**Fullerton College Faculty Senate**

**approved minutes**

**5 April 2018**

**present, according to sign-in sheet**

At-large Julie Felender

Business/CIS Loretta Calvert

Counseling Robert Gamboa

Fine Arts Zachary Harless, Michael Scott

Humanities Amy Garcia, Danielle Fouquette, Bob Lundergan, Jeanette Rodriguez, Matt Taylor

Library Jill Kageyama

Math/Comp. Sci. Kara Pham, Abraham Romero Hernandez, Linda Shideler

Natural Sci. Mike Baker, Colleen Kvaska, Gretchen Stanton

Part-time Sarah Gray

Physical Ed.

Social Sci. James Crippen

Tech./Engineering Julie Patel

Associated Students Taylor Gaetje

President Josh Ashenmiller

Past President Pete Snyder

Curriculum Comm. Jennifer Combs

Treasurer Karen Markley

Secretary Heather Halverson

Guests Carlos Ayon, Director of Institutional Research and Planning

 Doug Benoit, Dean of Business, CIS and Economic Workforce

 Development

 Dana Clahane, UF President and Grievance Representative, Math

 Dept. faculty

 Tom Chiaromonte, Social Sciences Division faculty

 Dr. Gil Contreras, Vice President of Student Services

 Dale Craig, United Faculty, Bus/CIS Division faculty

 Ben Cuatt, Tech/Eng Division faculty

 Rodrigo Garcia, Vice President of Administrative Services

 Juan Pablo Gonzalez, EOPS Counselor

 Brandon Kirby, Tech/Eng Division faculty

 Lisa McPheron, Director of Campus Communications

 Lisa Montagne, Manager, Educational Technology and Distance Education

 Kim Orlijan, English faculty

 Dr. José Ramón Núñez, Vice President of Instruction

 Dr. Greg Schulz, FC President

 Arnetta Smith, Social Sciences Division faculty

 Andrew Washington, Fullerton College Student Trustee

I CALL TO ORDER

 The meeting was called to order at 3:03P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

 **M/S/U (Calvert/Markley) to approve the 15-Mar 18 minutes.**

III APPROVAL OF THE AGENDA

 **M/S/U (Markley/Combs) to approve the agenda for this meeting.**

IV PUBLIC COMMENTS

 Josh Ashenmiller shared that there are two upcoming information sessions for students interested in Study Abroad for spring 2019 in London. Sessions will take place Tue, 17-Apr, 5:30-7P at Fullerton College in room 229 and on Thu, 19-Apr, 5:30-7P at Cypress College in room CCCPLX 419.

 Dana Clahane stated that the California Community College Association (CCA) has come out in opposition to the Fully-Online Community College and the performance based portion of the Student-Focused Allocation model.

V EXECUTIVE COMMITTEE REPORTS

**President’s Report, Josh Ashenmiller**

**Distance Education classes Fall 2018.** In order to satisfy recommendations from the accrediting commission, any faculty member teaching an on-line class in fall 2018 MUST complete the Online Teaching Certificate (OTC). The Vice President of Instruction and the Distance Education Advisory Committee are currently working together to come up with a plan to offer OTC training over the summer. The accrediting commission visiting team will be back on campus in March 2019, so it is imperative that we meet this accreditation standard during the fall semester. Please inform your faculty about this. We will be discussing this during the accreditation update.

**More Distance Ed news**. This is not news, really, just a reminder. The VPI’s Office (Vice President of Instruction) is still looking for faculty members who can serve as tutors for their colleagues who are making the transition from Blackboard to Canvas. Tutors get paid an hourly professional expert rate. To volunteer, get in touch with the VPI’s Office.

**Academic Senate for California Community Colleges (ASCCC) News.** Last Saturday Josh attended the Area D Meeting at Crafton Hills College in Yucaipa. There, the Senate discussed resolutions (including ours, which is on today’s agenda, see below). There was also a lengthy report from the ASCCC officers who represent all us faculty in Sacramento. They expressed frustration, frankly, with their inability to work collaboratively with the State Chancellor’s Office under the new Chancellor, Eloy Ortiz Oakley. Some examples: AB 705 (“maximizing the probability” of passing Math & English 100), Fully-Online Community College (FOCC, formerly COCC, formerly FLOW), exclusion from the budget work group, cancelling—by fiat—the previous assessment test, interfering in equivalency processes.

ASCCC leaders fear that their repeated (and failed) attempts to consult the Chancellor’s Office on issues such as these has led to the ASCCC being put into a box labeled “The People Who Always Say No.” ASCCC is letting campus Senates know about its frustration in case campus Senate would like to speak about the issue of collaboration and consultation. (See today’s agenda, new business.)

**More ASCCC News:** Events to attend and opportunities to volunteer.

Equity and Diversity Action Committee Regional Meetings. Southwestern College, 900 Otay Lake Rd., Chula Vista, CA 91910, 6 Apr

https://www.asccc.org/events/2018-04-07-160000/equity-and-diversity-actioncommittee-edac-regional-meeting-south

One open Faculty seat on the Community Colleges Board of Governors. Application deadline 30-Jun 18.

https://www.asccc.org/board-governors-nominations

IEPI Summit: Building Excellence for California’s Formerly Incarcerated Students Hotel Irvine, 19-20 April

https://www.eventbrite.com/e/building-excellence-for-cas-incarcerated-formerlyincarcerated-students-tickets-41389187173

CCC Basic Needs Summit at the Sacramento Doubletree, 26-27 April

https://www.regonline.com/builder/site/Default.aspx?EventID=2167657

Guided Pathways Implementation Review (peer-to-peer reading group) at the Hilton Orange County / Costa Mesa, 27 April

https://www.eventbrite.com/e/guided-pathways-implementation-plan-review-tickets-44332583952

ASCCC Leadership Institute at the Sheraton San Diego, 14-16 June

<https://www.asccc.org/events/2018-06-14-150000-2018-06-16-200000/2018-facultyleadership-institute>

ASCCC Curriculum Institute at the Riverside Convention Center, 11-14 July https://www.asccc.org/events/2018-07-11-150000-2018-07-14-210000/2018-curriculum-institute

Part-Time Faculty Leadership Institute at the Westin San Francisco Airport, 2-4 August

https://www.asccc.org/events/2018-08-02-160000-2018-08-04-190000/2018-part-timefaculty-leadership-institute

**Center for Urban Education (USC) Diversity in Faculty Hiring Institute.** Josh spent the first two days of Spring Break in Sacramento at this event, along with nine other NOCCCD people. As a group, they were very impressed with the necessity to change some of our District hiring practices, such as job announcements, screening criteria, interview questions. The group is circulating a recommendation report, which will be on the agenda for the 19-Apr Senate meeting.

**DCC meeting.** Josh wasn’t there last week because he was in Sacramento (see above item), but Past-President Pete Snyder reported that there was a big presentation from the District about the upcoming changes in the state allocation. You might recall from the last Senate meeting that the Student-Focused Allocation Formula is not exactly a bouquet of roses for us here at NOCCCD. The District is gearing up to deal with this and they want to put class size on the table. This is a negotiated item with United Faculty, but it is also an academic and professional matter, so please talk to your division about how you want the Senate to represent you on the issue of class size. Danielle stated that the District should focus more on how student success rates will affect funding on the proposed budget model and less on increasing class size as a way to generate revenue.

**New Senators, 2018-19.** They are invited to the last Senate meeting of the year, 17-May 18.

Bus/CIS: 1 (Kathy Standen)

Couns: 2 (Juan Pablo Gonzalez, Ruth Sipple)

Fine Arts: 1 (Michael Mueller)

Hum: 4 (Brandon Floerke, Elizabeth Gaitatjis, Bridget Kominek, Jeanette Rodriguez) (Maybe make one of the Hum seats a one-year term, 2018- 19?)

Lib: 1 (Val Macias)

Math/CS: 3

Nat Sci: 2 (Mike Baker, Gretchen Stanton)

PE: 1 (Tim Byrnes)

Soc Sci: 1

Tech/Eng: 1 (Division shrunk a little bit, to 27. 31 is the minimum to have 3 reps.)

**Update on Senate Goals, 2017-18**

1-“Finding a new meeting room.” Well, what about the newly configured Faculty

Lounge? Do we still want 229?

2-“Developing a Senate position on Winter Session / Spring Break.” We did that. Now, we are asked to determine the Faculty position. (See survey below.)

3-“Identifying institutional barriers to student equity.” Does identifying institutional barriers to the Student Equity Committee count?

**Upcoming meetings, conferences, etc.**

NOCCCD Strategic Conversation: “Pathways Perspectives: Meeting Our Promise” Tue, 10-Apr, 3:30P, Cypress College Theater Lobby

https://docs.google.com/forms/d/e/1FAIpQLSeAQGFIP1G7lDjgUUNcbxPBGp2GZOqMzdF1pKsasowAbrXXSQ/viewform?c=0&w=1

Seminar: How to Prepare for ICE Workplace and Campus Enforcement Efforts Thu, 12-Apr, 12-2P, Cypress College, CCCPLX 414

Register through District Staff Development Calendar on Mygateway portal

FC Family and High School Senior Night

Wed, 25-Apr, 6:30-8P, Wilshire Quad and Auditorium

To get a table for your department, email Rolando Sanabria at rsanabria@fullcoll.edu

**Updates from Dr. Schulz:**

Dr. Schulz shared the Community College League of California has written a response to the new Student-Focused Allocation Formula. The response asks for a seven year phase-in implementation. He also shared that recently AB 2767 was introduced and it would require the Legislative Analyst’s Office to conduct a study of the funding formula used to allocate state apportionments to the California Community Colleges for the 2017-18 fiscal year. A report would need to be submitted to the Legislature by 1-July, 2019. We don’t yet know what will happen with this bill.

He also shared that on Thu, 1-May, the College will host a Public Scoping Meeting for the Fullerton College Sherbeck Field Improvements Project. The meeting will begin with a presentation in the Campus Theater at 6P, followed by an Open House in Rooms 224, 226 and 228.

He congratulated Dean Doug Benoit and the CTE faculty for their high quality programs. Multiple programs at Fullerton College were named “Strong Workforce Stars” by the California Community Colleges Chancellor’s Office. Programs received this honor because they demonstrated some or all of the following student outcomes: An increase in earnings by 50% or more, attainment of a regional living wage by 70% or more, and 90% or more of students are employed in a job similar to their field of study.

**Curriculum Chair Report**

 Jennifer Combs reported that the General Education Committee will meet on Mon, 9-Apr to discuss a “pass-along” policy for courses on other California Community College’s General Education plans to be used on the Fullerton College General Education plan.

 **Treasurer’s Report**

 Karen Markley thanked Colleen Kvaska, Gretchen Stanton and Matt Taylor for providing snacks for the meeting.

VI ASSOCIATED STUDENTS, Taylor Gaetje

 Taylor reported that AS has met with the Orange County Transit Authority to discuss a bus pass program, to be funded by a $4.50 for each student per semester. Taylor will talk with Cypress College’s AS President about this program. AS is holding elections this week. She shared that the Student Senate for California Community Colleges is discussing a possible student representation fee. This $2 fee would be voluntary.

VII ACCREDITATION UPDATE: How the College will meet the recommendation on Distance Education, Danielle Fouquette

 Danielle reminded Senators that in January, the Accreditation Steering Committee (ASC) made the recommendation that all faculty teaching online be trained by fall 2018. At that meeting, a Distance Education workgroup was formed to address some of the particulars of how and when they training would occur. At this point, the work group has developed a plan to expand the Online Training boot camps offered at FC to accommodate up to 80 faculty in June. These boot camps and the Canvas challenge meet the minimum training necessary to teach online. Registration and tracking will take place in the office of the Vice President of Instruction.

 The Distance Education Advisory Committee is working to identify equivalent training programs that can be done online at faculty expense. DEAC will also form a pilot “equivalency” subcommittee to evaluate training programs already completed by faculty teaching online to determine if they meet the minimum requirements needed to ensure compliance. A complete plan will be presented at the next senate meeting.

 It was the Sense of the Senate that increasing boot camp offerings and creating a pilot “equivalency” subcommittee is a reasonable way for the College to respond to the ACCJC recommendation.

 When asked what would happen if a faculty member scheduled to teach an online class in fall 2018 does not complete the required training, Dr. José Ramón Núñez stated that the class would not be cancelled and could instead be offered as a face-to-face class.

VIII ELECTIONS, Pete Snyder

 Student Learning Outcomes Assessment Committee **Caleb Petrie (Math/Comp Sci)**

Program Review Committee **Yolanda Duron (PE)**

Faculty Allocation Committee **Arnetta Smith (Soc Sci), Monique Starkey (Lib), Marcus Wilson (Bus/CIS)**

Replacement for Linda Shideler’s 2017-19 Senate seat **Tanomo Taguchi-Trieu (Math/Comp Sci)**

 2018-20 Senators

 **Brandon Floerke, Jeanette Rodriguez, Bridget Kominek and Elizabeth Gaitatjis (Hum)**

 **Nick Huerta and Paul Farnham (Math/Comp Sci)**

 **Ben Cuatt (Tech/Eng)**

IX OLD BUSINESS

  **Winter Session faculty survey**

Josh Ashenmiller presented a draft of a Winter Session faculty survey to Senate. He received feedback from Senators and will bring a revised survey to the 19-Apr Senate meeting.

 **Funding for categorical programs: ASCCC resolution**

Josh Ashenmiller presented a resolution to oppose State-level reductions for funding in categorical programs. He had shared this at the Academic Senate for California Community Colleges (ASCCC) Area D meeting and will take it to Spring Plenary.

 **M/S/U (Taylor/Combs) to approve the resolution in opposition to proposed consolidation of categorical funding.**

 **Building User Groups: formation and role**

Josh provided Senators with the Fullerton College Participant Selection Process – Building User Groups and Procedure – Building Design Approval Process. It was noted that BUG participants need to represent all campus constituency groups, but there is no mention if those participants need to be approved by their respective Senates. Josh will add language to include Senate approval and discuss this with the Planning & Budget Steering Committee (PBSC).

 **Former Senate Pres. Sam Foster: current state funding issues**

This item will be moved to a future Senate meeting.

IX NEW BUSINESS

 **Resolution about leftover sabbatical funds**

 **M/S/P (Felender/Fouquette) that, each year, after the District Professional Growth & Development Committee forwards its recommendations to the Board of Trustees for sabbatical leaves, the remaining allocated balance stays with the committee to be used to fund faculty attendance at conferences and conventions, beginning with the 2017-18 year.**

Abstentions: Fouquette, Gray

 Julie Felender explained that the Professional Growth & Development Committee receives a set amount of funds for sabbatical leaves and there is often funds leftover. She would like these funds to be used for faculty to attend conferences. A process to do this would need to be developed. Dale Craig stated that using funds for this purpose could be negotiated as part of the faculty contract. There seems to be a perception that it is difficult to apply for a sabbatical and that may be one of the reasons why not all the funds are spent.

 **Resolution about collaboration between State Chancellor’s Office and ASCCC**

Josh Ashenmiller shared that at the ASCCC Area D meeting, ASCCC officers presented a report expressing frustration with their inability to work collaboratively with the State Chancellor’s Office. Senators asked if there was specific evidence of this. Josh will look for specific examples to bring to the 19-Apr Senate meeting.

 **Guided Pathways progress report**

 **M/S/U (Halverson/Fouquette) to approve the Fullerton College Guided Pathways Year One Plan.**

 To help implement Guided Pathways, the College will create a Guided Pathways Steering Committee. This is on the agenda for the next PAC meeting. Dr. Schulz informed the Senate that although the on the plan it is stated that the total budget is $501,393, it is actually $463, 351.

X LIAISON REPORTS

 **United Faculty, Dale Craig**

 Dale stated that UF is negotiating with the District for a Winter Session calendar and salary and benefits. He will soon send out a summary of the District’s proposal on class cancellation.

**Adjunct Faculty United**

On behalf of John Orr, Josh Ashenmiller reported that late in March several Adjunct Faculty United (AdFac U) Board members attended the yearly California Federation of Teachers conference, held this year in Costa Mesa.

This month, Union members and District representatives will meet with an independent fact finder, in hopes of resolving the Union’s grievance related to adjunct faculty’s “preferred status” and rehire rights.

Adjunct faculty continue to operate without a new contract.

In the upcoming weeks, AdFac U will focus on:

* increasing membership,
* working on future contract language for implementing a new state law further defining adjunct rehire rights, and
* anticipating the US Supreme Court’s decision in the Janus case (deciding whether “agency fees” of “fair share” payroll deductions infringe on employee’s free speech rights).

The meeting adjourned at 5:02P.

Respectfully submitted,

Heather Halverson, secretary