

**Fullerton College Faculty Senate
approved minutes
15-Nov 2018**

present, according to sign-in sheet

At-large	Bill Cowieson, Flor Huerta, Bryan Ouchi, Marcus Wilson
Business/CIS	Kathy Standen, Brandon Tran
Counseling	Juan Pablo Gonzalez, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Monica Lee, Michael Mueller
Humanities	Elizabeth Gaitatjis, Amy Garcia, Bridget Kominek, Annie Liu, Jeanette Rodriguez
Library	Val Macias
Math/Comp. Sci.	Paul Farnham, Nick Huerta
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Michelle Don Vito
Physical Ed.	Greg Aviles, Lisa Bassi
Social Sci.	Moe Abdel Haq, James Crippen
Tech./Engineering	Benjamin Cuatt
Associated Students	Emily Salcido
President	Josh Ashenmiller
President-elect	Kim Orlijan
Curriculum Comm.	Jennifer Combs
Treasurer	Loretta Calvert
Secretary	Heather Halverson
Guests	Cecilia Arriaza, Director, Cadena Cultural Center Carlos Ayon, Director of Institutional Research and Planning Doug Benoit, Dean of Business, Computer Information Systems, and Economic Workforce Development Joe Carrithers, AS Faculty Advisor, English faculty Dale Craig, United Faculty, Bus/CIS Division faculty

Danielle Fouquette, English faculty
Mike Mangan, English faculty
Tommy Reyes, Architecture faculty
Dr. José Ramón Núñez, Vice President of Instruction

I CALL TO ORDER

The meeting was called to order at 3:01P by Josh Ashenmiller.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Wilson/Harless) to approve the 1-Nov 18 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Harless/Calvert) to approve the agenda for this meeting.

IV PUBLIC COMMENTS

Mike Mangan expressed concern regarding students taking early morning classes who do not have access to a campus printer. He asked if a computer lab could be open at 6A. Dan Willoughby, Dean of Humanities, will also ask about this at Dean's Council.

Cecilia Arriaza reminded senators that 30-Nov is the deadline to apply to UC and CSU campuses for fall 2019. The Transfer Center will be open 17-Nov for application assistance. The deadline to apply for the Jack Kent Cooke Scholarship is 27-Nov.

Moe Abdel Haq provided senators with information regarding the Inclusive Excellence Curriculum Development Seminar.

Flor Huerta stated that the tentative date for the spring 2019 Major Declaration Day is 27-Mar.

V EXECUTIVE COMMITTEE REPORTS

President's Report, Josh Ashenmiller

Josh stated that President Schulz could not attend today's meeting because he is attending the Community Colleges League of California Convention.

Academic Senate for California Community Colleges (ASCCC): Fall Plenary, 1-Nov to 3-Nov

The Plenary passed a few resolutions (26) last Saturday. These resolutions can be found at:

<https://asccc.org/sites/default/files/Resolutions%20Packet%20F18%20Adopted%20FINAL.pdf>

Highlights: After much discussion, the "Maybe Confidence" resolution (7.03) in State Chancellor Eloy Ortiz Oakley passed. There were also several resolutions to require that the new, 115th community college play by the same rules as the other 114, including one resolution (7.02) that urges the Chancellor's Office to stop calling it "the 115th community college" until it achieves full accreditation, which is scheduled for 1-Apr 2025.

Procedure for Appointing Faculty to Positions with Reassign Time

This will be on the agenda for the 29-Nov meeting, our final Fall 2018 Senate meeting. Thanks for being patient on this one.

Guided Pathways Steering Committee

The first meeting will be Mon, 26-Nov, 12:30-1:30P, Room 227.

Faculty Members: Brandon Floerke (Hum), Tommy Reyes (Tech/Eng), Matt Taylor (Hum), Cindy Zarske (Math/CS)

Student Services Faculty Members: Flor Huerta (Couns), Linda Kelly-Mandich (Couns), Alexandria Rosales (Couns), Ana Tovar (Couns)

Managers: Deniz Fierro (Anaheim Pledge Dir), Jorge Gamboa (Soc Sci Div Dean), Michelle Garcia (Dir of Ed Partnerships), Rich Hartmann (Nat Sci Div Dean), Jennifer LaBounty (Couns Div Dean), Elaine Lipiz Gonzalez (Dean of Student Support Services, Title IX Dir), Eddie Roth (DSS Dir), Dani Wilson (Lib, etc. Dean)

Classified Professionals: Thydan Huynh (Couns), Marwin Luminarias (Class Sen Pres), Jennifer Merchant (Career & Life Planning Ctr), Melissa Serrato (Off of Campus Comm)

Students: Sergio Heziquio, Harutyun Kejejian

Guided Pathways Webinars

Developing (or Re-thinking) your Guided Pathways Leadership Structure

Register: <https://zoom.us/webinar/register/WN_Ewrr8wwBRqKJOV39SsZbsg>
November 14 | 12:30p - 1:30p

How do you get a leadership team started for Guided Pathways? What if you have a team but things are just not moving like you thought they would? Join us as we look at several different strategies for beginning and sustaining leadership in your Guided Pathways efforts.

Guided Pathways Open Forum: Acknowledging Successes and Showing

Gratitude Register: <https://zoom.us/webinar/register/WN_n3Zaiy1_QkulfTfAnishlg>
November 21 | 12:30p - 1:30p

This will be an interactive session as we go into Thanksgiving and prepare for finals. Please come prepared to share what has been going well at your college with regards to Guided Pathways. At the end of this session, we will have a collection of the things that have worked so far for various colleges.

Starting the New Year Right: Listening to Students on Opening Day and Beyond

Register: <https://zoom.us/webinar/register/WN_KeqFNLMBQ52sqgBXky2TQw>
November 28 | 12:30p - 1:30p

Student voices and experiences are a powerful asset when making your case for guided pathways and are crucial data when designing your college's guided pathways framework. But what are effective ways to engage students in guided pathways conversations and design? In this session, presenters will offer ideas for working with students and collecting data to inform your guided pathways efforts.

Spring 2019 Faculty Hiring Regional Meetings: “An Equitable Hiring Approach to Increasing Student Success”

Faculty diversity is a critical component in the support of student success, and each California community college has a responsibility to develop a workforce that reflects the diversity of its community and is best prepared to serve the college’s specific student populations. At this event, the Academic Senate for California Community Colleges Equity Diversity and Action Committee and Faculty Development Committee will present important considerations for conversations on faculty hiring, including ways to diversify and expand hiring pools and reshape search processes to focus on candidates who understand and are committed to our students. By highlighting the importance of cultural sensitivity and appreciation as well as instructional excellence, along with considering the specific needs of our local student populations and communities, we can promote both student success and faculty diversity, two concepts that not only are not in opposition but that in reality are linked to each other. Topics to be discussed will include recruiting and diversifying applicant pools, hiring committee processes and structures, hiring criteria, using equivalency processes effectively, and more. Attendees will engage in hands-on exercises to develop equity-focused and student-focused interview questions that they can take back to their colleges. Join us for this important discussion as we all work to increase student success by promoting greater faculty diversity and a focus on understanding and serving students. Click the link below to register in your region:

Thursday, February 21, 2019: Bakersfield College
<<https://asccc.org/events/2019-02-21-170000-2019-02-21-230000/faculty-diversification-meeting-bakersfield>>

Monday, February 25, 2019: Butte College
<<https://asccc.org/events/2019-02-25-170000-2019-02-25-230000/faculty-diversification-meeting-butte>>

Thursday, February 28, 2019: Norco College
<<https://asccc.org/events/2019-02-28-170000-2019-02-28-230000/faculty-diversification-meeting-norco>>

Opportunities to work with ASCCC

Student Learning Outcomes (SLO) Symposium Call for Presentations

If you are interested in presenting at the 6th Annual SLO Symposium Friday, January 25th at Santa Ana College, please follow the link below to fill out the Call for Presentations form. Proposals for presentations are *due no later than Wednesday, November 14, 2018*. If you have any questions, please contact Jarek Janio at janio_jarek@sac.edu or (714) 241-5773. The suggested topics for presentations include, but are not limited to the following:

- Assessment of student learning and performance-based funding formula
- Guided Pathways
- Multiple measures
- Disaggregation of assessment data

- Linking assessment data to resource allocation requests

CALL FOR PRESENTATIONS <<https://www.surveymonkey.com/r/HVPJMNP>>

Open-access textbooks expert sought

The Academic Senate for California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) is looking for faculty interested in joining the ASCCC OERI team for the spring 2019 term and the 2019-20 academic year. Please share this message with faculty who might be interested. Faculty assigned to the team will be allotted reassigned time appropriate for their assigned tasks.

If you are interested in one of the positions, please email info@asccc.org with the subject line "ASCCC OERI Regional Lead Application" and attach a copy of your Curriculum Vitae or resume, along with a brief explanation of your OER-related experience by Friday, December 14, 2018. They will contact you if you are selected for an interview.

A draft version of the funded OERI proposal is available at:

*https://asccc.org/sites/default/files/ASCCC%20CCCOERI%20DRAFT%20-%20April%2011%202018R_0.pdf

<https://asccc.org/sites/default/files/ASCCC%20CCCOERI%20DRAFT%20-%20April%2011%202018R_0.pdf>*

If you have any questions, please do not hesitate to contact:

Krystinne Mica, M.Ed., Chief Operating Officer

Academic Senate for California Community Colleges

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New District positions: Director of Professional Development and the District Director of Grants

You might recall that at our 18-Oct Senate meeting, we voted to support a United Faculty resolution that opposes the creation of these two new positions in the District. Specifically, the resolution says that no "additional managers" should be hired until "all shared governance committees and the collective bargaining process" have been completed.

On Tuesday evening, the Board of Trustees reviewed the job descriptions for these new positions. Members of the Resource Table (i.e., senate and union presidents) presented the resolution and tried to block this. The Board punted. They did not vote on the job descriptions, but it looks like they will appear on the 27-Nov Board agenda.

FC Sports triumphs!

Men's soccer won the conference title. Women's water polo enters this week's championship weekend as a #1 seed. (Next match this Fri, 1:00P, West Valley College.) Football remains undefeated. Women's soccer has made the playoffs. Eunsoo Jeon is the CCCAA golf champion.

A cautionary tale from a fellow senate president

Josh shared that while at ASCCC Plenary, a president of a faculty senate from another college mentioned having a problem getting new curriculum approved because faculty within the same department are at odds over new curriculum. He was asked if Fullerton College has a written process for how departments and divisions decide how to propose new courses or modify existing courses. Currently, department faculty work that out on their own, collegially. He asked senators to discuss this with department colleagues.

Curriculum Chair Report

Jennifer Combs shared that course and program proposals went to District Curriculum Coordinating Committee (DCCC) on 9-Nov. Fall 2020 proposals should be pre-launched the first week in February. The CCC is discussing the Fullerton College General Education pattern and general education area definitions.

Treasurer's Report

Loretta Calvert thanked Colleen Kvaska, Annie Liu, Kathy Standen and Brandon Tran for providing snacks for this meeting.

VI ASSOCIATED STUDENTS REPORT

Emily Salcido shared that AS will increase its presence on campus by having a table out on the Quad one day a week. AS will use Remind to inform students of events on campus where they can get food.

VII ACCREDITATION UPDATE: DISTANCE EDUCATION SELF-ASSESSMENT PLAN

Danielle Fouquette shared the Distance Education Compliance Workgroup Certification Proposal.

Background: During a recent conference call with several members of the college's leadership and accreditation steering committee, Dr. Greg Gillespie, the visiting team chair who will be leading the review of the college's follow up report addressing the ACCJC's recommendations for compliance, expressed two concerns regarding the college's current plan to use self-assessment surveys to ensure regular and effective contact:

- Who will review the self-assessments?
- How will the college respond to /address courses that are not in alignment with standards for DE instruction?

To address those concerns, the workgroup has developed the following additional steps to include in the college's processes related to self-assessment and training to teach online.

Division Distance Education representatives will review the self-assessment surveys and courses for online faculty.

- For instructors whose courses are in alignment, the division representative will recommend to the Distance Education Manager that the instructor's certification for online teaching be renewed for a two-year period.

- If a course is not in alignment, the representative and the instructor will work together to make needed changes. If alignment is achieved, the representative will recommend to the DE Manager that the instructor's certification for online teaching be renewed for a two-year period.
 - o The DE Manager will review all recommendations for recertification, which will include reviewing courses.
 - o The DE Manager will maintain a list of instructors certified to teach online and provide to Division Deans and the VPI each spring.
 - o Continued certification to teach online also requires completion of at least one professional development activity specifically related to online instruction.
- If the representative and instructor are unable to bring a course into alignment, the representative will recommend to the DE Manager that the instructor's certification for online teaching be suspended.
 - o Recertification for online instruction will be granted for one year upon completion of additional identified training and is contingent on the instructor submitting any online courses to the division rep and DE Manager for review.
 - o Instructors who are not recommended for recertification can request a second review of their course by the DE Manager and another Division DE Representative.

Marcus Wilson shared that he spoke with some members of the Distance Education Advisory Committee (DEAC) and this proposal goes against DEAC's vision of having a faculty driven process. Senators questioned why a Distance Education Manager was needed, rather than a Distance Education Faculty Coordinator. Dr. José Ramón Núñez stated that a faculty member would not be on campus year round. It was recognized that accountability is important, but there were questions regarding who would be in charge of this accountability.

M/S/U (Wilson/Bassi) to charge the Senate Executive to work with the Distance Education Advisory Committee and the Distance Education Work Group to modify the Distance Education Compliance Workgroup Certification Proposal in such a way that it meets the requirements to address the ACCJC's recommendations for compliance and addresses the following concerns from the Senate:

- **Having a DE Faculty Coordinator, not a DE Manager**
- **Specifying how it would be determined that a course was not in alignment**
- **Clarifying the process when a course is not in alignment, how the faculty member would be assigned a non-distance-education course to make load**
- **Two-year versus three-year certification period**

VIII ELECTIONS, Kim Orlijan

Student Success Committee, 2018-20 **Adriana Currie (Tech/Eng)**

Student Learning Outcomes Assessment Committee, 2018-19 **Wendy Perez (Tech/Eng) to replace Melody LaMontia**

Program Review Committee, 2018-21 **Connie Carroll (PE) to replace Yolanda Duran**

IX OLD BUSINESS

Because of new State funding models, should the Senate restructure its committees? (Student Equity, Student Success and Support Program, Basic Skills)

Josh presented, as a first read, a proposal to replace Student Equity, Student Success and Support Program and Basic Skills Success Committees with the Student Equity and Achievement Committee (SEAC), formerly the Student Success Committee. Bridget Kominek, Chair of the Basic Skills Committee, shared that she supports this idea. Lorena Marquez, Co-Chair of the Student Success Committee, stated that the committee is gathering feedback from its members regarding this proposal. Josh asked senators to discuss this proposal with their division colleagues.

The faculty position on Winter Session and double-Summer Session

If the summer session is doubled, faculty want the ability to start classes at different times and have different parts of term. Also, doubling summer session should not eliminate discussion of a future winter session.

X NEW BUSINESS

Office of Student Activities presentation: Hornet Leadership Program

Joe Carrithers informed senators about the Hornet Leadership program. This program supports Fullerton College's mission by advancing student learning and achievement through a guided pathway to leadership development. The program is centered on four core areas, building upon the College's core values of community, diversity, equity, excellence, growth, inclusivity, innovation, integrity, partnership, respect and responsibility:

1. Global/community perspectives
2. Ethics, values and decision-making
3. Personal empowerment
4. Interpersonal skills

Students will work their way through different levels of the program, starting at the Bronze level and working up to Platinum. Each level will require more hours dedicated to the program. Students can attend workshops, engage in service learning opportunities and leadership activities and events. Students track their engagement through a Canvas shell.

Joe asked senators to let their division colleagues know about the program and to also refer students. He also requested that faculty send him information regarding activities, workshops and events that align with the purpose and goals of this program so he can let students know about them.

Counseling Division faculty and the possible reorganization of Student Services M/S/U (Huerta/Combs) to table this agenda item and discuss at a future Senate meeting.

Counseling Division faculty resolution on counseling positions

The following resolution of the Fullerton College Counseling Faculty was presented:

WHEREAS, the best way to serve students is to work closely together, under the Dean of the Counseling division, as one united counseling faculty . . .

THEREFORE, IT IS RESOLVED, FULLERTON COLLEGE COUNSELING FACULTY, are vehemently opposed to hiring counselors who would report to any other dean.

M/S/U (Combs/Gonzalez) to support the Fullerton College Counseling faculty resolution.

Marcus Wilson stated that at a recent Business and Computer Information System Division meeting, the faculty voted to support counseling faculty staying together in one division.

XII LIAISON REPORTS
Adjunct Faculty United
No report.

United Faculty

Dale Craig informed senators that a negotiations update had been emailed to faculty. UF will meet with the District on 19-Nov to discuss salary and benefits. UF is actively looking at alternatives to PERS. Faculty teaching an internship class are encouraged to contact Dale as UF continues negotiations with the District regarding work-study/internship classes.

The meeting adjourned at 4:42P.
Respectfully submitted,
Heather Halverson, secretary