

**Fullerton College Faculty Senate
approved minutes
6 October 2016**

present, according to sign-in sheet

At-large	Flor Aguilera Huerta, Gigi Blanche, Diana Kyle
Business/CIS	Marcus Wilson
Counseling	Robert Gamboa, Ruth Sipple
Fine Arts	Monica Lee
Humanities	Mary Bogan, Danielle Fouquette, Amy Garcia, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker, Jan Chadwick
Part-time	
Physical Ed.	
Social Sci.	Bob Byde
Student Services	
Tech./Engineering	Jose Miranda, Marcu Wade
Associated Students	Christian von Fletcher
Senate President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Carlos Ayon, Director of Institutional Planning and Research Doug Benoit, Dean of Business, CIS and Economic Workforce Development Dana Clahane, Math Dept.

Gil Contreras, Vice President of Student Services
Dale Craig, United Faculty, Bus/CIS Division
Niko Diehr, President of the Student Senate
Angela Henderson, DEAC chair, Reading Dept.
Dr. Cheryl Marhsall, NOCCCD Chancellor
Lisa McPheron, FC Office of Communications
Dr. José Ramón Núñez, Vice president of Instruction
Dr. Greg Schulz, FC President

I CALL TO ORDER

The meeting was called to order at 3:01P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Wilson/Markley) to approve the 15-Sept 2016 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Markley/Lundergan) to approve the agenda for this meeting.

Pete amended the agenda to so that item “A” under New Business (Dr. Cheryl Marshall’s visit) would be after the Treasurer’s Report.

IV PUBLIC COMMENTS

Angela Henderson spoke about the Canvas pilot. Those faculty involved with the pilot have reported back to DEAC and have provided suggestions for moving forward. Angela has spoken to Dr. Núñez about opening up the pilot to faculty campus wide. The goal of the pilot is to get one faculty member from each department. Representatives on DEAC have been asked to communicate this with faculty in their departments. Angela reminded the senate that Blackboard ends 2017-18.

Monique Delatte Starkey shared that she is piloting the first fully-online LIB100 class using Google Apps for Education. She notes that Buena Park High School students are familiar with Google Apps for Education, and FC alum are likely to use Google Apps in the professional realm. Delatte Starkey's experience with Google Apps for Education has been that – for the price of free – students can create websites, quizzes, surveys, slide presentations, spreadsheets, drawings, documents, and more. Delatte Starkey adds that Google Drive plugs in with TurnItIn.com and some of the library research databases, e.g., Gale Opposing Viewpoints.

V EXECUTIVE COMMITTEE REPORTS

President’s report, Pete Snyder

DEAC Strategic Plan – Pete gave kudos to DEAC for all their hard work in developing the strategic plan. Currently PAC is reviewing that plan.

Distance Education Task Force – The task force has been looking at the 92 questions regarding distance education in the accreditation standards. Pete gave kudos to Callista Lee and all task force members and said that two of the four standards have

been completed. Callista will summarize the task force's findings and present those to senate, PAC and to the Accreditation Steering Committee.

ITT Information session – This event is for students who had attended ITT which has now been closed. It will be held on October 7 at 5:30P at the district office.

Capital projects – Pete provided senators with a handout with estimated budgets and priority of campus projects.

Faculty Allocation Committee – This committee has representation from every division and will meet October 18 to rank positions. They will report to senate at the October 20 meeting.

Dean's revision of the college's mission statement – As the college looks at accreditation standards, faculty will need to provide input on the college's mission statement. No group has been assembled yet to do this. Pete had been given copy of possible drafts from the deans. President Schulz clarified that this is a sample of possible mission statements, not necessarily a draft. President Schulz encouraged senators to start thinking about what a new mission statement might look like while keeping in mind the accreditation standards.

New senate members – Senate Exec will put together a handbook to explain the process of self-governance to new senators.

Engrade – Pete provided a proposal from Danielle Fouquette, on behalf of the Humanities faculty, for first read for next meeting. The proposal asks for the senate to send a resolution to the district in support of a campus-wide Engrade license. The free Engrade license expires December 31, 2016.

Treasurer's Report

Karen thanked Amy Garcia, Mike Mangan and Robert Gamboa for providing snacks.

XIII NEW BUSINESS

Visit from Dr. Cheryl Marshall – Dr. Marshall expressed gratitude for the invitation to the Fullerton College Psychology Day, and was also appreciative of being invited to the senate meeting. On October 16th she will also be attending the Student Senate meeting. Dr. Marshall shared with the senate some of the activities she has been involved in at both Cypress and FC. She also reminded senators about the Chancellor Investiture Ceremony on October 14 and encouraged senators to RSVP. There was a brief discussion about the District Enrollment Management Committee (DEMC). According to Dr. Marshall, this committee will not dictate class schedules, class sizes and marketing and outreach for each college. The committee will discuss how we get students enrolled in our colleges and assist them through the process towards meeting their educational goals. She shared that the DEMS will also look at FTES, and provided an example where recently it the college discovered a missed opportunity to collect FTES. Marcus Wilson mentioned that issues involving student success, persistence and retention should be addressed at the campus level. It was also mentioned that our colleges have different needs and different target populations.

President Schulz took a moment to address the senate. He thanked Danielle Fouquette and the Accreditation Steering Committee for their hard work in planning the Evidence Extravaganza. He also informed the senate that school principals and superintendents will be coming on campus and going to horticulture lab for a luncheon and look at urban agriculture and innovative technologies. He said Fullerton College will have a 2nd annual FC Night at Angels Stadium and there is a meeting this month to look at specifics. They will look at using funds for the Food Bank again, in addition to other campus opportunities.

VI Associated students
No report.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs
Jennifer stated that the committee is finishing the process for 2017.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Jan Chadwick

Program Review annual updates are due November 1. Please send any comments you have about the process to Jan. The committee will look at the process and see if anything needs to be modified. She reminded the senate to continue to put SLO information into eLumen. Jan will have “drop in” training available later in the fall semester, but at this time the specific dates are not yet finalized.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle
Diana reported that the committee has met and reviewed the Student Equity plan and believes they will have a report ready by end of semester.

X ACCREDITATION UPDATE, Danielle Fouquette
Danielle reported that a draft of the self-study is available on the accreditation website. She also passed out fliers for the Feedback Forums and encouraged senators to invite students to attend. She stated as a result of the Evidence Extravaganza more than 215 pieces of evidence were generated and the committee currently has over 750 items of evidence.

XI ELECTIONS, Josh Ashenmiller
M/S/U (Kyle/Bogan) to postpone election for representatives to Institutional Research and Effectiveness Committee.

A question was asked about faculty serving on the District Professional Growth and Development Committee, a.k.a. the Sabbatical Committee. Can a faculty member serving on this committee submit a proposal for a sabbatical? In future, the senate can discuss a policy on this.

It was also clarified that the faculty co-chair of the Student Equity Committee is also a voting member.

District Professional Growth and Development Committee, a.k.a. the Sabbatical Committee (2 faculty needed, 2-yr. term)

Gary Graves (Bus./CIS), Kim Orlijan (Hum.)

Student Equity Committee (1 faculty/div., 2-yr. term)

Kathy Standen (Bus./CIS), Megan Debin (Fine Arts), Jill Kageyama (Lib.), Amber Gonzalez (Soc. Sci.)

Faculty members still needed for both Math/CS and Nat. Sci. If not filled on the October 20 senate meeting, then those two positions become at-large.

Student Success and Support Committee (formerly Matriculation Committee) (5 faculty reps/2 needed, 2-yr. term)

Bridget Kominek (Hum/Basic Skills rep)

3rd CALL: Student Success Committee (1 faculty/div., 2-yr. term) (2 at-large needed, formerly Math/CS and Tech/Eng)

Vonn Sumner (at-large, Fine Arts), Anna Carlin (at-large, Bus/CIS)

XII OLD BUSINESS

Distance Education Advisory Committee Strategic Plan, Angela Henderson

Angela shared that she and the committee appreciated the support from faculty and administration. The Deans Committee and President Schulz have provided feedback on the strategic plan. Danielle Fouquette had some suggestions which she stated at the senate meeting and also emailed to Angela. Her suggestions are provided here:

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From: The DESP also fulfills the accreditation requirements to support student learning, to increase access to student services, to improve institutional effectiveness, and to integrate technology planning and budgeting with institutional planning and budgeting.

To: The DESP also aligns the college more closely to accreditation standards related to supporting student learning, providing access to student services, improving institutional effectiveness, and integrating technology planning and budgeting with institutional planning and budgeting.

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From: Since ACCJC established standards for online education, and our methodology could be open to scrutiny by outside agencies, such as ACCJC, the college's commitment to providing staff development for online instructors is integral to meeting standards.

To: In order to stay current with accreditation standards and department of education regulations concerning online and distance education, the college should offer ongoing

staff development for instructors teaching online and using technology-enhanced instruction

Danielle also stated that it is important for Fullerton College to distinguish our distance education courses from correspondence education.

M/S/P (Wilson/Kyle) to approve the Distance Education Advisory Committee's Strategic Plan including the two suggestions by Danielle Fouquette.

Nays: Danielle Fouquette
Abstention: Jan Chadwick

XIII NEW BUSINESS

Student Equity Committee membership, Mary Bogan

M/S/U (Bogan/Fouquette) to approve the proposal for the new membership composition of the Student Equity Committee.

Proposed Committee Composition:

- 10 Faculty representatives – one from each division
- 2 At large faculty representatives
- 2 Management representatives
- 2 Classified representatives
- 2 Associated Students representatives

As per standard practice, any division that does not fill their seat after two election cycles will lose their seat for one year. It will revert to at-large for one year.

Abstentions: Flor Aguilera Huerta, Jan Chadwick

There was discussion regarding the make-up of the committee. Niko Diehr stated that the student senate has been advised by the state to have three students on campus committees. Mary Bogan assured him and the senate that student representation is important.

Mary informed the senate that this is an evaluation year and the committee will focus on the programs that have been funded through student equity for the past two years. She indicated that there seems to be a statewide problem that colleges cannot spend their funds fast enough.

Committee proposals: Institutional Integrity, Institutional Research and Effectiveness, and Standard IV.A.7

Senators reviewed three proposals for new or revised committees.

M/S/P (Fouquette/Markley) to approve the proposal for the Institutional Integrity Committee.

Nays: Marcus Wilson

Abstentions: Diana Kyle, Bob Byde, Bob Lundergan

Danielle shared some of the accreditation standards that our Accreditation Steering Committee (ACS) believes our college would meet by having an Institutional Integrity Committee. She believes if the IIC does the work prescribed in the proposal this will help the college meet accreditation standards. Diana Kyle asked about the voting members (6 faculty, one who would serve as co-chair) and expressed concern that the faculty does not make up the majority. Josh Ashenmiller informed the senate that the ASC had looked at committee's at other community colleges like this, and they had a similar make up of faculty members. The IIC will report to both the Faculty Senate and PAC. Jan Chadwick suggested changing Institutional Learning Outcome (ILO) to Institutional Student Learning Outcome (ISLO).

Niko stated that it will be important for the IIC to share information and findings with the Student Senate as well. The senate was reminded that three students, elected by the Associated Student Senate, will serve on the committee and can report back to their senate. Dr. Contreras suggested taking this proposal to Associated Student Senate for discussion.

M/S/F (Kyle/Byde) to approve the proposal for the Standard IV.A7 Committee

Nays: All senators

The senate discussed if perhaps there was a duplication of efforts by having three committees. They also discussed the best way of having committees to meet accreditation standards, but to avoid confusion by having too many or overlapping committees. This committee differs from the IIC because it reports only to senate, but the question was raised if this committee is necessary if the senate passes the proposal for the revised IREC.

M/S/U (Kyle/Byde) to approve the proposal for the Institutional Research and Effectiveness Committee

Jan Chadwick offered a friendly amendment to move language from the Standard IV.A.7 Committee proposal to the mission and purpose of IREC. Danielle Fouquette made a few friendly amendments to revise some of the wording. Diana accepted all friendly amendments. The following wording will now be added to IREC's missions and purpose:

On a regular cycle, IREC will evaluate the College's leadership positions, its decision-making policies, procedures and processes in order to assure effectiveness. The Committee will report to the Faculty Senate and will widely communicate the results of the Committee's work.

Niko asked why no students serve on IREC. It was stated that because of the level of research involved it was not appropriate for students to serve on the committee, but it was agreed that it was important for students to serve as resource members.

Proposition 55 and Possible Endorsement by Senate

Pete shared with the senate that if Proposition 55 does not pass, the district will lose 27 million dollars and Faculty Senates at all campuses were asked by the district to endorse Prop 55. It was asked if this was appropriate, or if the unions would be better suited for this. Senators can go back and talk with their divisions and the senate can discuss this in the future.

XIV LIAISON REPORTS

United Faculty, Dale Craig

Dale informed the senate that United Faculty will be providing a summary of the negotiation process to faculty. He indicated that benefits seem to be a priority for the district. UF will also be looking at other issues, such as lab/lecture ratios and librarians hours.

Adjunct Faculty United, Frank Perez

No report

The meeting adjourned at 5:05P.

Respectfully submitted,
Heather Halverson, secretary