

**Fullerton College Faculty Senate
approved minutes
7 September 2017**

present, according to sign-in sheet

At-large	Gigi Blanche, Julie Felender, Flor Huerta, Bryan Ouchi, Marcus Wilson
Business/CIS	Loretta Calvert, Brandon Tran
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Michael Scott
Humanities	Mary Bogan, Amy Garcia, Danielle Fouquette, Bob Lundergan, Matt Taylor
Library	Jill Kageyama
Math/Comp. Sci.	Abraham Romero Hernandez, Kara Pham, Linda Shideler
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Sarah Gray
Physical Ed.	Tim Byrnes
Social Sci.	Moe Abdel Haq, Leonor Cadena, James Crippen
Tech./Engineering	Julie Patel
Associated Students	Taylor Gaetje
President	Josh Ashenmiller
Past President	Pete Snyder
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Zahra Ahmed, Adjunct Faculty United Carlos Ayon, Director of Institutional Research and Planning Doug Benoit, Dean of Business, CIS and Economic Workforce Development Dr. Gil Contreras, Vice President of Student Services Rodrigo Garcia, Vice President of Administrative Services

Monica Martin, Director, Grants/Economic and Workforce Development
Dr. José Ramón Núñez, Vice President of Instruction
Kelly Robertson, AJ Dept., Program Review Committee Chair
Dr. Greg Schulz, FC President
Nora Spencer, SLO Coordinator, SLO Comm. Chair, CIS Dept.

I CALL TO ORDER

The meeting was called to order at 3:00P by President Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/P (Markley/Snyder) to approve the 18-May 2017 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Markley/Bogan) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Mary Bogan, on behalf of the Student Equity Committee, shared that proposals for the next round of funding will be coming out soon. Programs will be approved for an 18 month cycle and information sessions will be help for those interested in applying. Please contact Mary Bogan at mbogan@fullcoll.edu for more information.

V EXECUTIVE COMMITTEE REPORTS

Josh Ashenmiller welcomed senators and new senators introduced themselves.

Updates from Dr. Schulz:

Dr. Schulz provided an update on faculty hiring. Last year, two EOPS counseling faculty were hired. Originally only one position was to be filled, but there was a need for a second counselor to be hired, and since the positions are categorically funded, a second position was approved. There were two positions (Real Estate and Cinema-Radio-Television) that were not filled.

Dr. Schulz discussed the District's Faculty Obligation Number (FON). Currently the District's FON is 574, although the District has 587 faculty members. Dr. Schulz reported that FON should be 520 in July 2018, but it is predicted to be 566 by 2019. He stated that the faculty hiring process will move forward as usual, and it is important for faculty to analyze the needs of their department, but that the college will not be in a position to hire as many positions as we have the in the past few years. The District is looking into an early retirement incentive, but no details are available yet. He said that an early retirement incentive would not have a major impact on hiring for fall 2018 but would impact hiring for fall 2019.

Dr. Schulz shared that the college has a 93% fill rate, which is up 6% since the fill rate he shared at Convocation.

He also congratulated the Fullerton College football team on their win against Santa Ana College in the "Key to the County" game.

President's Report, Josh Ashenmiller

Josh reported that the fall semester ends on Sat, 16-Dec. and the grade deadline is Thu, 21-Dec. This is roughly the same as last year, but it is much earlier than past practice. New Financial Aid (FA) regulations require the new, earlier grade reporting date. This is actually in the interest of students and will help increase enrollment. If the grade deadline is in January, then students will not be able to find out about their FA eligibility in time to register for spring classes. Senators were asked to let faculty in their divisions know about the grade deadline.

Josh provided senators with an enrollment update. Fall enrollment numbers are still being calculated and we have not reached the census date yet, but it looks like a drop from last year. Not as big as the 5-6% drop last spring. More likely a 1-2% drop. This is still concerning. The District has taken action to maximize stability funds from Sacramento for 2017-18. The action is called the "summer shift" and it involves FTES bookkeeping maneuvers. District Consultation Council (DCC) and Council on Budget and Facilities (CBF), both of which Pete and I serve on, found the summer shift to be prudent and approved it. Keep in mind this is a one-time accounting maneuver. It will help balance the District's 2017-18 budget, which is currently operating at a \$5M deficit. Again, the summer shift will cover that. But the summer shift is a one-time deal. It will not help us in 2108-19, which might see a major deficit. The sudden enrollment drop means that the three-year faculty hiring binge is drawing to a close. We will still go through the Faculty Allocation process in October, but there will be fewer positions to go around.

Josh shared that this year's California budget provides a big increase in funds to help Districts meet their PERS/STRS requirements. He also reported that revenues to the State are exceeding expectations. For example, July revenues were 3.2% higher than predicted. This year there is more money for community colleges than there was last year. But of course, that can also mean strings attached and conflicts over how to spend it.

The final Environmental Impact Report (EIR) is out for the 300/500 Building remodel and the new "Humanities Building." The 45-day period ends 30-Sep. There will soon be Building User Groups (BUGs), so look for an announcement about that. Dr. Schulz informed Josh that even after the BUGs are formed, all BUG meetings will be announced in advance and open to all, so if you want to help shape these projects, you will be able to participate. Also on the topic of EIRs, the new EIR for the Sherbeck Field upgrade is being written as we speak.

A new cycle of program review begins that fall. There are discussions afoot about how to dovetail the various ways departments look for additional funds: program review requests, strategic action plans, the District innovation fund. The Office of Institutional Planning and Research (OIRP) is hosting an integrated planning summit on Fri, 1-Dec.

Josh shared multiple volunteer opportunities for faculty:

- Serving as the FC Guided Pathways Liaison to the Academic Senate for California Community Colleges (the senate will define the responsibilities of this position at the 21-Sep senate meeting).
- Attending a one-day conference on Online Educational Resources (OER), hosted by ASCCC at Mira Costa College,
- Providing input on the transfer model curricula (TMCs) for five disciplines: Agriculture Business, Agriculture Animal Science, Agriculture Plant Science, Biology, Chemistry.
- Serving on a faculty panel at the Anaheim HS Counselor's Breakfast (crowd of 100). Wed, 25-Oct, 9:15-9:45A in Room 244.

The senate discussed nominating a faculty member for the ASCCC's Hayward Award for "Excellence in Education." Last year, Jo Wen Wu (FC, Biology) was one of the four state-wide winners. We can nominate one full-time and one part-time instructor each year. The deadline is 22-Dec 17. Marcus Wilson stated that in the past the college has forwarded the name of the "Teacher of the Year" for this award.

Treasurer's Report

Karen Markley passed around a sign-up sheet for snacks for the fall senate meetings.

VI ASSOCIATED STUDENTS, Taylor Gaetje

Taylor announced that the 3rd annual Quadchella event will be 12-Sep from 5-9pm. Elections for Student Senate will take place the week of 11-Sep.

VII CURRICULUM COMMITTEE REPORT

No report.

VIII PROGRAM REVIEW COMMITTEE REPORT, Kelly Robertson

Kelly shared that the program review website is being updated. The instructional program review cycle begins this semester. Workshops will be held in the Teaching Effectiveness Center (TEC). She provided handouts detailing the program review process and 2017-18 planning calendar. Kelly stated that all deans have been given the Key Performance Indicators (KPI) data and those working on program review can email Kelly for a copy of the reader's report (a two page synopsis of the previous program review) for their program. Danielle Fouquette stated that the Accreditation Steering Committee (ASC) recommends that all program review self-studies be posted on the Program Review Committee's website. It was a sense of the senate that all reports be posted.

IX SLOA COMMITTEE REPORT, Nora Spencer

Nora reported that the last Institutional Statistics Report shows we have

assessed 83.86% of our CSLOs for the three-year cycle fall 2014 through spring 2017. The new version of eLumen 6.5 was implemented in the summer. It has a simpler assessment screen. Training materials will be updated with new screen shots, but the videos will not be updated. Nora worked with Lisa Montagne and eLumen support to include a connection from Canvas to eLumen. She still needs to test what this means for us when fall 2017 data load is done then training materials will be available. A new cycle begins in fall 2017 to spring 2020. The campus needs to reassess all Course SLOs again for this new cycle. The SLO website will be updated with a new campus template hopefully within the next two weeks.

X INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT

Josh reminded the Senate that Dale Craig was elected chair of this committee and is working on setting a meeting day and time.

XI ACCREDITATION UPDATE, Danielle Fouquette

Danielle shared that the Self Evaluation Report is done! Print copies have been provided to all Division deans, and there may be some extras available for those who prefer to go old school, but an electronic copy is posted at accreditation.fullcoll.edu, and we encourage all of you to read it there so you can use the search feature. What are you searching for? Any program, department, or committee you are involved with or care deeply about to review what is written in the SER and to check the evidence that has been linked to the description and analysis. We want you to be prepared for any questions you get asked as a member of the faculty, a member of a department or committee, and as part of the campus community, which means knowing what has been provided to the visiting team. If you know of new evidence that would bolster our analysis, please contact the standard co-chair or Danielle.

A short Guide to the Accreditation Visit is being prepared and will be available in a few weeks. It will contain photos of the team members as well tips for preparing for the visit and the new mission statement. Copies will be provided to each division and a variety of program offices, but there will also be an electronic version posted on the web page. In addition, laminated cards with the mission statement will be provided for all faculty and staff. The Accreditation Steering Committee (ASC) asks that you carry these with you during the site visit. People will get asked about the mission statement, and while no one expects you to memorize it, it will help to show the visiting team that you are aware that we have a new one and that you have been provided information on it.

Danielle also shared that as a result of a recent lawsuit against the Accrediting Commission for Community and Junior Colleges (ACCJC), Student Learning Outcomes (SLO's) are no longer being used to evaluate faculty.

XII ELECTIONS, Pete Snyder

New Faculty Senate Division Reps (2017-19) **Monica Lee (Fine Arts)**

Program Review Committee (1 faculty/div, 2017-20) **Debbie McQueen (Math/CS)**

Distance Education Advisory Committee (2-yr/1-yr terms, to be staggered) **Lina Callahan (Hum) 2017-18 , Tim Cobler (Math/CS) 2017-19, Tracy Guild (Soc Sci) 2017-19, Roger Perez (at-large) 2017-19, Edward Rapp (PE) 2017-19, Lugene Rosen (Lib) 2017-19**

General Education Advisory Committee (1 faculty needed, 2-yr term, 2017-19) **Caleb Petrie (Math/CS)**

Student Success Committee (1 faculty/div, 2-yr term, 2017-19) **Andrew Clifton (Math/CS), Val Macias (Lib)**

Institutional Integrity Committee (1 faculty rep needed, no more than two per division, staggered 2-yr terms) **Josh Ashenmiller (Soc Sci)**

Student Success and Support Committee (1 faculty needed, 2-yr term) **Bridget Kominek (Basic Skills)**

Student Learning Outcomes Assessment Committee (1 faculty/div, 2-yr term, 2017-19) **Mike Baker/Brad Dawson (Nat Sci), Yolanda Duron (PE), Steve Klippenstein (Fina Arts)**

Basic Skills Committee (5 faculty reps, one each from Counseling, ESL, English, Math, and Reading) **Arthur Hui (ESL), Paul Farnham (Math), Darnell Kemp (Reading), Bridget Kominek (Eng), Karen Nguyen (Couns), Stefani Okonyan (English, to replace Bridget on maternity leave)**

The Senate will ask the Basic Skills Committee to decide how to stagger the terms for the senators serving on that committee.

Staff Development Committee (one faculty sub needed for Bridget Kominek) **Flor Aguilera (Couns)**

President's Advisory Council (1 faculty needed, 2-yr term, 2017-19) **Robert Gamboa (Couns)**

Diversity Committee (1 faculty needed, 2-yr term, 2017-19) **Moe Abdel Haq (Soc Sci)**

District Technology Coordinating Committee (2-yr term, 2017-19) **Richard Smead (Bus/CIS)**

College Grade Appeal Committee **Danielle Fouquette (Hum), Abraham Romero Hernandez (Math/CS)**

XIII OLD BUSINESS

Accreditation visiting team members visiting on-line classes

Senators were reminded that visiting team members can walk into any class, and they will have access to the 198 sections of distance education courses taught at Fullerton College. The team has requested access by 11-Sept 17. Team members will have administrator access to courses, and the Accreditation Steering Committee (ASC) will request a list of classes that team members access. Danielle Fouquette shared that most community colleges have given team members this level of access. ASC will work with the few instructors who are not using Blackboard or Canvas to ensure team members have access to those courses.

XIV NEW BUSINESS

Institutional Effectiveness Partnership Initiative (IEPI): next steps

Senators were provided a copy of the IEPI Partnership Resource Teams Institutional Innovation of Effectiveness Plan for Fullerton College. This plan was created based on the two visits made by the Partnership Resource Team (PRT) during the spring 2017 semester. To implement this plan, Fullerton College will receive \$200,000. These funds will go towards hiring temporary professional expert staff to create a reporting process and template for annual report; facilitator fees, supplies and materials for a planning colloquia; a Tableau training for staff, data dashboard and visualization consultant and increasing the College's Tableau license.

M/S/U (Calvert/Markley) to approve the Faculty Senate President to sign off on the IEPI Partnership Resource Teams Institutional Innovation of Effectiveness Plan for Fullerton College.

Strong Workforce Initiative funds

Marcus Wilson provided an update to the Senate regarding the Strong Workforce Initiative funds. He shared that the District wants to take a larger percentage of these funds than they did the previous year to cover the extended day budget. Some faculty are concerned about the impact on the CTE programs that receive Strong Workforce funds. The District wanted to hire a dean position, and pay for that position using these funds. Although they are still moving forward with this position, it will no longer be funded through Strong Workforce.

Faculty Senate Statement on Deferred Action for Childhood Arrivals (DACA)

President Trump's decision to end DACA was discussed. It is clear that faculty want Fullerton College students to feel welcome and safe in light of this decision. Some ideas were shared regarding how to publicly support our students, such as promoting a campus image of support and having open discussion with students. Josh Ashenmiller

will follow up with Lisa McPheron to get more information about the President's Office plan to support students.

M/S/P (Cadena/Bogan) to restate Faculty Senate's commitment to support DACA students.

Abstention: Calvert

It was clarified that President Schulz's email supporting DACA students, which went out to all campus groups, contained a link to the Faculty Senate Resolution in support of Board of Governor's Resolution No. 2017-01.

Fullerton College Faculty Senate Resolution

Whereas the immigrants who come to the United States with young children do so out of a desperate determination to build a strong home for them; and

Whereas California is home to more than 200,000 young people who have only known life as an American; and

Whereas the Deferred Action for Childhood Arrivals program allows these young people to work, serve in the military, and go to college and, therefore, contribute to the nation's well being; and

Whereas an estimated 61,000 community college students in California are DACA students; and

Whereas the pursuit of knowledge is essential for all who make America home; now, therefore be it

Resolved, that the Faculty Senate of Fullerton College supports the Board of Governors resolution urging President Donald Trump to continue DACA so that all of our students can pursue their dreams of greatness and contribute to the strength of our community; and be it further

Resolved, that the Faculty Senate of Fullerton College supports the state Chancellor's Office decision not to release any personally identifiable student information related to immigration status without a judicial warrant, subpoena or court order, unless authorized by the student or required by law; and be it further

Resolved that the Faculty Senate of Fullerton College supports the efforts by Fullerton College President Greg Schulz to work with the North Orange County Community College District and the State Chancellor's Office in Sacramento to

ensure that all students have the opportunity to attend the college without fear or intimidation.

Final draft, unanimously approved by faculty Senate Feb. 16, 2017

Senate goals for 2017-18

The Senate briefly discussed the goals developed at the Faculty Senate retreat on 31-Aug. Since negotiations for the 2018-19 academic calendar will soon be underway, the senate discussed spring break and a possible wintersession. Although United Faculty will send out a survey prior to negotiations, senators were encouraged to talk with other faculty regarding effective length of a wintersession, the impact of having (or not having) a spring break, and start and end dates for each semester.

XVI LIAISON REPORTS

United Faculty, Dale Craig

No report.

Adjunct Faculty United, Zara Ahmed

Zara shared that Adjunct Faculty United will be focusing on professional development and is working with the Staff Development Office. They are also planning to make donations to the food banks at both Fullerton and Cypress Colleges.

The meeting adjourned at 4:56P.

Respectfully submitted,
Heather Halverson, secretary