

**Fullerton College Faculty Senate  
approved minutes  
27 April 2017**

**present, according to sign-in sheet**

At-large	Flor Aguilera Huerta, Gigi Blanche, Laura Melella, Bryan Ouchi
Business/CIS	Loretta Calvert, Ming Scott
Counseling	Robert Gamboa, Ruth Sipple
Fine Arts	Monica Lee, Michael Scott
Humanities	Mary Bogan, Brandon Floerke, Danielle Fouquette, Bob Lundergan, Mike Mangan
Library	
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker, Gretchen Stanton
Part-time	Sarah Gray, Marc Titel
Physical Ed.	Pam Lewin
Social Sci.	Bob Byde, James Crippen
Student Services	
Tech./Engineering	Marcu Wade
Associated Students	Niko Diehr
President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Albert Abutin, Dean of Admissions and Records Carlos Ayon, Director of Institutional Research and Planning Maria Leonor Cadena, Anthropology Dept.

Dr. Gil Contreras, Vice President of Student Services  
Jeanne Costello, Chair, Staff Development Committee  
Taylor Gaetje, Vice President of Student Senate  
Evan Hawkins, Associate Director FACCCC  
Angela Henderson, DEAC chair, Reading Dept.  
Lisa McPheron, FC Office of Communications  
Dr. José Ramón Núñez, Vice President of Instruction  
Kelly Robertson, AJ Dept., Program Review Committee Chair  
Dr. Greg Schulz, FC President  
Karen Vernon, KinderCaminata Event Coordinator

I CALL TO ORDER

The meeting was called to order at 3:00P by President Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

**M/S/U (Markley/Calvert) to approve the 6-April 2017 minutes.**

III APPROVAL OF THE AGENDA

**M/S/U (Mangan/Titel) to approve the agenda for this meeting.**

IV PUBLIC COMMENTS

Admissions and records Dean Abutin reminded the senate that Monday, June 5 is the deadline for instructors to submit spring 2017 grades. He thanked faculty for their work to submit fall grades on time and stated that fall 2016 had fewer late grade submissions than in previous years. On behalf of the Campus Enrollment Management Committee, he asked senators to contact him or faculty serving on this committee with topics for discussion. When asked how this committee would respond to recommendations from the District Enrollment Management and Advisory Committee (DEMAC), he stated that the campus committee would discuss the recommendations and make a decision regarding implementation.

Karen Vernon reminded the senate that Fullerton College will host KinderCaminata on Friday, April 28. She stated that about 2,000 kindergarten students will be on campus and will get to participate in a variety of activity stations. Many staff and faculty, as well as 450 student volunteers, help make this a great event to inspire students to one day choose to attend college.

Leonor Cadena reminded the senate that the “Serving Undocumented Students in Higher Education” workshop would be at Cypress College Friday, April 28 at 10am. Fullerton College staff and faculty are welcome to attend. Fullerton College will also host a “Supporting Undocumented Students” workshop on May 3.

## V EXECUTIVE COMMITTEE REPORTS

### **Updates from Dr. Schulz:**

**Recognition of newly tenured faculty:** Dr. Schulz shared that nine full-time faculty members from Fullerton College were recognized at the April 11, 2017 Board of Trustees meeting in honor of their achievement of tenure. Among those faculty members were three current senators: Mary Bogan (Humanities), Robert Gamboa (Counseling) and Ming Scott (Business, CIS and Economic Workforce).

**FC Night at Angel Stadium:** Dr. Schulz informed the senate that close to 1,200 FC faculty, staff and students attended this event. The event raised a little over \$10,000 which will go to the Chris Lamm and Toni DuBois Memorial Food Bank and help fund scholarships for Students of Distinction.

**Hiring of new full-time faculty:** Dr. Schulz thanked faculty for serving on hiring committees. He stated that of the likely 23 full-time positions that will be filled, the search is complete for thirteen of those positions.

### **President's Report, Pete Snyder**

**Teacher of the Year Recognition:** Pete announced that Dr. Marieke Claassen (Math/CS and Tech/Eng) had been selected as Fullerton College's Teacher of the Year. He also acknowledged the nine other finalists: Aline Gregorio (Soc Sci), Dr. Amber Rose Gonzales (Soc Sci), Dr. Delmas Bruce (D.B.) Magee (Hum), Mike Mangan (Hum), Dr. Mary Nolan-Riegle (Nat Sci), Kristy Richardson (Nat Sci), Ryan Shiroma (Hum), Sheilah Stokes-Dobyns (Hum) and Tamara Trujillo (Hum).

**Academic Senate for California Community Colleges (ASCCC) Plenary:** Pete shared that he and Josh Ashenmiller attended Plenary on April 20. Some of the topics discussed there were the future implementation of the Common Assessment, Strong Workforce, Institutional Effectiveness Partnership Initiative (IEPI) and Partnership Resource Team (PRT) visits at thirty-five campuses and distance education and the Online Education Initiative (OEI). He reminded the senate that the PRT will make their second visit to Fullerton College on May 19. Although the location on campus is still being determined, the team hopes to meet with representatives from the President's Advisory Council (PAC), the Institutional Integrity Committee (IIC), the Institutional Research and Effectiveness Committee (IREC) and faculty involved in campus leadership. He also shared that Sam Foster was reelected to serve as an At-large representative to ASCCC.

**FTES Information:** Pete provided handouts regarding the NOCCCD FTES Target Overview, a Primer on computing full-time equivalent student (FTES), and current budget conditions.

**Board of Trustees Resolution:** Pete shared Resolution No. 16/17-20 which declares May 1-5 as Teacher Appreciation Week and urges all members of the community to acknowledge the important work of teachers.

**Strategic Conversation #18:** Pete stated this was a good session and helpful to visualize the district's future.

**Evan Hawkins, Associate Director of the Faculty Association of California Community Colleges (FACCC):** Evan shared a presentation highlighting the efforts and activities of the FACCC which is a statewide professional membership association that advocates solely for all California Community College faculty. He highlighted recent assembly bills that FACCC has co-sponsored as well as current legislation for which FACCC advocates. He provided information on upcoming conferences, including the "2017 California Great Teachers Seminar". For more information, faculty were encouraged to visit the FACCC website at [www.faccc.org](http://www.faccc.org).

#### **Treasurer's Report**

Karen Markley thanked Monica Lee, Bob Lundergan and Michael Scott for providing snacks.

#### VI ASSOCIATED STUDENTS, Niko Diehr

Niko shared the confirmed results of the 2017-18 Associated Students election. He also shared that AS is still working towards the remodeling of the AS Office and Student Center.

#### VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

No report.

#### VIII PROGRAM REVIEW COMMITTEE REPORT, Kelly Robertson

Kelly shared that the PRC made a minor amendment to the program review template, in section 6.0, to help streamline the process. She reminded the senate of the on-going training in summer and fall for faculty who want to be involved in writing a program review or reading completed program reviews. Fall 2017 will start the next cycle for instructional program review.

#### IX SLOA COMMITTEE REPORT, Nora Spencer

No report.

#### X INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT

No report. The next IREC meeting is May 11.

#### XI ACCREDITATION UPDATE, Danielle Fouquette

Danielle shared that the Institutional Integrity Committee (IIC) met on April 26 and recommended that the Quality Focus Essay (QFE) topic 2 be revised:

Action Project #2: Regular Evaluation of Institutional Effectiveness

- Outcome 1: The College will monitor performance on student achievement indicators and assess results against the institution-set standard for each indicator.
- Outcome 2: The College will integrate institutional-set standards performance data into decision-making processes.

**M/S/U (Fouquette/Mangan) that Faculty Senate approve the revision of the draft of the Quality Focus Essay in the Accreditation Self-Evaluation Report. The QFE topic "Institutional Effectiveness" will now focus on Institutional Performance instead of the original focus on Institutional Student Learning Outcomes.**

**M/S/U (Fouquette/Calvert) to authorize the Faculty Senate President to sign the final Self-Evaluation Report (SER).**

Danielle also shared concerns about Cypress College's draft SER. They have used information about Fullerton College in order to evaluate their college. Some of the information used is inaccurate. For example, they have described the Sherbeck Field as building a new stadium which is inaccurate and problematic, and they used that as a rather confusing example of how the district communicates with the public. They also used the BOT's decision to override the recommendation of the DCCC to forward FC's Criminal Justice program for the bachelor's degree, again in a rather confusing way, as evidence that the board fulfills its fiduciary responsibility. Another concern is that some of the financial information is taken out of context and creates the impression that the situation Cypress is describing applies to Fullerton College as well; it also creates a situation where Fullerton College will likely have to respond to questions from our visiting team about that information. Danielle has communicated with the faculty co-chair of the Cypress steering committee to request that the financial information be removed, but they have declined.

XII ELECTIONS, Josh Ashenmiller

Faculty Allocation Committee, 2017-19 (1 faculty/division, 2-calendar-year term, one annual meeting in October)

**Brandon Floerke (Hum)**

**Mike Baker (Nat Sci)**

**Still needed: Fine Arts, Math/CS, PE**

Study Abroad Committee (3 faculty needed, 2-yr term, 2017-19) (Meets 2nd Thu, 4-5P)

**Gary Graves (Bus/CIS)**

**Kim Orlijan (Hum)**

**Marcus Wilson (Bus/CIS)**

Faculty Senate at-large reps (2017-19)

**Gigi Blanche (Soc Sci)**

**Julie Felender (Soc Sci)**

**Flor Huerta (Couns)**

**Bryan Ouchi (Couns)**

**Marcus Wilson (Bus/CIS)**

Divisions with open Senate seats (2017-19) (We'd like to fill these at the 4-May meeting.)

Bus/CIS: 1 seat

Fine Arts: 1 seat

Math/CS: 1 seat

PE: 1 seat

Tech/Eng: 1 seat

### XIII OLD BUSINESS

#### **Staff Development update, Jeanne Costello**

Jeanne gave a presentation highlighting many of the new programs offered through staff development this year. The funding philosophy of the Staff Development Committee is to support division-specific learning, encourage a focus on teaching and student success so that professional learning serves campus goals, and share learning beyond the classroom and with immediate colleagues to contribute to a campus-wide culture of learning. Jeanne shared examples of campus support including a permanent line item in the general fund at an increased amount of \$125,000.00 and 9 units of reassigned time for the coordinator. She informed the senate that conference registration and travel costs have increased. Currently, full-time employees can get \$2,000 and part-time employees \$1,000 towards conferences. She provided examples of conferences that faculty and classified staff attended this year using funds from staff development. She gave examples of workshops and academies offered through staff development. She also stated that staff development is working on revising their website.

#### **Mandatory flex days and activities**

Jeanne provided a proposed sample schedule for the Thursday flex day offerings and a copy of the Staff Development Department Flex Day Activity Proposal Form. She stated that the Staff Development Committee believes in the value of coming together for flex to learn and plan collaboratively in support of instruction and program improvement. The committee wants to provide meaningful activities for faculty. When asked about the specifics of the District's sexual harassment, Title IX and unlawful discrimination trainings, Jeanne said she would talk with the District to find out more. The Staff Development Committee is working on a needs assessment survey to guide planning for future flex days, but they determined that there was not enough time to survey and assess the results to guide planning for fall 2017. The difference of opinion

between United Faculty and the District about “mandatory” was discussed, and the senate was reminded that UF only agreed to the two Thursday trainings for the 2017-18 year. When asked who would determine if proposals from faculty or departments were approved for flex day activities, Jeanne stated that the Staff Development Committee would determine that using the California Community College Chancellor’s Office (CCCCO) guidelines, which are attached to the proposal form. Josh Ashenmiller discussed the importance of Title IX training given how the implementation is proceeding at other college campuses.

**M/S/U (Combs/Mangan) that the Faculty Senate endorse recommendations for flex day offerings by the Staff Development Committee for fall 2017.**

**DEAC Handbook, Angela Henderson**

Angela asked for any comments or feedback on the Distance Education Faculty Handbook.

**M/S/U (Bogan/Titel) that Faculty Senate endorse the Distance Education Faculty Handbook.**

Angela shared that information about the Family Educational Rights and Privacy Act (FERPA) were taken out of the handbook because DEAC felt that the District needed to address this. DEAC will continue to look at additional methods for authenticating students who enroll in distance education courses.

**Canvas, Angela Henderson**

**M/S/P (Fouquette/Mangan) to approve Canvas as the Fullerton College Learning Management System (LMS).**

Opposed: Romero-Hernandez

Abstentions: Byde, Markley, Pham

Angela Henderson shared that DEAC voted to recommend the approval of Canvas as the college’s Learning Management System (LMS). Mike Mangan stated that the senate should respect DEAC’s recommendation. Danielle Fouquette stated that the grade book feature in Canvas is still inferior to Engrade and would like to continue the discussion to support Engrade.

**Fullerton College Mission Statement**

The Fullerton College Mission Statement is still being worked on and faculty and staff can provide feedback.

XIV NEW BUSINESS

**Administrator of the Year**

Senators were asked to bring recommendations for the Administrator of the Year to the Senate Exec.

XV LIAISON REPORTS

**United Faculty**

No report.

**Adjunct Faculty United**

No report.

The meeting adjourned at 5:03P.

Respectfully submitted,  
Heather Halverson, secretary