

**Fullerton College Faculty Senate  
approved minutes  
16 February 2017**

**present, according to sign-in sheet**

At-large	Flor Aguilera Huerta, Gigi Blanche, Julie Felender, Laura Melella, Bryan Ouchi
Business/CIS	Marcus Wilson
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Monica Lee, Michael Scott
Humanities	Mary Bogan, Danielle Fouquette, Bob Lundergan, Mike Mangan
Library	Jill Kageyama
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker, Rita Higgins, Gretchen Stanton
Part-time	Sarah Gray, Marc Titel
Physical Ed.	
Social Sci.	Bob Byde, Tom Chiaromonte, James Crippen
Student Services	
Tech./Engineering	Peg Berger, Marcu Wade
Associated Students	Taylor Gaetje
President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Carlos Ayon, Director of Institutional Research and Planning Doug Benoit, Dean of Business, CIS and Economic Workforce Loretta Calvert, Bus/CIS Division Joe Carrithers, Associated Students Advisor, English Dept.

Dr. Gil Contreras, Vice President of Student Services  
Dale Craig, United Faculty, Bus/CIS Division  
Gwendolyn Earle, Bus/CIS Division  
Cynthia Fear, English Dept.  
Lisa McPheron, FC Office of Communications  
Dr. José Ramón Núñez, Vice President of Instruction  
Dr. Greg Schulz, FC President

I CALL TO ORDER

The meeting was called to order at 3:00P by President Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

**M/S/U (Markley/Combs) to approve the 2-Feb 2017 minutes.**

III APPROVAL OF THE AGENDA

**M/S/U (Mangan/Combs) to approve the agenda for this meeting.**

IV PUBLIC COMMENTS

Danielle Fouquette shared that contributions can now be made to the Amanda Walzer Memorial Scholarship Fund. A minimum of \$2,500 is needed in order to establish the scholarship. Donations can be made online at the Foundation Office's website or by check at the Foundation Office. If donating online, in the box where prompted to provide any additional information please indicate that the donation should go to the "Amanda Walzer Memorial Scholarship Fund."

V EXECUTIVE COMMITTEE REPORTS

**President's Report, Pete Snyder**

**Budget update:** Pete provided a copy of the NOCCCD's FTES Targets 2017-18 Tentative Budget Assumptions. He stated that Fred Williams projected a \$5 million deficit. In light of this deficit, some conversations have begun regarding a possible Winter Session. Both the District Enrollment Management and Advisory Committee (DEMAC) and the Campus Enrollment Management Committee are discussing how to increase FTES.

**Mission Statement:** Pete indicated that Carlos Ayon has emailed a mission statement survey out to the campus community.

**Institutional Effectiveness Partnership Initiative (IEPI) visit:** The Partnership Resource Team (PRT) will visit Fullerton College on Monday, April 3. A time will be set aside in the afternoon for the team to meet with faculty. Pete encouraged faculty participation.

**My Gateway Update:** Pete provided a handout describing the updates to My Gateway. He stated that faculty should be aware of the updates and changes which will take place in May or June of this year.

**Canvas:** In preparation for the upcoming visit from Canvas representatives, senators were encouraged to talk with other faculty using Canvas. At the end of the

Spring semester, the Senate will vote on whether to recommend that the College adopt Canvas as the LMS for on-line classes, so it is important for senators to be informed.

**Cypress College Self-Study Draft:** Cypress College presented its self-study draft at the February 14 board meeting. The topic of one of their Qualitative Focus Essays was the extended day model.

**FC Night at Angel Stadium:** Tickets for this event go on sale next week. This event will be Saturday, April 8, when the Angels play the Seattle Mariners. All proceeds go to the Chris Lamm / Toni DuBois Food Bank.

**Men's Basketball:** The team is playing for Orange Empire Championship tonight at Saddleback College.

**Substantive Change Proposal:** Joe Carrithers explained that our college needs to file a Substantive Change Proposal to the Accrediting Commission for Community and Junior Colleges (ACCJC) because our college is approaching the point where a student could complete 50% of an Associate's Degree by enrolling in online courses. Fullerton College offers enough online courses that a student could complete all of the Fullerton College General Education pattern, all but one area of the California State University General Education, and all but two areas on IGETC, using online courses. The ACCJC needs this proposal 6 months before a site visit. Because the team will be visiting Fullerton College in October, the goal is to have the proposal complete and present it to the Board of Trustees at their February 28 meeting. It was the sense of the senate to support this proposal and have Pete Snyder sign it.

Dale Craig asked if any of the senators were currently serving on committees where discussions were happening regarding hiring new positions through the general fund. He encouraged the senate president to identify if this is occurring and bring that information to the senate.

#### **Updates from Dr. Schulz:**

**FC Night at Angel Stadium:** Dr. Schulz reminded the senate that this event will take place Saturday, April 8. Group sales for tickets will begin Tuesday, February 21 and individual tickets go on sale Thursday, February 23.

**FTES and Enrollment:** Dr. Schulz stated that the topic of offering a winter session is being revisited and a subgroup of DEMAC is discussing this. The college is also increasing outreach efforts. When asked what the senate could do to support these efforts, Dr. Schulz replied that senators could discuss winter session at future senate meetings. Dale Craig stated that during this spring semester the 2018-19 academic calendar will be negotiated. The Faculty Senate could choose to formally support offering a winter session. Some senators expressed the need for winter session to be long enough to offer a variety of classes.

**Dual Enrollment:** Fullerton College has dual enrollment agreements with four high school districts. Our college will now be able to earn FTES by teaching courses at the high schools.

**President Trump's Executive Order:** Dr. Schulz stated that he was proud of the Fullerton College faculty for leading discussions on this issue. He distributed copies of a

Memo from the President that went out to students. In this memo, Dr. Schulz acknowledges students' concern and confusion about the recently signed executive order. He emphasized that Fullerton College has been and will continue to be a safe place for students. He stated that Fullerton College is a welcoming and inclusive place where students can thrive. He also shared that at the last board meeting, Trustee Ed Lopez proposed that the district write a resolution supporting students.

### **Treasurer's Report**

Karen Markley thanked Peg Berger and Marcus Wilson for providing snacks.

#### VI ASSOCIATED STUDENTS, Taylor Gaetje

Taylor, on behalf of Niko Diehr, presented an AS resolution supporting the renovation of Sherbeck Field.

**M/S/U (Wilson/Berger) to support the AS resolution in support of renovating Sherbeck Field to enhance student life.**

#### VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

The Curriculum Committee is busy processing proposals. The committee unanimously agreed to change the term for Curriculum Committee Chair from two years to three. This change would be consistent with the division representatives who currently serve three-year terms.

**M/S/U (Wilson/Mangan) to change the term for Curriculum Committee Chair from two years to three.**

#### VIII PROGRAM REVIEW COMMITTEE REPORT, Kelly Robertson

No report.

#### IX SLOA COMMITTEE REPORT, Nora Spencer

No report.

#### X INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Dale Craig

Dale presented the IREC Executive Summary evaluating the decision-making processes of the Student Equity Committee (SEC). Dale stated that transparency is critical. He said members of IREC want to ensure a consistent process of collecting and validating data.

Danielle Fouquette asked about the statement indicating that IREC was directed by the Faculty Senate President to evaluate the planning and decision-making processes of the SEC. It was not stated in minutes from the spring 2016 senate meeting that this occurred. According to the minutes there was dialogue about this issue, but no specific direction.

**M/S/P (Byde/Wilson) that senate exec be directed to develop a calendar of activities for IREC to ensure that policies and procedures are transparent.**

Abstentions: Fouquette, Markley

**M/S/P (Wilson/Combs) to accept the IREC report, modified to delete the statement “Spring 2016, the IREC was directed by the Faculty Senate President to evaluate the planning and decision-making processes of the Student Equity Committee.”**

Abstention: Fouquette

XI ACCREDITATION UPDATE, Danielle Fouquette

Danielle shared that Cypress College presented their self-study draft to the Board of Trustees. The Accreditation Steering Committee will present the Fullerton College self-study draft at the March 14<sup>th</sup> board meeting.

XII ELECTIONS, Josh Ashenmiller

4TH CALL: Institutional Integrity Committee (4 faculty reps needed, no more than one per division, staggered 2-yr terms) **Charlotte Jimmons (Tech/Eng)**

5TH CALL: Institutional Research and Effectiveness Committee (1 faculty rep per division, staggered 2-yr terms), 2016-18

3 seats still open: Fine Arts, Lib, Nat Sci

Program Review Committee (1 faculty rep per division, 3-yr. term), 2015-18

1 seat still open: Nat Sci

Institutional Research and Effectiveness Committee (IREC) Chair (2-yr term)

Position still open

Comprehensive Management Evaluation Committee—Mark Greenhalgh (1 faculty needed) **Bill Cowieson (Math/CS)**

Students of Distinction Selection Committee, Distinguished Student of the Year

**Gwendolyn Earle (Bus/CIS)**

District Equal Employment Opportunity Advisory Committee (1 faculty member, 2-yr term), 2016-18 (to replace Mary Bogan) **Ralph Castellanos (Hum)**

2017 Teacher of the Year Selection Committee (2-3 faculty members needed)

**Cristina Arellano-Dueñas (Couns), Sunshine Vidal (Couns) and Mike Baker (Nat Sci)**

District Educational Technology Steering Team (ETST) (1 faculty member, 2-yr term), 2016-18 (to replace Jennifer Combs) **Monica Lee (Fine Arts)**

XIII OLD BUSINESS

**State Chancellor's Resolution, Danielle Fouquette  
M/S/U (Mangan/Berger) to approve the Faculty Senate proposal in support of  
Board of Governor's Resolution No. 2017-01.**

[begin inserted text from Danielle]

Fullerton College Faculty Senate Resolution

Whereas the immigrants who come to the United States with young children do so out of a desperate determination to build a strong home for them; and

Whereas California is home to more than 200,000 young people who have only known life as an American; and

Whereas the Deferred Action for Childhood Arrivals program allows these young people to work, serve in the military, and go to college and, therefore, contribute to the nation's well being; and

Whereas an estimated 61,000 community college students in California are DACA students; and

Whereas the pursuit of knowledge is essential for all who make America home; now, therefore be it

Resolved, that the Faculty Senate of Fullerton College supports the Board of Governors resolution urging President Donald Trump to continue DACA so that all of our students can pursue their dreams of greatness and contribute to the strength of our community; and be it further

Resolved, that the Faculty Senate of Fullerton College supports the state Chancellor's Office decision not to release any personally identifiable student information related to immigration status without a judicial warrant, subpoena or court order, unless authorized by the student or required by law; and be it further

Resolved that the Faculty Senate of Fullerton College supports the efforts by Fullerton College President Greg Schulz to work with the North Orange County Community College District and the State Chancellor's Office in Sacramento to ensure that all students have the opportunity to attend the college without fear or intimidation.

[end inserted text]

Senators discussed this resolution as a way to support Fullerton College students. Dr. Contreras indicated that students, staff and faculty need to know the

district's stance on this issue. Mike Mangan stated that this resolution should be more than just symbolic, that some action should take place. He encouraged Taylor Gaetje, Student Senate VP, to discuss this at the next Student Senate meeting.

#### XIV NEW BUSINESS

##### **Students Audio/Video Recording in Classroom**

**M/S/U (Wilson/Titel) to charge the senate exec to work with the District Consultation Council to clarify district board policy and work to develop a board policy regarding student use of recording devices in class.**

Senators discussed the recent incident at Orange Coast College where an instructor was videotaped without her consent. The video was posted on social media and that instructor received death threats and had to relocate. Senators discussed the need for a board policy with regards to students using recording devices in the classroom. It is important that there is mutual consent between the instructor and student if a student wants to record a lecture. Some instructors may want to allow students to use a recording device, with the understanding that it is for educational use only. Dr. Contreras encouraged faculty to put a statement in their course syllabi, although recognizes this is a short-term solution. Examples of some instructor's policies on the use of recording devices in the classroom were distributed.

##### **Human Resources Screening for Minimum Qualifications**

Senators asked about the Office of Human Resource's process for prescreening applicants for minimum qualifications. One of the selling points for PeopleAdmin was the ability for Human Resources to prescreen all applicants for all hiring committees. It seems inconsistent that this is done for some positions but not others. Some faculty indicated that they wanted to do the prescreening to avoid having good candidates screened out. One suggestion was that each hiring committee could inform Human Resources whether or not they wanted that office to do the prescreening. It was the sense of the senate that the senate exec ask for clarity and a defined process from the Office of Human Resources.

#### XV LIAISON REPORTS

##### **United Faculty, Dale Craig**

To assist with negotiations regarding the disparity in lecture/lab hour pay, Dale asked for faculty to send him examples of activities they do in a lab, such as assignments, preparation of activities and grading. He also stated that the benefits committee will meet in March and will look at recommendations for dependent coverage.

##### **Adjunct Faculty United, Frank Perez**

No report

The meeting adjourned at 4:48P.

Respectfully submitted,  
Heather Halverson, secretary