

**Fullerton College Faculty Senate
approved minutes
17 November 2016**

present, according to sign-in sheet

At-large	Flor Aguilera Huerta, Gigi Blanche, Julie Felender, Diana Kyle, Bryan Ouchi
Business/CIS	Ming Scott, Marcus Wilson
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Monica Lee, Michael Scott
Humanities	Mary Bogan, Danielle Fouquette, Amy Garcia, Bob Lundergan, Mike Mangan
Library	Monique Delatte Starkey
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham
Natural Sci.	Mike Baker, Jan Chadwick, Colleen Kvaska
Part-time	Marc Titel
Physical Ed.	
Social Sci.	Bob Byde, Tom Chiaromonte, Janaki Parikh
Student Services	
Tech./Engineering	Marcu Wade
Associated Students	Niko Diehr
President	Pete Snyder
President-elect	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Cecilia Arriaza, Director of Transfer Center and Cadena Cultural Center Carlos Ayon, Director of Institutional Planning and Research

Joe Carrithers, Associated Students Advisor, English Dept.
Melissa Castaneda, Associated Students
Jeanne Costello, Staff Development Coordinator, English Dept.
Rod Garcia, Vice President of Administrative Services
Lisa McPheron, FC Office of Communications
Dr. José Ramón Núñez, Vice President of Instruction

I CALL TO ORDER

The meeting was called to order at 3:00P by President Pete Snyder.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Markley/Mangan) to approve the 3-Nov 2016 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Markley/Kyle) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Cecilia Arriaza, Director of the Transfer Center and Cadena Cultural Center, reminded senators that the transfer application deadline for UC and CSU campuses is November 30. November 19 is the last Saturday the Transfer Center and Cadena Cultural Center will be open for application assistance. She asked faculty to encourage their students to get assistance completing their applications. She also shared that Worldfest will be April 20 and asked senators to think about ways to incorporate this event into their classes and to help get students involved.

Marcus Wilson welcomed Marc Titel to the senate. He is now serving as a senator, representing our adjunct faculty.

Tom Chiaromonte informed the senate that the search for a capital outlay project manager is moving quickly and the committee should have names soon.

V EXECUTIVE COMMITTEE REPORTS

President's report, Pete Snyder

Institutional Effectiveness Partnership Initiative (IEPI): The IEPI visit will be sometime in spring and interested faculty should let Pete know if they want to be involved. This visit could lead to a grant of up to \$6,000 for our campus to look at how our organization makes decisions.

Distance Education Task Force: Pete thanked task force members for their hard work.

Mission Statement Workgroup: This group had their first meeting yesterday. Three faculty members are on this group. Monique Delatte Starkey (who attended the meeting) stated that a survey might be distributed to the campus. Pete mentioned that in addition to revising the college's current mission statement, this workgroup will also develop a process for continually analyzing the mission statement in the future.

Strong Workforce: There are three million dollars available district-wide to fund proposals. Tuesday a meeting will be held to discuss this funding.

Plenary Session Update: Pete and Sam Foster both attended the plenary session, and Pete said there was good attendance from across the state. Based on the information he was given, it seems that all is going well with the Common Assessment. Some senators shared opinions that perhaps the Common Assessment was not going as well as originally planned.

Sam informed the senate that there is a new state chancellor, Eloy Ortiz Oakley. He said a major topic of discussion was giving more local control to campuses with regards to the curriculum process. Currently the Chancellor's office is backlogged with curriculum waiting to be approved. Title V does not require this approval process to be done at the state, and since there is not enough personnel to handle the amount of curriculum requests that need to be processed, giving campuses more local control would expedite the process.

C-ID was also discussed. Although there is some interest by the UC campuses to participate in this, currently the CSU campuses haven't been very efficient with getting their courses C-ID approved.

Sam stated that regional consortiums meet to discuss CTE programs, but many of these groups do not include faculty. The ASCCC passed a resolution that faculty members should be members of these consortiums.

Sam shared that the current process for campuses to change minimum qualifications for faculty positions takes two years. ASCCC just changed this to be an annual process. There was discussion about a few faculty positions that were not on the disciplines list, and were instead listed in Title V. ASCCC may consider removing them from Title V, but still need to look at the consequences of making that decision.

Staff Development Update: Jeanne Costello came to provide a staff development update. She stated that the campus had just finished the "Habits of Mind" initiative and now they are looking at where to go next with that initiative. New faculty seminars have been going well. A higher percentage of new faculty have been attending than in previous years. Staff development hosted a two-day adjunct academy in August. Because so many adjunct faculty have expressed interest in doing this again, they have developed a "Part Two" for January. The first semester of the online teaching certificate is now ending, and a four-day intensive version will be offered in January. The "Teaching Men of Color" training will continue to be offered and staff development is looking into adding "Supporting Men of Color" training. Members of staff development attended the National Conference on Race and Ethnicity (NCORE) and are discussing how to offer this type of training on campus. Jeanne reminded the senate that the travel amount for full time faculty was raised this year from \$1,500 to \$2,000, and adjunct faculty get \$1,000. Staff development is developing a learning certificate for classified staff and will be bringing back the classified mentoring program. Tom Chiaromonte thanked Jeanne for her hard work on Staff Development and personally shared the impact of a conference he attended using staff development funds. He was able to attend the Association for Constructivist Teaching (ACT) Conference and now Fullerton College will be hosting this conference on October 20 and 21, 2017.

FC Football: The football team is 9-1. Saturday is the first round in the play-offs. If Fullerton College wins, the team could have a rematch against Saddleback College.

EIR Scoping Public Forum – This meeting is tonight at 6:00pm. Faculty are encouraged to attend.

Treasurer's Report

Karen Markley thanked Flor Aguilera Huerta, Bob Byde, Diana Kyle, and Lorena Marquez for providing snacks.

VI Associated Students, Niko Diehr

Niko informed the senate the last AS meeting of the semester will be Tuesday, November 22. AS is planning for spring events. They are hoping for a large student turnout for "Wellness Week". He informed the senate that library hours have been extended during finals week. Janaki Parikh asked about ways to increase communication about this to faculty and students.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs
No report.

VIII PROGRAM REVIEW COMMITTEE / STUDENT LEARNING OUTCOME ASSESSMENT COMMITTEE REPORTS, Mike Mangan

The committee is almost done reviewing the annual updates. Once completed, this information will be emailed to senators for discussion at the next senate meeting.

IX INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Diana Kyle

The IREC workgroup will finish their report on the Student Equity Committee and will share this report at the next senate meeting. The report will be incomplete because they do not have all the data they wanted. The new IREC will meet tomorrow and the first order of business will be to elect a chair.

M/S/U (Wilson/Kyle) to move Old Business Item A (Role of Students on the Institutional Research Effectiveness Committee) to this portion of the agenda.

M/S/P (Fouquette/Mangan) to add student representatives to the Institutional Research and Effectiveness Committee.

In favor: Ashenmiller, Bogan, Delatte Starkey, Fouquette, Garcia, Lundergan, Mangan, Markley, Marquez, Parikh, Sipple, Scott (Michael)

Opposed: Blanche, Byde, Chiaromonte, Felender, Kyle, Lee, Romero Hernandez, Scott (Ming), Titel, Wilson

Abstentions: Aguilera Huerta, Baker, Combs, Gamboa, Halverson, Kvaska, Ouchi, Pham, Wade

Senators discussed adding student representatives to IREC. Diana stated that that IREC members do not vote, they conduct research and discuss confidential issues. She stated that she did not feel it was a good idea for students to be on IREC. She

appreciates Niko's concern but feels that it would be more appropriate for students to be on the Institutional Integrity Committee (IIC). Niko stated that students serve on hiring committees and sign confidentiality agreements. It was pointed out that faculty do not serve on AS committees, but Niko replied that faculty had not brought that up as a concern. Diana shared that when the shared governance process is being evaluated it is important that participants have confidentiality. In the past, IREC has conducted focus groups about how decisions are made. They recovered qualitative data about some dysfunction in how decisions were made on campus. She felt that some participants may not have felt comfortable sharing information if they thought their responses would not remain anonymous. Niko shared that perhaps there might be situations when information is collected where students are not part of the process but then could be there as information is discussed. Joe Carrithers shared that it seemed fair that students be part of all processes. At previous senate meetings, the senate agreed to wait until IREC met and then let the committee decide and report back to the senate. However, Mike Mangan stated that if we wait for the members to make this decision then it could change each time IREC membership changes. When Niko was asked why students wanted to be on this committee, he replied that students serve on other committees, they are the largest group on campus, other community college's with similar committees include students, and that students take part in the processes but not how the processes is evaluated.

X ACCREDITATION UPDATE, Danielle Fouquette
[begin inserted text from Danielle]

1. Background: The Self-evaluation process includes the development of a "Quality Focus Essay" (QFE) that identifies two or three "action projects" for further study and action. These projects "should emerge from the institution's examination of its own effectiveness in accomplishing its mission in the context of student learning and student achievement" ("ACCJC Guide to Evaluating Institutions").

2. Last year, Faculty Senate and PAC approved Distance Education as one topic for the QFE, and I have been meeting with DE Task Force chair Callista Lee and DEAC chair Angela Henderson to review and coordinate the various goals and recommendations regarding distance education made by these two group. These recommendations and goals will form the basis for the Distance Education Action Projects that lays out the college's plan for making changes to distance education in order to improve student outcomes. There is no action needed at this time; a summary of the Action Projects will be presented to senate in the spring.

3. A second topic for the QFE has been selected by the steering committee: improving institutional integrity and effectiveness. Because this topic is broader and more diffuse and the impact on student learning and student outcomes is less direct, we are still working to identify the scope and focus that Action Projects will take for this topic. When that is done, I will bring a proposal for the topic to senate for approval.

There is no action needed at this time, but I would like a sense of the senate on the general topic.

[end inserted text]

The sense of the senate was for the Accreditation Steering Committee to move forward with identifying the scope and focus that Action Projects will take for improving institutional integrity and effectiveness.

XI ELECTIONS, Josh Ashenmiller

1ST CALL: Institutional Integrity Committee (6 faculty reps, no more than two per division, staggered 2-yr terms) **Gigi Blanche (Soc Sci) (2016-18), Kristina Brown (Soc Sci) (2016-17), Danielle Fouquette (Hum) (2016-18)** Three more faculty members needed

District-wide Enrollment Management Advisory Committee (DEMAC) (1 faculty needed, 2-yr staggered term, 2016-17, 2016-18) **Gigi Blanche (Soc Sci) (2016-18)** One more faculty member needed

5TH CALL: Program Review Committee (1 faculty/div, 3-yr term) **Interim chair (6.0 units reassigned): Kelly Robertson (Tech/Eng), Soc Sci Division rep: Katheryn McGuthry (2015-18)**

XII OLD BUSINESS

Approval of Student Drop Response Options

M/S/U (Fouquette/Combs) to table this item until information is provided regarding how the data will be used.

Senators reviewed and discussed the presented response options. Senators were not sure to whom this information would be given nor how the information would be used. Senators did not wish to see drop survey responses used as a way to evaluate individual instructors. There were some more suggestions made to the specific wording, and those will be presented on the next senate meeting.

Distance Education Advisory Committee Strategic Plan

Danielle highlighted some minor revisions to this final copy.

M/S/U (Fouquette/Mangan) to adopt, endorse, support and applaud the Distance Education Advisory Committee Strategic Plan.

Adjunct Hiring Procedures

Pete has requested for more faculty members from all three campuses to be involved in this process. He also requested that deans be included.

XIII NEW BUSINESS

Campus Building Projects Update, Rodrigo Garcia

Rod reminded the senate about the forum this evening. Proposition 55 passed with 62% of the votes. This proposition extended the income tax increase enacted in 2012 by Prop 30. This year our district received 27 million dollars from that tax increase. This tax increase will sunset in 2030. Rod estimates that with the passing of this proposition, our district should receive annually about 22 million dollars.

Proposition 51 passed with 54% of the total votes. The result is that a state bond will be issued and our campus will use these funds to renovate the 300 and 500 buildings. It is not known when the bonds will be issued, but Rod believes that the best case scenario is that the money will be received 2018. No part of the process to renovate the buildings can be started until the money is released.

Rod is currently working with the campus architect on the Maintenance and Operations building and new instructional building. He said it seems best to complete the new instructional building first, then use it as swing space during the 300 and 500 building renovations. Rod will continue to work on the sequencing of building projects until the money is released.

Rod stated that the goal is to consolidate Humanities into one building. Gigi Blanche asked if the Reading faculty and classrooms would be moved into the new Humanities building and if the 1400 building would become the Social Sciences building. Rod reminded the senate that the Building User Groups (BUG) would be formed and provide a place to express opinions about the projects.

Changing “Men and Women of Distinction” to “Students of Distinction”

The director of Student Activities, Naomi Abesamis, provided a presentation with the current criteria for men and women of distinction, challenges with the current criteria and proposal for a new program. Senators were given copies of the new nomination form and proposed selection criteria.

XIV LIAISON REPORTS

United Faculty, Dale Craig

No report.

Adjunct Faculty United, Frank Perez

No report.

The meeting adjourned at 5:14P.

Respectfully submitted,
Heather Halverson, secretary