

**Fullerton College Faculty Senate  
approved minutes  
4-Apr 2019**

**present, according to sign-in sheet**

At-large	Bill Cowieson, Julie Felender, Flor Huerta, Bryan Ouchi
Business/CIS	Brandon Tran
Counseling	Juan Pablo Gonzalez, Lorena Marquez, Ruth Sipple
Fine Arts	Zachary Harless, Monica Lee, Michael Mueller
Humanities	Elizabeth Gaitatjis, Amy Garcia, Bridget Kominek, Annie Liu, Jeanette Rodriguez
Library	Val Macias
Math/Comp. Sci.	Nick Huerta, Nicole Rossi
Natural Sci.	Colleen Kvaska, Gretchen Stanton
Part-time	Michelle Gomez-Velazquez, Michelle Don Vito
Physical Ed.	Greg Aviles
Social Sci.	Moe Abdel Haq, James Crippen
Tech./Engineering	Benjamin Cuatt, Jose Miranda
Associated Students	Hannah Avalos
President	Marcus Wilson
President-elect	Kim Orlijan
Curriculum Comm.	Jennifer Combs
Treasurer	Mike Baker
Secretary	Heather Halverson
Guests	Nick Arman, Counselor, Veteran's Resource Center Carlos Ayon, Director of Institutional Research and Planning Dr. Gil Contreras, Vice President of Student Services Jeanne Costello, English faculty, Staff Development Coordinator Lisa McPheron, Director of Campus Communications Miguel Powers, English faculty

Dr. José Ramón Núñez, Vice President of Instruction  
Dr. Greg Schulz, FC President

I CALL TO ORDER

The meeting was called to order at 3:05P by Marcus Wilson.

II APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

**M/S/U (Mueller/Macias) to approve the 21-Mar 19 minutes.**

III APPROVAL OF THE AGENDA

**M/S/U (Combs/Harless) to approve the agenda for this meeting.**

The Pathways Steering Committee report was removed from the agenda.

IV PUBLIC COMMENTS

Miguel Powers shared reasons why he is interested in serving on the Pathways Steering Committee.

Nick Arman shared the Inaugural Fullerton College Veterans Golf Classic will take place 3-Jun at Western Hills Country Club in Chino Hills. Some of the proceeds will go towards scholarships for student-veterans.

Jennifer Combs reminded everyone that United Faculty elections are currently taking place and encouraged faculty to vote.

Moe Abdel Haq provided senators with information about the Migration Symposium taking place 22-Apr and the Art Contest: Diverse Perspectives.

Flor Huerta thanked faculty for their participation at Major Declaration Day. At this event over 300 students declared a major.

Marcus Wilson congratulated Flor Huerta on her new position as Interim Dean of Counseling at Cypress College.

V EXECUTIVE COMMITTEE REPORTS

**President's Report, Marcus Wilson**

Kim Orlijan provided updates from the Academic Senate for California Community Colleges (ASCCC) Area D meeting she had recently attended. John Stankas, ASCCC President, shared a memo to the California Legislatures regarding the new funding formula. Although the ASCCC remains opposed in principle to performance-based funding, it has three suggestions for improvement:

1. Level the point system for associate degree awards so that all educational goals and achievements of comparable unit values are counted equally.
2. Award colleges only once per year per student for the highest award achieved as a means of prioritizing per-student success, as opposed to incentivizing maximizing awards more generally.
3. Keep the performance metric portion set at 10% of the total allocation to ensure funding stability and to support college exploration of how best to serve students.

Kim also asked senators to review the 53<sup>rd</sup> Spring Session Resolutions (available at the ASCCC website) and give her feedback prior to the 11-Apr Plenary Session.

Marcus Wilson stated that the Senate Executive met with the Student Equity Committee Co-chairs, Cristina Arellano-Dueñas and Mark Greenhalgh. The committee is finalizing the Equity Plan which will be presented at the 2-May Senate meeting.

Marcus attended the Board of Trustees (BOT) meeting. At this meeting he shared his opposition to the District creating new management positions in the Information Technology Department while at the same time hiring a consultant to evaluate the District Managers in the Information Technology Department. At this meeting, the BOT presented revised Board Policies (BP). One BP was regarding minimum qualifications of new hires. This new BP was introduced without appropriate shared governance participation. This item was pulled from the BOT agenda and will be brought back to a future BOT meeting. This issue will be on the agenda for the 2-May Faculty Senate meeting.

Marcus also stated that a report regarding the new state funding formula was shared at the District Consultation Council (DCC). Only 20% of FC students come to the College with the goal of transferring to a CSU, yet the new funding formula heavily favors those students earning an Associate's in Arts/Sciences Degrees for Transfer. AB 19 was also discussed. These funds will be used to cover the fees, for one year, for students who are enrolled in 12 units and apply for financial aid. This would be approximately 4,000 FC students.

Marcus attended the Resource Allocation Work Group where the new state funding formula was also discussed. It is still unclear how this will change funding for FC and the District. The work group looked at various models and, if funding goes to the Colleges based on their productivity, it does not appear that the way funds are allocated between the Colleges and the District will be drastically affected. It is still unclear how allocations will be made based on performance based funding. Currently, the District takes about 10% of every dollar earned at the Colleges.

Marcus attended the Planning & Budget Steering Committee (PBSC) meeting where the one-time funding from the District was discussed. FC should get about \$5million every year for the next three or four years. Dr. Schulz stated some of this money will be used for Supplemental Instruction, Distance Education, Professional Development, scheduled maintenance, outreach and recruitment to high schools and to help the College meet Americans with Disabilities Act (ADA) compliance. It was also confirmed that these funds could be used for priorities identified in program review and instructional equipment needs.

#### **Updates from Dr. Schulz**

Dr. Schulz shared that over 900 tickets had been purchased for the 4<sup>th</sup> Annual FC Night at Angel Stadium. Over 200 people have RSVP'd to attend the Strategic Conversation #20 at FC on 9-Apr, and over 110 are from FC.

The Accreditation Visiting Team will have a follow-up visit at FC on 11-Apr. The team will meet with members of the Institutional Integrity Committee and the Distance Education Work Group, Distance Education faculty, and President's Staff.

Hiring Committees for full-time faculty positions will begin interviewing candidates next week. One hiring committee may postpone hiring due to the small number of applications submitted. Lynette Pratt, who currently runs the Adaptive Computer Lab in our Disability Support Services Office, will be retiring. In order to maintain ADA compliance and to continue to assist students, Dr. Schulz has approved a temporary, full-time position, for up to one year, to replace this position.

#### **Curriculum Chair Report**

Jennifer Combs reported that the Curriculum Committee has developed a proposal for the FC AA GE Pattern which will be shared at a Senate meeting in May. The committee is still investigating curriculum management systems. The FC Faculty Senate and Cypress College Academic Senates will need to mutually agree on which system to use.

#### **Treasurer's Report**

Mike Baker thanked Jose Miranda, Kim Orlijan and Ruth Sipple for providing snacks for this meeting.

#### VI ASSOCIATED STUDENTS REPORT

No report.

#### VII STAFF DEVELOPMENT UPDATE

Jeanne Costello provided an update on Staff Development activities for 2018-19. She highlighted new and continuing activities as well as equity projects. She reminded the Senate that Staff Development supports discipline-specific learning. This year funding was focused on supporting culturally responsive practices, online teaching, classified development and pathways inquiry/readiness. Jeanne shared several examples of conferences and trainings that faculty have attended using Staff Development funds. To increase attendance, Staff Development has developed Mini Conference Days, instead of workshops throughout the semester. Staff Development is working collaboratively with the Pathways Steering Committee to develop breakout sessions for Fall 2019 Flex Day. Faculty are encouraged to send feedback and suggestions regarding Staff Development to Jeanne at [jcostello@fullcoll.edu](mailto:jcostello@fullcoll.edu).

#### IX ELECTIONS

Hiring Committee for FC Hornets Tutoring Coordinator **Jeanne Costello (Hum), Elizabeth Gaitatjis (Hum), Brandon Tran (Bus)**

Comprehensive Evaluation Committee, Kai Stearns Moore, District Director of Public and Governmental Affairs **Moe Abdel Haq (Soc Sci)**

Comprehensive Evaluation Committee, Fred Williams, Vice Chancellor, Budget and Facilities **Dana Clahane (Math/CS)**

Comprehensive Evaluation Committee, Greg Schulz, Fullerton College President  
**Kim Orlijan (Hum)**

Guided Pathways Steering Committee, Instructional Faculty, 2019-21 **Brandon Floerke (Hum), Miguel Powers (Hum)**

Guided Pathways Steering Committee, Counseling Faculty, 2019-21 **Linda Kelly-Mandich (Coun), Lorena Marquez (Coun)**

Hiring Committee for Interim Dean, Business/CIS **Dale Craig (BUS/CIS), Gary Graves (Bus/CIS), Paul St. John (Bus/CIS)**

Hiring Committee for Interim Director, Behavioral Health Services **Ruth Sipple (Coun)**

Hiring Committee for Director of Child Development and Educational Studies Laboratory **Jennifer Kinkel (Soc Sci), Karyn Pavelek (Soc Sci)**

Comprehensive Evaluation Committee for Nick Karvia, Director of FC Bookstore  
**JP Gonzalez (Coun)**

X OLD BUSINESS

**College goals and objectives**

**M/S/U (Felender/Gomez-Velasquez) to support the College goals and objectives with the addition of a goal to encourage Career and Technical Education students to complete degrees and to empower Senate representatives on PAC to come to agreement with PAC regarding these goals and objectives.**

**Faculty reassigned time for campus positions**

**M/S/P (Kominek/Miranda) to endorse the process outlined for use in determining faculty reassigned time.**

Abstention: Macias

Marcus explained that two processes for determining reassigned time are needed, one for campus wide positions that are Senate committees or who report to the Senate and one for non-Senate positions. For a Senate committee, or positions that report to the Senate, when a position is up for election information will go out campus wide to all faculty. Interested faculty will submit a letter of interest which would be distributed to senators and elections would take place at a Senate meeting. For non-Senate committees, or positions that do not report to the Senate, information about the position would also go out to all faculty. Interested faculty will submit a letter of interest. A committee consisting of three faculty members, the appropriate manager or

dean, and the appropriate Vice President would interview applicants and make recommendations to the President. For faculty currently serving in one of these positions, the new process would go into effect the next time that position becomes available. Marcus also stated that the chair term will be the same as the membership term.

#### **Faculty role in selection of Interim Deans and Vice Presidents**

**M/S/U (Combs/Marquez) to adopt the procedure for the selection of Interim Associate Deans, Interim Deans and Interim Vice Presidents by a selection committee made up of three faculty appointed by the Faculty Senate, and three managers, including the College President.**

Marcus stated that there has not been a consistent process for the selection of Interim Deans and Vice Presidents and is grateful Dr. Schulz is working with the Senate to create an open and transparent process that will consistently be applied. It was the "Sense of the Senate" at the 21-Mar meeting that Senate Executive work with the President to bring a proposal to this meeting. The Senate Executive discussed this with the Dr. Schulz and it was agreed that the selection committee will include six members; three faculty appointed by the Faculty Senate and three managers, including the College President. The College President ultimately has the final decision.

#### **XI NEW BUSINESS**

##### **Proposed Associate Dean position**

At the 21-Mar Faculty Senate meeting Marcus shared a draft job description for an Associate Dean position being proposed for the Humanities Division. Dr. Schulz has discussed the concept of this position in various settings and asked Human Resources to draft the job description. He stated that he welcomes feedback regarding the job description at this meeting or faculty can send feedback to Jean Foster. Dr. Schulz informed the Senate that he recently attended a Humanities Division meeting where he received some feedback as well as additional feedback in writing after the meeting. Bridget Kominek shared some comments from faculty in the Humanities Division, stating that some faculty indicated it was unclear how the Associate Dean position would differ from the Dean position. The specific responsibilities of the Associate Dean have not been made clear, nor is it clear who would make the decision about the responsibilities. Dr. Schulz responded that the Dean would decide what the Associate Dean's job would be in consultation with division members and these responsibilities should be clearly communicated.

Dr. Schulz stated that Humanities is a large division with five departments, over 400 course sections and 64 Full-time faculty. He was asked if other options had been considered to help reduce the workload of the Humanities Division Dean; a faculty member on reassigned time or the possibility of creating two divisions. He does not believe that a faculty member on reassigned time is the most efficient approach because of the faculty contract year. Dividing the departments into two divisions is not a short-term solution and it is unclear how the departments could be divided. It is also unclear what the future holds as the College implements Guided Pathways. Heather

Halverson stated that the Counseling Division is also large, and because of that they have been informed that Student Services will be realigned, yet there was not a consideration for an Associate Dean. When asked by Flor Huerta, Greg confirmed that if the Associate Dean job description was adopted, it would not be specific to only instructional divisions. Kim Orlijan stated that the reasons for this new position are subjective and there is no quantitative measures to show the need for this position. Marcus shared that he had received some feedback asking if there is a need for this position or if the person currently serving as the Humanities Division Dean has taken on too many responsibilities outside of the division. Annie Liu asked if one of the reasons why this position is being considered is the number of full-time faculty, and if so, what happens if at some point there are less faculty. Dr. Schulz said that he does not foresee that the Associate Dean position would be eliminated in that circumstance.

## XII LIAISON REPORTS

### **Adjunct Faculty United**

Michelle Don Vito shared that on 6-Apr, AdFac will host the California Part-Time Faculty Association's annual conference at FC. Five AdFac members attended the California Federation of Teachers statewide convention. AdFac representatives met with NOCCCD representatives to share perspectives and concerns related to rehire rights and policies for Part-time Faculty.

### **United Faculty**

Jennifer Combs reminded senators to vote in the UF elections.

The meeting adjourned at 5:05P.

Respectfully submitted,  
Heather Halverson, secretary