

**Fullerton College Faculty Senate
approved minutes
21 September 2017**

present, according to sign-in sheet

At-large	Julie Felender, Bryan Ouchi, Marcus Wilson
Business/CIS	Loretta Calvert, Brandon Tran
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Monica Lee, Michael Scott
Humanities	Danielle Fouquette, Bob Lundergan, Matt Taylor
Library	Jill Kageyama
Math/Comp. Sci.	Kara Pham, Abraham Romero Hernandez
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Sarah Gray
Physical Ed.	Tim Byrnes
Social Sci.	Moe Abdel Haq, Leonor Cadena, James Crippen
Tech./Engineering	Peg Berger, Julie Patel, Marcu Wade
Associated Students	Taylor Gaetje
President	Josh Ashenmiller
Past President	Pete Snyder
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Cecilia Arriaza, Director of Transfer Center and Cadena Cultural Center Dr. Gil Contreras, Vice President of Student Services Dale Craig, United Faculty, Bus/CIS Division Deborah Ludford, District Director, Information Services Lisa McPheron, Director of Campus Communications Dr. José Ramón Núñez, Vice President of Instruction

Dr. Greg Schulz, FC President
Nora Spencer, SLO Coordinator, SLO Comm. Chair, CIS Dept.
Andrew Washington, Fullerton College Student Trustee

I CALL TO ORDER

The meeting was called to order at 3:00P by President Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Markley/Combs) to approve the 7-Sept 2017 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Wilson/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Cecilia Arriaza, Director of the Transfer Center and Cadena Cultural Center, provided updates on transfer application deadlines to CSU and UC campuses. Cecilia distributed a semester calendar of events for both centers and highlighted "Transfer Awareness Week" 16-Oct through 20-Oct, 2017.

V EXECUTIVE COMMITTEE REPORTS

President's Report, Josh Ashenmiller

In light of recent news regarding the Deferred Action for Childhood Arrivals (DAC), Josh reported that Fullerton College has been getting out the message to students that they should not be afraid to come to campus. Over nine thousand students read the letter sent via email by President Schulz, which is 44% of current students, and this is more than double the rate of who usually opens emails from the College. The FC News Center and social media accounts have also been providing students with updates and resources. For example:

<http://news.fullcoll.edu/events-offered-assist-undocumented-students/>

Several people have also organized open forums and Q & A sessions for students who want to find out more about DACA. In particular, Josh praised Sylvia Pimentel for organizing a roundtable discussion and for providing counseling and mentoring through the Grads to Be Program. The Public Law Center made a presentation in the Wilshire Auditorium this week on Monday. Also, Orange County Immigrant Youth United has provided legal advice clinics. The next one will be Fri, 22-Sep, 2:30-9:00P in Room 226 and 1:00-9:00P in Room 228. These clinics are open to students and the public. The next roundtable discussion will be Thu, 28-Sep, 5:30-6:30P in Room 2027. Mon, 9-Oct, 2-4 in Wilshire Auditorium, Immigration Panel with Dr. Leo Chavez from UCI.

Josh shared that Classified Senate Pres. Marwin Luminarias wrote a published letter to the editor of the *L.A. Times*:

<http://www.latimes.com/opinion/readersreact/la-ol-le-daca-dreamer-story-20170909-story.html>

Faculty Senate executives also encouraged faculty members to talk about DACA in their classes. The College and District have pledged to keep student records and

personal information private. At the last Board meeting, Trustee Rodarte asked for a report on what steps each college has taken to respond to DACA. Faculty who want to voice their support of DACA can do so during the open comments portion of the meeting.

Josh reported that thanks to the efforts of our faculty and staff, and the Admissions & Records Office, enrollment numbers have been steadily increasing. In fact, from Convocation Day to Census Day, enrollment grew by 6%, which is an unusually high rate. Currently, 91% of our seats are filled.

Josh shared that the finalists for Dean of Student Services have their interviews with Dr. Schulz and Dr. Contreras on Fri, 29-Sep. Very soon, the administration will be forming a hiring committee for the Dean of Social Sciences. There will be four faculty members appointed by the Senate. The Senate, of course, will rely heavily on the recommendation of the faculty in the Social Sciences Division for who should serve on that committee.

At the 12-Sep Board meeting, the Board approved the Proposed Budget and Financial Report (PBFR). The District is currently running a deficit and expects to be in deficit by the end of the fiscal year (summer 2018). The District is planning to cover expenses with "one-time funds." These include:

- Board Discretionary Contingency 4.7M
- PERS/STRS Holding 12.9M
- Committed Benefits 1.7M
- Stability Funding 14.4M
- Contributions to the Irrevocable Trust 1.0M
- 2017-18 PERS/STRS 9.1M

Total 43.8M

2017-18 projected deficit 5.9M

He also shared from the PBFR that "[The Summer Shift] will cause significant decrease in Credit FTES reported in 2017-18, which is expected to decrease the District's FON (Faculty Obligation Number) obligation [*sic*] to 520 for Fall 2018. This step is a major contribution to the District's interest in the assessment of an Early Retirement Incentive. With estimated FTES stabilizing in 2018-19, the Districts' [*sic*] obligation for 2019-20 is expected to go to 562." (p.33)

Josh reported that last week there was a student discipline case that resulted in a student being suspended. The Behavioral Intervention Team (BIT) handled this case, and they reported that they were greatly assisted by the fact that in this student's file there were seven previous reports filed by faculty and staff professionals. This shows the importance of documenting incidents.

Saturday, November 11th is Veterans' Day, and it will be a big day on campus. The City of Fullerton has asked to use the FC campus as the terminus of the City's Veterans Parade. Then, in the evening, the Fullerton Foundation will host its annual Gala.

<http://fullertoncollegepresidentsgala.com/>

Josh also shared volunteer opportunities for faculty:

- To serve as the FC Guided Pathways Liaison to the Academic Senate for California Community Colleges (ASCCC) Here's the description: <http://academicsenate.cmail20.com/t/y-i-hhtyuht-l-r/>
- To provide input on the new transfer model curricula (TMCs) for Biology and Chemistry. They welcome Faculty input. <https://www.cid.net/>
- Serve on a faculty panel at the Anaheim HS Counselor's Breakfast (crowd of 100). Wed, 25-Oct, 9:15-9:45A in Room 244. Contact Rolando Sanabria, rsanabria@fullcoll.edu.
- Attend the Anaheim Pledge Launch Party this coming Wednesday, 27-Sept., 9:30-11:00A.

Josh informed the Senate that the District is writing a 2017-2020 Strategic Plan. Abraham Romero Hernandez is the faculty representative on that workgroup, but everyone is invited to the Strategic Plan Retreat, Fri, 27-Oct, 9A-1P in Anaheim 100-B.

Treasurer's Report

Karen Markley thanked Leonor Cadena, Sarah Gray, Julie Patel and Matt Taylor for providing snacks for the meeting.

VI ASSOCIATED STUDENTS, Taylor Gaetje

Taylor reported that Associated Students is working on a resolution in support of DACA.

VII CURRICULUM COMMITTEE REPORT, Jennifer Combs

Jennifer reported that the California Community Colleges Chancellor's Office is implementing a new system to approve curriculum proposals. The old system is no longer available, but the current system is not yet working, which is creating a delay in getting proposals approved. Once the system is working, proposals should be approved within two months.

VIII PROGRAM REVIEW COMMITTEE REPORT, Kelly Robertson

No report.

IX SLOA COMMITTEE REPORT, Nora Spencer

Nora encouraged faculty to start planning their assessments for the next three year cycle fall 2017 through spring 2020. The data load for summer 2017 and fall 2017 is complete. Many courses have been added and updated (course numbering changes from "A" and "B" courses). Many degrees and certificates have been added and updated. The connection between Canvas and eLumen can be tested now and then training materials will be available. Nora also shared that the transition to the new FC

template for the SLO website is complete. Training materials, new reports, content in general needs some updating. She should receive the instructions for access to update soon.

X INSTITUTIONAL RESEARCH AND EFFECTIVENESS COMMITTEE REPORT, Dale Craig
Dale shared that IREC will meet on Friday, 10-Oct, 10A. He reminded the Senate that this is a task driven group which will take direction from the Senate.

XI STUDENT EQUITY REPORT, Mary Bogan
No report.

XII ACCREDITATION UPDATE, Danielle Fouquette
Danielle gave Senators cards with the college's new mission statement printed on them. Faculty were encouraged to carry them. Danielle presented an update on the accreditation timeline and encouraged faculty to review the completed Self Evaluation Report (SER) which can be found on the accreditation website at <http://accreditation.fullcoll.edu/>. She also played the accreditation video which was presented at Convocation. The video can be found at https://www.facebook.com/pg/FullertonCollege/videos/?ref=page_internal
She reminded the Senate that visiting team members will visit classes and have administrative access to online classes. Danielle will follow up to see what instructors should do during the visit if they usually keep their classroom doors locked. Campus faculty and staff will be provided with pre-visit materials. An open forum with the visiting team will be held Tues, 10-Oct, 3-4:30P in rooms 224-228. A closing forum will be held 12-Oct, times and room TBA.

XIII ELECTIONS, Pete Snyder
Temporary replacement for Staff Development Chair (fall semester) (9.0 units reassigned time) **Miguel Powers (Hum)**

Distance Education Advisory Committee (1 faculty per division) **Dale Craig (At-large), Rita Higgins (Nat Sci), Jordan Maxwell (Tech/Eng), Kathy Standen (Bus/CIS)**

Institutional Research and Effectiveness Committee (2017-19) **Brian Lopez (Soc Sci), Iris Rauda (Nat Sci)**

Comprehensive Management Evaluation Committee for Cindy Grein, Manager, Bursar's Office/Campus Accounting **Marcus Wilson (Bus/CIS)**

Comprehensive Management Evaluation Committee for Larry Lara, Director, Physical Plant/Facilities **Pete Snyder (PE)**

Comprehensive Management Evaluation Committee for Steve Selby, Director, Campus Safety **Ruth Sipple (Couns)**

XIV OLD BUSINESS

Senate goals for 2017-18

M/S/U (Wilson/Fouquette) that Faculty Senate adopt goal #7 (Defining Spring Break as an academic and professional matter) and will vote via email to adopt two or three more goals.

Josh will email senators for their votes. Dale Craig reminded the Senate that Spring Break and Winter Session are driven by academic calendar negotiations.

Faculty Senate Statement on Deferred Action for Childhood Arrivals (DACA)

Josh provided information to the Senate regarding the College getting the message out to students that they are welcomed and should not be afraid to come to class. When asked about visuals that could be displayed on campus to show support for students, Lisa McPherson stated that she will be receiving posters from the State Chancellor's Office of Communications and Leonor Cadena stated that the Office of Diversity and Inclusion is looking into providing campus members with stickers that can be posted in their offices. Dr. Schulz stated that he is proud of faculty's support of students.

XV NEW BUSINESS

Deborah Ludford, District Director of Information Services

Deborah Ludford provided an update on the status of My Gateway. My Gateway went live on 8-Aug and the issues with uploading files and student's emails being bounced back have now been resolved. She advised faculty who need assistance to contact Academic Computing Technologies (ACT). She also stated Information Services is taking steps to avoid the maintenance disruptions that occurred over the summer. Once the off-site facility in Chandler, AZ is fully on-line, IT will no longer have to shut down Banner, Mygateway, and Canvas just to provide maintenance. The District will begin using a new version of Degree Works in January, 2018. The District is currently working on its Network Refresh Project. The District has been told by eLucian that Banner needs to be upgraded by 2019. Deborah will be proposing that the District begin implementing a maintenance window, once a week for a couple of hours, to perform needed maintenance on their systems. Other California Community Colleges do this to avoid having an entire weekend of maintenance. The District would still need the usual maintenance time during the winter break. Deborah informed the Senate that Phillip Lau has been hired as the Systems Application Training Coordinator. He will assist with trainings and communications throughout the District.

Three committee proposals: Campus Diversity, Educational and Community Partnerships, and FC Web Advisory Group

M/S/U (Wilson/Cadena) that Senate Exec and the President's Advisory Council (PAC) support the proposed changes to the Campus Diversity Committee.

Dr. Schulz shared that our College has pioneers in the field of developing educational and community partnerships, and the goal of the Educational and

Community Partnership Committee (a proposed subcommittee of PAC) is to provide transparent structure and communication. Senators will discuss this proposal with colleagues in their divisions and it will be on the Senate agenda for the 5-Oct Senate meeting. It was the sense of the Senate to table discussion of the Fullerton College Web Advisory Group until the 5-Oct. meeting.

How many standing item reports should we have?

M/S/U (Fouquette/Wilson) that the Faculty Senate remove standing committee reports from the Senate agenda and move the Curriculum Committee report to Executive Committee reports.

Senators discussed removing standing committee reports from the agenda. When needed, committee chairs could ask to be on the agenda or the Senate Exec could ask for a report from a committee. Division representatives serving on committees should be reporting back to colleagues in their division issues being discussed at those meetings.

XVI LIAISON REPORTS

United Faculty, Dale Craig

Dale reported that an email went out to faculty to request input for negotiations. He stated that the academic calendar, salary and benefits will automatically be part of the negotiations. Dale will ask for more information on a possible early retirement incentive.

Adjunct Faculty United, Zara Ahmed

No report.

The meeting adjourned at 5:05P.

Respectfully submitted,
Heather Halverson, secretary