

**Fullerton College Faculty Senate
approved minutes
1 March 2018**

present, according to sign-in sheet

At-large	Julie Felender, Flor Huerta, Bryan Ouchi
Business/CIS	Loretta Calvert, Brandon Tran
Counseling	Robert Gamboa, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Monica Lee, Michael Scott
Humanities	Amy Garcia, Danielle Fouquette, Bob Lundergan, Matt Taylor
Library	Jill Kageyama
Math/Comp. Sci.	Kara Pham, Abraham Romero Hernandez, Linda Shideler
Natural Sci.	Gretchen Stanton
Part-time	Sarah Gray, Zahra Ahmed
Physical Ed.	Tim Byrnes
Social Sci.	Moe Abdel Haq, James Crippen
Tech./Engineering	Julie Patel, Marcu Wade
Associated Students	Taylor Gaetje
President	Josh Ashenmiller
Past President	Pete Snyder
Treasurer	Karen Markley
Guests	Cristina Arellano-Dueñas, EOPS faculty Doug Benoit, Dean of Business, CIS and Economic Workforce Development Dana Clahane, UF President and Grievance Representative, Math Dept. faculty Dr. Gil Contreras, Vice President of Student Services Dale Craig, United Faculty, Bus/CIS Division faculty Jennifer LaBounty, Director of EOPS Lisa McPheron, Director of Campus Communications

Stephen Plett, Math/CS Division faculty
Dr. José Ramón Núñez, Vice President of Instruction
Steve Selby, Director of Campus Safety
Nancy Woolridge, Bus/CIS Division faculty

I CALL TO ORDER

The meeting was called to order at 3:00P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Calvert/Lundergan) to approve the 15-Feb 18 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Snyder/Calvert) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Nancy Woolridge brought to the Senate's attention that the College's electric vehicle (EV) charging stations seem to be suffering from overuse. Although signs announce a four-hour charging limit, chargers do not seem to be obeying this rule. There is also no requirement that a charger be a College employee or student, so it seems that individuals from the rest of humanity, some of whom may be pizza delivery drivers, have been hogging the chargers. An EV driver herself, Nancy urges the College to act quickly to remedy this situation.

Stephen Plett spoke to say he would like to serve on the Teacher of the Year Selection Committee.

Flor Huerta displayed the t-shirts available for next Wednesday's Major Declaration Day on the Quad. There will be lots of food and activities. Faculty, please encourage students to attend.

Danielle Fouquette commented on the recent survey on organizational structure sent by the District to all employees. It seemed more like a push-poll than a survey. In other words, it seemed designed to deliver a message rather than to canvas opinions. For example, one of the questions asked, "How aware are you that class-size determines salaries for District employees?" She found this question misleading, because lots of other factors determine salaries, including administrative budgets. Focusing on class size seemed to suggest that it is the only factor on the table for discussion, so it made the whole survey seem like it was designed to push faculty members in the direction of accepting larger class sizes, rather than being interested in what faculty genuinely think of the District's organizational structure (which was the survey's ostensible purpose). Even worse, one could respond to the question only by clicking a radio button. There was no space to challenge the question's premise.

Lisa McPheron made three brief announcements. 1) Students will be receiving a survey about their media use and preferences. This will help the College communicate better with students. 2) FC Night at Angels Stadium is 6-Apr and tickets are now on sale. This year, there will be a \$5/person FC tailgate under the Big A, beginning at 5:00P. All proceeds go to the Lamm/DuBois-Walker Food Bank and the Students of Distinction

Awards. 3) On March 20-22, in Room 151, Anaheim Campus, the District will hold a furniture fair. Various items of classroom and office furniture will be on display. If you go, you will be able to vote on your preferences and help the District decide what sorts of furniture to purchase in the future. (BYO Swedish meatballs.)

Dana Clahane expressed a concern that Division Deans have been requiring faculty members who teach on-line courses to attend Division-level training sessions. This creates a workload issue that might violate the UF contract. Dana suggests that campus-wide training sessions are more appropriate and would make a good Flex Day activity.

V EXECUTIVE COMMITTEE REPORTS

President's Report, Josh Ashenmiller

Deferred Action for Childhood Arrivals (DACA). Monday was the day that DACA was supposed to expire, but apparently the courts have stopped that for the time being. Nevertheless, deportations continue apace, creating a climate of fear locally and across the state.

The California Community Colleges Chancellor's Office (CCCCO) and the Academic Senate for California Community Colleges (ASCCC) have put together a helpful advisory on the current state of the law. It is at the end of this document.

To summarize, it's complicated. The California legislature passed laws that went into effect on January 1st. Calling these bills "sanctuary bills" is politically supercharged right now, so let's just say these bills describe the nitty-gritty details of when and where community colleges do NOT have to cooperate with federal enforcement officers.

The advisory also contains examples of federal subpoenas and warrants so you can see what the real thing looks like. The College may not participate in investigating or detaining a student suspected of immigration violation. And, if a student were to be punished for such a violation, the College is directed to hold harmless that student. In other words, they don't lose their enrollment status, their financial aid, or any stipends or fellowships they may have.

It's interesting reading. I recommend it. It might help you answer some questions. And the bottom line is: our students are protected from arrest on our campus and to some degree by our College (and the CCC System) when they are off campus.

The District is holding workshops about this topic, and others related to immigration enforcement. They sent a flyer out over email. The flyer is also at the end of this report.

[Danielle Fouquette, joined by other Senators, raised the issue that there are several signature gatherers on campus every day. They seem to be working for ballot-initiative firms and they usually approach students with the question, "Are you a registered voter?" Students who sign their petition are turning over valuable personal information that the signature-gathering firms can then sell to other firms. This practice seems to be of questionable legality and ethics. At the very least, DACA students and other students with pending immigration status might find the whole thing intimidating, which would violate the spirit of the legislatures recent bills discussed above.]

Faculty Hiring. As you know, 37 of our colleagues took the retirement supplement. Does that mean FC will be hiring 37 new full-time faculty members in 2018-19? Not so fast. On an annual basis, the District uses several factors to come up with the number of new hires. One factor is the Faculty Obligation Number (FON). The FON goes up and down each year depending on the number of Full-Time Equivalent Students enrolled during the previous year.

That means that the 2018-19 FON will be based on the eventual 2017-18 FTES numbers. You may recall that our District executed a “summer shift” in which Summer 2017 FTES were added to the 2016-17 FTES total, and thus were subtracted from the 2017-18 FTES total. This means that the total 2017-18 FTES number will be artificially low, even lower than the recent dip caused by low spring enrollment. So, all of this means that the 2018-19 FON will be low. In fact, the District says we’re pretty much at the projected FON right now. (FTES totals don’t get finalized for a few more months, so this is still a projection.)

[At this point, Dr. Núñez stepped in to correct some of the errors in Josh’s narrative of how FTES is calculated. But the basic point remains. Hiring for 2018-19 will be for departments with critical needs. The following year will likely see more hiring so than the District will meet the FON.]

What to do in the short term? Our College administrators will work with Deans to identify those departments. You can help your Deans with these identifications. The College will then get permission from District HR to make temporary full-time hires, for one to two semesters. These full-time part-timers might be veteran adjuncts, for example.

Big changes to the State Community College budget. Last meeting I told you about the Student Focused Allocation Formula (SFAF) and the California On-line Community College (COCC). Although embraced by the governor and the state community colleges chancellor, both proposals came under skeptical questioning from the Senate Budget Committee and the Legislative Analyst’s Office.

Be an agent of change. The next Academic Senate for California Community Colleges (ASCCC) Plenary Session is coming up on April 12th in San Mateo. This is where delegates from all 114 colleges submit resolutions, debate them, and vote on them. A passed resolution becomes an official ASCCC position, which is how we as a statewide faculty exert influence on State policies.

Any faculty member can write a resolution. The ASCCC website has them all, so you can read a few to get the idea of the format. You also might have an idea for which a resolution already exists, so it pays to do some research in advance.

<https://www.asccc.org/resources/resolutions>

Pete and I will be attending the Area D meeting on March 24th at Crafton Hills College. This will be a resolutions rough draft meeting where we discuss and refine resolutions and get them ready for prime time, i.e. the Plenary. Feel free to ask me for help with a resolution.

Upcoming Senate elections. Some of you will be finishing your two-year terms in May. We will be holding elections in April to fill seats. Usually, the Senate relies on the recommendations of the Division faculties. Some Divisions may have gained or lost a seat. It depends on their size in 2017-18. (Any SERP retirements will have no effect on number of Senators until next year.) Pete will be making this calculation. There are no term limits, so you can run for re-election. According to my records (and the website, <http://facultysenate.fullcoll.edu/roster/>), here are people who will term-out in May 2018:

Calvert (who will become treasurer), Gamboa, Sipple, Scott, Fouquette, Lundergan, Rodriguez, Taylor, Kageyama, Pham, Romero Hernandez, Baker, Stanton, Gray, Byrnes, Crippen, Berger, Wade

Josh also included in his written report several opportunities to Volunteer for the statewide senate (Academic Senate for California Community Colleges (ASCCC)).

Treasurer's Report, Karen Markley

Karen Markley thanked Zahra Ahmed, Jill Kageyama, Brian Ouchi, and James Crippen for providing snacks for the meeting.

VI ASSOCIATED STUDENTS, Taylor Gaetje

Taylor Gaetje reported that AS is conducting a survey to determine student interest in Winter Session, and that AS will soon be drafting a Winter Session resolution. AS is also participating in Major Declaration Day next week. On March 13th on the Quad there will be a Club Rush event alongside the kick-off event for FC Night at Angels Stadium.

VII ACCREDITATION UPDATE, Danielle Fouquette

The College is making progress on its two immediate tasks for the 18-month follow-up visit: Distance Education and Institutional Student Learning Outcomes (ISLOs).

VIII ELECTIONS, Pete Snyder

Student Equity Committee (2018-20): **Wendy Perez (Tech/Eng)**

Hiring Committee for Executive Assistant III: **Josh Ashenmiller (Soc Sci)**

Teacher of the Year Selection Committee: **Stephen Plett (Math/CS), Sunshine Vidal (Couns), Lindsay Whiting (Hum)**

Commencement Marshalls: **Cristina Arellano-Dueñas (Couns), Julie Patel (Tech/Eng)**

Commencement Readers: **Janaki Parikh (Soc Sci)**

Faculty representative on President's Advisory Council (one-semester replacement for Marcus Wilson): **Loretta Calvert (Bus/CIS)**

IX OLD BUSINESS

DEAC recommendation on new District Information Services maintenance schedule

M/S/U (Calvert/Markley) to approve the new maintenance schedule.

The Distance Education Advisory Committee met with IT Director Deborah Ludford and approved the new schedule, in which maintenance will occur between 2:00A and 7:00A on Fridays—not every week, but as needed. Senators trusted DEAC's judgment, but still expressed concern about protecting classes that begin at 7:00A on Friday morning and need access to Mygateway, Canvas, and other software on District servers. Deborah Ludford assured DEAC that the disruptions will be infrequent and will always treat 7:00A as a hard deadline, aiming for 6:00A completion if possible. This is part of the new schedule, but it deserves emphasis: all faculty and students need to be notified when there is an upcoming maintenance.

Student Equity process follow-up

Senators still have principles they would like Senate execs and the College administration to address before next year's Student Equity allocations are made. 1) Each proposal for Student Equity funds deserves a consideration on its own merits, i.e., they should not be approved or disapproved as one large package of proposals. 2) Applicants for Student Equity funds need to know the evaluation rubric, and the rubric should not change after the proposals are submitted ("moving the goalposts"). 3) Only voting members of the Student Equity Committee should be allowed to vote on proposals.

IX NEW BUSINESS

Vice President of Instruction, José Ramón Núñez: Winter Session

Dr. Núñez shared his research on what a possible Winter Session might look like in 2020, the earliest date for such a session. He proposes that Winter Session operate similar to Summer Session, with the same number of days available for instruction, 27. Winter Session 2020 would begin on 2-Jan and run through the first week of Feb. Then there would be a week between terms, so Spring 2020 would begin the Tue after Presidents' Day. Spring Break would be one week in mid-April. Spring 2020 would end the second week of June. Summer would begin the first week of July and end mid-August. Another one-week gap, and then Fall 2020 would begin third week of August and run through the first week of December.

Dr. Núñez made an FTES projection for Winter 2020 that assumed we would offer about half the seats of a typical Summer Session. (Chancellor Marshall has described the first Winter Session, should we offer one, as a pilot.) Assuming a 90-95% fill-rate, his proposed Winter pilot would bring in more revenue than it would cost in

instructor salaries, support services, and facilities costs. Senators asked questions and will now take this information back to their Divisions to see what faculty members think.

Director of Campus Safety, Steve Selby: procedures for removing disruptive students

Steve Selby met with the Senators to go over the training he gives Campus Safety Officers about how to remove a student from a classroom, in accordance with Board Policy and Administrative Procedure 5500: Standards of Student Conduct and Discipline. Often this is an emotionally fraught situation for the instructor and the student involved, so Steve emphasized that faculty have a duty to state clearly to the Campus Safety officer who shows up that he or she wants the student removed. Senators agreed, and also emphasized that once an instructor has made his or her intention clear, the Campus Safety officer should remove the student promptly and postpone any mediation or conflict resolution activities for a later date. Senators also discussed the importance of reporting incidents to Deans and filling out an Incident Report Form so that the Behavioral Intervention Team can look for patterns of disruptive behavior.

EOPS Director, Jennifer LaBounty: categorical funding for EOPS/CARE/CalWORKs

There has been a proposal at the State level to consolidate categorical funding programs. Jennifer oversees several of these programs here at FC, and she told the Senate about her concerns that the new proposal will jeopardize them. This is her prepared statement:

The Fullerton College EOPS/CARE/CalWORKs/CAFYES/FYSI and DSS programs, along with members of the SSSP program (Basic Skills and Equity will develop their responses in collaboration with their respective committees) have a bevy of concerns when it comes to the proposed consolidation of categorical programs:

- The California State Chancellor's office has not yet prepared or vetted a plan on how the consolidation of categorical programs will be implemented and to make a decision to consolidate without a comprehensive plan is haphazard and will create chaos for colleges throughout the state.
- Many of the proponents for the consolidation of categorical programs cite it will reduce duplication of services, redundancy, and silos. However, the directed funding streams are not the issue. Instead, organizational structure and communication and information management should be addressed.
 - Fullerton has an organizational structure that supports categorical program collaboration (from smaller programs to larger programs) and therefore, it is rare that our programs are duplicate services.
 - Rather than the consolidation of funding, there should be more focused guidelines on categorical program collaboration and communication.
 - In a time where community colleges are addressing student success through an equity lens, the consolidation of categorical funding can lead

to an elimination of programs that work to decrease equity gaps, which is counterintuitive.

- By consolidating the funding of categorical programs and giving the purview of how funds will be spent to district leadership, the consistency and stability of these programs may change as district leadership changes, and this will also affect program efficiency, staffing and morale, as well as student success rates.
- Some of these categorical programs that serve our most marginalized and disproportionately impacted students can all but disappear with the consolidation of funding. This will affect our student success rates and increase our equity gaps.
- All of these categorical programs have specific directives (regulated by ed code, Title 5, Title 4, ADA compliance laws, etc.) intended to improve student outcomes and in order to meet student success objectives, these programs need dedicated funding sources.
- Consolidation of categorical programs will increase the presence of institutional hierarchical gaps by giving the authority of financing and administration of these programs to district leadership, while taking away the purview from the campus faculty, staff, and leaders who are experts in the management of categorical programs that require specific knowledge.
 - Yes, it would be our HOPE that leadership would continue to serve these students at the same levels, but HOPE is not enough to ensure student **protections** are secure.
- Any movement toward consolidation would need to have strong rules in place from the state and *constituents* to ensure that marginalized groups are protected.

The following is a partial list of categorical programs that were identified as possible programs to be proposed for consolidation in a recent survey sent out by the state Chancellor (due March 4, 2018)

EOPS—Extended Opportunity Program and Services is a state funded academic counseling program that began with the passage of SB 164 (Alquist) in 1969. Intended to foster the identification, recruitment, retention, and educational stimulation of students affected by language, social and economic disadvantages, the first EOPS programs were established in spring of 1970 at 46 community colleges. Today, EOPS exists at all 114 community colleges in California.

The California Education Code, Article 8, Sections 69640-69656 outline the mandated fundamental goals and program activity objectives for EOPS. The California Code of Regulations (Title 5), Chapter 2.5 (Sections 56200-56292) outline the general provisions and requirements, student eligibility and responsibility, program standards, EOPS financial aid standards, staffing standards, plans and priorities, and funding and expenditures as mandated and required for EOPS.

CARE—The Cooperative Agencies Resources for Education (CARE) Program (a multi-agency program sponsored by the State of California Department of Social Services, the State Employment Development Department and the Chancellor’s Office of the California Community Colleges), was established in 1982 (AB 3103, Hughes) as a supplemental component of EOPS to provide educational support services and activities for the academically under-prepared, welfare-dependent, single head-of-household population.

CAFYES—Cooperating Agencies Foster Youth Educational Support Program was established through Chapter 771, Statutes of 2014 (SB 1023, Liu), as a state-funded component of EOPS. Its purpose is to encourage the enrollment, retention and transfer of current and former foster youth in California’s community colleges by establishing an education program that provides services that promote their academic success.

CalWORKs—California Work Opportunity and Responsibility to Kids funds are for the purpose of assisting welfare recipient students and those in transition off of welfare to achieve long-term self-sufficiency through coordinated student services offered at community colleges including: work study, job placement, child care, coordination, curriculum development and redesign, and under certain conditions post-employment skills training, and instructional services.

DSPS—or DSS—Disabled Student Programs and Services program provides support services, specialized instruction, and educational accommodations to students with disabilities so that they can participate as fully and benefit as equitably from the college experience as their non-disabled peers. An Academic Accommodation Plan (AAP) is developed for each student which links student’s goals, curriculum program, and academic adjustments, auxiliary aids, services and/or instruction to his/her disability related educational limitation. This is a civil right as outlined by the Americans with Disabilities Act (1990) and Section 504 of the Rehabilitation Act (1973). Further, California law (e.g., Title 5, Unruh Civil Rights Act) strictly legislates access for otherwise qualified students with disabilities.

Three primary areas that are paramount for student access (and focused funding) for students with disabilities include:

- Professional staff who can determine reasonable accommodations, adjustments, auxiliary aids & services.
- Professional staff who can counsel faculty on the determination of what constitutes “otherwise qualified” for students with disabilities (i.e., nuances of class attendance and timelines, behavioral standards, role of student advocacy, “baseline student/adult expectations”).
- Dedicated and adequate funding to provide reasonable accommodations, adjustments, auxiliary aids & services in a timely and effective manner.

SSSP— the Student Success and Support Program was established to increase California community college access and success by providing core matriculation services of orientation, assessment and placement, counseling and other educational planning services, and academic interventions. As such, SSSP serves the general needs of all

students, augmenting (not supplanting) the specialized services provided by specialized programs such as EOPS, DSPS and Basic Skills, and collaborating on common goals with programs such as Student Equity

Senators discussed turning Jennifer's concerns into a resolution to submit to the April ASCCC Plenary Session.

X LIAISON REPORTS

United Faculty, Dale Craig

Faculty will soon get a UF survey about next year's academic calendar, 2018-19. Because of new Financial Aid guidelines, the first day of fall instruction is 20-Aug, one week earlier than the 2017-18 start date.

Adjunct Faculty United, Zahra Ahmed

No report.

The meeting adjourned at 5:04P.

Respectfully submitted,
Heather Halverson, secretary