

**Fullerton College Faculty Senate
approved minutes
15-Sept 2022**

present

At-large	Nick Arman, Jodi Balma, Karen Markley, Gregory Nguyen, Marcus Wilson
Business/CIS	Phat Truong
Counseling	Elsa Perez, Porsha Boyd
Fine Arts	Philip Dimitriadis, Zachary Harless, Kristin Mihaylovich
Humanities	Mary Bogan, Ron Farol, Elizabeth Gaitatjis, Cynthia Guardado, Adriana Sanchez
Library	Tim Ream
Math/Comp. Sci.	Laura Loney, Kenny Shah, Dao Vo
Natural Sci.	Mike Baker, Stephanie Nobles, Kimberly Rosales
Part-time	Naveen Kana
Physical Ed.	Phil Austin, Marcia Foster
Social Sci.	Ruben Lopez, Karin Pavelek, Kristen Shedd
Student Services	
Tech./Engineering	Jessica Langlois
Associated Students	Paloma Foster
President-elect	Jeanette Rodriguez
Treasurer	Bridget Kominek
Secretary	Heather Halverson
Guests	Naomi Abesamis, Director, Student Life and Leadership Sergio Banda, Sociology faculty Daniel Berumen, Director of Institutional Research & Planning Dr. Gilbert Contreras, Vice President of Student Services Sonia Duran, Director, EOPS/CARE, CalWORKs, FYSI

Danielle Fouquette, English faculty
Rod Garcia, Vice President of Administrative Services
Elaine Lipiz Gonzalez, Dean, Student Support Services
John Ison, English faculty
David Jacobsen, Anthropology faculty
Rosie Kar, Ethnic Studies adjunct faculty
Darnell Kemp, Distance Education Director
Jennifer Labounty, Dean, Counseling & Student Development
Lisa McPheron, Director of Campus Communications
Dr. José Ramón Núñez, Vice President of Instruction
Joe O'Connor
Kim Orlijan, Interim Dean, Humanities
Dr. Monte Perez, Interim FC President
Miguel Powers, English faculty
Martha Smith Roberts, Philosophy and Religious Studies faculty
Joel Salcedo, Communication Studies faculty
Matt Taylor, Communication Studies faculty
Antionette Triefenbach, Administrative Assistant II, Natural Sciences
Zoot Velasco, Executive Director, Friends of Fullerton College Foundation
Dani Wilson, Dean, Library/Learning Resources, Instructional Support Programs and Services
Kelly Nelson Wright, Sociology faculty
Connie Moreno Yamashiro, Director, Student Development & Engagement

- I. CALL TO ORDER
The meeting was called to order at 3:02P by Jeanette Rodriguez.
- II. REAUTHORIZATION FOR REMOTE MEETINGS
M/S/P (Halverson/Perez) to authorize remote meetings for the next 30 days (AB 316).
No: Kanal, Wilson
- III. APPROVAL OF THE AGENDA
The Senate approved the agenda for this meeting.
- IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING
The Senate approved the 19-May minutes.
- V. PUBLIC COMMENTS
Kelly Nelson-Wright informed senators of the efforts to create a Rising Scholars Program at Fullerton College to help better serve incarcerated and formerly incarcerated

students. One of the goals of this project is the chance to build a strong connection with a similar program at CSU Fullerton.

Danielle Fouquette invited senators to attend the Mission Refresh Forum on 28-Sept, from 3-5P.

Jodi Balma informed senators of an upcoming Pathways of Hope fundraiser on 22-Oct. This event, "Look Who's Dancing" will feature FC's own Marwin Luminarias.

Daniel Berumen thanked faculty for attending the first Mission Refresh Forum and invited them to attend the one on 28-Sept. He also thanked English, Math and Counseling faculty for allowing the SENSE survey to be administered in their classes.

Miguel Powers shared he is running for Staff Development and asked for Senate's support.

Zoot Velasco discussed the scholarship selection procedure. He requested that divisions set up a scholarship meeting with the Friends of Fullerton College Foundation or provide a volunteer for a college-wide committee.

VI. REPORT FROM FULLERTON COLLEGE INTERIM PRESIDENT, DR. PEREZ

Dr. Perez provided an enrollment update. He reported that the headcount is 18,208, seat count is 50,654 and full-time equivalent is 6,186. Almost 11,000 students have at least one course on campus.

He reported the Hispanic Heritage Month Kick Off Event took place today and this week is Hispanic Serving Institutions (HSI) Week. Dr. Perez wants to submit another proposal for an HSI grant and welcomes suggestions and ideas.

He reminded senators of the email sent out with his summer observations and fall priorities.

He reported there are discussions happening regarding Enrollment and Re-Engagement funds and priorities, and he would like something in place by the end of fall semester. He stated that Dr. Contreras has consolidated the ideas generated and created a document for further discussion and to finalize a process.

Faculty prioritization is under way and a draft calendar has been created.

He reported on the pathways work with local schools.

He discussed the Rising Scholars Program and the opportunity it provides for FC to engage with incarcerated or formerly incarcerated individuals. The proposal for this program is due 26-Sept. He asked senators how they would like to proceed to provide input. When he suggested an email vote from senators, Bridget Kominek commented that the Faculty Senate is a Brown Act committee, and an email vote would not follow Senate processes. She recognizes that this program would be a wonderful opportunity for our college, but it was not an action item on the Senate's agenda. Marcus Wilson stated he thought Senate did not need to vote on all grant opportunities, and Senate consultation takes place as the grants go through PAC, since our Senate President serves on PAC.

VII. STANDING REPORTS

President's Report, Jennifer Combs

UPDATES:

Faculty Senate meetings in Fall 2022- to Zoom or not to Zoom:

The Governor's Emergency Order is still in place and AB 361 allows for Brown Act bodies to consider risk and vote to meet remotely, every 30 days. This will be the first action at our 9/15/22 meeting.

Banner failed on the first day of classes (again). Clearly, we have serious technology issues! Degree Works does not work, Banner crashes every term. We have asked the district to engage with us and develop a plan to address these problems. Dr. Cherry Li-Bugg suggested that Geoff Hearst come to the Senate to explain the issues and what is being done to fix them.

A re-branding project is planned for Fullerton College, followed by a comprehensive website re-design that may take 3-5 years to complete. Lisa McPherson, Director of Communications, has invited faculty to identify urgent issues with the FC website for troubleshooting (i.e. making it easier to find resources for students; improving the search function). Please send your suggestions to me and Senate Exec will bring them to Lisa and President's Staff.

Dr. Leonor Cadena accepted the position of Interim Director of the Office of Diversity and Compliance after Arturo Campos resigned this summer. She will serve in this role through December 2022.

Please welcome Paloma Foster, our new FC Student Trustee!

Free food from the cafeteria! \$12 per day will be loaded on Student ID cards and they can choose what they want to eat (if not used, it goes away, it does not accumulate)

Faculty Senate Bylaws and Constitution Revision:

The Bylaws and Constitution Revision Workgroup has almost completed the first draft of revisions to the bylaws and reviewed the constitution. At our next meeting we will develop a proposed timeline. The drafted bylaws revisions will be emailed to Senators for review and input. There will be opportunities for discussion of revisions in Senate meetings this semester.

New DEIA Resource!

ASCCC/CCCCO: Diversity, Equity, and Inclusion in Curriculum: Model Principles and Practices Memo (emailed from ASCCC, 6/13/22)

AP 7120-4 Management Employment Hiring (senators were provided with the AP 7120-4 proposed revisions)

Hiring committee reform is an important part of our DEIA efforts. Strengths and weaknesses of proposed revisions to AP 7120-4 were addressed briefly in May 2022, along with the importance of time for discussions and input from constituency groups before DCC takes action on this AP. From faculty discussions, it has been suggested that the Senate oppose any reduction of Senate Reps and oppose reducing opportunities for input from the hiring committee. Please note, the revisions combine the previously separate sections of President with Vice Chancellor, and Vice President with Dean, which makes it difficult to see the reduction in the number of faculty representatives.

EXAMPLES from the proposed revisions (blue is new proposal):

CURRENT:

3.3 President or Provost: The screening committee for the position of President or Provost shall be comprised of the following:

3.3.4 Five (5) faculty representatives selected by the campus Academic/Faculty Senate.

PROPOSED (combining Pres and VC)

3.4.2 President/Vice Chancellor (**Executive Officers**): The screening committee for the position of **President or** Vice Chancellor shall be comprised of the following:

3.2.4**2.6** One (1) **Three (3)** faculty representatives selected by each **the campus Academic/Faculty Senate or each Senate for the Vice Chancellor recruitment.**

VP TO COMBINED VP and DEAN (blue is new proposal)

3.4**4.3** Executive Vice President or Vice President/**Dean**: The screening committee for the position of Executive Vice President or Vice President **Dean** shall be comprised of the following:

4.3.3 One (1) faculty representative selected by the United Faculty.

4.3.4 One (1) faculty representative selected by the Adjunct Faculty United.

4.3.5 Two (2) faculty representatives selected by the campus Academic/Faculty Senate.

CURRENT:

3.4.3 Three (3) faculty representatives selected by the campus Academic/Faculty Senate.

3.4.4 One (1) faculty union representative selected according to the agreement(s) between the three Academic Senates and United Faculty and Adjunct Faculty United (which leaves the fourth faculty representative up to the division faculty).

Development of Job Announcement (proposed changes in blue, removes committee from this process):

5**6.1** Development of Job Announcement

5**6.1.1** The job announcement for the position shall be developed by the District Office of Human Resources in collaboration with **the hiring manager/ committee chair** ~~appropriate Executive Officer~~ and **the shared with the** screening committee, and shall include the following information:

78.0 Screening **Search Committee Operating Procedures (proposed changes in blue, removes committee from this process):**

8.1 The Executive Officer or designee shall appoint a chair from among the committee membership.

7.**18.2** The initial meeting of the screening committee shall be convened by the Executive Officer or designee, ~~who shall provide each member of the committee with a copy of the hiring procedure.~~ The committee, ~~in consultation with the Executive Officer or designee,~~ shall select a chair from among the committee membership and shall establish the decision-making process and the level of agreement required to act, particularly with respect to the selection of final candidates.

MEETING REPORTS

Items of note from the PBSC meeting, 9-7-22

- PBSC received a planning update, focusing on incorporating a commitment to anti-racism into our mission, vision, and core values.
- PBSC discussed the Joint Budget Analysis that suggests we may have a budget problem by 2025-2026 due to anticipated declines in the stock market and the state allocation limit (SAL) which sets a cap on funding that we are close to reaching.

Items of Note from President's Advisory Council (PAC) Meeting, 9-14-22

Update will be provided verbally at Faculty Senate meeting

Items of Note from the Board of Trustees Meetings, 5-24-22, 6-14-22, 6-28-22, 7-26-22, 8-23-22

Report on 9-13-22 meeting will be provided in the next Senate President's Report:

- 5/24/22: SWANA Faculty and Staff Association made a statement expressing outrage about the killing of a Palestinian-American Journalist. The statement was posted on the district website by the Office of Diversity and Compliance and there was a strong response from the Jewish Community (please see BOT minutes for details).
- 6/14/22: The statement from our SWANA Faculty and Staff Association was removed from the district website.
- See attached statement on Academic Freedom and Social Justice
- 6/28/22: The Board conducted a "District Budget and Budget Process" Study Session led by Fred Williams, Vice Chancellor of Finance & Facilities, and Kashu Vyas, District Director of Fiscal Affairs, which addressed: Board Policy and Administrative Procedures on the budget; the various District funds; the District Resource Allocation Model; the Student Centered Funding Formula (SCFF); Hold Harmless funds; restricted funds; budgetary responsibilities; and potential strategies to address the structural deficit.
- Senators were provided the budget presentation via email.
- 6/28/22: The BoT approved the Tentative Budget for Fiscal Year 2022-23 for all funds of the district.
- 6/28/22: M. Leonor Cadena and Cecilia Arriaza, representing the Fullerton College Diversity Advisory Committee, conducted a presentation highlighting Cruz Reynoso's background and connection to Fullerton College, and the

rationale, recommendations, and timeline for the proposed renaming of the 200 Building.

- 7/26/22: It was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to approve the creation of a campaign to raise awareness of the legacy of Cruz Reynoso and his connection to Fullerton College by naming the 200 Building after Cruz Reynoso for historical significance.
- 7/26/22: Board President Jacqueline Rodarte asked if there were any requests for potential future agenda items. She then requested that Chancellor Clift Breland provide a presentation or agenda item to address the concerns shared by the Latino Faculty and Staff Association at a previous Board meeting.
- 8/23/22: BOT approved the following Adjustment for the 2022–23 Fiscal Year — Effective August 1, 2022, Executive Officers will be provided an on-schedule salary increase of 5.28% for COLA and 1.70% (1.02% for 2021-22 COLA and an additional 0.68%), for a total of 6.98%, across the schedule, effective August 1, 2022.
- Also added: Doctoral Stipend Eligible Executive Officers receive a \$3,500 doctoral stipend per fiscal year. (See BOT Minutes for details)
- 8/23/22: The appointment of the new Interim Dean of Math and CS at FC, approved by the hiring committee, the FC President, and the chancellor, was removed by the BoT prior to the 6/14/22 BoT meeting. There was no communication about this to the FC Administration, the hiring committee, or the candidate. See attached letter to the BoT from Math/CS Division Faculty and Staff for details.
- 8/23/22 The three seats on the Board of Trustees subject to the consolidated election to be held on November 8, 2022, are those held by incumbents Barbara Dunsheath (Trustee Area 1), Stephen T. Blount (Trustee Area 3), and Jeffrey P. Brown (Trustee Area 6).

Board Agendas and Minutes can be found at:

<https://www.nocccd.edu/meeting-agenda-and-minutes>

Items of Note from the Council on Budget and Finance (CBF) Meeting 9-12-22 coming soon:

Senators were emailed the CBF Agenda Packet for more details.

Items of note from the District Coordinating Council (DCC), 8-22-22

- DCC voted to continue meeting remotely since COVID rates are still high in Orange County. The Governor’s Emergency Order is still in place and AB 361

allows for Brown Act bodies to consider risk and vote to meet remotely, every 30 days.

- Vice Chancellor Williams presented the 2021-2022 Resource Allocation Settle Up Summary (The DCC agenda packet was emailed to senators).
- Vice Chancellor Williams explained that for Emergency Conditions funding the state also requires a change to our reserve policy such that we have two months of operating expenses (approximately 23.5 million, up from 13.5 million).
- Vice Chancellor Li-Bugg explained the June 2022 memo on the 2022-2023 Emergency Conditions Allowance Application due Sept 1, 2022. One of the conditions of eligibility for an additional 22 million in funding is that the district (including FC, Cypress, and NOCE) join the OEI-CVC online course exchange. DEAC recommendations regarding this will be presented at the 9/15/22 Faculty Senate meeting. (See attached explanation of the OEI-CVC)
- Vice Chancellor Li-Bugg presented a new District-wide DE Taskforce. She described this as a policy level group, not an implementation team, who will be addressing faculty training and certification requirements; Canvas instances; and membership in the CVC course exchange. She confirmed when asked that this group would make recommendations to the three Faculty Senates for discussion and action. Senate will elect two faculty reps and Darnell will also serve on the committee as our DE Coordinator. More details are included on the 9/15/22 Faculty Senate Ballot.
- Vice Chancellor Li-Bugg also shared a draft of a revised NOCCCD Decision Making Resource Manual (last updated in 2017) and requested review and input. The Integrated Planning Manual and the Budget Allocation Handbook are also in the process of being updated.

Jeanette Rodriguez and Bridget Kominek shared results of the Faculty Senate Survey that was administered over summer.

Curriculum Chair Report, John Ison

John Ison reported that the Curriculum Committee had its first meeting of the fall semester on 31-Aug. He shared the revised FC Curriculum Committee Handbook as a first read.

Associated Students Report

Paloma Foster shared that AS is currently holding elections.

VIII. NEW BUSINESS

BP/AP 7600 Campus Safety Officer Revision: Proposed Workgroup

M/S/U (Bogan/Perez) to create a BP/AP 7600 Campus Safety Officer Revision Workgroup.

Pass/No Pass deadline Proposed for Fall 2022: Fall 2022 – Pass/No Pass (P/NP) (curriculum approved courses only) Semester length courses – P/NP deadline Friday December 2, 2022 (via myGateway). Short term courses – P/NP deadline is W deadline of class

M/S/U (Halverson/Perez) that for Fall 2022, the Pass/No Pass (P/NP) deadline for semester length courses be Friday, December 2, 2022 (via my Gateway) and the deadline for short term courses is the W deadline for the class.

P 7120-4 Hiring Committee Reform as an important part of our DEIA efforts. Strengths and weaknesses of proposed revisions to AP 7120-4 were addressed briefly in May 2022, along with the importance of time for discussions and input from constituency groups before DCC takes action on this AP. Suggest: Opposed to any reduction of Senate Reps and to reducing opportunities for input from hiring committee.

M/S/U (Balma/Halverson) to oppose any reduction of Senate Reps and to reducing opportunities for input from hiring committee.

OEI-CVC: DEAC Recommendations, Darnell Kemp

M/S/U (Halverson/Markley) to support DEAC recommendations that FC join the CVC Exchange as a home college, move quickly to become a teaching college and the FC add an Instructional Designer and Administrative Assistant to the Distance Education Office.

Campus Projects Group – Dual Reporting Committee, Combs

M/S/U (Kominek/Bogan) to acknowledge the need for a Campus Projects Group and move forward to create this group as dual reporting committee.

Faculty Senate Goals, Combs

This item was postponed until the next Senate meeting.

Community Agreements, Combs

Jeanette Rodriguez provided a presentation on community agreements, Robert's Rules and parliamentary procedures.

IX. ELECTIONS

Nick Arman and Adriana Sanchez volunteered to serve on the Elections Committee. Jodi Balma will serve as alternate.

ASCCC Open Educational Resources (OER) Liaison, Fall 2022 – Spring 2023 Jane Ishibashi (Lib)

District-Wide Distance Education Taskforce, Fall 2022 Cristina Arellano

SLOA Committee Division Representative, Fall 2022 – Spring 2024 **Wendy Perez (Tech/Eng)**

Hiring Committee: Executive Assistant II Office of the Vice President of Student Services, Fall 2022 **Nick Arman (SSS)**

Distance Education Advisory Committee (DEAC) Division Representative **Michelle Loy (Nat Sci)**

Faculty Allocation Committee Division Representatives, Fall 2022 – Spring 2024 **Anna Carlin (Bus/CIS), Kaylan Rasch (Coun)**

Institutional Integrity Committee, Fall 2022 – Spring 2024 **Nick Arman (SSS)**

Professional Learning Committee, Fall 2022 – Spring 2024 **Cynthia Guardado (Hum), David Jacobsen (Soc Sci), Miguel Powers (Hum), Martha Roberts (Soc Sci)**

Program Review and Planning Committee Division Representatives, Fall 2022 – Spring 2024 **Monique Delatte (Lib), Yolanda Duron (PE)**

Guided Pathways: Steering Committee COUN/SSS Representative, Fall 2022 – Spring 2024 **Rolando Sanabria (Coun)**

Guided Pathways Belonging and Student Voice Project Team Selection Committee, Fall 2022 **Miguel Powers (Hum)**

Faculty Senate Liaison to Associated Students, Fall 2022 – Spring 2024 **Naveen Kanal (PE)**

X. **LIASON REPORTS**

United Faculty

No report.

Classified Senate

Antoinette Triefenbach reported that the Classified Senate meets the 2nd Tuesday of the month in Zoom and in person from 10-11A in Room 229. Classified Senate will host a Fall Meet & Greet on 12-Oct and a Halloween Decorating Contest. Judging for the contest will take place 27-Oct and an award will be given on 31-Oct.

AdFac

Naveen Kanal reported that AdFac is negotiating with the district for office hours. He reported that AdFac is advocating for AB 1856.

The meeting adjourned at 4:33P.

Respectfully submitted,
Heather Halverson, secretary