

**Fullerton College Faculty Senate
approved minutes
7-Feb 2019**

present, according to sign-in sheet

At-large	Bill Cowieson, Julie Felender, Flor Huerta, Bryan Ouchi
Business/CIS	Dale Craig (for Kathy Standen), Brandon Tran
Counseling	Juan Pablo Gonzalez, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Monica Lee, Michael Mueller
Humanities	Elizabeth Gaitatjis, Amy Garcia, Annie Liu, Jeanette Rodriguez
Library	Val Macias
Math/Comp. Sci.	Paul Farnham, Nick Huerta, Nicole Rossi
Natural Sci.	Mike Baker, Colleen Kvaska, Gretchen Stanton
Part-time	Michelle Gomez-Velazquez, Michelle Don Vito
Physical Ed.	Greg Aviles, Lisa Bassi
Social Sci.	Moe Abdel Haq, Leonor Cadena, James Crippen
Tech./Engineering	Benjamin Cuatt
Associated Students	
President	Marcus Wilson
President-elect	Kim Orlijan
Curriculum Chair	Jennifer Combs
Secretary	Heather Halverson
Guests	Cecilia Arriaza, Director, Cadena Cultural Center Doug Benoit, Dean of Business, Computer Information Systems, and Economic Workforce Development Joe Carrithers, English faculty, AS Faculty Advisor Dr. Gil Contreras, Vice President of Student Services Jeanne Costello, English faculty, Staff Development Coordinator Danielle Fouquette, English faculty Rodrigo Garcia, Vice President of Administrative Services

Angela Henderson, English faculty
Darnell Kemp, Distance Education Director
Karen Markley, Anthropology faculty
Monica Martin, Director Grants/Economic and Workforce
Development
Lisa McPheron, Director of Campus Communications
Kelly Nelson-Wright, Sociology faculty
Gregory Menchaca, Testing & Assessment Specialist
Tommy Reyes, Architecture faculty
Dr. José Ramón Núñez, Vice President of Instruction
Roger Perez, English faculty
Kelly Salazar, Health Services Peer Health Educator
Dr. Greg Schulz, FC President
Pete Snyder, Physical Education faculty

I CALL TO ORDER

The meeting was called to order at 3:01P by Marcus Wilson.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

M/S/U (Harless/Marquez) to approve the 29-Nov 18 minutes.

III APPROVAL OF THE AGENDA

M/S/U (Combs/Craig) to approve the agenda for this meeting.

Elections were moved down the agenda to after Old Business.

IV PUBLIC COMMENTS

Pete Snyder expressed concern regarding the lack of representation of all divisions, specifically Physical Education, on the Pathways Steering Committee. Greg Aviles stated that the faculty in the Physical Education Division would like to collaborate with faculty in other divisions.

Jeanne Costello stated that she understands Faculty Senate's position against the hiring of new District Managers until the contract has been negotiated, but that it is important that Fullerton College have faculty representation on the hiring committee for the District Director of Professional Development. She is willing to serve on that committee.

Kelly Salazar informed the Senate that Fullerton College will be participating in the National College Health Assessment. Administering the assessment takes about 45 minutes of class time. Faculty interested in allowing the assessment to be administered in their classes should contact Kelly.

Cecilia Arriaza informed the Senate of upcoming workshops and events in the Cadena Cultural and Transfer Centers. WorldFest is scheduled for 25-Apr and the Transfer Celebration will take place 24-May.

Mod Abdel Haq shared that the Diversity Committee had their first meeting of the spring semester. The committee will be reviewing the Campus Climate Survey and

making recommendations to the President's Advisory Council (PAC) and Moe reported that the diversity art project received the majority of the funding the committee had requested.

Joe Carrithers provided senators with the "FC Commencement 2019 Important Dates" and distributed nomination forms for Students of Distinction.

Kim Orlijan shared that CSU Fullerton will be hosting the CSU system-wide 2019 Student Research Competition in Apr. They are looking for faculty from various disciplines to serve as judges. Interested faculty should contact Nathalie Carrick at ncarrick@fullerton.edu or Terri Patchen at tpatchen@fullerton.edu.

Lisa McPheron shared that the College Mobile App Demonstration will be on 27-Feb, 12-1:30P in rooms 224-226. The Homeless 101 Community Seminar will take place in Wilshire Auditorium on 19-Mar, 6-8P. FC Night at the Angel Stadium will be 5-Apr. She also distributed copies of the President's Advisory Council Year-End Reports, 2016-17 and 2017-18.

Leonor Cadena informed the Senate about the Pluralism, Inclusions and Equity (P.I.E.) series of workshops offered this spring semester. The Immigrant and Immigration Rights and Advocacy Lecture Series will take place 22-Feb. The Mental Health Panel focusing on microaggressions and mental health in higher education institutions will be on 22-Mar. The presentation regarding creating safe and inclusive spaces for LGBTQ students will be 26-Apr.

V EXECUTIVE COMMITTEE REPORTS

Updates from Dr. Schulz

President Schulz thanked faculty for inviting him to visit their classes during the first week of school.

He reported that at the Board of Trustees meeting on 12-Feb the College will be presenting three reports: the Fullerton College Annual Report, the Institutional Effectiveness Report and the Accreditation Follow-up Report.

He stated that Fullerton College is finalizing the Fullerton Educational Partnership with Fullerton School District. Currently, students in the Pledge program who are enrolled in 12 or more units and complete the Financial Aid process are eligible for free tuition. This opportunity will now be extended to students in the Fullerton Educational Partnership.

The College is working on a Memorandum of Understanding (MOU) with Pathways of Hope to add staff support to expand the days and times the Chris Lamm & Toni DuBois-Walker Memorial Food Bank is open and to increase the food inventory.

President's Report, Marcus Wilson

Marcus Wilson provided updates on the various District and Campus meetings he has recently attended. The Council on Budget and Facilities (CBF) is looking at implications of the new state funding formula in light of the number of degrees Fullerton College has awarded. Although the District is flush with one-time money, in the long-term there is a structural deficit.

With the number of faculty positions that will be filled this semester, Fullerton College will be over its Faculty Obligation Number (FON). Due to increased enrollment,

Cypress College will now get to hire six more faculty, in addition to the faculty positions already approved. Fullerton College will get no additional hires beyond what was already approved.

At the President's Advisory Council (PAC) meeting there was agreement on the Student Equity and Achievement Committee (SEAC) structure but they are still discussing the decision making process for allocating funds to ensure stable funding for Student Services.

At the Planning & Budget Steering Committee (PBSC) the art diversity project was awarded one-time funds. The funds will go to the Fine Arts Division to be used for the diversity art project proposed by the Diversity Committee. The committee also discussed the State proposal to increase COLA 3.46% and cut Strong Workforce by \$77million. Marcus shared with the committee that some faculty were concerned about the turn-around time once Program Reviews are approved. He is hoping to speed up this process by working with the Program Review Committee and improving the communication from the Deans to their faculty in their divisions.

Marcus will meet on a bi-weekly basis with the NOCE Academic Senate President, the Cypress College Academic Senate President as well as the United Faculty and Adjunct Faculty United Presidents prior to the Board of Trustees meetings.

Matt Taylor, Pathways Steering Committee Co-Chair, will report to Faculty Senate at the second meeting of every month.

Curriculum Chair Report

Jennifer Combs reported that the Campus Curriculum Committee (CCC) is reviewing the general education area definitions for the FC AA GE Pattern. Their 6-Mar meeting will be devoted to finalizing these definitions and to make recommendations to the Faculty Senate regarding the FC AA GE Pattern. At the 21-Feb Senate meeting, Jennifer will bring two recommendations from the CCC. The first is that proposals for courses for the FC AA GE Pattern must include an explanation of how the course meets the GE area definition and that there must be a comparable course on another CSU, IGETC or California Community College General Education Pattern. The second is that in addition to the already established criteria, courses being submitted to meet the FC Multicultural graduation requirement must contain 50% or more multicultural content.

Treasurer's Report

Heather Halverson thanked Paul Farnham, Nick Huerta and Nicole Rossi for providing snacks for this meeting.

VI ASSOCIATED STUDENTS REPORT

No report.

VII OLD BUSINESS

Release time for campus wide faculty positions

The Senate discussed release time for faculty. In some case faculty are serving as chairs of a committee, and other times faculty receive release time for positions that do

not involve a committee. It was the “Sense of the Senate” that the Senate Executive work with the Administration to get a list of all positions where faculty receive release time.

District hiring of additional Managers

M/S/P (Combs/Farnham) to decline putting a faculty member on the hiring committee for the District Director of Professional Development.

Abstention: Rodriguez

Senators were provided a copy of the Joint Resolution of the Cypress College Academic Senate, Fullerton College Faculty Senate, North Orange County Continuing Education Academic Senate, Adjunct faculty United and United Faculty – North Orange County Community College District. The resolution opposes the hiring of at least four new District Directors. The goal of the resolution was for the District to complete contract negotiations with United Faculty before hiring additional managers. Despite this resolution, the Board of Trustees has forwarded a District Director of Professional Development.

VIII ELECTIONS, Kim Orlijan
Institutional Research and Effectiveness Committee, 2018-20 **Nick Arman (Stud Serv)**

District Master Plan Consultant Interview Committee **Dale Craig (Bus/CIS)**

Evaluation Committee for Joyce Carrigan, District Director, Workforce and Economic Development **Marcus Wilson (Bus/CIS)**

Selection Committee, Students of Distinction: Academic Achievement **Gwen Earle (Bus/CIS), Marianna Jagodina (Math/CS)**

Selection Committee, Students of Distinction: Competitive Achievement **Stephen Plett (Math/CS), Jared Vidal (Coun)**

Selection Committee, Students of Distinction: Service Achievement **Julie Felender (Soc Sci), JP Gonzalez (Coun)**

Selection Committee, Students of Distinction: Distinguished Student of the Year **Nick Arman (Stud Serv), Francis Mummery (Soc Sci)**

Teacher of the Year Selection Committee **Moe Abdel Haq (Soc Sci), Mike Baker (Nat Sci), Julie Felender (Soc Sci)**

District-Wide Enrollment Management Advisory Committee, 2019-20 **Flor Aguilera (Coun)**

Evaluation Committee for Julie Kossick, District Director of Human Resources
Leonor Cadena (Soc Sci)

IX NEW BUSINESS

**Approval of Distance Education Division Representative Job Description
M/S/U (Halverson/Mueller) to approve the Fullerton College Distance Education
Division Representative Job Description.**

Senators were provided a copy of this job description:

Fullerton College Distance Education Division Representative Job Description

Terminology:

DEDR: Distance Education Division Representative

DED: Distance Education Director

DEAC: Distance Education Advisory Committee

OTC: Online Teaching Certificate

1. Hold workshops for division faculty demonstrating how to create strong self-assessments that clearly highlight the ways that the course aligns with the standards. (each semester)
2. Work with DEAC to develop a rubric to be used by the DED to confirm alignment with college standards for regular and effective contact and accessibility. (Spring 2019 and then as needed)
3. Keep confidential any information about students viewed in the review of self-assessment surveys. (ongoing)
4. Serve on an appeals committee as needed. At the request of an instructor, the appeals committee will review self-assessment surveys determined to be unaligned with college standards. (as needed)
5. Serve as a liaison between the DED and the VPI in matters regarding self-assessment surveys and certification/re-certification decisions. (ongoing)
6. Review status report from DED indicating which faculty members need to complete the self-assessment survey and their certification status. (annually; fall semester)
7. Review division faculty self-assessments and confirm that the course aligns with regular and effective contact and accessibility standards established by the college; review self-assessment survey for any division-specific standards. (annually)
8. Meet face-to-face with instructors to review self-assessment survey if requested by the instructor. (as needed)
9. Prepare status report of all faculty members in the division who have completed the self-assessment and make a recommendation regarding recertification. (annually; spring semester)
10. Deliver status report to the DED and the division dean. (annually; spring semester)

11. Work with instructors whose courses are not in alignment with college or division standards to bring the course into alignment. (as needed)
12. Identify and recommend professional development topics related to online teaching to DEAC, the DED, and the OTC trainers. (ongoing)

Marcus Wilson explained that it is too late in the current semester for faculty to receive release time for this position, but they will be compensated as professional experts. Roger Perez explained that creating this job description was a collaborative and transparent process. Marcus Wilson stated that the Distance Education Advisory Committee (DEAC) wanted this position to be created. Darnell Kemp stated that the Distance Education Division Representatives are important to meet the individual and unique needs of each division.

Approval of the Accreditation Follow Up Report

M/S/U (Harless/Marquez) to approve the Fullerton College Accreditation Follow Up Report.

Reading graduation requirement

M/S/U (Halverson/Combs) that students who do not meet the Reading graduation requirement, but meet all other graduation requirements, be able to graduate Spring 2019 and Summer 2019.

When the assessment test was eliminated there was no plan put into place for students who no longer had the assessment test as an option to fulfill the Reading graduation requirement. As a result, there are some students who meet all other graduation requirements for the Spring 2019 and Summer 2019 semesters, but are missing the reading graduation requirement. Amy Garcia stated that Reading faculty support this motion.

Campus enrollment management strategies

The Senate discussed the challenges of lower enrollment at Fullerton College. The Institutional Research and Effectiveness Committee (IREC) will look this issue. Dale Craig stated that the committee will focus on the process of how schedules are put together and evolve based on enrollment patterns. Senators shared concerns they had with regards to how information about open courses is made available to students. Senators were encouraged to talk with their colleagues about this issue. This will be an agenda item for the Feb-21 Senate meeting.

X LIAISON REPORTS

Adjunct Faculty United

Michelle Don-Vito informed the Senate that adjunct faculty received a pay raise and an additional one-time payment of \$1,000. Adjunct Faculty United is currently looking at health benefits for adjunct faculty.

United Faculty

Dale Craig stated that he would soon be sending out a survey to all faculty to get a ranking of issues for negotiations with the District.

The meeting adjourned at 5:03P.

Respectfully submitted,
Heather Halverson, secretary