

**Fullerton College Faculty Senate
approved minutes
20 October 2016**

present, according to sign-in sheet

At-large	Flor Aguilera Huerta, Gigi Blanche, Julie Felender, Laura Melella, Bryan Ouchi
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Monica Lee, Michael Scott
Humanities	Mary Bogan, Danielle Fouquette, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker
Part-time	Sarah Gray
Physical Ed.	Tim Byrnes
Social Sci.	Bob Byde, Tom Chiaromonte, Janaki Parikh
Student Services	
Tech./Engineering	Jose Miranda
Associated Students	Niko Diehr
Senate President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Carlos Ayon, Director of Institutional Planning and Research Dana Clahane, Math Dept. Gil Contreras, Vice President of Student Services Dale Craig, United Faculty, Bus/CIS Division

Niko Diehr, President of the Student Senate
Rodrigo Garcia, Interim Vice President of Administrative Services
Lisa McPheron, FC Office of Communications
Dr. José Ramón Núñez, Vice President of Instruction
Dr. Greg Schulz, FC President
Megan Sirna, FC Research Analyst

I CALL TO ORDER

The meeting was called to order at 3:00P by Pres. Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Combs/Wilson) to approve the 06-Oct 2016 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Mangan/Blanche) to approve the agenda for this meeting.

Pete Snyder yielded part of his time for the President's report to both Dr. Schulz and Rodrigo Garcia.

IV PUBLIC COMMENTS

Tom Chiaromonte informed the senate that the "Chris Lamm lecture" will take place Friday, Oct. 21 and is sold out. This will be an annual event to remember Chris Lamm.

V EXECUTIVE COMMITTEE REPORTS

President's report, Pete Snyder

Dr. Greg Schulz: President Schulz thanked Steve Selby, the Director of Campus Safety, Campus Safety Officer Jim McKamy and the entire campus safety team for a successful earthquake drill this morning. He also thanked faculty for their work in ranking the full time faculty positions. He stated that Fullerton College could hire close to 22 faculty and this number is due to both growth and retirement. There were eleven growth positions (nine at Fullerton and two at Cypress) as well as thirteen known retirements at Fullerton College.

President Schulz also addressed the senate regarding the interaction between a campus safety officer and a person who is not currently a student and the video of this interaction which was posted on social media. This incident took place in the afternoon on Thursday, October 13. An independent investigation is underway and he stated that it is important that the campus has a thorough investigation. He said about 150 people attended Monday's campus forum, where this was a topic of discussion. President Schulz stated that he is proud to be a hornet and this incident is in no way representative of the Fullerton College experience. When asked about the students' response on campus regarding this incident, he said he encourages students to share their concerns and suggestions with both Associated Students and with him. He wants all students to feel welcome here and he encouraged senators to think about what would be helpful for students.

Update on Campus Building projects, Rodrigo Garcia: Vice President Garcia reported that he is currently working on the environmental impact report. Public meetings will take place in early November. Proposition 51 is being closely monitored, with current polling indicating less than 50% support. If it passes the 300 and 500 buildings will move up on the list of projects. If it does not, then the Maintenance and Operations building and campus parking structure would be addressed first. Cypress had a project that they removed from the bond and is now using Measure J money. He has spoken with Fred Williams to ensure that Fullerton College will get its Measure J funding, despite the change in Cypress's building projects. Tom Chiaromonte asked when the capital outlay group would meet and VP Garcia replied that it would be sometime in November, probably on a monthly basis

Pete Snyder's report:

Academic Senate for California Community Colleges update: Pete reported that both he and Josh Ashenmiller attended the Academic Senate for California Community Colleges (ASCCC) Area D meeting. Josh also shared that the plenary session will take place November 3rd through 5th. One update was that the current ACCJC President will be retiring in June. The ASCCC will be hosting a Minimum Qualifications and Equivalency Regional Meeting on Saturday, October 29 at Riverside City College. Josh will be attending, and maybe Jennifer, so please talk with him if interested in going or if you have questions. There is also a new State Chancellor for the California Community Colleges.

Institutional Effectiveness Partnership Initiative (IEPI): Although we do not have specific dates yet for their visit, it will probably be late February then again five weeks later. This is not an accreditation process, just a way for our college to receive professional outside opinions and recommendations. We will need faculty to be a part of this process.

Institutional Commitment to Diversity: Pete provided senators with a handout of the Institutional Commitment to Diversity Six Year Report that was presented at the Board of Trustees meeting. This report was prepared by the Office of Human Resources. The information seems to indicate that as a district we are making progress in this area. Dr. Schulz shared that Board of Trustees appreciated the trend in demonstrating we are attracting and hiring more diverse people. Dr. Schulz stated that he is proud of our work to welcome the fifty-three new hires this year.

DEAC Strategic Plan: The plan is now at the President's Advisory Council (PAC) and there was some discussion of amending and adding to the plan. We may look at it again in senate.

District Enrollment Management Committee: This will be voted on at the next District Consultation Council (DCC) meeting. Pete invited any senators who may be interested in serving on this committee to contact him or Josh.

Fullerton College Mission Statement Workgroup: A workgroup will be forming to look at and revise the college's mission statement and Pete is lobbying to get as many faculty as possible to be a part of this process.

Engrade: Pete met with Dr. José Ramón Núñez and reported that the college is looking at adopting Canvas and that has the same grade book functions as Engrade. Engrade expires December 31, 2016. The pilot with Canvas has started and the college will get license to have 400 users as part of the pilot for spring 2017. Dr. Núñez recommends that faculty request workshops to be trained on how to use the grade book feature in Canvas, or have their dean or department coordinator contact the Staff Development Office.

FC Football team: According to Pete our football team is “destroying everyone”. They will play this Saturday at 6pm at Saddleback College. They are currently undefeated.

Treasurer’s Report

Karen thanked Gigi Blanche, Tom Chiaromonte, Janaki Parikh and Frank Perez for providing snacks. It was noted that Gigi provided festive plates and napkins.

VI Associated Students, Niko Dier

Niko reported that AS is working on bringing in more businesses to work with our student benefits program. AS is looking at increasing the cost for student benefits to about \$15. AS is also working on a paperless syllabi resolution to be more environmentally friendly. Niko stated that he received feedback from others that students should be allowed to be on the Institutional Research and Effectiveness Committee (IREC), although at senate when it was previously discussed, it was stated that students could serve as resource members only. He wanted clarification on this issue. It was stated that with the change in composition of this committee, that when the committee convenes they can discuss this issue. Members of IREC will have to decide what standards they want to maintain. The committee can report their decision at a future senate meeting.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

Curriculum proposals for fall 2017 need to be to the District Curriculum Coordinating Committee (DCCC) in November and to the Board of Trustees in December. From this point forward all major revisions and new curriculum proposals will be processed for an effective date of fall 2018. Deadline to prelaunch for fall 2018 is February 6, 2017. Please encourage faculty who want to develop new curriculum or revise existing curriculum to start now.

Danielle Fouquette asked if there had been discussion of the new, transfer level courses that would be developed as part of the Pathways Transformation Initiative (PTI) grant and possible articulation challenges. The CCC’s are transforming, but are the four-year colleges and universities? The new model is an open access transfer level course, but what happens if transfer partners won’t accept this course? Jennifer will be attending the Regional Curriculum Committee meeting this Saturday and will discuss this issue there.

PRC Report

[begin inserted text from Jan]

While Dr. Schulz and the campus are looking at the mission statement, the PRC would like to make a recommendation to Faculty Senate in regards to our college goals. There are several non-instructional/co-curricular programs with Service Area Outcomes (SAOs) that align with college goals rather than our Institutional Student Learning Outcomes (ISLOs). The ISLOs focus and impact what our college expects students to receive as an outcome of their student learning. Some offices on campus have very little direct interaction with students or they do not directly address learning outcomes of students in terms of "mapping" or alignment with ISLOs. They would, however, align with the goals of the college. They cannot be mapped or aligned with the vision statement or our core values, so the SAOs need alignment with either a college goal or an ISLO. While the three goals and objectives we currently have a good, the PRC recommends the addition of another goal such as:

"The campus will provide student support to improve achievement of their academic, co-curricular, and career goals."

Something along those lines is what the PRC recommends, please wordsmith as needed. The PRC asks that Faculty Senate endorse this additional goal and ask PAC to consider our college goals along with the mission statement. The PRC hopes that PAC would consider a goal that is inclusive and celebrates the work done by all staff on campus and speaks to how the campus supports students to fulfill all of their goals, not just student success. This recognizes that students learn and grow from other opportunities on campus besides Goal 1: Student success, Goal 2: Decreasing the achievement gap, and Goal 3: Interactions with the community.

Bottom line - It makes assessment of SAOs easier for all non-instructional programs and departments since, right now, alignment with a learning outcome or goal isn't as clear.

[end inserted text]

Jan briefly discussed the Annual Update Form. Although it may look like the form is only to be completed if requesting resources, it actually needs to be completed in there are any change in needs as well.

SLOAC Report

Jan provided a handout to senators with information on eLumen training for faculty. She reminded the senate that fall 2017 starts a new three-year cycle for SLO's.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle
No report.

X ACCREDITATION UPDATE, Danielle Fouquette
Danielle reported that the Feedback Forums had light attendance but were very meaningful. The draft of the self-study will be online on the accreditation website for the rest of the month. Please continue to review and provide feedback and keep sending evidence.

XI ELECTIONS, Josh Ashenmiller

Institutional Research and Effectiveness Committee (1 faculty rep per division, staggered 2-yr. terms)

Samreen Manjra (Bus/CIS), 2016-18

Rolando Sanabria (Couns), 2016-18

Scott Malloy (Math/CS), 2016-17

Bob Byde (Soc Sci), 2016-17

At-large

Dana Clahane (Math/CS), 2016-18

Dale Craig (Bus/CIS), 2016-18

Diana Kyle (Soc Sci), 2016-17

1 faculty rep still needed from each: Fine Arts, Hum., Lib., PE, Nat. Sci., Soc. Sci., Tech/Eng.

4th CALL: Program Review Committee (1 faculty/div, 3-yr term)

not filled Chair (6.0 units reassigned)

not filled At-large (formerly Soc Sci)

2nd CALL: Student Equity Committee (1 faculty/div., 2-yr. term)

Carolyn Facer (Math/CS), 2016-18 and Spiros Dimitratos (Nat. Sci.), 2016-18

Student Success Committee (1 faculty/div., 2-yr. term) (1 at-large needed)

Ricardo Salas (replacing Karen Markley, Soc Sci)

XII OLD BUSINESS

Senate Committee reporting Policy and Use of Data Repository

M/S/U (Markley/Mangan) to approve the proposal for the process for warehousing documents.

Proposition 55 and Possible Endorsement by Senate

Pete shared this was a topic of discussion at the Area D meeting he and Josh recently attended. The recommendation there was for senates to not be involved in politics but to support union activity. The School of Continuing Education's Academic Senate did put forth an endorsement. Some senators shared that they had spoken to other faculty in their divisions about this, and the feedback they received was that there was some confusion about why senate would endorse this and that it may seem inappropriate as well.

XIII NEW BUSINESS

Update on Campus Building Projects, Rodrigo Garcia

(Please see Rodrigo's remarks under President's Report)

Dropdown Box for Students Withdrawing Classes, Carlos Ayon and Megan Serna

Carlos and Megan shared their presentation *Drop Survey Summary: Fall 2015 and Spring 2016 Implementation and Recommendations*. There was discussion regarding some of the questions and not wanting this to become a tool for evaluating an instructor. Senators provided feedback on possible changes to some of the wording on questions, for example, making a distinction between "instructor style" and "online format" since those are two different things. Another suggestion was to change the word "instructor" to "course" in one of the responses. Faculty Senate can further discuss this drop down survey as well as implications for how to use the information obtained from students' responses. The next steps would be to move through the shared governance process to get this approved at the district level. The Faculty Senate commended OIRP for their work on this. Senators were encouraged to read over the presentation and bring recommendations to the next senate meeting.

Faculty Allocation Committee Recommendations, Marcus Wilson

Marcus presented the FAC's recommendations regarding the ranking of full-time positions. Marcus explained the process the committee used to discuss and rank the positions. If anyone is interested in raw data regarding the rankings please contact Marcus. The FAC met on October 18 to rank the positions. Priority was given to critical program needs, then replacement positions, and then positions left unfilled from the previous year. The FAC unanimously approved the rankings. The Social Sciences Division decided to withdraw the History position, so it was decided in the senate meeting that the position would now be ranked last. Mike Baker commended the committee for how collegial the process was.

M/S/P (Wilson/Mangan) to approve the Faculty Allocation Committee's ranking of full time faculty hiring positions, moving the History position to 30th on the list.

Abstentions: Bob Bye, Julie Felender.

Revision of Grant Procedure in the District (AP 3280), Dana Clahane

Dana shared his experience applying for grants with our district, and the difficulties he has experienced. He provided the senate with a suggested revision to the grant procedure. He shared that the actual procedure for applying for grants is not posted on the district website, but it is available in Cherry Li-Bugg's office. He is recommending that at every level there should be a maximum of 5 days for a response and, if a manager does not approve the grant application, a rationale should be provided. Suggestions and comments should be emailed to Dana. Tom Chiaromonte shared that his experience with grants is that there is typically a quick turnaround to meet the deadline so if our college's procedures hinder the process that hurts our ability to get grant funding.

M/S/U (Wilson/Fouquette) to support the streamlining of the grant process and that our representatives support this when at DCC.

Danielle Fouquette made a friendly amendment to the motion which Marcus accepted.

Danielle suggested a work group of faculty to work on this. Dana clarified that in some cases the campus can pay a grant writer which is different than when a faculty member uses free time to apply for a grant. Tom Chiaromonte mentioned that CTE programs might be interested in this as well.

Adjunct Faculty Hiring Procedures

BP 3010 regarding adjunct hiring was adopted back in 1994 so it needs to be revised. This issue will be on Monday's DCC agenda, so Pete suggested the senate table this until the November 3 senate meeting. Bob Byde reminded the senate of importance of faculty being involved in the revisions process and that faculty should be involved in the hiring decisions as well.

XIV LIAISON REPORTS

United Faculty, Dale Craig

Dale reported that UF supports Proposition 55. UF will soon send out a negotiations newsletter. UF will continue to look at benefits and the lab/lecture ratio. UF needs information about what faculty do in lab and what other district's pay. Negotiations regarding benefits are complicated because of PERS and the need to coordinate with CSEA.

Adjunct Faculty United, Frank Perez

No report.

The meeting adjourned at 5:14P.

Respectfully submitted,
Heather Halverson, secretary