

**Fullerton College Faculty Senate
approved minutes
15 February 2018**

present, according to sign-in sheet

At-large	Julie Felender, Flor Huerta, Bryan Ouchi
Business/CIS	Loretta Calvert, Brandon Tran
Counseling	Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless
Humanities	Amy Garcia, Danielle Fouquette, Bob Lundergan, Jeanette Rodriguez, Matt Taylor
Library	Jill Kageyama
Math/Comp. Sci.	Kara Pham, Abraham Romero Hernandez, Linda Shideler
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Sarah Gray, Zahra Ahmed
Physical Ed.	Tim Byrnes
Social Sci.	Moe Abdel Haq
Tech./Engineering	Julie Patel, Marcu Wade
Associated Students	Taylor Gaetje
President	Josh Ashenmiller
Past President	Pete Snyder
Curriculum Comm.	Jennifer Combs
Treasurer	Karen Markley
Secretary	Heather Halverson
Guests	Cecilia Arriaza, Director of Transfer Center and Cadena Cultural Center Doug Benoit, Dean of Business, CIS and Economic Workforce Development Mary Bogan, Reading Dept. Joe Carrithers, Associated Students Advisor, English Dept.

Melissa Castaneda, Associated Students
Dana Clahane, President and Grievance Representative
UF/NOCCCD, Math Dept.
Dr. Gil Contreras, Vice President of Student Services
Dale Craig, United Faculty, Bus/CIS Division
Rodrigo Garcia, Vice President of Administrative Services
Amber Gonzalez, Ethnic Studies Dept.
Elaine Lipiz Gonzalez, Dean of Student Support Services/Title IX
Coordinator
Mark Greenhalgh, Dean of Mathematics and Computer Sciences
Aline Gregorio, Geography Dept.
Lisa McPheron, Director of Campus Communications
Kim Orlijan, English Dept.
Dr. José Ramón Núñez, Vice President of Instruction
Dr. Greg Schulz, FC President
Megan Tagley, Research Analyst, Office of Institutional Research
and Planning
Andrew Washington, Fullerton College Student Trustee

I CALL TO ORDER

The meeting was called to order at 3:01P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Markley/Combs) to approve the 1–Feb 2018 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Markley/Combs) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Cecilia Arriaza distributed a Calendar of Events for the Cadena Cultural Center and Transfer Center. She informed the Senate that WorldFest! Will take place 19-Apr in the Quad from 10A-2P. In Transfer news, she stated that there were some issues with the new application for the CSU campuses. Faculty who encountered any students that had problems with the application should refer them to the Transfer Center.

Kim Orlijan informed the Senate that she was running for President-elect and shared the reasons she felt qualified to hold this position.

Moe Abdel Haq stated that Major Declaration Day is scheduled for 7-March.

Aline Gregorio informed the Senate that the 2nd Annual Earth Day Symposium will take place on 19-April.

V EXECUTIVE COMMITTEE REPORTS

Updates from Dr. Schulz:

Dr. Schulz shared that the Board of Trustees had approved the Supplemental Early Retirement Plan (SERP). He stated that he will work with the Senate to look at

critical needs in hiring full-time faculty. He also said that there is value in faculty discussing these needs now.

The Dean of Counseling, Lisa Campbell, will be participating in the SERP. Dr. Schulz and Dr. Contreras will meet with the Counseling Division to discuss next steps for filling that position.

Dr. Schulz thanked those participating in the Guided Pathways Workgroup.

He also shared that the Sherbeck Field Environmental Impact Report (EIR) draft is almost complete. There will be an open meeting sometime in March to discuss this.

He informed the Senate that the Pathways to Hope Event raised \$69,000 and he thanked those who attended.

President's Report, Josh Ashenmiller

Josh reported that he had been asked about meeting rooms and office space in the 200 building. Dr. Schulz has assured him that no decisions have been made yet. There is going to be a lot of construction on campus very soon. The 500 and 300 Buildings are going to be remodeled, which means that programs housed there (such as Umoja and the Veterans' Resource Center (VRC)) will have to be relocated. This might cause crowding. Some of this will be alleviated when the new classroom office building (COB, i.e. the Humanities Building) is built. But there will still be some changes. The VRC, to give one example, will probably not be able to move back into the 500 Building after it is remodeled. That is because the planning for this remodel began 10 years ago, before the VRC was even located in the 500 Building. Once those plans were approved by the State (and the funding that comes with that approval), we were no longer able to change the plans. In other words, we will not be able to move the VRC back into the 500 Building.

The Board approved SERP this past Tuesday. District-wide, there were 118 names on the list, which included 37 FC faculty members. The District expects to save \$5.4M over the next five years.

It is becoming increasingly apparent that the proposed new budget allocation will soon be the actual budget allocation. To review: it will be 50%, 25%, 25%. 50% will be based on Full-Time Equivalent Students (FTES). 25% will be based on the populations served by each district. 25% will be based on each district's performance measures. Our District officials are very concerned about that last 25%, which could overlook many of the ways we serve students. For example, measuring only degrees and certificates would overlook the students who take classes to learn a specific skill to get a wage boost. The Senate's Program Review Committee is going to look at this issue and give some advice to the Senate soon.

For the time being, our allocation still relies heavily on enrollment. According to the Census Date numbers from Monday, FC's enrollment is 1.13% below the target. And for the 2017-18 year so far, FC is 10.77% below 2016-17.

Josh gave a brief accreditation update. He stated that during the past two weeks, there have been meetings about meeting the two recommendations in the Commission's letter. (To review: Distance Ed and ISLOs.) Senate committees are heavily involved: the Distance Education Advisory Committee and the Institutional Integrity Committee. It's too early to say exactly what the outcome of this process will be, but it

will happen soon. The goal is to develop a plan to address these recommendations this semester, then begin to implement the plans in the fall semester. The visiting team will be back on campus Spring 2019. There will be more about this during the Accreditation Update.

On Tuesday Josh met with the current presidents of the Cypress College Academic Senate. They are trying to figure out what exactly our faculties want in terms of Winter Session. His sense is that the FC Senate and faculty at large are a “yes.” Cypress College presidents perceive their Senate and faculty to be a “no.” But they also suspect each group of faculty has a lot of questions. Each Senate will be inviting each college’s Vice Presidents of Instruction to visit a future Senate meeting to help everyone understand the pluses and minuses of offering a Winter Session. Those visits will occur at the March Senate meetings.

With the end of Blackboard drawing near, faculty who have been using Blackboard need to learn how to make the transition to Canvas. To aid the transition, the goal is to have a Canvas Transition Advisor from each division’s faculty—someone who can help colleagues make the switch. Advisors will receive professional expert pay for their time. Senators were asked to bring this issue up at their next division meeting.

Several FC people attended a Guided Pathways workshop on Monday, and on Wednesday the campus Guided Pathways Workgroup met for the first time and planned out a schedule to meet our next reporting deadline, which is in March. Josh provided a list of all those serving on the Guided Pathways Workgroup. Once again, this is not a permanent group, but it was put together in time to meet the approaching deadline.

Josh shared the following opportunities to Volunteer for the statewide senate (Academic Senate for California Community Colleges (ASCCC)).

1 The Academic Senate for California Community Colleges is looking to appoint a Counselor to the Guided Pathways Field Committee. We are interested in recruiting representation from rural, Northern California community colleges. The purpose of Guided Pathways Field Guide Committee is to:

- Create Clear Curricular Pathways to Employment and Further Education
- Help Students Choose and Enter Their Pathway
- Help Students Stay on their path
- Follow Through, and ensure that better practices are providing improved student results.

The Field Guide is an inquiry guide to build awareness, fortify process, and chronicle implementation. This group will hold three ZOOM meetings and one or two in-person FACSEN_021518_pres_report Page 3 of 7

meetings between November 2017 and April 2018. The first Zoom meeting was held on Nov 20th. The second Zoom meeting was held on December 7th. Please reply to veronica@asccc.org if you have any Counselors who are willing to serve on the committee. We will complete the application process and notify them if they are selected for the committee.

2 The Academic Senate for California Community Colleges is looking to appoint one Counselor and one Reading faculty to the AB 705 Implementation Work Group. We are interested in recruiting representation from rural, Northern California community

colleges. With the enactment of AB 705 and the termination of CCCAssess, California community colleges have an opportunity to re-evaluate their assessment and placement practices that fundamentally affect how students begin their educational journey. The purpose of the AB 705 Implementation Work Group is to assist with the guidance and practices associated with the legislation to assure that we can meaningfully engage the implications together. Candidates should be familiar with assessment and placement. Meeting locations for this work group will alternate between Northern CA (Sacramento) and Southern CA (Long Beach) Chancellor's Offices. To minimize the number of meetings, each meeting is expected to be approximately four hours long. Meetings will span this semester and next. Please reply to veronica@asccc.org if you have any faculty members who are willing to serve on the committee. We will complete the application process and notify them if they are selected for the work group.

3 C-ID is hosting two Discipline Input Group (DIG) meetings, at which faculty will convene to begin a discussion regarding the creation of model curriculum for certificates in their discipline, as well as determine whether C-ID descriptors are appropriate.

We need faculty who teach in the following disciplines to attend:

- Emergency Medical Technician
- Cyber Security
- Physical Therapist Assistant
- Fashion
- Interior Design and Merchandising
- International Studies
- International Business Trade
- Small Business and Entrepreneurship
- Real Estate

Registration: Click on the links below to register in your location.

North (23-Feb, Sacramento)

<https://www.asccc.org/events/2018-02-23-170000-2018-02-23-223000/disciplineinput-group-meeting-dig-northern-california>

South (2-Mar, Ontario)

<https://www.asccc.org/events/2018-03-02-170000-2018-03-02-230000/c-id-disciplineinput-group-dig-meeting-southern>

Curriculum Chair Report, Jennifer Combs

Jennifer reported that the General Education Committee will meet on 13-Mar to discuss a pass-along process for Fullerton College General Education using courses from other California Community College's General Education patterns. She also stated that Marwin Luminarias is working with a reviewer from the California Community Colleges Chancellor's Office to get FC programs approved.

Treasurer's Report, Karen Markley

Karen Markley thanked Tim Byrnes, Amy Garcia, Sarah Gray and Brandon Tran for providing snacks for the meeting.

VI ASSOCIATED STUDENTS, Taylor Gaetje

Taylor shared that the deadline to submit Teacher of the Year applications has now passed. AS is currently remodeling the AS Office. She stated that AS passed a resolution in support of the College offering a Winter Session. She also shared that students have expressed concern that they are not involved in talks about offices and meeting rooms in the 200 building being moved.

VII ACCREDITATION UPDATE, Danielle Fouquette

Danielle stated that the Accreditation Steering Committee (ASC) met to discuss the process for addressing the two college recommendations from the ACCJC:

1. The first recommendation was the College must assess ISLOs and engage in sustained substantive and collegial dialog of outcomes in pursuit of continuous quality improvement of courses and programs. The committee recommends that the Institutional Integrity Committee continue working on a plan to assess achievement of ISLOs and collect the data for use in closing the loop.

2. The second recommendation was that the college develop methods to ensure that faculty teaching online classes meet generally accepted academic and professional standards and expectations for distance education instruction related to (1) regular and effective contact between instructors and students and (2) professional development. To address this, the ASC recommends the development of a workgroup made up of at least three faculty, including the chair of DEAC and one other member of DEAC, and Jennifer Combs to represent UF, Curriculum and faculty teaching online. There will also be two or three deans, including Dan Willoughby, and the vice president of instruction, Dr. José Ramón Nunez. The timeline for the workgroup is to submit an initial plan to the ASC co-chairs by March 19.

It was the sense of the Senate to support ASC's recommendations.

VIII ELECTIONS, Pete Snyder

Institutional Integrity Committee (2017-19) **Courtney Jane (Bus/CIS), Andrew Clifton (Math/CS)**

Evaluation of Greg Ryan, Director of Financial Aid **Joe Carrithers (Hum)**

Senate Officers (2018-19)

President-elect **Kim Orlijan (Hum)**

Secretary **Heather Halverson (Coun)**

Treasurer **Loretta Calvert (Bus/CIS)**

Interim President (Spring 2019) **Marcus Wilson (Bus/CIS)**

Distinguished Student of the Year Committee **Nick Arman (SSS), Courtney Jane (Bus/CIS)**

Commencement Marshalls: **Nick Arman (SSS), Lisa Gaetje (CC Dean of Social Sciences)**

Commencement Readers: **Mike Mangan (Hum), Stephen Plett (Math/CS), Matt Taylor (Hum)**

IX NEW BUSINESS

Student Equity Committee report of fall allocations

Mary Bogan provided a Student Equity Committee (SEC) update to the Senate. She reviewed the history of Student Equity, the timing of when the SEC was created and funds being granted from the State. She reviewed Student Equity Indicators and target populations. She spent time explaining the FC Disproportionately Impacted Groups as of 2017 as well as the SEC funding process. She provided information about the application and funding process for 2017-18. She explained the establishment of a subcommittee who read, reviewed and discussed all proposals and the guidelines they used when considering proposals. She asked the Senate to consider if they want to be more involved in the proposal and recommendation process, what direction the Senate may have for the committee, and if SEC should be a joint committee of the Faculty Senate and President's Advisory Council (PAC). The presentation is available on the SEC website at <http://equity.fullcoll.edu/committee/>. There was some discussion about the SEC creating a subcommittee without informing the Senate or asking for input from the Senate. When asked if applicants for funding were informed about the subcommittee's decision to alter its criteria, Mary stated that they were informed after proposals had already been submitted.

Major Declaration Day presentation

Flor Aguilera shared information about the upcoming Major Declaration Day. This event will take place 7-Mar, from 11A-3P. This event will provide an opportunity for students to affirm, confirm and explore majors through interactive counseling and support services. This event is a collaboration between Counseling, Student Services and Associated Students. Faculty can participate by providing students extra credit for attending, taking students to the event as part of class or collaborating with our Career and Life Planning Center for an interdisciplinary assignment. Faculty are also encouraged to volunteer at the "Meet a Major" section of the Quad where they can bring information about their courses, certificates and degrees to share with students. Faculty can sign up to volunteer at <http://careercenter.fullcoll.edu/faculty-resources/>.

Sustainability Committee resolution

M/S/U (Markley/Calvert) to approve the Fullerton College Faculty Senate resolution for a Sustainability Committee.

Aline Gregorio shared this resolution with the Senate. This will be an inclusive committee that will plan, implement, coordinate and monitor sustainability efforts on campus.

Campus Safety Issues: removing students from class, scheduling shooter drills

The Senate discussed the process for removing disruptive students from class. There were some questions about the protocol that is followed when Campus Safety is called. When asked how the Behavioral Intervention team (BIT) team is informed of disruptive students, Elaine Lipiz Gonzalez explained that Campus Safety contacts BIT, but also stated that faculty should be completing a Student Incident Report. Senators were interested in inviting Campus Safety to a future Senate meeting to get more information about their process.

X LIAISON REPORTS

United Faculty, Dale Craig

No report.

Adjunct Faculty United, Zahra Ahmed

No report.

The meeting adjourned at 5:04P.

Respectfully submitted,
Heather Halverson, secretary