

**Fullerton College Faculty Senate
approved minutes
15 September 2016**

present, according to sign-in sheet

At-large	Julie Felender, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Lorena Marquez, Ruth Sipple
Fine Arts	Monica Lee, Michael Scott
Humanities	Mary Bogan, Danielle Fouquette, Amy Garcia, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker
Part-time	Sarah Gray
Physical Ed.	Tim Byrnes
Social Sci.	Bob Byde, Tom Chiaromonte, Janaki Parikh
Student Services	
Tech./Engineering	Peg Berger, Marcu Wade
Associated Students	
Senate President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Carlos Ayon, Director of Institutional Planning and Research Kathy Bakhit, Dean of Social Sciences Doug Benoit, Dean of Business, CIS and Economic Workforce Development

Joe Carrithers, Associated Students Advisor, English Dept.
Gil Contreras, Vice President of Student Services
Dale Craig, United Faculty, Bus/CIS Division
Lisa McPheron, FC Office of Communications
Frank Perez, Adjunct Faculty United
Dr. José Ramón Núñez, Vice president of Instruction
Kelly Salazar, Health Services

I CALL TO ORDER

The meeting was called to order at 3:01P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Wilson/Mangan) to approve the 1-Sept 2016 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Mangan/Markley) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Frank Perez reminded the senators about the need for donations in our Food Bank. He encouraged us to ask our students to donate as well. Donations can be brought to the Business and CIS Division Office in room 310.

Tom Chiaramonte shared that Friday, Oct 21 at 7pm the CDES Department will be hosting the “Chris Lamm Lecture” which is an annual event. This is a free event but donations will be accepted. The event will take place in the recital hall (Room 1111).

Kelly Salazar introduced herself as the new health education coordinator. Faculty interested in having class presentations can complete a form on the Health Center’s website or email Kelly directly. The Substance Abuse Fair will take place Wednesday, Oct. 26. The Great American Smokeout will take place Wednesday, Nov. 16. World AIDS Day will be Thursday, Dec. 1 in the campus quad.

Monica Lee shared that the Roger Shew tribute will be Sunday, Sept. 25 at 3pm.

Pete Snyder shared (on behalf of Tim Byrnes) that the football team on a two game winning streak and beat Santa Ana in the “Key to the County” game.

Danielle Fouquette asked if the official name of the Fullerton College female teams was the “Lady Hornets”. Although no one knew for sure if this was the official name, this brought about a brief conversation about if that name was appropriate and if the FC athletes wanted that as their name.

V EXECUTIVE COMMITTEE REPORTS

President’s report, Pete Snyder

Announcement of upcoming events: A welcome reception for Dr. Marshall will take place Sept. 20 at 2:30pm in the 100 building. She is also scheduled to attend the Oct. 6 senate meeting. Coffee with the Chancellor is scheduled for Sept. 29 at 10am. President's next Open Forum will take place Monday, Sept. 19 at 2pm.

Pathways Transformation Initiative: The college received a grant for \$1.5 million over the next three years.

Budget: Copies of the NOCCCD Proposed Budget General Fund Summary for 2016-2017 were distributed. This document showed the number of hires over the past ten years and the question was raised about how these decisions are made. The question was also raised how this information might impact increase in salary for faculty. Pete pointed out that there was a carry-over from last year.

Follow up with students who drop courses: When students drop a class, faculty can still click on a link and find out why students dropped. Office of Institutional Planning and Research will soon provide a summary of their research regarding the reasons why students indicated they dropped their class(es).

DEAC Strategic Plan: The senate was informed that President Schulz had some suggestions for the plan and it was now back at DEAC and once finalized will go to President's Advisory Council for approval.

Measure J/Proposition 51: There will be some on campus forums regarding Measure J (no dates available yet). Proposition 51 will affect the 300 and 500 buildings (if it passes these buildings move up on the list of projects).

Faculty Allocation Committee – It is likely that Fullerton College will be able to hire 15 or 16 new faculty. The Faculty Allocation Committee will meet Tuesday, October 18, and report to senate at the October 20 meeting. Marcus will send out a notice to committee members regarding the meeting date.

Evidence Extravaganza: This will take place Friday, September 16 at 10am and 11 in the 611 lab.

Distance Enrollment Management Committee: It is highly likely the district will create this committee which should have around 25 members. Our campus has a campus committee to address enrollment management issues, and although it has not recently met, it will now be revived.

Retirement: Cypress College President Bob Simpson will be retiring in spring.

Treasurer's Report

Karen thanked Laura Melella, Ming Scott, Marcus Wilson and Tim Byrnes for bringing snacks. She also passed around the snack sign-up sheet again.

VI ASSOCIATED STUDENTS REPORT
No report.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs
No report.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

No report.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

No report.

X ACCREDITATION UPDATE, Danielle Fouquette

Evidence Extravaganza will be Friday, September 16 at 10am and 11am. She reminded the senate that the 611 lab does not have h drive access. The Accreditation Self-Study draft is currently 220 pages long. The college has contracted with an editor to read it, get an outsider's perspective and make sure we are responding to the standards.

XI ELECTIONS, Josh Ashenmiller

FC Vice president of Administrative Services Hiring Committee (4 faculty members): **Marcus Wilson (Bus/CIS), Danielle Fouquette (Hum.), Mike Mangan (Hum.), Bob Byde (Soc. Sci.)**

Special Projects Manager for Capital Outlay Hiring Committee: **Tom Chiaramonte (Soc. Sci.)**

Program Review Committee, full-time faculty, 2016-19: **Todd Smith (Fine Arts), Mike Mangan (Hum.), Marcia Foster (PE)**

The Social Science position is now open for at-large nomination.

Institutional Research and Effectiveness Committee, full-time faculty, 2016-18: **Samreen Manjra (Bus./CIS), Charlotte Jimmons (Tech./Eng.)** There is still one open position.

Honors Program Advisory, full-time faculty, 2016-18: **Hilda Baitoo (Fine Arts), Darren Chiang-Schultheiss (Hum.), Monique Delatte Starkey (Lib.), Pam Lewin (PE)**

District Institutional Effectiveness Coordinating Council, full-time faculty, 2016-2018: **Sarah Corp (Hum.)**

Faculty Allocation Committee, full-time faculty, 2016-18: **Jaime Perez (Fine Arts), Brandon Floerke (Hum.), Mike Baker (Nat. Sci.), Tim Byrnes (PE)**

Student Success Committee, full-time faculty, 2016-18: **Annie Bianchino (Nat. Sci.), Karen Markley (Soc. Sci.)**

The following seats are open for at-large nomination: Math/CS, Tech./Eng.

District Equal Employment Opportunity Advisory Committee: **Mary Bogan (Hum.)**

The Student Equity Committee election was postponed until the next senate meeting.

XII OLD BUSINESS

Universal Design

This proposal is moving forward and generating ideas to increase participation but there won't be any action taken until spring. If interested in participating, please contact Pete.

XIII NEW BUSINESS

Academic Senate for California Community Colleges report, Sam Foster

The ASCCC is looking at initiatives coming down from the state and at local faculty senate involvement. One example are the CTE programs. ASCCC is looking at minimum qualifications for hiring, portability of programs and the curriculum process. Their view is that there should not be a separate process for CTE curriculum that is different than traditional curriculum since those programs are all part of one college. They want to avoid a two-tier process. ASCCC wants to be sure the role of a college's faculty senate is respected. Overall, ASCCC wants campuses to be empowered to problem solve and deal with issues rather than the state getting involved and solving problems by passing legislation. Peg Berger commented that she hoped the process to create CTE curriculum would be streamlined since CTE programs have more to do in order to get their curriculum approved.

The Academic Academy October Institute 2016 will take place in Costa Mesa and the theme is "Better Together". Sam stated the focus was to get student services and instructional faculty working together. Sam encouraged faculty to attend.

ASCCC is also looking at the expediency of curriculum getting processed. Jennifer Combs stated that the campus does their part to get curriculum through the process but a bottle neck happens at state level. She said there needs to be more funding at state level for the State Chancellor's Office to hire more staff.

Sam informed the senate that Common Assessment is not ready yet. Heather Halverson shared that Fullerton College, which currently uses the Compass test that will be expiring, will (if needed) adopt the test used at Cypress College as a "stop gap" until the Common Assessment is available.

Student Equity Committee Membership Expansion

Tabled until next meeting

Committee Reports

The senate discussed how to get through our often lengthy agenda in a timely manner.

M/S/U (Markley/Fouquette) that committee reports be in writing and oral reports be optional and be three minutes maximum. Reports will be submitted in writing to the senate secretary by 9am on the Monday prior to the senate meeting to be distributed with the agenda.

Discussion that committees could put items on the agenda as new business if decisions needed to be made.

Senate Committee reporting Policy and use of Data Repository

Pete presented, for a first read, a tentative proposal for the process for warehousing documents in the SharePoint repository. Carlos Ayon reminded senators that it is easy to search for information on this site. Mike Mangan mentioned that in the process of writing the accreditation self-study it has been difficult to find evidence and this repository can be a solution to that problem. It was clarified that senate sub-committees can take summary notes and are not required to take formal minutes. It was suggested that ad hoc committees, work groups and task forces also follow this process.

Institutional Research Effectiveness Committee

Pete provided a handout to senators as a first read to review the Institutional Effectiveness Committee (would be a new name).

M/S/U (Wilson/Mangan) to accept the proposal for the new Institutional Effectiveness Committee.

After a brief discussion, Mike Mangan withdrew his second.

M/S/U (Bogan/Fouquette) to table the proposal to work on it for the next senate meeting.

Danielle Fouquette will also take this proposal to the accreditation steering committee. There was some discussion about the pros and cons of this committee reporting to both PAC and senate and the effect on the role of senate. Pete shared that he looked at several other community colleges and they all seem to have various ways of evaluating the institutional effectiveness at their campuses. Danielle asked why processes related to student success were not included in this description. Bob Bye expressed the importance of shared governance and he felt that would be compromised with this proposal. We were reminded that this committee looks at our college's process and the OIRP provides research as needed. IREC currently has only four out of six faculty positions filled.

XIV LIAISON REPORTS

United Faculty

Jennifer announced that UF will be hosting a benefits workshop and discussion. Thursday, September 29 at 3:30 in faculty lounge.

Adjunct Faculty United, Frank Perez

Frank informed the senators that Zahra Ahmed is the new AFU Vice President.

The meeting adjourned at 4:50P.

Respectfully submitted,
Heather Halverson, secretary