

**Fullerton College Faculty Senate
approved minutes
3 September 2015**

present, according to sign-in sheet

At-large	Gigi Blanche, Julie Felender, Diana Kyle, Laura Melella, Bryan Ouchi
Business/CIS	Marcus Wilson
Counseling	Robert Gamboa, Heather Halverson
Fine Arts	Monica Lee, Carl Stanaway
Humanities	Mary Bogan, Danielle Fouquette, Amy Garcia, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	R.J. Dolbin, Scott Malloy
Natural Sci.	Mike Baker, Jan Chadwick, Julie Wells
Part-time	Kendrick Kim, Meg O'Rourke
Physical Ed.	Tim Byrnes, Connie Carroll
Social Sci.	Bob Byde, Tom Chiaromonte, Karen Markley
Student Services	
Tech./Engineering	Jose Miranda, Marie Perez
Associated Students	
Senate President	Pete Snyder
Past President	Sam Foster
Curriculum Comm.	Jennifer Combs
Treasurer	Kim Orlijan
Secretary	Josh Ashenmiller
Guests	Carlos Ayon, Director of Institutional Research Joe Carrithers, Associated Students Advisor Jeanne Costello, Chair of Staff Development Committee

Savannah C. Jones, Vice President of Student Services
José Ramón Núñez, Vice President of Instruction
Greg Schulz, FC President
Richard Storti, Vice President of Administrative Services

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Wilson/Markley) to approve the 21-May 15 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Mangan) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Dr. Greg Schulz, FC College president and former FC student, greeted the Faculty Senate, announced his open-door policy for meeting with faculty members, and said that he felt honored to serve as interim president.

Staff Development Chair Jeanne Costello reminded faculty members that she sent out an email with all the forms for faculty members to apply for Staff Development funding for workshops, conferences, etc. Please feel free to ask her for help with filling out the forms.

V EXECUTIVE COMMITTEE REPORTS

President's report, Pete Snyder

Senate meeting dates: Since we usually meet on the 1st and 3rd Thursdays, we will not meet on 29-Oct and 31-Mar, which are 5th Thursdays.

The District Budget: There is mostly good news. There are one-time funds coming from the State (around \$19M). The District will allocate the funds according to FTES (FC accounts for roughly half) and use them for equipment upgrades, computer upgrades, and other maintenance needs still to be determined. Like last year, this year we will be doing a lot of hiring. We do not know how many current full-time faculty members will announce their retirement this year. Already the District has said it will hire 52 full-time faculty members.

NOCCCD Board: The Board selected a replacement for Donna Miller, who stepped down over the summer. His name is Daniel Billings, FC alum. The process is not yet final. The public has 30 days to respond.

Hiring committees: Sam Foster will serve on the Chancellor hiring committee. Soon, there will also be an FC College president hiring committee, elected at a future Senate meeting.

Treasurer's Report

Kim Orlijan circulated the sign-up sheet for food and beverages.

2015-16 Faculty Senate Budget

Travel	\$6,100
Supplies and materials	\$400
Hospitality	\$130

VI ASSOCIATED STUDENTS REPORT, Thor Rowe

AS packed the room with students to support the proposed Quadchella concert on the afternoon of Thu, 14-Sep 15. Students gave a presentation to address the issues of noise and disruption that this will cause to classes.

M/S/U (Wilson/Blanche) to support the students' proposal for Quadchella.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

CC is approaching the approval deadline for 2016 courses. Faculty members need to go into CurricUNET as soon as possible to check on the status of their proposals, make the changes suggested, or ask questions without delay in order for the proposal to stay on track. Please be sure to address all issues raised in technical review.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

The PRC is managing this year's self-studies for non-instructional programs. Part of the effort is to find more readers.

SLOAC is rolling out eLumen software for recording SLO data. Jan sent an email to all faculty members with attached schedules for hands-on eLumen training and drop-in sessions at the Teaching Effectiveness Center. Each Division also has SLOAC reps who are available to help faculty members get started with eLumen.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle
No report.

X ACCREDITATION UPDATE, Danielle Fouquette

Convocation's Accreditation kick-off was very successful, with 200 attending the breakout sessions. A common theme at each session was a need for more vigorous and more frequent communication among campus committees.

XI ELECTIONS, Sam Foster

Director of Basic Skills and Support Programs Hiring Committee: **Jeanne Costello (Hum.)**

Enrollment Management Committee: **Gigi Blanche**

Comprehensive Manger Evaluation Committee for Olivia Veloz, Director of Academic Support Programs and Services: **Bridget Kominek (Hum.)**

XII NEW BUSINESS

BP and AP proposals from DCC

At the latest District Coordinating Council (DCC), Pete was confronted with numerous changes to Board Policies (BPs) and Administrative Policies (APs). Pete is seeking faculty feedback on these proposals before they come up again at the next DCC meeting. Senators discussed the general problem that Senate leadership often receives these proposals with insufficient time to consult with faculty members. Also, the proposed AP on the Student Success and Support Program cites the wrong Accreditation Standard. It appears to refer to the old standards, not the new ones.

M/S/U (Wilson/Kyle) that the District Consultation Council provide the Faculty Senate President with proposals for changes to APs and BPs at least two weeks in advance of DCC meetings.

Extended Day Model and WSCH/FTEF target

This has been discussed at the District for the past three years: how to allocate extended day funds fairly and transparently across the District (FC, CC and SCE). There seemed to be a breakthrough over the summer, but then the final version of the model included a footnote that said: "The district wide goal for average class size is 35. Between 2014 and 2018, the Colleges and SCE are expected to incrementally improve class size to reach the eventual goal of 35." [sic] FC's average class size is currently around 32. The footnote appeared without any discussion of how the 35 goal fits into the College's existing planning documents. It would be a clear departure from the traditional goal of 29, which the 2011 Master Plan and the 2014 Institutional Effectiveness Report both cite.

Senators discussed two issues: 1) Why did this footnote show up after the model had been finalized? 2) Wasn't this proposal part of the negotiations over salary negotiations last spring? Didn't the union negotiators reject this? Is the footnote another attempt to push through larger class sizes?

Faculty Senate executives raised these concerns with the FC President's Staff, who assured them that FC administrators do not wish to raise the established class sizes at FC, and fully support class size maximums as established by the campus curriculum approval process. There are many ways to increase the average class size, for example through enrollment management focusing on fill rates, unmet demand, etc.

M/S/U (Wilson/Fouquette) to reject the Extended Day Funding Model solely because of the new footnote that indicates average class size will rise to 35. The Senate supports the earlier, agreed-upon model that did not include the footnote.

Drop-down Box Task Force (Why is a student dropping a class?)

In the interest of finding out reasons why classes shrink, it was the sense of the Senate to create a task force that will look into adding a drop-down menu to the process students must go through when they drop a class. Volunteers: Marcus Wilson, Robert Gamboa, Carl Stanaway, Tim Byrnes. The Task Force will report at the next Senate meeting (17-Sep 15).

Senate Committees: roster and description updates

The Secretary began the process of sorting out who is doing what, with special attention to the Faculty Allocation Committee, which is on a short clock for getting its list together. This topic caused Senators to perk up and ask a lot of questions about how departments should fill out their forms for new-hire justification. Departments would be well-advised to refer to the self-study they wrote for last year's program review.

Pete emphasized the looming deadlines for the Faculty Allocation Committee, which will be meeting shortly. There will be much faculty hiring this year at FC.

15-Sep	Deans Council submits its hiring priority list
1-Oct	Senate approves the Faculty Allocation Committee's list
7-Oct	Pres. Schulz submits his list to the Chancellor's Staff

Concert in the Quad

Moved to AS Report (see above).

Date of Commencement 2016

Senators discussed the proposed date: Sat., 28-May 15, 10:00A, on the FC football field. Senators expressed concern about the several dozen once-a-week classes that will be in session and likely taking final exams on that Saturday.

M/S/P (Mangan/Kyle) to support moving commencement to Sat., 28-May 15, on the FC football field. The Faculty Senate requests that the College take into consideration the fact that several Saturday classes will be meeting that day.

Opposed: Carroll

Abstentions: O'Rourke, Felender, Perez, Ouchi, Chadwick

XIII LIAISON REPORTS

United Faculty, Dale Craig

Dale Craig is this year's UF grievance officer.

An issue has come up concerning teaching overload assignments. Please talk to Dale if this issue is affecting you.

UF is also getting ready to open this year's negotiations. The District has indicated that it wants to negotiate to change the dollar amount for fringe money.

Adjunct Faculty United, Frank Perez

Frank said he was looking forward to communicating regularly with the Senate.

The meeting adjourned at 5:04P.

Respectfully submitted, Josh Ashenmiller, secretary