

**Fullerton College Faculty Senate
approved minutes
18-Oct 2018**

present, according to sign-in sheet

At-large	Bill Cowieson, Julie Felender, Flor Huerta, Bryan Ouchi, Marcus Wilson
Business/CIS	Kathy Standen, Brandon Tran
Counseling	Juan Pablo Gonzalez, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Michael Mueller
Humanities	Elizabeth Gaitatjis, Bridget Kominek, Jeanette Rodriguez
Library	Val Macias
Math/Comp. Sci.	Paul Farnham, Nick Huerta, Nicole Rossi
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Michelle Gomez-Velazquez, Michelle Don Vito
Physical Ed.	Greg Aviles
Social Sci.	Moe Abdel Haq, James Crippen
Tech./Engineering	Jose Miranda
Associated Students	Emily Salcido
President	Josh Ashenmiller
President-elect	Kim Orlijan
Curriculum Comm.	Jennifer Combs
Treasurer	Loretta Calvert
Secretary	Heather Halverson
Guests	Cristina Arellano-Duenas, EOPS Counseling faculty Carlos Ayon, Director of Institutional Research and Planning Joe Carrithers, AS Faculty Advisor, English faculty Dr. Gil Contreras, Vice President of Student Services Dale Craig, United Faculty, Bus/CIS Division faculty Arnette Edwards, EOPS Counseling faculty

Danielle Fouquette, English faculty
Rodrigo Garcia, Vice President of Administrative Services
Aline Gregorio, Geography faculty
Rita Higgins, Nutrition faculty
Joshua Kazarian, Associated Students
Ula Matavao, Counseling faculty
Mike Mangan, English faculty
Lisa McPheron, Director of Campus Communications
Dr. José Ramón Núñez, Vice President of Instruction
John Orr, English adjunct faculty
Roger Perez, English faculty
Tommy Reyes, Architecture faculty
Dr. Greg Schulz, FC President
Arnetta Smith, Ethnic Studies faculty
Tamara Trujillo, English faculty

I CALL TO ORDER

The meeting was called to order at 3:00P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Wilson/Combs) to approve the 4-Oct 18 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Calvert/Miranda) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Cristina Arellano-Duenas shared reasons why she is interested in serving on the hiring committee for the Director of EOPS, CARE, CalWORKs.

Lisa McPheron shared that today at 8:32am she tested a new, campus-wide emergency notification system. If anyone did not receive the email, please contact Lisa.

Arnette Edwards shared reasons why she is interested in serving on the hiring committee for the Director of EOPS, CARE, CalWORKs and the hiring committee for the Umoja Program Special Projects Manager.

Arnetta Smith shared reasons why she is interested in serving on the hiring committee for the Umoja Program Special Projects Manager.

Ula Matavao shared his reasons why he is interested in serving on the Student Equity Committee.

Tamara Trujillo shared reasons why she and Elli England are interested in serving on the Sustainability Committee.

V REPORT FROM FC PRESIDENT GREG SCHULZ

Dr. Schulz thanked faculty for their involvement in the Undocumented Student Week of Action. He thanked Sylvia Pimentel and Moe Abdel Haq for their leadership.

He stated that he recently emailed the Division Deans and Faculty Senate Executives his prioritized list of Fullerton College full-time faculty requests. He will take this list to the Chancellor's Staff meeting on 24-Oct.

Dr. Schulz will attend the Board of Trustees Study Session on 23-Oct. Issues that will be addressed are an update on the Cypress College pilot for a mobile application, Strong Workforce Initiative updates and AB 705 implementation.

Dr. Schulz informed the Senate that Pathways for Hope has a food bank at Richmond Community Center in Fullerton. Faculty were encouraged to refer students with food insecurities to this resource.

VI EXECUTIVE COMMITTEE REPORTS

President's Report, Josh Ashenmiller

Academic Senate for California Community Colleges (ASCCC): Area D Meeting highlights

Area D met this past Sat, 13-Oct at the Palomar College South Education Center. Area D Rep Sam Foster (once a Hornet!) presided. Among the resolutions recommended for adoption by the ASCCC Plenary were:

A That the ASCCC serve as the academic senate for the California Online Community College (COCC, a.k.a. the 115th community college) until the COCC faculty create their own senate. There are currently no faculty members hired. Josh provided a copy of the press release about the CEO search.

B That the Faculty Obligation Number (FON) be redefined as a minimum rather than a maximum, and that it include faculty who teach non-credit courses.

C That all local academic senates review their district's equivalency rules and practices, especially for applicants for faculty positions in Career and Technical Education (CTE). Applicants for CTE jobs may be experts in their field, but sometimes they lack an undergraduate degree.

D That the ASCCC consider a vote of No Confidence in the State Chancellor. The Area D meeting decided not to forward this resolution to the Plenary. Instead, there will be an alternative resolution detailing changes in practice the ASCCC would like to see from the State Chancellor's Office, along with a timeline. So instead of a No Confidence vote, the Plenary will consider Maybe Confidence vote.

Please let Josh know if you have strong feeling about how he should vote at the Plenary on these (and other) resolutions.

<https://asccc.org/file/resolutions-packet-f18-area-meetingsdocx-1>

Academic Senate for California Community Colleges (ASCCC): Fall Plenary

ASCCC Fall Plenary is 1-Nov to 3-Nov at the Irvine Marriott. Kim and Josh will be there. You, too, can write a resolution. If it is endorsed by Area D and passed by the Plenary, then it will become an official lobbying position of the ASCCC and it will be enshrined here:

<https://www.asccc.org/resources/resolutions>

Any senators who want to write a resolution, please meet with Josh or Kim.

Scholarships are available for faculty who want to attend Plenary. In other words, ASCCC will spot you the registration fees and travel. Josh was not sure if this also included the cost for a hotel room.

To get the scholarship application, please email Tonya Davis at tonya@asccc.org.

Procedure for Appointing Faculty to Positions with Reassign Time

Josh is talking with various committee chairs about this and hopes to have more information at the 1-Nov Senate meeting.

Fullerton College Goals Forum

This will take place on Mon, 29-Oct, 2-4P, Room 224. We are in the process of adopting new college goals. Don't get left out of the conversation! Represent your peers, your department, and your division. Everyone in the college community is invited to participate.

Undocumented Student Action Week

Students at California Community Colleges will engage in a week (Oct 15th-19th) of activities to support and defend undocumented students throughout the state. Undocumented Student Action Week is a student-led campaign to advocate for a permanent solution to codify the Deferred Action for Childhood Arrivals (DACA) Program that includes a pathway to citizenship, and support and resources to ALL undocumented students. For more information:

<https://ccleague.org/advocacy/federal-advocacy/DACA>

Revisions to Board Policies (BPs)

To maintain our accreditation, we (i.e., the College, the District) have to review and update all the BPs on a regular basis. At the next District Consultation Council meeting, on 22-Oct, DCC will be making recommendations on substantive review for BPs:

3900: Speech, Time, Place, and Manner

6620: Naming of Facilities and Properties

2745: Board Self-Evaluation

2410: Board Policies and Administrative Procedures

2740: Board Education

If you have input on these, or on any other BPs (<https://noccd.edu/policies-and-procedures>) that need attention, please tell Josh Ashenmiller or Kim Orlijan.

Hello, Dolly!

The 2nd Annual FC Foundation President's Gala will be Sat, 27-Oct. Silent auction begins 5:00P, dinner and awards recognition begins 6:45P. Tickets are \$125. All the money goes directly into FC Foundation scholarships, awarded annually to our students. This year's theme is Hello, Dolly!

<http://www.fullertoncollegepresidentsgala.com/>

Open Educational Resources Webinar

In preparation for launching the statewide Open Educational Resources Initiative (OERI), the Academic Senate for California Community Colleges (ASCCC) is hosting weekly OER webinars on Fridays in October, 9:30A. Each webinar is designed to provide information, share resources, and hear from you. All will be recorded for later viewing or use and posted on the ASCCC website:

<https://asccc.org/directory/open-educational-resources-oer-task-force>

19-Oct: OER Basics, Part II

26-Oct: Ready-to-use Math and Homework Systems

To register:

https://cccconfer.zoom.us/webinar/register/WN_rl8demWYTQm1G5-rwrinmA

AB 705 Webinar

Fri, 19-Oct, 1:00-2:30P

Are you confused about what AB 705 means for your college? Are you currently working on new curriculum and not really sure if what you are doing makes sense? The Academic Senate for California Community Colleges will be holding a webinar on 19-Oct 18 to discuss the requirements for default placement, optional and required concurrent support, and other curricular innovations your college may want to consider as you prepare for Fall 2019.

To register: https://zoom.us/webinar/register/WN_jVuFfnmlQeu6tO7Zn6tJZw

Opportunities to work with ASCCC

ASCCC is looking for volunteers to serve on the CTE (Career and Technical Education) Leadership Committee.

Cheryl Aschenbach (Lassen College) is the chair and she is happy to answer questions: caschenbach@lassencollege.edu

Here is a description of the CTE Leadership Committee:

<https://www.asccc.org/directory/cte-leadership-committee>

Here is the link to the ASCCC application for statewide service:

<https://www.asccc.org/content/application-statewide-service>

The California Community Colleges Chancellor's Office is hiring Guided Pathways Regional Coordinators. See the job announcement for details.

http://cccgp.cccco.edu/Portals/0/GPRegionalCoordinator_ADA_final.pdf

Curriculum Chair Report

Jennifer Combs reported that the task force investigating alternatives to CurricUNET will be meeting on 22-Oct. Recommendations from the task force will be vetted through the Curriculum Committees and Faculty/Academic Senates.

Treasurer's Report

Loretta Calvert thanked Zachary Harless, Monica Lee and Michael Mueller for providing snacks for this meeting.

VII ASSOCIATED STUDENTS REPORT

Joshua Kazarian reported that student representatives have been assigned to almost all of the committees that need them. He also reminded the Senate that AS has an Instagram account where they post end times for events on campus where food will be served so students can come by after the event and get the food that remains. Members of AS will attend the Student Senate for California Community Colleges (SSCC) General Assembly on 27-28 Oct 18.

VIII ACCREDITATION UPDATE: SENATE ACTION ON DISTANCE EDUCATION PROPOSALS

Danielle Fouquette reminded the Senate of College Recommendation 1 (Compliance): In order to meet the standard, the team recommends that the college assess Institutional Student Learning Outcomes (ISLOs) and engage in sustained substantive and collegial dialog of outcomes in pursuit of continuous quality improvement of courses and programs. (Standards I.B.1; II.A.2; II.A.3)

In response to the Accrediting Commission for Community and Junior Colleges (ACCJC) recommendation regarding ISLOs, the Institutional Integrity Committee will assess ISLOs at its meeting on Nov. 6. The committee will prepare a report of its findings and recommendations to share with Faculty Senate and PAC at the last meeting of the semester as a way to facilitate using outcomes in “pursuit of continuous quality improvement of courses and programs.”

Danielle also reminded the Senate that on 29-Jan 18, Fullerton College was notified by the ACCJC that its continued accreditation status was dependent on meeting the following recommendation:

College Recommendation 2 (Compliance): In order to meet the standard, the team recommends that the college develop methods to ensure that faculty teaching distance education meet generally accepted academic and professional standards and expectations for distance education instruction related to (1) regular and effective contact between instructors and students and (2) professional development. (Standards II.A.2,II.A.7).

By March 1, 2019, the college must provide a follow-up report outlining the steps that have been taken to achieve compliance with federal law regarding distance education. As explained by the commission, “The Report must provide a narrative analysis and evidence that demonstrates the institution has addressed each recommendation and resolved the associated deficiencies. It must also demonstrate that the Standards are met and affirm that the institution will sustain the changes/improvements.”

In order to provide time to write the report and have it approved through the college’s shared governance process and by the Board of Trustees, the changes directed by the commission’s letter had to be implemented beginning Fall 2018.

Danielle provided a timeline of the progress made towards compliance for Phase 1 (focus on training) and Phase 2 (focus on self-assessment). In addition, she summarized the feedback received from faculty who participated in the pilot survey focus group on 27-Sept.

She stated that the goal of Phase 3, as per the findings of the ACCJC report, is to put a “structured process” in place that allows the college “to monitor course quality and to confirm the level of faculty to student and student to student interaction in the online courses [meets] the requirements provided to the Curriculum Committee.” She shared the following Phase 3 Recommendations being made by the Distance Education Compliance Workgroup:

1. That DEAC revise the DE Self-Assessment Survey based on the following feedback from the focus group:

- Delete redundant items from the survey and those not clearly related to regular and effective contact or accessibility.
- Include opportunities for divisions to identify discipline-specific examples of strategies, assignments and activities that show alignment with survey items in sections 1 and 2.

2. That all instructors teaching online in the 2019-2020 academic year should complete the survey in spring 2020.

3. In coordination with Faculty Senate and DEAC, that the college create the position of Division Distance Education Rep, with 1-2 units of reassigned time. The duties will include, but not be limited to, the following:

- Coordinating the identification of examples of alignment within the division for items in the survey that DEAC identifies as benefitting from discipline-specific examples
- Coordinating completion of the survey, such as holding flex day self-assessment workshops
- Reviewing self-assessment survey results
- Discussing results with faculty and identifying strategies and professional development opportunities for any items not in alignment
- Preparing a DE Self-Assessment Survey Report (DESR) aggregating the results of self-assessment surveys for the division and identifying and describing how the division responded to the results (i.e., closing the loop)
- Filing report with the (proposed) Distance Education Faculty Coordinator

4. In coordination with Faculty Senate and DEAC, that the college create the position of Distance Education Faculty Coordinator, with 6 units of reassigned time. Duties specific to the ACCJC recommendation regarding professional development and ensuring regular and effective contact will include, but not be limited to, the following:

- Coordinate professional development and training for distance education
- Track completion of the OTC and equivalent training
- Plan and coordinate training with OTC trainers
- Coordinate the equivalency application process
- Work with DEAC to revise the self-assessment survey and implement recommended changes to the survey in Canvas
- Notify instructors teaching online of the self-assessment survey requirement, process, and timeline
- Track completion of survey and send updates to division reps and deans
- Work with division reps to plan professional development, training, and support activities based on survey results
- Track and receive DESRs from Division reps
- Prepare a campus-wide DESR with aggregate results to share with the VPI, DEAC, Faculty Senate, and others as needed
- Coordinate on-going training of division reps

M/S/U (Wilson/Felender) that the Senate thank Danielle Fouquette, the Distance Education Compliance Workgroup and the Distance Education Advisory Committee for their hard work and fully endorse all four of the Distance Education Compliance Workgroup's recommendations and support their immediate implementation.

IX ELECTIONS, Kim Orlijan
Student Equity Committee **Rene price (Math/CS) 2018-19, Ula Matavao (COUNS) At-large, 2018-19**

Honors Program Advisory Committee **Kara Pham (Math/CS)**

Hiring Committee: Director of EOPS, CARE, CalWORKs **Cristina Arellano-Duenas (Couns), Arnette Edwards (Couns)**

Sustainability Committee **Sean Chamberlin (Nat Sci), Elli England (Hum), JP Gonzalez (Couns), Aline Gregorio (Soc Sci), Tamara Trujillo (Hum)**

Program Review Committee **Katie King (Hum) 2018-19 substitute for Mike Mangan**

Cultural Responsiveness Workgroup **Leonor Cadena (Soc Sci), Bridget Kominek (Hum), Kim Orlijan (Hum), Meg O'Rourke (Hum)**

Hiring Committee: Umoja Program Special Projects Manager Position **Arnetta Smith (Soc Sci)**

X OLD BUSINESS
Because of new State funding models, should the Senate restructure its committees? (Student Equity, Student Success and Support Program, Basic Skills)
Josh Ashenmiller reported that he is still reaching out to committee members and hopes to have more information soon.

Senate Goals for 2018-19
M/S/U (Wilson/Calvert) that Senate adopt the goals for 2018-19.

XI NEW BUSINESS
Should we cancel the Senate meeting on 6-Dec 18, during finals week?
M/S/U (Wilson/Combs) to cancel 6-Dec Faculty Senate meeting.

The last meeting of the fall semester will be 29-Nov 18.

District proposal to add four additional District Directors and support staff
Josh Ashenmiller presented a draft of the Joint Resolution of the Cypress College Academic Senate, Fullerton College Faculty Senate, North Orange Continuing Education

Academic Senate, Adjunct Faculty United and United Faculty opposing the hiring of four new District Director positions.

M/S/U (Wilson/Combs) that the Faculty Senate instruct the Senate president to sign this resolution and any subsequent resolutions that objects to the District hiring additional managers until such proposals are discussed though all shared governance committees and the collective bargaining process for all employee groups has been successfully completed.

English Dept. presentation on AB 705

Bridget Kominek and Mike Mangan provided updates regarding English AB 705 implementation. Bridget stated that in 2010, prior to AB 705 legislation, English faculty began gathering data and looking at student success in English courses. A large number of students have been inaccurately under-placed into basic skills classes when the system of placement relied largely (though not solely) on placement test scores. Students placed even one level below transfer are significantly less likely to successfully complete transfer-level English than their peers.

They explained that due to AB 705, placement is changing. High school GPA now must be a major consideration when students decide which English class to take with the guidance of a counselor. Mike and Bridget explained that the English curriculum is changing. English 59 will not be offered after fall 2018 and English 60 and English 99 will not be offered after spring 2019. Beginning fall 2019 students will take either English 100 or English 101. ENGL 101 is five units and embeds additional support to help students successfully meet college-level outcomes and objectives. ENGL 101 shares all English 100 Student Learning Outcomes (SLOs) and course objectives. They also shared data from the pilot of English 100 Enhanced Instruction (EI).

Should there be a Joint UF/Senates meeting in January?

Traditionally, the Fullerton College Faculty Senate and Cypress College Academic Senate has held a meeting with United Faculty in January. Marcus Wilson stated that in the past this meeting counted as a flex activity. This will be discussed at the next Senate meeting.

Winter Session and Summer Session

Josh Ashenmiller reminded senators that our Senate had created a Winter Session Task Force and spent time discussing the feasibility of the District offering a winter session. Chancellor Marshall recently sent out an email describing a pilot for winter session 2020 and doubling summer course offerings. Senators were encouraged to talk with their division colleagues about this issue.

XII LIAISON REPORTS

Adjunct Faculty United

John Orr welcomed Michelle Gomez-Velazquez and Michelle Don Vito to Faculty Senate. He also stated that they will be reducing their membership drive. They also expect to pass a motion against the District hiring additional directors.

United Faculty

Dale Craig stated that at the previous negotiation session with the District, the District brought a proposal for work-study/internship courses. They are still discussing criteria to identify labs that would be paid at the lecture rate. There has been no response from the District regarding the salary and benefits proposal. No meeting of the District Benefits Committee has been called this semester.

The meeting adjourned at 5:09P.

Respectfully submitted,
Heather Halverson, secretary