

**Fullerton College Faculty Senate
approved minutes
1 February 2018**

present, according to sign-in sheet

At-large	Julie Felender, Flor Huerta, Bryan Ouchi
Business/CIS	Loretta Calvert, Brandon Tran
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Michael Scott, Monica Lee
Humanities	Amy Garcia, Danielle Fouquette, Bob Lundergan, Jeanette Rodriguez, Matt Taylor
Library	Jill Kageyama
Math/Comp. Sci.	Kara Pham, Abraham Romero Hernandez, Linda Shideler
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Sarah Gray, Zahra Ahmed
Physical Ed.	Tim Byrnes
Social Sci.	Moe Abdel Haq, James Crippen
Tech./Engineering	Peg Berger, Julie Patel
Associated Students	Taylor Gaetje
President	Josh Ashenmiller
Past President	Pete Snyder
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Carlos Ayon, Director of Institutional Research and Planning Sergio Banda, Sociology Dept. Dana Clahane, President and Grievance Representative UF/NOCCCD, Math Dept. Dale Craig, United Faculty, Bus/CIS Division Rodrigo Garcia, Vice President of Administrative Services

Debra Ludford, District Director of Information Services
Lisa McPheron, Director of Campus Communications
Lisa Montagne, Manager, Educational Technology and Distance Education
Dr. José Ramón Núñez, Vice President of Instruction
Dr. Greg Schulz, FC President
Andrew Washington, Fullerton College Student Trustee

I CALL TO ORDER

The meeting was called to order at 3:02P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Calvert/Markley) to approve the 7-Dec 2017 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Calvert/Markley) to approve the agenda for this meeting.

Danielle Fouquette made a friendly amendment to add "Accreditation Update" under New Business. This amendment was accepted.

IV PUBLIC COMMENTS

Flor Huerta shared that the college would be hosting the 1st annual Major Declaration day on 7-Mar 18. This event is a campus wide effort to engage students in choosing a major. She encouraged faculty to be involved. She will provide a detailed presentation about this event at the 15-Feb 18 Senate meeting.

Sergio Banda reminded the Senate of the upcoming Community Cultural Wealth (CCW) and Funds of Knowledge training taking place 23-Feb and 24-Feb 18. Juana Mora, Ph.D. and Luis Gustavo Giraldo, Ph.D. will be presenting.

V EXECUTIVE COMMITTEE REPORTS

Updates from Dr. Schulz:

Dr. Schulz shared that as of 31-Jan 18, 69 District employees have submitted applications for their participation in the Supplemental Early Retirement Incentive Program (SERP). He stated that 46 full-time faculty (33 from Fullerton College) have submitted letters indicating they will participate in the SERP.

Dr. José Ramón Núñez shared enrollment updates. He stated that the College's number of seats taken is down 5.17% when compared to Spring 2017. The current fill rate is 89%. He shared that the College will generate 5% fewer Full Time Equivalent Students (FTES) but will gain 1% because of the mandatory flex day.

Dr. Schulz was asked about the proposed new allocation formula that was part of the state budget. This formula does not seem to include transferring to a four-year college or university, without graduating with a degree, as a measurement of success. The proposed language regarding student success mentions certificates, degrees and Associate Degrees for Transfer. Dr. Schulz shared that Dr. Marshall is one of the nine Chancellors or Presidents from across the state who has been selected to serve on the

CEO Funding Formula Workgroup. Fred Williams serves on the Association of Chief Business Officials Board. This group meets regularly with the Chancellor's Office and the Department of Finance. We are fortunate to have them representing our College and District. Our Faculty Senate and administration team can work together to help inform and educate decision makers about this proposed allocation formula.

President's Report, Josh Ashenmiller

Josh stated that executive elections will be held at the next Senate meeting, 15-Feb 18. The following positions will be on the ballot for 2018-19: secretary, treasurer, president-elect, and interim president. The interim president position is a slight departure from Standard Operating Procedure (SOP). This is because he will be on Study Abroad during spring 2019, so he needs a substitute. If anyone is interested in running or have questions, please talk to any member of Senate Exec.

On 18-Dec 17, Chancellor Marshall held a large meeting of faculty members, classified professionals and administrators to help her decide whether or not to offer a Winter Session. As of last Monday, she was still undecided about whether or not offering a Winter Session would work for the District. Suffice it to say, we have passed the deadline by which we could offer Financial Aid to Winter 2019 students. So, if we offered a Winter 2019 Session, there would be no Financial Aid. Not a likely scenario. That means the next possible Winter Session will be winter 2020. Please notice that Winter Session is on today's agenda, should the Senate like to discuss this further or take action on it.

In the governor's proposed budget, there is good news and complicated news. The good news is that revenues are growing and the State is not anticipating cuts to education spending. More good news: 1) \$275M for facilities and equipment, 2) \$46M for college promise programs, 3) 2.51% COLA increase. All those numbers could change before the Legislature passes the budget.

The complicated news is that there is discussion in Sacramento about a new allocation formula. The old allocation formula was based on Full-Time Equivalent Students (FTES). In other words, each district received State funding in proportion to how many students they served. The new formula would be 50% FTES, 25% supplemental (based on student demographics), and a 25% student success incentive. In other words, that last 25% would depend on each District's performance. Faculty with concerns about how student success is measured can share concerns with Josh. Danielle Fouquette asked if an existing committee on campus could look at this issue. Josh stated that he would ask Kelly Robertson, Program Review Committee Chair.

Josh attended a District meeting of the Resource Allocation Workgroup. This group will be looking at how the District allocates money among FC, Cypress, and NOCE. It's not always divided up strictly proportional to FTES. Different funds get divided up in different ways, usually as a result of the historical circumstances under which the funds first emerged. The goal of this Workgroup is to make allocation models, decisions, rationales, and formulas more transparent and comprehensible than they are now. He will keep Senators informed as he learns more.

There is a Guided Pathways Workshop in Irvine on 12-Feb 7:30A-3:30P. The next reporting deadline to Sacramento is in March. We started getting ready for this at the Convocation breakout sessions. Dr. Schulz is putting together a small workgroup to work on this report. This will be a slight departure from SOP, in which deciding the workgroup membership would go back and forth between Senate and President's Advisory Council (PAC) until both bodies approved. With the looming deadline there isn't time for SOP because the group has to start meeting and writing. Dr. Schulz will email Josh with the names of those on the workgroup, once the list is finalized.

Josh reminded the Senate that this is the last semester for Blackboard. He was asked to remind all on-line instructors to archive their Blackboard grade books. They will not necessarily survive the migration to Canvas, so instructors need to save grades from the last few years.

The College is having Major Declaration Day on 7-Mar 18. This is a new initiative from Counseling and Student Services. More information about this event will be presented at the next Senate meeting (15-Feb). It sounds like a promising step towards Guided Pathways.

At the next Senate meeting, the Student Equity Committee will report about its recent allocation process and its reporting structure.

Geography Professor Aline Gregorio is the adviser of the Students for Equitable Sustainability (SES) club. She is interested in starting a College Sustainability Committee. What is the best way to do this? Through the Senate? Through PAC?

Josh informed the Senate of some opportunities to volunteer for the statewide senate (Academic Senate for California Community Colleges (ASCCC)).

1-The Academic Senate for California Community Colleges is looking to appoint a Counselor to the Guided Pathways Field Committee. We are interested in recruiting representation from rural, Northern California community colleges. The purpose of Guided Pathways Field Guide Committee is to:

- Create Clear Curricular Pathways to Employment and Further Education
- Help Students Choose and Enter Their Pathway
- Help Students Stay on their path
- Follow Through, and ensure that better practices are providing improved student results.

The Field Guide is an inquiry guide to build awareness, fortify process, and chronicle implementation. This group will hold three ZOOM meetings and one or two in-person meetings between November 2017 and April 2018. The first Zoom meeting was held on Nov 20th. The second Zoom meeting was held on December 7th. Please reply to veronica@asccc.org if you have any Counselors who are willing to serve on the committee. We will complete the application process and notify them if they are selected for the committee.

2-The Academic Senate for California Community Colleges is looking to appoint one Counselor and one Reading faculty to the AB 705 Implementation Work Group. We are interested in recruiting representation from rural, Northern California community colleges. With the enactment of AB 705 and the termination of CCCAssess, California

community colleges have an opportunity to re-evaluate their assessment and placement practices that fundamentally affect how students begin their educational journey. The purpose of the AB 705 Implementation Work Group is to assist with the guidance and practices associated with the legislation to assure that we can meaningfully engage the implications together. Candidates should be familiar with assessment and placement.

Meeting locations for this work group will alternate between Northern CA (Sacramento) and Southern CA (Long Beach) Chancellor's Offices. To minimize the number of meetings, each meeting is expected to be approximately four hours long. Meetings will span this semester and next. Please reply to veronica@asccc.org if you have any faculty members who are willing to serve on the committee. We will complete the application process and notify them if they are selected for the work group.

Online Educational Resources (OER) Regional Meeting South
<<https://www.asccc.org/events/2018-02-09-170000-2018-02-09-200000/spring-oerregional-meeting-south>>*

When: Friday, February 9, 2018, 9am – 3pm

Deadline to Register/Application Deadline: February 2, 2018 - 5:00pm

Location: Rio Hondo College

3-C-ID is hosting two Discipline Input Group (DIG) meetings, at which faculty will convene to begin a discussion regarding the creation of model curriculum for certificates in their discipline, as well as determine whether C-ID descriptors are appropriate.

We need faculty who teach in the following disciplines to attend:

- Emergency Medical Technician
- Cyber Security
- Physical Therapist Assistant
- Fashion
- Interior Design and Merchandising
- International Studies
- International Business Trade
- Small Business and Entrepreneurship
- Real Estate

Registration: Click on the links below to register in your location.

North (23-Feb, Sacramento)

<https://www.asccc.org/events/2018-02-23-170000-2018-02-23-223000/disciplineinput-group-meeting-dig-northern-california>

South (2-Mar, Ontario)

<https://www.asccc.org/events/2018-03-02-170000-2018-03-02-230000/c-id-disciplineinput-group-dig-meeting-southern>

Curriculum Chair Report, Jennifer Combs

Jennifer informed the Senate that the California Community Colleges Chancellor's Office is still working on fixing the computer system used to approve curriculum proposals. Fullerton College courses for 2018 that have been approved by the Curriculum Committee have been submitted to the State. She is hopeful the computer system will be working correctly so that proposals can move through the

approval process in a timely manner. This could mean a fully updated FC Catalog for 2018-19.

Treasurer's Report, Karen Markley

Karen Markley thanked the Senate Exec for providing snacks for the meeting. She passed around a snack sign-up sheet.

VI ASSOCIATED STUDENTS, Taylor Gaetje

Taylor reported that Students of Distinction nominations are due to the Student Activities Office by 23-Feb at 4P. Teacher of the Year nominations are due by 14-Feb at 4P. In collaboration with the Cadena Center, AS will be hosting CommUNITY Day on 13-Feb. Club Rush will take place 14-Feb. AS will hold a special election on 13-Feb and 14-Feb. Taylor informed the Senate of an AS resolution in support of keeping the operation, processing and handling of ID cards solely under AS and a resolution in support of keeping the Student Center for use by students, AS and Office of Student Activities.

VII ELECTIONS, Pete Snyder

Evaluation of Rich Hartman, Dean, natural Sciences (replacement for Mike Baker)
Jake Sapiro (Nat Sci)

Student of Distinction Academic Achievement **Kara Pham (Math/CS) and Abraham Romero Hernandez (Math/CS)**

Student of Distinction Competitive Achievement **Nick Fuscardo (PE) and Matt Taylor (Hum)**

Student of Distinction Personal Achievement **Jill Kageyama (Lib) and Julie Felender (Soc Sci)**

Student of Distinction Service Achievement **Colleen Kvaska (Nat Sci) and Gretchen Stanton (Nat Sci)**

VII OLD BUSINESS

Winter Session

Josh updated the Senate regarding the meeting called by Dr. Marshall to make a decision about offering a Winter Session. Due to the timing of the meeting, students were not in attendance. Some faculty members and several classified staff were in attendance. Based on an informal vote taken at this meeting, Dr. Marshall decided not to pursue Winter Session for 2019. Dr. Schulz shared that Winter Session had been discussed at the District Consultation Council (DCC) and that Dr. Marshall seems invested in pursuing Winter Session for 2020. The Senate discussed the importance of working with Cypress faculty. Faculty should continue to get feedback from their colleagues and Josh will reach out to the Cypress Academic Senate.

Flex Day 2018-19

United Faculty and the District are still negotiating flex days as part of the 2018-19 academic calendar. Jennifer Combs stated that the District has agreed to allow for individual contracts in lieu of a mandatory flex day, if faculty senates develop an accountability system. A flex day could still be offered, but faculty would have a choice of attending that day or choosing to attend other trainings, conferences, etc. to fulfill the mandated flex hours. Jennifer said that there is not enough time to implement this for Fall 2018, but it could be created by Spring 2019. Danielle Fouquette reminded the Senate that at the 16-Nov 17 Senate meeting, a motion was passed in support of this concept. The District will not be conducting required trainings for the 2018-19 academic year as part of flex days.

IX NEW BUSINESS

Deborah Ludford, District Director of Information Services: maintenance schedule proposal

Deborah presented the NOCCCD Information Services Maintenance Schedule Proposal. The proposal provides an overview of why there is a need to change the maintenance schedule. Currently maintenance is done during the first or second weekend in June and a 3-5 day period during the December holiday break. The proposed schedule calls for weekly maintenance, as needed, on Fridays from 2-7A. Also included is an emergency window on Sunday 4-9A and a 2-3 day period during the December holiday break. It was suggested that 1-6A may be better for students taking Friday courses.

M/S/U (Berger/Calvert) to accept the NOCCCD Information Services Maintenance Schedule Proposal.

Danielle Fouquette made a friendly amendment to accept the proposal but have the Distance Education Advisory Committee (DEAC) review it as well. This amendment was accepted.

Distance Education: Guidelines for Class Schedule Comments

M/S/U (Fouquette/Calvert) to endorse DEAC's guidelines for class schedule comments under the condition that "For online courses that have prerequisites faculty may want to indicate that students should bring proof of prerequisite completion to the first class meeting or to the orientation" is removed.

Student evaluations in on-line classes

A current standard practice for this does not exist. Jennifer Combs shared her experience of conducting student evaluations in her online Counseling classes.

M/S/U (Fouquette/Combs) that the DEAC creates a process for student evaluations in online classes and consults with United Faculty regarding faculty contract.

Accreditation Update

Danielle Fouquette shared her concern about the Accrediting Commission for Community and Junior Colleges (ACCJC) reaffirming the College's accreditation for 18 months and requiring a follow-up report and a visit from a peer review team. In a settlement agreement between the ACCJC and the California Federation of Teachers, filed 1-Aug 17, Item 8 states "The ACCJC has revised its policy on Commission Actions, providing a period for accreditation reaffirmation of the full seven years, with a follow up report if required, to address any remaining compliance issues. It is anticipated that the 18-month reaffirmation period will cease to be employed following the review of the institutions currently on an 18-month period of reaffirmation."

Danielle shared that because of this settlement agreement, the Accreditation Steering Committee believed that 18-month period of reaffirmation would not be employed. Dr. Schulz shared that he spoke with Dr. Greg Gillespie, chair of the visiting committee, and someone at ACCJC and will continue to ask for more information. Dr. Gillespie will be one of the two or three members who come to the College for the peer visit. Dr. Schulz also stated that he is proud of the College.

X LIAISON REPORTS

United Faculty, Dale Craig

Dale reported the negotiations with the District will begin again 5-Feb. The District has a reopener on class cancellation. Dale stated that UF will work to negotiate salary.

Adjunct Faculty United, Zahra Ahmed

No report.

The meeting adjourned at 5:11P.

Respectfully submitted,
Heather Halverson, secretary