Phil Dimitriadis (Fine Arts), Nancy Woolridge (Bus/CIS)**

Director of Basic Skills and Support Programs Hiring Committee: **Danielle Fouquette (Hum.)**

Staff Development Committee, 2015-17: **Diedre Hughes (Hum.), Marianna Jagodina (Math/CS), Miguel Powers (Hum.), Chris Paquette (Hum.), Nicole Rossi (Math/CS)**

College President Hiring Committee, 2015-16: **Jodi Balma (Soc. Sci.), Bob Byde (Soc. Sci.), Tim Byrnes (P.E.), Jennifer Combs (Couns.), Pete Snyder (P.E.)**

## XII OLD BUSINESS

### **Faculty Allocation Committee**

The FAC is meeting this coming Thursday for three hours to rank the 63 requests it has received from the departments who are requesting new hires. At the next Senate meeting (1-Oct 15), there will be a ranked list from the FAC and a ranked list from the Deans' Council. Among the many factors the FAC will consider are: 1) Did the department present its request as part of its program review self-study? 2) What is the size of the department, and especially is it a department with one full-time instructor who is retiring? 3) Is the department growing, or replacing a retirement?

### **Drop-down box for students dropping class**

Robert Gamboa reported on the drop-down list the task force is considering: Time management, Financial reasons, Wrong class, Too difficult, Work conflict, Transport issue, Family issue, Lack of self-discipline, Other.

The task force discussed more issues. Who will store all this data and process it? Then what happens to it? When does this drop-down box appear? Before the semester begins? As soon as classes begin? Can this drop-down box even fit on the screen?

Senators brought up other issues. Should we add a separate option for financial aid issues (as opposed to personal financial issues)? Who will have access to this information? Can instructors see the reasons why students dropped? Can students choose more than one? (Should it read: what is your *primary* reason for dropping?) Can we do a pilot program, maybe through AS, asking a focus group of students to explain their reasons for dropping a class?

Will students report honestly their reasons for dropping? Or will they choose “financial reasons” to cover for some other reason they feel a little bit guilty about? On the other hand, without some sort of data about dropping, how can we make targeted changes that will increase the student success rate? (Otherwise, it can appear that students dropping must be the fault of the instructor.)

#### XIII NEW BUSINESS

##### **Distance education**

Peter unearthed the 2010-15 DE Strategic Plan, which still exists, but the committee does not. Currently, there is only a Technology Committee, which reports to the President’s Advisory Committee (PAC).

**M/S/U (Wilson/Mangan) to create a work group that will lead to the reactivation of the Distance Education Advisory Committee (DEAC) as a Faculty Senate Committee. This motion shall henceforth be known as the “Reac DEAC Act.”**

Senators engaged in a long discussion of how reactivating DEAC will be done in a shared governance way.

Volunteers for the work group, so far: Sergio Banda, Mary Bogan, Jennifer Combs, Laura Melella, Mike Mangan, Marcus Wilson, and any other faculty who would like to join them.

##### **Change to Rideshare (a clarification)**

The new rules define faculty “work” as consisting only of teaching and committee meetings. All else can be done at home. Danielle Fouquette discovered a Catch-22. The District also wants us to keep work and personal devices separate. So, no emailing students from home? (To say nothing of office hours.) Richard Storti said he would clarify with the deans that faculty may Rideshare to campus for any kind of work.

It was the sense of the Senate that this clarification was a good example of the shared governance working well. [An email from Rideshare stated that the new rules will not go into effect. Employees will still fill out the existing form.]

#### XIV LIAISON REPORTS

##### **United Faculty**

No report.

##### **Adjunct Faculty United, Frank Perez**

Frank asked for more time at the next meeting to discuss classroom safety and evaluations. This will be a new business item at the 1-Oct 15 Senate meeting.

The meeting adjourned at 5:05P. Respectfully submitted, Josh Ashenmiller, secretary