

**Fullerton College Faculty Senate
approved minutes
2-Apr 2020**

present, according to roll call

At-large	Julie Felender, Gary Graves, Karen Markley, Bryan Ouchi
Business/CIS	Kathy Standen
Counseling	JP Gonzalez, Lorena Marquez, Ruth Sipple
Fine Arts	Megan Debin, Michael Mueller, Chad Willis
Humanities	Elizabeth Gaitatjis, Amy Garcia, Bridget Kominek, Annie Liu, Jeanette Rodriguez
Library	Val Macias
Math/Comp. Sci.	Paul Farnham, Nick Huerta, Scott Malloy
Natural Sci.	Seung Ji, Katie Kroupa, Stephanie Nobles
Part-time	Naveen Kanal
Physical Ed.	Lisa Bassi, Pam Lewin
Social Sci.	Moe Abdel Haq, Kelly Nelson-Wright, Ruben Lopez
Tech./Engineering	
Associated Students	
President	Kim Orlijan
Past-president	Josh Ashenmiller
Curriculum Comm.	Jennifer Combs
Treasurer	Mike Baker
Secretary	Heather Halverson
Guests	Albert Abutin, Dean of Enrollment Services Cristina Arellano-Dueñas, EOPS Counseling faculty Carlos Ayon, Dean of Business and CIS Division Jodi Balma, Political Science faculty George Bonnand, Machine Technology faculty Linda Borla, Cypress College English faculty/UF

Olivia Barajas, Counseling faculty
Leonor Cadena, Anthropology faculty
Dr. Gilbert Contreras, Vice President of Student Services
Sam Foster, Chemistry faculty
Robert Gamboa, Counseling faculty
Rodrigo Garcia, Vice President of Administrative Services
Angela Henderson, English faculty
Deidre Hughes, Reading faculty
Darnell Kemp, Distance Education manager
Scott Lee, Counseling faculty
Lisa McPheron, Director of Campus Communications
Greg Menchaca, Testing & Assessment Specialist
Karyn Nguyen, Counseling faculty
Elsa Perez, Counseling faculty
Roger Perez, English faculty
Jeremy Peters, Cypress College Culinary Arts faculty/UF
Joseph Ramirez, Director of Institutional Research & Planning
Dr. José Ramón Núñez, Vice President of Instruction
Citlally Santana, Counseling faculty
Dr. Greg Schulz, FC President
Pete Snyder, Physical Education faculty
Matt Taylor, Communication Studies faculty
Valerie Tuttle, Reading faculty
Kim Vandervort, English faculty
Dani Wilson, Dean, Library/Learning Resources, Instructional Programs and Services

I CALL TO ORDER

The meeting was called to order at 3:05P by Kim Orlijan.

II ROLL CALL

III APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Senate approved the 05-Mar minutes.

IV APPROVAL OF THE AGENDA

The Senate approved the agenda for this meeting.

V PUBLIC COMMENTS

Heather Halverson reported that the counselors are serving students remotely.

Leonor Cadena provided updates from the Office of Diversity and Compliance.

She also reported that the Future Instructor Mentoring Program will be postponed until Spring 2021.

Val Macias reported that librarians are offering instruction sessions and all databases are active.

VI REPORT FROM FULLERTON COLLEGE PRESIDENT, GREG SCHULZ

Dr. Schulz thanked faculty for their efforts transitioning to remote instruction. A survey has gone out to all students who applied this semester for graduation regarding preferences for an alternate Commencement. Due to the need to rapidly move to a remote environment, seven of the ten approved full-time faculty positions will now move to a January start date. Dr. Schulz also informed senators about the FC Foundation Emergency Student Fund to help students in need.

VII EXECUTIVE COMMITTEE REPORTS

President's Report, Kim Orlijan

Kim shared that she hopes senators and their loved ones are safe and well and that they are taking care of themselves.

Kim stated the faculty at Fullerton College has made the hard pivot to remote instruction look like a Misty Copeland pirouette. Well, maybe it hasn't been quite that graceful or smooth, but the transition to remote instruction has been impressive. She applauds and is awed by faculty's dedication to our students, a commitment that has always existed but that this crisis has underscored.

Although we have not met as a body since the beginning of March (is that years ago now?), she wanted to let senators know that the Senate Exec has done our best to represent the faculty in the last few weeks. From the get go, we have been consulted about how to proceed in this crisis and have attempted to keep you informed (but not overwhelmed by messages, although her cat does enjoy the Zoom limelight).

One more formalized way that consultation has occurred is through her participation in a newly formed group of Fullerton College folks representing each constituency. This Operations Review Team met several times a week starting before classes were cancelled and the switch to remote instruction began until now, and the group will be meeting once per week going forward.

As many of you know, most regularly occurring committee meetings that she attends (and about which she reports to Senate) at the campus and district levels were cancelled in the last two and a half weeks, including PAC, PBSC, CBF, DCC, and the Board of Trustees meetings. However, an emergency meeting of the Board of Trustees was held on 20-Mar, at which the Board passed a [resolution](#), essentially granting the Chancellor the authority "to take any and all actions consistent with law and necessary to ensure the continuation of public education, and the health and safety of the students and District employees."

Our Distance Education team (the DE Director, the DE Division Reps, the OTC folks, etc.) as well as our Staff Development Coordinator have been just a wee bit busy providing essential support and resources to help make the transition to rapid remote teaching possible. First, these folks are amazing and have gone above and beyond to help us support and provide instructional continuity to our students. She pointed out, too, that all of these folks are faculty. Also, in case you have somehow missed it, the [Distance Education website](#) has a ton of helpful resources for faculty and students. There are also over 2,000 students currently taking a Canvas workshop to help them become more effective remote learners, and faculty across the campus are helping to grade the short assignments from students (but essentially are there to provide an additional connection to and means of support for the students).

Starting this week, students are now able to access remotely the counseling and academic support services like the Writing and Reading Centers. Please share information regarding our [student support services](#) with your students.

Another way that students are being supported during this crisis is through our partners at Pathways of Hope. While our campus food bank has had to close for now, students are being directed to the Hub of Hope by Pathways of Hope at Richman Park. If you are able, please consider [donating](#).

While we consider other various ways to support our students and to help them successfully complete the semester, we also should consider grading policies. Many colleges and universities have offered students the ability to choose a Pass/No Pass option for any class. This decision at California community colleges is not a completely local decision. On Friday, March 27, the California Community Colleges Chancellor's office provided some guidelines on this topic (senators were emailed these guidelines). We will be highlighting these guidelines at our meeting today. While there remain several unanswered questions about grading policies and issues connected to Withdrawals and Excused Withdrawals (questions that will hopefully be answered in the near future), faculty should encourage students to persist, to stay (in) the course and not to withdraw at this time. No "regular" Ws should be given to students. Please also see other [CCCCO communications](#) that might be useful to guide us and to inform our discussions on academic and professional matters.

As has and should continue to be the case, how we work through and respond to this crisis needs to be based on data as much as possible. To that end, Joe Ramirez, our amazing Interim Director of the Office of Institutional Effectiveness, delivered a survey to students. Over 3,600 students have responded. Here are some key takeaways:

- Direct follow up: Over 600 requested follow up from the College. That is currently in progress with Student Services reaching out to students regarding a specific issue each student identified (open-ended text box).

- Tech Access and Equity: About two-thirds have a webcam, a printer, and/or a quiet place to study. About 10 to 12% do not have a computer or reliable internet.
 - The 10% without a computer is in line with Census data about household resources from the Fullerton / Anaheim area.
 - 63% said they do not know who to contact if they experience technical issues with remote instruction.
- In terms of comments, students (at least immediately after rapid remote instruction began—from March 18-20) were looking for consistency and clarity in what will happen next academically, both overall with the campus closure as well as for each individual course. They also appreciated the work faculty are doing to keep instruction going (there were a number of positive comments). At the same time, about 20% of students had yet to hear from all their faculty and about 40% were not clear on the status of all their classes. Hopefully, these feelings and issues are no longer relevant at this point. There were also lots of anxious comments about:
 - grading (will faculty be understanding)
 - deadlines (will they stay the same)
 - classes generally/exams (will they change)
- Remote Services:
 - About one-third (31%) anticipate needing academic counseling services during this period of remote instruction. Many had questions about the impact of courses / grades on their academic plans.
 - 29% anticipate needing academic support services such as tutoring. Several students expressed concern that the support they had on campus—which was crucial for their success—will not be available to them.

Here are some data about the number of sections that are online or that are now in rapid remote instruction and the number of sections suspended:

94% Remote/Online (2,272)

5% Suspended (128)

1% Complete (27)

Suspended Sections by Subject:

Subject	CRNs
ART	43
THEA	40
COSM	15
MUS	13
PRNT	9
TECH	3
AJ	2
COUN	2

PE	1
TOTAL	128

It is pretty remarkable that we have made such a massive shift to rapid remote teaching in an incredibly short period of time. Obviously, this period has been extremely stressful for most of us and for our students. As Kim has said in previous messages, she hopes that faculty giving themselves a break. She means that on multiple levels—that faculty are literally taking regular mental and physical breaks as well as cutting themselves some slack. Our best effort to support our students is enough. Please also assume that our students are making their best efforts under these unprecedented circumstances and provide as much guidance, support, and flexibility to them as you can.

Curriculum Chair Report

Jennifer Combs reported that the Curriculum Committee had its first Zoom meeting and is still moving curriculum through the approval process.

VIII ASSOCIATED STUDENTS REPORT

No report.

IX NEW BUSINESS

Recommendation regarding Online Teaching Certificate

M/S/P (Combs/Debin) that the Faculty Senate recommends that all instructors not already OTC trained (and especially those assigned a summer school class currently planned as a face-to-face class and that could be taught remotely) begin OTC training this spring semester.

No: Felender

Abstain: Bassi, Gaitatjis

Grading Policies

M/S/U (Abdel Haq/Nelson-Wright) that the P/NP option be made available to students until May 30, including retroactively to the beginning of the semester.

M/S/U (Halverson/Kanal) that all Ws for the semester will be or revert to EWs whether the student takes the EW or the instructor drops the student.

X STUDY ABROAD REPORT

Angela Henderson provided a report on the Study Abroad Program.

XI HONORS COMMITTEE REPORT

Jodi Balma provided a report on the Honors Program.

XII ELECTIONS

Faculty member appointed to Faculty Senate Executive Council by the Faculty Senate Executive Council and confirmed by the Senate, 2020-21 **Leonor Cadena (Soc Sci)**

Comprehensive Manager Evaluation Committee for Vice President of Administrative Services, Rod Garcia, Spring 2020 **Marcus Wilson (Bus/CIS)**

Comprehensive Manager Evaluation Committee for Director of Campus Communications, Lisa McPheron, Spring 2020 **Moe Abdel Haq (Soc Sci)**

XIII LIAISON REPORTS

Adjunct Faculty

Naveen Kanal provided updates regarding Adjunct Faculty United activities, including MOUs with the District, assisting numerous unit members with grievances and disciplinary investigations, and with Covid-response questions and problems and training on negotiating and handling grievances. Ad Fac's office will relocate to Room 502 at the Anaheim campus. Bobbie-Ann Smart has been hired as Executive Director.

United Faculty

Moe Abdel Haq encouraged faculty to continue sharing pictures wearing red t-shirts. He reported the factfinding process is still in place for faculty salary and benefits negotiations. The Public Employment Relations Board (PERB) appointed Mr. David G. Miller to chair the factfinding panel. Moe reported that UF sent a demand to bargain to the District regarding compensation for additional work by faculty transitioning to working remotely. An email with updates regarding the MOUs will be sent out 3-Apr.

The meeting adjourned at 6:09P.

Respectfully submitted,
Heather Halverson, secretary