

**Fullerton College Faculty Senate
approved minutes
20 Sept 2018**

present, according to sign-in sheet

At-large	Bill Cowieson, Julie Felender, Bryan Ouchi, Marcus Wilson
Business/CIS	Kathy Standen, Brandon Tran
Counseling	Juan Pablo Gonzalez, Ruth Sipple
Fine Arts	Zachary Harless, Monica Lee, Michael Mueller
Humanities	Elizabeth Gaitatjis, Amy Garcia, Bridget Kominek, Annie Liu, Jeanette Rodriguez
Library	Val Macias
Math/Comp. Sci.	Nick Huerta, Nicole Rossi
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	
Physical Ed.	
Social Sci.	Moe Abdel Haq, Leonor Cadena, James Crippen
Tech./Engineering	Ben Cuatt
Associated Students	Joshua Kazarian
President	Josh Ashenmiller
President-elect	Kim Orlijan
Curriculum Comm.	Jennifer Combs
Treasurer	Loretta Calvert
Secretary	Heather Halverson
Guests	Carlos Ayon, Director of Institutional Research and Planning Mary Bogan, Reading faculty Joe Carrithers, AS Faculty Advisor, English faculty Ken Collins, Biology faculty Dale Craig, United Faculty, Bus/CIS Division faculty Brandon Floerke, English faculty

Danielle Fouquette, English faculty
Rodrigo Garcia, Vice President of Administrative Services
Lisa McPheron, Director of Campus Communications
Deb Perkins, Director, Student Equity
Dr. José Ramón Núñez, Vice President of Instruction
Tommy Reyes, Architecture faculty
Joel Salcedo, Communication Studies adjunct faculty
Dr. Greg Schulz, FC President
Matt Taylor, Communication Studies faculty

I CALL TO ORDER

The meeting was called to order at 3:00P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Calvert/Wilson) to approve the 6-Sept 18 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Calvert/Wilson) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Matt Taylor shared reasons why he is interested in serving on the Pathways Steering Committee.

V REPORT AND WELCOME FROM FC PRESIDENT GREG SCHULZ

Dr. Schulz thanked Faculty Senate for their efforts towards creating the Pathways Steering Committee. He reminded senators that Fullerton College is hosting the Understanding and Defeating Race and Class Inequity in America with guest speaker Tim Wise. This event takes place 20-Sept at 6:30P in the Campus Theater.

He also reported on a meeting he held with Reading faculty, Counseling faculty and others working with the Anaheim Pledge. In an effort to assist Pledge students who are not currently enrolled full-time, two late start reading classes will be offered. At this meeting everyone also developed a common understanding regarding spring 2019 classes for Pledge students.

He shared exciting news that as a result of Sharon Quirk-Silva's interest in our programs, there is \$1 million in the State budget for Fullerton College's Welding Department. An event to celebrate this will be held 4-Oct.

He informed the Senate that the College recently identified and self-reported two California Community College Athletic Association (CCCAA) violations to the Southern California Football Association and the CCCAA. These potential violations are related to Bylaw 2.11.

Dr. Schulz stated that he recognizes food and housing insecurities are issues for some of our students. He has high hopes that the District will make this a priority. The California State Legislature approved \$2.5 million of one-time funding in the 2017-18 State Budget for California Community Colleges to address food insecurity among

students. Thanks to this “Hunger Free Campus” initiative, the Chris Lamm & Toni DuBois-Walker Food Bank received \$40,000.

Ruth Sipple asked about the Extended Opportunity Program & Services (EOPS) and the Disability Support Services (DSS) moving from the Counseling Division to the Student Support Services Division. She wanted to know if this shared governance issue would be discussed at a Faculty Senate meeting. Dr. Schulz replied that it would be discussed at a future meeting. He stated that the previous start date for this realignment of divisions has been pushed back.

VI EXECUTIVE COMMITTEE REPORTS

**President’s Report, Josh Ashenmiller
Faculty Allocation Committee Meeting**

This committee meets Thursday, 27-Sep, 3-5P, Faculty Lounge. FC will be hiring several dozen new fulltime faculty members this year, so make sure your Division rep will attend. He presented a list of representatives for each division which Marcus Wilson explained would be updated once elections took place later in this meeting.

Bus/CIS Marcus Wilson (chair)	Math/CS Greg Nguyen
Couns Citlally Santana	Nat Sci Mike Baker
Fine Arts Michael Scott	PE Pete Snyder
Hum Brandon Floerke	Soc Sci Arnetta Smith
Lib Monique Delatte Starkey	Tech/Eng Jay Seidel

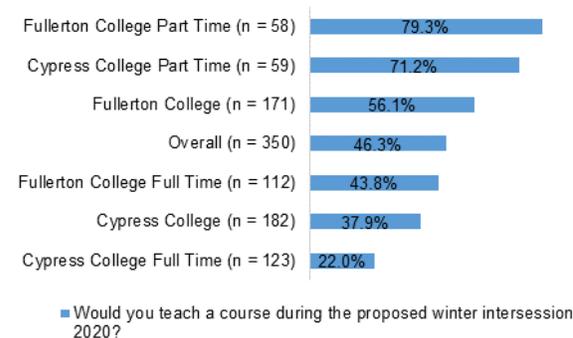
Distance Education Self-Assessment Pilot Focus Group

This group meets Thursday, 27-Sept, 3-5P, Room 226. Two volunteers (who teach online classes) from each division are requested to attend.

Winter Session 2020 Pilot

Josh stated that we all received Monday’s memo from Chancellor Marshall about Winter Session: a “small pilot” in January 2020 (one-unit classes, noncredit classes, boot camps) and a 10-week summer session. He will try to learn more in the coming days.

Before the Winter Session decision, the Cypress College Academic Senate conducted a survey of all FC and CC instructors, asking them if they would be willing to teach. Here is a thumbnail of the results:



The survey also asked faculty members to list which courses they would be willing to teach. Being open-ended, this question generated an avalanche of data. It is four PDFs, 72 pages total.

The Student Learning Outcomes Assessment Committee (SLOAC) needs a chair

A faculty member is needed to volunteer for this position. It is a 6.0-unit reassigned position. The College needs this Committee to be up and running in order to maintain accreditation.

The Disciplines List

The Academic Senate for California Community Colleges is currently accepting proposals to revise the Disciplines List for the 2018-2019 cycle. The review is an annual process. The deadline for submission of proposals is September 30, 2018. Proposals received after the deadline may be held for the 2019-2020 cycle.

Please send this packet of materials to division/department chairs, curriculum committee members, your senators, vice president of instruction, and anyone else that might benefit from this information. All information noted above is available on our website by clicking here. Information regarding the current minimum qualifications can be found at the ASCCC's Disciplines List home page:

<https://asccc.org/disciplines-list>

Anyone with questions can contact ASCCC at disciplineslist@asccc.org. Please indicate Disciplines List on the subject line of the email.

DACA

DACA is still very much an issue for many of our students. The statewide academic senate has well-stocked webpage of resources. As Josh indicated at our retreat, other colleges have gone so far as to establish "dream centers" to assist DACA students. Maybe that would be a good idea for Fullerton College. ASCCC's DACA resource page:

<https://www.asccc.org/resources-daca-and-undocumented-students>

Revisions to Board Policies

To maintain our accreditation, we (i.e., the College, the District) have to review and update all the BPs and APs on a regular basis. At the next District Consultation Council meeting, on 24-Sep, DCC will be making recommendations on substantive review for BPs:

3900: Speech, Time, Place, and Manner

6620: Naming of Facilities and Properties

2745: Board Self-Evaluation

2410: Board Policies and Administrative Procedures

2740: Board Education

If faculty have input on these, or on any other BPs or APs (<https://nocccd.edu/policies-and-procedures>) please contact the Senate president, or

president elect.

Opportunities to work with the statewide academic senate

ASCCC is looking for volunteers to serve on the CTE (Career and Technical Education) Leadership Committee.

Cheryl Aschenbach (Lassen College) is the chair and she is happy to answer questions:

caschenbach@lassencollege.edu

Here is a description of the CTE Leadership Committee:

<https://www.asccc.org/directory/cte-leadership-committee>

Here is the link to the ASCCC application for statewide service:

<https://www.asccc.org/content/application-statewide-service>

The California Community Colleges Chancellor's Office is hiring Guided Pathways Regional Coordinators. See the job announcement for details.

http://cccgp.cccco.edu/Portals/0/GPRegionalCoordinator_ADA_final.pdf

The ASCCC Course Identification system, C-ID is looking for input from community college faculty in the following fields:

1-Welding Technology

<https://academicsenate.cmail19.com/t/y-i-kjjdtyk-l-a/>

2-Film Television and Electronic Media

Send email to: support@c-id.net

3-Math and Quantitative Reasoning Courses

C-ID is also providing course descriptor templates for pre-transfer level Math courses:

Use this link:

<https://www.c-id.net/resources> Scroll down to the section "AB 705 Resources."

Curriculum Chair Report

Jennifer Combs stated that the Natural Sciences faculty have decided that students may not enroll in courses with a MATH 040 F prerequisite until/unless they have completed a math course at the level of MATH 040 F or higher with a C or better. Students will not be able to enroll just because they are placed into college level math without having demonstrated completion of intermediate algebra with a C or better. The idea is to program Banner to clear students who meet this prerequisite. This is in line with Title 5 and AB 705 requirements. The MATH 040 F prerequisite represents completion of math at that level or higher with a C or better. The new direct placement into college level math does not meet that prerequisite. Students who have completed Algebra 2 in high school can be cleared to take a science course with a MATH 040 F prerequisite (this has always been the case). Students can take college level math without taking MATH 040 F and if they pass it with a C or better they can take science

courses that have a MATH 040 prerequisite. Engineering and Economics faculty are also reviewing their prerequisites. Jennifer was asked if counselors would be using self-reported high school information to clear students to enroll in courses with a MATH 040 F prerequisite. She stated that counselors already do so for math courses, but will find out for other courses.

Treasurer's Report

Loretta thanked herself for providing snacks for this meeting.

VII ASSOCIATED STUDENTS REPORT, Josh Kazarian

Josh reported that AS elections are complete. He thanked faculty for their patience and let them know that student representatives will be chosen soon to serve on committees. He asked faculty for assistance to expand the Care Bank. The Care Bank currently provides students with gift cards for food and gas.

VIII STUDENT EQUITY COMMITTEE REPORT: Allocations for 2019-20

Mary Bogan stated that last year (academic year 17-18), a few matters were brought before the Senate regarding Student Equity:

1. Approval of the integrated plan with Basic Skills and SSSP.
2. Concerns about the funding process raised in public comments at the last Senate meeting of the fall semester in December (See approved minutes from December 7, 2017.)
3. An update from the committee to Senate in February that addressed some of the concerns raised, and also included a brief history of the actions of the committee since the 13-14 academic year. (Presentation available at www.equity.fullcoll.edu.)
4. The Student Equity committee came to the Senate with two issues at the last meeting of the Senate during the spring semester in May. (See approved minutes from May 17, 2018.)
 - a. request for approval of the revised values, mission, and purpose statement
 - b. recommendation from the Student Equity committee to become a joint committee of both the Faculty Senate and PAC instead of only a Faculty Senate committee

NOTE: After discussion, the Senate did not approve the new values, mission, and purpose statement (3 yeas, 11 nays, 18 abstentions). Concerns were raised about the original mission of the equity committee (established before funding from state) and whether the committee should continue to be responsible for making funding recommendations or should return to its original charge. The request to become a joint committee was tabled.

As the 18-19 academic year begins, the following decisions need to be made by the Senate:

- Decision about whether the committee continues as the mechanism to recommend funding for the state funds (Assumption: The committee and the Senate both recognize the need for reporting about the funding process to be more frequent and that any plans and proposal process would be approved in advance by the Senate.)
 - If so, does the Senate wish for it to be a joint committee of the Senate and PAC?
 - If so, does the Senate approve of the revised values/mission/purpose statement?
 - If not, what does the Senate want the charge of the committee to be?

Should SEC to return their previous charge whereby the Equity committee identified barriers and made recommendations to the college? (See Student Equity committee page on the Faculty Senate website.)

Should Senate make specific requests about which issues related to equity the committee looks at?

The committee expects the Senate will need some time to make these decisions and so recommends the following:

Student Equity funded programs are currently funded through the end of June 2019. Based on information from the State Chancellor's Office, they are anticipating a new Student Equity Plan being due in December 2019 that would cover 2019-2021. Therefore, if the Student Equity Committee continues to allocate funds, decisions about that process need to be made by the end of this semester. The SEC respectfully asks the Senate to approve the committee to move forward while the Senate discusses the other options. Whatever decisions are made by the Senate will be effective prior to the next funding process cycle in 2019-2020.

There is an urgency to this request because the SEC only has eleven more weeks to set priorities, assess the process, which will include discussions in both the Student Equity committee and Senate.

Bridgette Kominek shared that discussions at our campus are happening regarding the consolidation of Basic Skills, Student Equity and the Student Success and Support Program. The Senate Executives will seek further information when they meet with the college president 27-Sept.

IX ACCREDITATION UPDATE, Danielle Fouquette

Danielle stated that to address the Accrediting Commission of Colleges and Junior Colleges (ACCJC) recommendation regarding (Institutional Student Learning Outcomes (ISLOs), the Institutional Integrity Committee proposes the following:

1. The IIC will review the process used to map Course SLOs to ISLOs and make recommendations to clarify and strengthen the mapping process. This will create a “paper trail” of the process that can be used to update ISLOs in the future and will give users of ISLO reports a clear understanding of how the data is generated.
2. The Senate should give the Office of Institutional Effectiveness access to eLumen to run reports showing ISLO data. Currently, the OIE cannot access this data, which prevents the office and the IIC from reviewing results and making recommendations to improve institutional effectiveness as directed by its mission. To facilitate this process, the IIC has invited the SLOA committee to a joint meeting to discuss use of ISLOs for institutional effectiveness.
3. The IIC is also proposing a modification to the QFE topic related to Institutional-set Standards. The current plan outlined in the QFE involves the creation of a new review and reporting process related to comparing program performance metrics against the institution-set standards. In order to reduce duplication of work and reports, the IIC is recommending that the program review form add this item to section 2.2 (or other place as the committee sees appropriate). This change is being proposed to recognize the increased recording keeping and reported anticipated with the upcoming implementation of Guided Pathways.

M/S/NP (Calvert/Cadena) that the Office of Institutional Effectiveness be given access to eLumen to review ISLO data and create reports to ensure effectiveness of the institution.

Yeas: Calvert

Nays: Abdel Haq, Baker, Cadena, Combs, Crippen, Cuatt, Gaitatjis, Garcia, Gonzalez, Halverson, N. Huerta, Kvaska, Liu, Ouchi, Rodriguez, Rossi, Standen, Stanton, Tran, Wilson

Abstentions: Kominek, Macias, Orlijan, Sipple

The Senate discussed faculty’s concerns regarding administrators having access to SLO information. In the past, the SLOAC chair could have run these reports, but there currently is no SLOAC chair.

M/S/P (Wilson/Felender) that the Senate Exec encourage administrators to solicit help from current or past faculty members, who have served on the SLOAC and have eLumen experience, to run reports and provide information to the IIC in an aggregated manner by course, excluding single sections.

Abstentions: Cadena, Calvert, Gaitatjis, Kominek, Macias, Orlijan, Rodriguez, Sipple

X ELECTIONS, Kim Orlijan
Student Equity Committee **Carla Falb (Fine Arts) 2018-20, Ming-Yin Scott (Bus/CIS) 2018-19**

Grade Appeals Committee 2018-19 **Toni Nielson (Hum)**

Distance Education Advisory Committee 2018-20 **Tim Espinosa (Fine Arts), Barry McCarthy (Bus/CIS), Queen Peterson (Couns)**

Institutional Research and Effectiveness Committee 2018-20 **Jay Seidel (Tech/Eng), Phat Truong (At-Large)**

Honors Program Advisory Committee 2018-20 **Darren Chiang-Schultheiss (Hum), Jaime Perez (Fine Arts), Ana Tovar (Couns)**

Institutional Integrity Committee **Mike Mangan (Hum) Spring 2019 substitute for Josh Ashenmiller**

District-Wide Technology Coordinating Council 2018-20 **Gary Graves (Bus/CIS), Richard Smead (Bus/CIS)**

Student Success Committee **Lindsay Whiting (Hum)**

Faculty Allocation Committee **Gina Bevec (PE) substitute for Pete Snyder, Joe Carrithers (Hum) substitute for Brandon Floerke**

Pathways Steering Committee (Instructional faculty) **Brandon Floerke (Hum), 2018-19, Tommy Reyes (Tech/Eng) 2018-19, Matt Taylor (Hum) 2018-20**

Pathways Steering Committee (Student Services faculty) **Flor Huerta (Couns) 2018-20, Linda Kelly Mandich (Couns) 2018-19, Alexandria Rosales (Couns) 2018-19, Ana Tovar (Couns) 2018-20**

XI OLD BUSINESS

District Diversity and Compliance Office: Equity in Faculty Hiring proposal M/S/P (Wilson/Calvert) that the Faculty Senate accept the Equity in Faculty Hiring proposal and encourage faculty to implement it as they determine appropriate.

Yeas: Baker, Calvert, Combs, Crippen, Cuatt, Gaitatjis, Gonzalez, Halverson, Harless, N. Huerta, Kvaska, Lee, Ouchi, Mueller, Rossi, Sipple, Standen, Tran, Wilson

Nays: Abdel Haq, Cadena, Garcia, Kominek, Liu, Orlijan, Rodriguez, Stanton

Abstentions: Felender, Macias

Bridget Kominek objected to the consideration of the motion. This objection did not pass.

Yeas: Abdel Haq, Cadena, Combs, Garcia, Gonzalez, Kominek, Liu, Mueller, Rodriguez, Stanton

Nays: Baker, Calvert, Crippen, Cuatt, Felender, Gaitatjis, Halverson, Harless, N. Huerta, Kvaska, Lee, Orlijan, Ouchi, Rossi, Sipple, Standen, Tran, Wilson

The Senate discussed the differences between accepting a proposal versus endorsing a proposal. Leonor Cadena reminded the Senate that this proposal includes recommendations, not mandates. This proposal does not change Board Policies or Human Resources procedures.

M/S/NP (Kominek/Cadena) that the Faculty Senate endorse the Equity in Faculty Hiring proposal.

Yeas: Cadena, Combs, Felender, Garcia, Kominek, Kvaska, Liu, Macias, Mueller, Orlijan, Rodriguez, Stanton

Nays: Abdel Haq, Baker, Calvert, Crippen, Cuatt, Gaitatjis, Gonzalez, N. Huerta, Harless, Kvaska, Lee, Ouchi, Rossi, Sipple, Standen, Tran, Wilson

Abstentions: Halverson, Macias

Bridgette Kominek stated that it was important that faculty make it clear that we are working hard towards equity minded practice in hiring. Others shared concerns regarding the recommendations in the proposal becoming requirements.

Procedure for choosing committee chairs with reassigned time

This item will be discussed at the next Faculty Senate meeting.

XII NEW BUSINESS

Should IREC study the cancellation of fall classes?

M/S/U (Wilson/Cuatt) that the Institutional Research and Effectiveness Committee (IREC) study the cancellation of fall classes to include the campus enrollment management policies so they are better understood by Faculty Senate.

Program Review: resource requests from instructional programs, 2017-18

M/S/U (Wilson/Orlijan) to approve the resource requests from instructional programs, 2017-18, to go forward to the President's Advisory Council (PAC) and the Campus Budget Committee.

Open Educational Resources/Zero Textbook Cost: a challenge from the Board of Trustees

M/S/U (Wilson/Combs) that Faculty Senate endorse and encourage faculty to use Open Educational Resources and low cost textbooks when appropriate for their courses.

Senators were encouraged to email Josh Ashenmiller examples of low cost or free textbooks they are currently using in their courses.

Associated Students resolution of faculty training (possible Senate goal for 2018-19)

The Senate discussed the Associated Student resolution seeking annual cultural sensitivity training for faculty.

M/S/U (Wilson/Calvert) to refer this issue to Staff Development to present the Faculty Senate with training options to address cultural sensitivity.

Heather Halverson mentioned that this could be a good opportunity to work with Classified Senate in the campus-wide effort.

XIII LIAISON REPORTS

United Faculty

Dale Craig reported that negotiations with the District will take place the first and third Mondays of the month through December. Dale stated that at the first negotiation meeting UF and the District agreed on start and end dates for the 2019-20 academic calendar. UF presented the District with a draft proposal for a lecture/lab rate which pays some labs at the lecture rate. UF will continue to discuss salary and benefits.

Adjunct Faculty United

No report.

The meeting adjourned at 5:17P.

Respectfully submitted,

Heather Halverson, secretary