

**Fullerton College Faculty Senate
approved minutes
6 April 2017**

present, according to sign-in sheet

At-large	Flor Aguilera Huerta, Gigi Blanche, Bryan Ouchi
Business/CIS	Loretta Calvert
Counseling	Robert Gamboa, Lorena Marquez
Fine Arts	Monica Lee, Michael Scott
Humanities	Mary Bogan, Brandon Floerke, Danielle Fouquette, Bob Lundergan, Mike Mangan
Library	Jill Kageyama
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker, Rita Higgins, Gretchen Stanton
Part-time	Sarah Gray, Marc Titel
Physical Ed.	
Social Sci.	Bob Byde, Tom Chiaromonte, James Crippen
Student Services	
Tech./Engineering	Marcu Wade
Associated Students	Niko Diehr
President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Nick Arman, Counselor, Veterans' Resource Center Doug Benoit, Dean of Business, CIS and Economic Workforce Maria Leonor Cadena, Anthropology Dept.

Dana Clahane, Vice President and Grievance Representative
UF/NOCCCD, Math Dept.
Dr. Gil Contreras, Vice President of Student Services
Dale Craig, United Faculty, Bus/CIS Division
Taylor Gaetje, Vice President of Student Senate
Lisa McPheron, FC Office of Communications
Lisa Montagne, Manager, Educational Technology and Distance
Education
Dr. José Ramón Núñez, Vice President of Instruction
Kelly Robertson, AJ Dept., Program Review Committee Chair
Dr. Greg Schulz, FC President
Megan Sirna, Research Analyst, Office of Institutional Research
and Planning

I CALL TO ORDER

The meeting was called to order at 3:00P by President Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Markley/Titel) to approve the 16-March 2017 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Markley/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Leonor Cadena informed the senate about the projects the Diversity Inclusion Office Faculty Fellow Program is working on with the District. Those projects are diversity in faculty hiring and retention, developing curriculum and training seminars on diversity and inclusion. She also provided the senate with posters for the upcoming study abroad trip in Florence, Italy.

Nick Arman shared that faculty are needed to serve as readers and marshals for this year's Commencement ceremony. He informed that senate that students can pick up their regalia on April 25 and 26.

Flor Aguilera shared that the Counseling Division is hosting Early Commitment on April 7, 21 and 28. On these Fridays, high school seniors will come to campus and will be given presentations regarding student support services and will complete an educational plan. She also encouraged faculty to remind students to visit a counselor.

Lisa McPheron shared that about \$7,000 had been raised so far in ticket sales for FC Night at Angel Stadium. She stated that 100 tickets were still available for purchase online. Gates will open at 5:00pm and the pre-game ceremony will start at 6:40pm. The ceremony will honor FC athletes and Basketball Coach Perry Webster. Coach Tim Byrnes will throw out the first pitch. She also reminded the senate of the "Love

Fullerton Day” on April 29. On that day about 3,000 people will be on campus for this event.

Megan Sirna passed out proposed revisions to the Fullerton College mission statement. Faculty were encouraged to provide feedback online at bit.ly/FCMissionFeedback. The goal is to have the mission statement approved by the end of spring semester.

V EXECUTIVE COMMITTEE REPORTS

President’s Report, Pete Snyder

Institutional Effectiveness Partnership Initiative (IEPI) visit: The Partnership Resource Team (PRT) visited the campus on April 3. The team will be back on May 9 to present recommendations for the college. The college can get \$150,000 if we choose to implement their recommendations. Pete hopes this process will be beneficial to the accreditation visit in the fall. He thanked all who participated in the meetings with the team, and gave special thanks to Dana Clahane for attending the meeting regarding IREC and sharing his knowledge and insight.

Budget: Pete shared that the buzz word being discussed right now is “efficiency”. He is hearing about a possible change to the budgeting process. Currently, money comes into the District and it is distributed out to the three campuses. There is talk about changing to a “Push Out” model which would reverse that process and the money would come to the campuses and then each campus would contract for services with the district. This process will be looked at over the next four to five years. This model is based on the FTES each campus generates.

Board of Trustees Meeting: Pete stated that the presidents from the faculty and academic senates from all three campuses gave statements regarding Trustee Ryan Bent’s behavior at the previous board meeting. In his comments, Pete referred to the NOCCCD values and urged that future meetings be collegial and collaborative.

ASCCC Regional Meeting: Josh attended this meeting in Barstow. The ASCCC meets twice year, in November and April. The Plenary Session will be April 20th and at that meeting delegates will vote on many resolutions. Any faculty member can write and submit a resolution. Pete will be our college’s voting delegate. Josh asked that senators review the packet of resolutions that Heather Halverson sent our earlier in the week and let Pete know how to vote. When asked about a DACA resolution, Josh stated that not all resolutions are placed onto the consent calendar. Some resolutions are voted on by acclamation. There are several resolutions in support of DACA which seemed to have widespread support. Several delegates voted to pull those items from the consent calendar so that they can be passed by a resounding voice vote at the Plenary session. . All resolutions can be easily be found on the ASCCC website (<http://www.asccc.org/events/2017-04-20-150000-2017-04-22-230000/2017-spring-plenary-session>).

Updates from Dr. Schulz:

Recruiting and Hiring Full-Time Faculty: Dr. Schulz thanked the faculty for their involvement in recruiting full-time applicants and serving on hiring committees.

Cypress College Anniversary: Dr. Schulz shared that Cypress College is celebrating its 50th anniversary.

IEPI visit: Dr. Schulz thanked senators who attended meetings with the PRT team.

Social Sciences Division Dean: Dr. Schulz informed the senate that Dr. Savannah Jones, who is currently serving as Interim Dean of Social Sciences, will be stepping down at the end of June. After consulting with the Social Science faculty, it was decided that the college will recruit another interim dean, and then next year hire someone to fulfill the permanent dean position.

FTES Update: Fullerton College will likely adopt a budgetary FTES target for the 2017-18 academic year that is 1% lower than this year. He stated that this is a target, not a goal, because his goal is to always have as many students as possible attend Fullerton College. When asked by Dale about the percentage, Dr. Schulz clarified that this year the FTES budget is down by 2.5% and for next year it would be an additional 1%. Dr. Schulz shared that enrollment is down at local high schools and as a result fewer students will attend Fullerton College in the near future.

FC Night at Angel Stadium: Dr. Schulz is looking forward to this event and hopes to see a lot of faculty there. He also displayed this year's Fullerton College/Angels baseball cap.

Treasurer's Report

Karen Markley thanked Mike Baker, Gigi Blanche, and Rita Higgins for providing snacks. She reported the senate has an annual budget of about \$6,700 and currently there is about \$2,000 left.

VI ASSOCIATED STUDENTS, Niko Diehr

Associated Students just finished elections. They are working on plans for renovating both the AS Office and Student Center. Niko reminded the senate about Worldfest on April 20, which AS is working on with the Cadena/Transfer Center.

Loretta Calvert, who is currently serving as a club advisor, asked about Facebook pages that have been developed by previous clubs, and what happens once the developer of the page (usually a student) is no longer at FC. Lisa McPheron said that Loretta can try and contact Facebook, but in the past they have not gotten a response. Lisa always recommends that the faculty advisor also be an administrator of any Facebook pages a club develops.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

Jennifer reminded the senate that when courses require extra activities outside of regularly scheduled class times, students need to be made aware of these requirements. For example, if a course requires field trips, that information should be in

the class schedule and college catalog. In Curricunet, there is a place under the assignment section for the course outline of record to indicate field trips.

The Curriculum Committee has approved some "specialization certificates" from the Paralegal Department that are designed for career advancement. These will now be moving forward to the District Curriculum Coordinating Committee (DCCC). The Business Division and Fine Arts Divisions will continue to explore other areas to develop these types of certificates.

VIII PROGRAM REVIEW COMMITTEE REPORT, Kelly Robertson

Kelly reported that the committee has been discussing the program review template, specifically with regards to the section indicating funding sources. The change will help clarify if funding is "one-time" or "ongoing". She also reported that workshops will be scheduled in the Teaching Effectiveness Center (TEC) to train faculty interested in writing the program review or being a reader. The next cycle for instructional program review will start fall 2017. When asked about shifting the program review cycle to spring, Kelly responded that although the committee discussed it, and looked at various options, they decided to continue with the current cycle. Pete complimented Kelly and all those involved with the program review process.

IX SLOA COMMITTEE REPORT, Nora Spencer
No report.

X INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT
No report. Pete stated that IREC's next meeting will meet May 11.

XI ACCREDITATION UPDATE, Danielle Fouquette

The Accreditation Steering Committee met with the IEPI team and the focus of their meeting was institutional effectiveness. Danielle shared with the team her concern that the college will need to align the work they have been doing with the college's new mission statement. She also shared that the college should continue working towards transparency in the decision making process.

The site team will visit the college October 9 through 12. Faculty planning fall activities are encouraged to plan them during this week so the team can see a variety of campus activities.

XII ELECTIONS, Josh Ashenmiller

Faculty Allocation Committee, 2017-19 (1 faculty/division)
These divisions have to fill one seat each: Fine Arts, Hum, Math/CS, Nat Sci, PE

7TH CALL: Institutional Integrity Committee (1 faculty rep needed, no more than two per division, staggered 2-yr terms) already filled: Soc Sci
One faculty rep needed from any division.

7TH CALL: Institutional Research and Effectiveness Committee (1 faculty rep per division, staggered 2-yr terms) 2016-18

One faculty rep each needed from: Fine Arts, Lib, Nat Sci

Institutional Research and Effectiveness Committee (IREC) Chair (2-yr term)

Position still open.

Faculty Readers, Commencement (4 faculty needed)

Josh Ashenmiller (Soc Sci)

Loretta Calvert (Bus/CIS)

Brandon Floerke (Hum)

Danielle Fouquette (Hum)

Faculty Marshalls, Commencement (3 faculty needed)

Heather Halverson (Couns)

Rita Higgins (Nat Sci)

Lorena Marquez (Couns)

There are also a few open seats for divisional reps on the Senate (see below), who will serve a two-year term beginning in the fall. Division faculty should fill any open seats in the manner they see fit. Newly elected senators will be invited to the last Senate meeting of the year on May 18th.

Faculty Senate Division reps (2017-19)

Bus/CIS (22 = 2 senators): Ming Scott's seat (nominee: Brandon Tran)

Couns (36= 3 senators): Lorena Marquez's seat (nominee: Lorena Marquez)

Fine Arts (37 = 3 senators): Monica Lee's seat plus one growth seat

Hum (67 = 5 senators): Amy Garcia re-elected

Lib (7 = 1 senator)

Math/CS (31 = 3 senators): one growth seat

Nat Sci (45 = 3 senators): Rita Higgins's (filling in for Colleen Kvaska) seat (nominee: Colleen Kvaska)

PE (20 = 2 senators): Pam Lewin's seat

Soc Sci (42 = 3 senators): Tom Chiaromonte's seat, Bob Byde's seat (nominee: Mohammad "Moe" Abdel Haq)

Tech/Eng (35 = 3 senators): Jose Miranda's seat

(Formula: 1, 16, 31, 46, 61, 76. No division can have more than 6 reps.)

XIII OLD BUSINESS

DEAC Handbook

Senators were emailed the DEAC handbook earlier in the week. Pete asked senators to read the handbook and provide feedback to Angela Henderson. Pete stated that the hope is to get the handbook passed at senate, then onto PAC for approval by the end of the spring semester.

XIV NEW BUSINESS

Canvas, Lisa Montagne

Lisa shared a presentation of the highlights of the spring 2017 Canvas pilot. An instructor Canvas pilot survey was distributed to 143 Fullerton College faculty identified as participants in the Canvas pilot. Sixty-four instructors completed the survey. 89% of respondents were currently using Canvas for their face-to-face courses. 92% of respondents were "somewhat satisfied" or "extremely satisfied" with Canvas.

A student Canvas pilot survey was distributed to 3,985 Fullerton College students identified as being in a Canvas course. 194 students completed the survey. Just under 70% of student respondents were "somewhat satisfied" or "extremely satisfied" with Canvas.

Lisa also informed the senate that 100 California Community Colleges have joined the Online Education Initiative (OEI). OEI provides online tutoring, test proctoring, readiness tutorials and counseling. In order to join OEI, a college must adopt Canvas. The intention of OEI is to pay for a learning management system (LMS) indefinitely. The Distance Education Advisory Committee (DEAC) has recommended that Fullerton College adopt Canvas.

Lisa shared some disadvantages of Blackboard are that it costs \$250,000 per year, has limited space, and it has to be maintained by the college.

When asked about the District's concern about security since Canvas is hosted on a cloud system, Lisa responded that that is no longer a concern because Canvas has a \$3 million insurance policy in case there is a breach.

Senators were asked to discuss Canvas with their colleagues in preparation for a vote at the April 27 senate meeting.

Mandatory flex days and activities

The senate discussed the two mandatory flex days which resulted from United Faculty's negotiations for the 2017-18 academic calendar. These two flex days were part of a package which was ratified May 2016, and included a 3% plus \$1,250 one-time fringe benefit allowance for 2016-17 and 3% plus \$1,250 fringe benefit allowance for 2017-18. The \$1,250 will be permanent if COLA for 2017-18 is 1%, plus any COLA over 1% for 2017-18 will be added to either salary or fringe.

The District's opinion is that mandatory means they can choose specific days (5 hours each day) to require faculty to attend flex day activities. UF does not agree with that definition of mandatory, but for the 2017-18 academic year only, agreed that flex days would take place on August 24, 2017 and January 25, 2018. The District wants to include two hours of Title IX training on each day to fulfill federal mandates, although the district has not yet provided specific information about what each training would entail. The remaining three hours each day will be activities determined by the college's Staff Development Committee. The California Community College Chancellor's Office (CCCCO) guidelines clearly state that faculty should decide what activities are appropriate for flex and that flex activity planning is intended to be faculty-driven through the shared governance process. CCCCCO guidelines also state that "faculty should not be subject to attendance at mandatory activities...unless agreed to by a shared governance process. Such days may be useful for governance and housekeeping purposes, but they are of little value to the development needs of individual faculty. Therefore, they must be used sparingly or they become counterproductive."

At the March 16 senate meeting, a motion was passed for the Staff Development Committee to bring recommendations for 2017-18 flex activities to the senate. The Staff Development Committee will be bringing possible options for flex activities to the April 27th senate meeting. Senators agreed that individual faculty members, departments or divisions should be able to develop flex activities as well. It was the sense of the senate to support the Staff Development Committee's role in communicating with the District and bringing forth proposals for flex day activities as part of the shared governance process.

XV LIAISON REPORTS

United Faculty, Dale Craig

Dale informed the senate that a negotiations update had been emailed to all faculty. UF is still in negotiations with the District regarding the disparity in lecture/lab pay.

Adjunct Faculty United

No report.

The meeting adjourned at 5:02P.

Respectfully submitted,
Heather Halverson, secretary